

**MINUTES OF THE 56th ANNUAL GENERAL MEETING OF
THE ABERGELE HOSPITAL LEAGUE OF FRIENDS
REGISTERED CHARITY NUMBER 504227
HELD IN THE MANCHESTER LOUNGE AT THE HOSPITAL
ON THURSDAY 25th APRIL 2019 – 6.30pm**

Nia Williams welcomed everyone on behalf of the health board thanking the volunteers for their hard work and for the gifts given to the hospital this year. Once again she was inspired by our help, the items purchased from money raised in the T-Bar, events held during the year and the donations received, continually made such a huge difference to the staff and patients of the hospital, none of which would be possible without the League of Friends.

Helen (Matron) spoke about Glaucoma, and the problems patients have who suffer from it. As requested a state of the art Field Analysis Machine has been purchased this year by the League, to help people suffering from this condition. Unfortunately, it could not be moved into the tea bar for us to see, but we were welcome to go and look at it after the meeting or make arrangements with the staff when we were working on our shifts during the day.

Helen had also brought with her some simulation glasses, which when worn showed how the vision of people suffering with Glaucoma was affected, and also some Welsh braille for helping with reading.

Sarah junior Sister from Orthopaedics had brought an ECG machine and explained how it worked. She also said that the staff, on the wards were delighted with the new lockers and tables etc., it was good to see new things coming in, brightening up the wards for the patients.

She also thanked the volunteers for all the work they put in on behalf of the hospital and the patients, and for all the friendly, helpful volunteers who welcomed patients and their relatives in the tea bar.

With this Nia closed the demonstrations, thanking the staff for their time, and once again, the League of Friends for all their support.

Mary responded, thanking the staff for their time this evening and to Nia for organising everything.

Refreshments were then served and the meeting continued.

Present: President Mrs. Clare Morton.

Mrs. Mary Lynam Chair, Ms. Jan Cawley Vice Chair,

Mrs. Daphne Chappell Hon. Treasurer, Mrs. Susan Patterson, Hon. Secretary.

Guests – Mr. Gerry Frobisher M.B.E. and Charlotte Frobisher, secretary of Attend, Mrs. Ann Davies M.B.E.,

Mr. Mike Bird, Mayor of Abergele,

Mr. Mark Polin – Chairman B.C.U.H.B. Ms. Nia Williams (Finance) B.C.U.H.B.

Apart from members of the main and sub committees, also present from our volunteers were – Marion Barchi, Sheila Jones, Sandra Jones, Liz Davies, Brenda Hughes and Alwena Lamb.

Mrs Claire Morton opened the meeting with a short speech and welcomed everyone, thanking them for attending the 56th AGM of the League of Friends.

Apologies Received from: Committee Members – Gwenda Evans and Gwyneth Vaughan.

Minutes of the AGM for 2018

Read out by Susan Patterson, were examined and accepted.

Nominated by Cyndy Hurley

Seconded by Linda Lewis

Matters Arising

There were no matters arising.

Abergele Hospital League of Friends Chairperson's report for the year 2018/2019

CHAIRMAN'S REPORT

Good Evening everyone. This is my first year as Chairperson and, although I have served as a volunteer here in the tea bar for almost 6 years, being chair of this league of friends has taught me a great deal about this hospital. It has been a learning curve and believe me, I am still learning.

As a fund raising organisation, our aim is to help improve facilities both for the patients and the staff by providing equipment, some of which you have seen here this evening together with items for the patients' and staff comfort. During the last 12 months we have allocated over £74,000 for this purpose - quite a staggering amount I am sure you will agree.

Our income increases year on year and it amazes me how we raise these sums of money mainly by providing the facilities here in this room. Our fund raising events are however extremely well supported by members of the Abergele community who attend our coffee mornings, choir and Christmas concerts and not forgetting the annual summer fete which last year raised over £3,000. This year will be held on the 22nd June so please come along and enjoy our programme of performers and spend some money on our many stalls.

Abergele hospital is very much in the hearts of people who have been patients over the years or who attend the very busy ophthalmic and orthopaedic departments and this is shown by the donations regularly received - some of them extremely generous. You will see plaques on some of the chairs you are sitting on and these were purchased with donations from the family of the late Lloydie, who had been a very long-standing supporter of the LOF. Also money received from the Prestatyn LOF following their closure.

