

I MADE THIS (EDUCATION THROUGH THE ARTS)

REPORT OF THE TRUSTEES

AND

RECEIPTS AND PAYMENTS ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2019





Trustees' Annual Report for the period

		Period start date			Period end date		
From	1 st	April	2018	To	31 st	March	2019

Section A Reference and administration details

Charity name I MADE THIS (EDUCATION THROUGH THE ARTS)

Other names charity is known by

Registered charity number (if any) 1157400

Charity's principal address
 Studio House
 St Margaret South Elmham
 Harleston, Norfolk
Postcode IP20 0PR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rose Davidson			
2	Jude Cowgill	Treasurer		
3	Yvonne Sandison			
4	Naomi Barker	Service user rep		
5	Dr Sara Bluffield	Chair		
6	Anna Wells			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Trustees elected annually by retiring trustee board.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

The charity is now a CIO. It has continued to grow its relationships with Children in Need and The Lottery working in Lowestoft and Ipswich. The charity also works in two local schools; Stone Lodge Academy and The Ashley Academy.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

Education Through the Arts - to raise aspirations, celebrate diversity and improve the quality of life for our community through the provision of creative activities including, without limitation, the arts of film and animation, digital media, music and drama.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

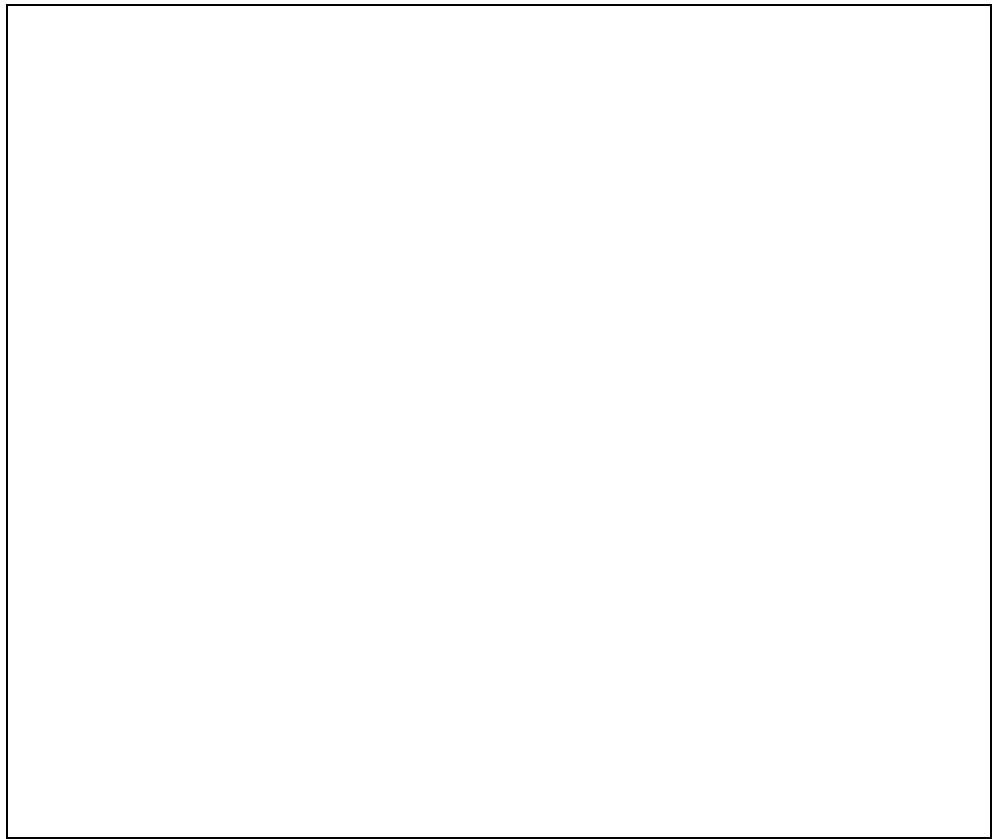
In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit.

