

Annual Report & Accounts

Financial Year 2018/19

www.cameodaycentres.org.uk

10th September 2019



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Surrey
GU25 4RD

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Date: 10th September 2019



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Annual Report & Accounts Financial Year 2018/19:

Introduction

The Charity's objects ("the objects") are **to promote the welfare of persons suffering from senile dementia and other forms of confusional states by the provision of advice in the care of such persons and by the provision of respite care** in the borough of Spelthorne.

Chairman's Statement

We are sorry to have lost John Atkins, Carol Coleman and Patsy Durrant as Trustees of the charity. We thank them for their commitment and contribution and wish them well in the future.

I am really pleased to report that we have recovered from last year's deficit of £10,790 and with some prudent cost management posted a surplus of £41,436. Our ethos is to run CAMEO with all the rigour of a small business, but to balance the books over an annual time period. If we make a surplus, this is a bonus and helps prepare reserves to protect the charity through potential difficult future periods if they occur or support viable and sustainable opportunities for expansion.

This recovery is the result of a modest improvement in the number of people funded by Surrey County Council, cost recovery as a result of our Outreach Worker retiring and finding more innovative ways to market our services in the local community.

The number of places we fill each week has sustained at around 240.

We have also introduced a quite informal Care Café for primary carers, so they can have a forum to share experiences and the day-to-day challenges they face. This has proved enormously positive and welcomed by those who attend.

It continually proves difficult to recruit new Trustees. We must find enthusiastic and innovative successors who can become driving force behind the charity through its next period of evolution.



Treasurers Report

Income and Expenditure

| 2017/18 (£) | Income | 2017/18 (£) |
|-----------------|------------------------------------|----------------|
| 188,761 | Direct income | 224,266 |
| 3,467 | Donations | 5,454 |
| 650 | Fundraising | - |
| 470 | Interest received | 196 |
| 35,346 | Other income- Lunches/Transp. | 39,650 |
| 228,764 | Total income: | 269,566 |
| | Expenses | |
| 162,837 | Salary costs | 154,117 |
| 3,094 | Training | 49 |
| 15,498 | Room hire | 12,499 |
| 900 | External Day Care Support | 1,200 |
| 364 | Insurance | 362 |
| 3,572 | Activities | 4,478 |
| 392 | Craft materials | 337 |
| 3,941 | Refreshments | 4,970 |
| 21,599 | Lunches | 30,009 |
| 13,246 | Transport | 9,662 |
| 1,251 | Stationary | 1,409 |
| 737 | Telephone | 904 |
| 381 | Postage and delivery | 464 |
| 2,120 | Miscellaneous | 2,086 |
| 6,653 | Accountancy | 4,993 |
| 2,103 | Equipment | - |
| 885 | Depreciation | 661 |
| 239,574 | Total expenditure: | 228,200 |
| (10,790) | Surplus/(Deficit) for year: | 41,366 |



Balance Sheet

| 2016/17(£) | | Fixed assets | 2017/18 (£) | |
|------------|----------------|---------------------------------------|-------------|----------------|
| 4,997 | | Furniture & equipment | 6,307 | |
| 1,310 | | Additions during the year | 1,245 | |
| | 6,307 | | | 7,552 |
| | 4,908 | Depreciation | | 5,569 |
| | 1,399 | Total fixed assets: | | 1,983 |
| | | Current assets | | |
| | 21,375 | Sundry debtors | | 26,106 |
| | 128,556 | Cash on deposit | | 128,762 |
| | 34,456 | Cash at bank & in hand | | 74,507 |
| | 188,398 | Total current assets: | | 229,375 |
| | | LESS current liabilities | | |
| | 4,986 | Creditors | | 5,181 |
| | 184,812 | Total assets less liabilities: | | 226,177 |
| | | Capital & reserves | | |
| | 195,601 | Opening balance | | 184,811 |
| | (10,790) | Net income/(deficit) for the year | | 41,366 |
| | 184,812 | Total Capital & Reserves: | | 226,177 |

Statement on Reserves Policy

The consensus of the trustees is for CAMEO to maintain sufficient financial reserves to protect our existing level of services and remain solvent for a period of 12 to 18-months.



Auditors Report

CAMEO

(Registered Charity No. 1053528)

Independent Examiner's Report on the Accounts for the year ended 31st March 2019

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in,any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....*K. Sabine*.....

Date.....*23 JULY 2019*.....

Katharine Sabine BSc, ACA

Chartered Accountant

16 Nottingham Rd
Bristol BS7 9DH



The Team

The people who make up the CAMEO team are as follows:

Management Team and Trustees

Geoff Pointon, David Richens and Barry Wilkinson.

Staff

Annette Pointon, Julia Fitzpatrick, Cheryl Bruce, Ian Wyatt, Julia Ash, Lesley Howes, Emma Kemnitzer, Liz Currier, Menchu Santos, Maria Parkhouse, Tina Jones, Any Hewson, Kim Strangroom, Karen Cole, Lisa Welch, Sue Hewson and Natalia Wiltshire.

Volunteers

Chris Colgan, Maggie Dean, Josie Hawkins, Mary Woley, Eileen Williams, Leslie Webster, David Richens, Jean Janes, Lorraine Taylor, and Debbie Giles.

Thank you

There are so many individuals and organisations who in different ways have supported CAMEO over the past year. Our gratitude and thanks go out to you all:

Spelthorne & Weybridge Social Care Team, F. Harrison & Son of Englefield Green, Spelride, Shepperton Parish Charities, The Greeno Centre, CARE in Shepperton, Ashford Salvation Army, Age Concern, Spelthorne Borough Council, Spelthorne Carer Support, Katharine Sabine, Surrey County Council Mental Health Team and Barclays Bank.

Without your help, last year really would not have been possible.



Charity Information

Main Contact Address:

26 Harpesford Avenue
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Surrey
GU25 4RD

Principal Bankers:

Metro Bank plc

Internet Address:

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Registered Charity Number:

1053528

