

# **THE SHIRLEY COMMUNITY CHAPLAINCY (North East)**

## **ANNUAL REPORT 2018/2019**

The Chaplaincy was founded in 2014, and the first two years of operations focused largely upon activities with men from HMP Northumberland, whom the Chaplain had known in his time as Chaplain there. In the last three years, the Chaplaincy's scope has broadened through referrals from existing members, Chaplains from other prisons and from other agents. The Chaplaincy is a member of the Community Chaplaincy Association.

Shirley is a client-centred organisation, and in 2018/19 this has been reflected in the wide-ranging nature of the Chaplain's activities, some individual-focused, some group-focused, some involving trips and activities in the region, some driven by particular clients' practical and spiritual needs. This can be seen at a glance by the pattern of the Chaplain's work in a typical week:

- Sunday church (Holy Spirit Crawcrook) with clients and meal out
- Monday in morning: Celebrating Recovery with clients and others at Elim Pentecostal church In evening: Prayer Meeting at Holy Spirit
- Tuesday Social meeting with clients in coffee shop, prison visits
- Wednesday in morning: Fellowship meeting with men at Holy Spirit In evening: Celebrating Recovery with clients and others in Tyne Valley
- Friday meetings with clients one-to-one, 'phone calls, emails, administration.

In addition, the Chaplain organises trips, visits and residentials for clients. Day outings have included fishing, meals, cinemas, football matches and a variety of church-based meetings. The Chaplain also makes time to speak as an advocate for clients in court and before parole boards, and this has been an increasing feature of his work this year: he has been to court five times in support of clients. He also works constructively with solicitors, the probation service, police, MAPPA (Multi Agency Public Protection) and hospitals. He has met seven men on release from prison and accompanied them to their accommodation, usually ensuring that they have suitable furnishings, an initial supply of appropriate food and social outlets. At any one time he is in close touch with about twenty clients, and his main concern is to enable them to integrate well with other people. A new departure this year has been contact with a female client, who is also offering her services as a volunteer, and Shirley looks forward to expanding its work with women and with families. The list of the Chaplain's activities in Appendix 1 below gives an overall view of the range and scale of his involvements.

The Chaplaincy offers support to the Chaplain and his work through its Board of Trustees, the Management Committee and the Pastoral Group. Following their decision last year to increase the Chaplain's salary, to match his working hours, the Trustees were again able this year to award a similar increase in salary, and they hope to continue this practice in subsequent years. The Trustees and Management Committee have focused this year on the Chaplain's Appraisal and a Business Plan, both of which have re-emphasised the need to locate suitable assistants to work alongside the Chaplain and alleviate some of the stress involved in outings and engagements with clients when the Chaplain is the lone worker. The Pastoral Group has continued to meet on a bi-monthly basis, to address with the Chaplain any issues which have arisen in the course of his work, particularly those connected with the wellbeing of clients and staff. All three bodies are acutely aware of the desirability of raising more money to sustain and extend the work of the Chaplaincy: the annual

income of £25,000.00 allows for little more than half-time work, when salary and expenses are taken into account, and adding to the Chaplain's working hours and deployment of assistants have obvious cost implications.

A large part of the Chaplain's energy is focused on enabling the clients to develop the confidence to invite peers, friends and members of their families to Shirley events and other social activities, and there is evidence to illustrate the success of this aspect of the Chaplaincy's function. Shirley is committed to encouraging a network of mentors, mainly from among clients, and there is now a number of potential candidates. The Chaplaincies at HMP Northumberland, Durham, Moorlands, Doncaster, Kirkham, Rampton and Holme House are supportive of Shirley's work and allow good access for visits to clients who have been returned to prison. In the process, the Chaplain is sometimes introduced to potential new clients.

The Chaplain, Trustees and Management Committee have identified the following four challenges as priorities to be addressed in 2019-2020:

1. recognition of the value of working with ex-prisoners
2. the sensitivities involved in introducing clients to a local church and sustaining their participation
3. addressing clients' addictions and behavioural inconsistency
4. funding.

The Chaplaincy wants to record its gratitude to the vicar and congregations of Greenside, which includes Holy Spirit Crawcrook: they have made Shirley welcome in so many ways, and this year the Trustees had a very helpful meeting with the Chaplain and the Vicar of Greenside, Tom Brazier. The Chaplain is an elected member of the Greenside PCC and the West Gateshead Deanery Synod.