I Made This (Education Through the Arts) delivers outreach projects to young people on the Autistic spectrum in schools, community centres and clubs. We also make public/social interest films for other third sector organisations and for the Suffolk County Council. Through a grant from BBC Children In Need the charity has been able to provide a three year project in Ipswich, providing a Saturday Club at Parkside School and a summer term project at Stone Lodge Academy.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

FUNDING: This financial year we entered the second year of our BBC Children In Need funding. In 2016 we were awarded £73,000 by BBC Children in Need to continue our work in Ipswich, which was previously funded by the Lloyds Bank Trust. This funding allows us to deliver our Adventures in Animation project as a Saturday morning activity at the Parkside School. This activity is well attended and has become a popular activity for our core group and their parents. We have been able to recruit new members to the club and have also been able to deploy an extra facilitator to cope with the increased numbers. The BBC funding has also allowed us to deliver a 10 week summer term project at a local special school. The Stone Lodge Academy has hosted us on Wednesday mornings for 10 sessions. These are popular and have been universally praised by the staff at the school. The project concludes with a film show to 80 students. In 2017 we were awarded £150,000 from the National Lottery Reaching Communities fund. We are now in the second year of this 3 year project. This funding is to continue our weekly sessions in Lowestoft and also allowed us to deliver 20 sessions at the Ashley Academy, a special school in Lowestoft. During this second year of the lottery funding we have decided to allocate our school provision to Bramfield House School (a residential facility for young people with behavioural and learning difficulties) This activity will be delivered to the residents of the school who spend up to 4 nights a week lodging at the school to provide their parents with respite and to teach and train the children life skills.

THE LAC AWARDS – we have been involved for a seventh year in the Looked After Children Awards.

We continue to look for new projects in line with our aims and objectives and new sources of funding.

Our reputation as filmmakers for the third sector continues to grow and we are actively promoting this as a vehicle for increased partnership working.

We are making a film to help the Ashley Academy explain the benefits of their residence provision.

We recruited a new trustee this year, Anna Wells. Dr Sara Bluffield has been elected as chair as Rose Davidson has stepped down as chair to pursue her studies to become a social worker. She remains a trustee.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our projects are funded on a project-by-project basis. We have limited reserves intended for the repair and renewal of our charity's vehicle and computer hardware and software

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principle source of funding is now Children In Need and The National Lottery

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jude Cowgill	
Position (eg Secretary, Chair, etc)	Treasurer	
Date		

A3 Payments					
Facilitators		33,750		33,750	39,690
Facility Hire		3,705		3,705	4,005
Documentation fee					
Fuel	1,133			1,133	1,147
Website and advertising		84		84	79
Crafts,props,materials etc		781		781	615
Film crew expenses		2,396		2,396	4,693
Repairs and maintenance		1,732		1,732	2,825
Van expenses/vehicle hire		5,595		5,595	5,706
Insurance	894			894	880
B C Fund		1,140		1,140	2,270
Accountancy		1,200		1,200	1,200
Management fees		8,574		8,574	6,383
Miscellaneous					60
Admin expenses		3,600		3,600	1,000
Training		550		550	250
Sub total	2,027	63,107		65,134	70,803
A4 Asset and investment purchases, (see table)					
Sub total					
Total payments	2,027	63,107		65,134	70,803
Net of receipts/(payments)	- 2,027	10,403		8,376	13,137
A5 Transfers between funds					
A6 Cash funds last year end	5,410	37,896		43,306	30,169
Cash funds this year end	3,383	48,299		51,682	43,306

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account	3,383	48,299	-
				-
		-	-	-
	Total cash funds	3,383	48,299	-
	(agree balances w ith receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the	6 Macbook Pro inc cases	Unrestricted		
	6 imac computers inc carry bags	Unrestricted		
	1 Macpro computer	Unrestricted		
	2 x Acer laptops	Unrestricted		
	Computer software and cameras	Unrestricted		
	Panasonic camcorder	Unrestricted		
	Video peripherals	Unrestricted		
	CD/DVD duplicator	Unrestricted		
	HP printer	Unrestricted		
	Musical instruments	Unrestricted		
	Soundbeam computer	Unrestricted		
	Office furniture	Unrestricted		
	Animation peripherals	Unrestricted		
	Computer hardware peripherals	Unrestricted		
	Pat testing equipment	Unrestricted		
	Vivaro Van-EU 17 TZS	Unrestricted		20,434



Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
I Made This (Education Through The Arts)

On accounts for the year
ended

31 st March 2019	Charity no (if any)	1157400
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Set out on pages

7-10
(remember to include the page numbers of additional sheets)

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name:

Relevant professional
qualification(s) or body
(if any):

FMAAT

Address:

11 Trinity Street, Bungay, Suffolk NR35 1EH