The Chaplaincy also thanks warmly:

- its volunteers, John, Mandy, Jane, Frank and Chris, for their behind-the-scenes and front-line work
- Gwen for providing a location, meals and love
- all who support the sponsored fund-raising events and the Chaplaincy in prayer, finance and other practical ways, among them All Saints Gosforth, Holy Trinity Jesmond, Elim Pentecostal church, St Mary's Ponteland, St John's Greenside, St Francis' High Heaton.

David Scott (Chair of Trustees)

Richard Bryant (Chair of Pastoral Group)

Paul Hobbs Community Chaplain

20 June 2019

## **Appendix 1 – List of the Chaplain's Contacts in 2018-2019**

(numbers refer to the number of persons *per* event or day)

Clients out for food 136  
Clients out to events 12  
Clients to church 120  
Elim Celebrate Recovery Course (CR) 50  
Recorded Calls in 30  
Recorded Calls out 45  
Home Group attendees 33  
Text messages 400  
Healing Centre visits 9  
Visits Prisons 21  
Taken the country 45  
Prayer meeting 33  
Committee meeting attendees 3  
Fishing 12  
Over night 9  
supporting clients in Crisis 3  
Supporting clients at court 5  
Pick ups 7  
Working directly those taking drugs 15  
Supporting vets 5  
Coffee morning 12  
Cards send to clients away 30  
Abroad with clients 27



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
The Shirley Community Chaplaincy(North-East)

No (if any)  
1158939

CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2018	To	Period end date 31/03/2019
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Regular Giving	7,450	-	-	7,450	22,601
Grants	5,000	-	-	5,000	-
Fundraising	2,232	-	-	2,232	-
One off Gifts	5,751	-	-	5,751	-
Church Giving	1,724	-	-	1,724	-
Gift Aid	1,509	-	-	1,509	-
Interest	48	-	-	48	-
Loan	3,000	-	-	3,000	-
<b>Sub total (Gross income for AR)</b>	<b>26,714</b>	<b>-</b>	<b>-</b>	<b>26,714</b>	<b>22,601</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>26,714</b>	<b>-</b>	<b>-</b>	<b>26,714</b>	<b>22,601</b>
<b>A3 Payments</b>					
Salary	14,200	-	-	14,200	-
Tax /NI	1,996	-	-	1,996	-
Emergency Support	474	-	-	474	-
Transport	3,998	-	-	3,998	-
Food/Accommodation	2,347	-	-	2,347	-
Outings/Events	1,373	-	-	1,373	-
Loan	3,000	-	-	3,000	-
Office/Insurance	973	-	-	973	-
Pension	600	-	-	600	-
<b>Sub total</b>	<b>28,961</b>	<b>-</b>	<b>-</b>	<b>28,961</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>28,961</b>	<b>-</b>	<b>-</b>	<b>28,961</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 2,247</b>	<b>-</b>	<b>-</b>	<b>- 2,247</b>	<b>22,601</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>7,145</b>	<b>-</b>	<b>-</b>	<b>7,145</b>	<b>7,145</b>
<b>Cash funds this year end</b>	<b>4,898</b>	<b>-</b>	<b>-</b>	<b>4,898</b>	<b>29,746</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		4,898	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	4,898	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>				
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>				
			-	
			-	
			-	
			-	
			-	

  

Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		David Scott	DAVID SCOTT	24/10/2019
		R.K. Bryant	RICHARD BRYANT	24/10/2019



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE SHIRLEY COMMUNITY CHAPLAINCY (NE)

On accounts for the year  
ended

MARCH 31st 2019

Charity no  
(if any)

1158939

Set out on pages

1 + 2.

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

16.11.2019.

Name:

JOHN ALAN SMITH

Relevant professional  
qualification(s) or body  
(if any):

Address:

35 GREAT NORTH ROAD  
BRUNTON PARK  
NEWCASTLE UPON TYNE NE3 5LX.



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I am aware that this is the first year in the charity's history that has shown a deficit.

However, I am relieved that this is due to a particular set of circumstances and that it is now operating satisfactorily in the 2019/20 year.



16.11.19.