Not wishing to blow our own trumpets, but we receive such encouraging comments from both patients and the general public - we can only assume that we are doing something right.

Government red tape has raised its' ugly but necessary head this year in the form of the Privacy Policy, which we are required to have in place. I am more than grateful to Jan, my Vice Chair, who has spent hours preparing this and to Gill for typing it and it will, within the next few weeks, be available to all the volunteers for their information. There are many changes in policies which relate to the way we are required to adhere to it in running this type of facility and Jan keeps us all up to date on these - her brain is without doubt more up to speed on rules and regulations than mine is.

Our Rota sec. Iris has had a challenging first year in keeping the tea bar staffed but she has somehow managed even though we have had several of our team temporarily out of action with long term illnesses and we were all shocked and saddened by the very sudden passing of Sue Allen who could always be relied upon to provide trays and trays of cakes for our functions. She is very sorely missed.

It goes without saying that all this would not be possible without the help of all our wonderful volunteers and the committee members some of whom are here tonight. And I am grateful to them all for their continued support.

A very big thanks to Jan who, as my Vice Chair has guided me through my first year - believe me she is a fountain of knowledge and keeps her finger on the pulse making sure we are always up to date on various procedures. I really would not have had a clue without her input. Jan is stepping down as Vice Chair but if she thinks I will not be pestering her on a very regular basis she is very sadly mistaken - perhaps she should change her telephone number.

Daphne, our treasurer, is kept busy with our accounts and processes requests we receive from the hospital for equipment etc.

And lastly Sue our secretary who manages to keep on top of the all secretarial work following meetings and who is responsible for liaising on the choir and carol concerts and keeping the events calendar up to date.

This will be my last year as Chair person, but I am confident that when I give my 2020 report it will be just as encouraging - we do seem to get better the older we get.

So once again thank you for coming along this evening and for everyone's much appreciated support.

Mary Lynam
Chairperson - 25th April 2019.

Annual Report received and adopted.
Nominated by Jan Cawley
Seconded by Cynthia Edwards

The Treasurers Report – YEAR ENDED 31 DECEMBER 2018

Given by Daphne Chappell

Full Reports had been handed out prior to the meeting, Daphne outlined the items below.

Sales (Tea Bar)	£84,274.00
Gross Profit (Tea Bar)	£47,289.00
Other Income from books, cards, Donations, coffee morning etc.,	£16,807.00
Expenses	£64,096.00
Gifts for the hospital	£52,837.00
Balance at bank	£56,809.00

£40,000 in hand for gifts

Accounts were received and adopted.

Proposed by Jan Cawley Seconded by Cyndy Hurley

Appointment of Auditors

Harold Smith, Chartered Accountants to continue as Auditors to act for us in the coming year.

A letter of appreciation for their services will be sent.

Election of Officers as per Constitution

Election of Mary Lynam for Chairperson

(Required by the Constitution)

Claire Morton took the nominations from -

Cyndy Hurley and Linda Lewis

Election of Gill Gascoine for Vice-Chairperson

(Required by the Constitution)

Claire Morton took the nominations from -

Jan Cawley and Susan Patterson

Re-election of Committee Members (en bloc)

Based on a show of hands all committee members were re-elected.

Speech by Mr Mark Polin – Chairman B.C.U.H.B.

Mr Polin began by saying he had been the chair to the board of Chief Executive since September 2018, before which he was a Police Constable.

He was aware that the health board is overspent on budget and needs to bring this back in line.

He thanked the League of Friends for their gifts of essential equipment for the patients, which increase the quality of care they receive and also increases the moral of staff seeing new equipment on the wards.

He was amazed at the equipment we had donated, saying the health service could not afford to do this at present.

Finally he praised the volunteers for their work in the tea bar, he had been a customer himself, and found everyone very helpful and welcoming, which was much appreciated when you are feeling apprehensive.

Gifts to the hospital in the year ending 31 December 2018

Pain Clinic	Full Size Skeleton	£ 124
Ophthalmology	Handheld Tonometer	£ 2,590
Ophthalmology	Ultra Widefield Lens	£ 14,945
Orthopaedics	Electric Armchair	£ 1,796
Orthopaedics	Standing Aid	£ 840 (2017)
Orthopaedics	Chairs for Staff Room	£ 1,320
Ophthalmology	Field Machine	£ 31 222

TOTAL

£52,837

Gifts Approved in 2018 but not paid for in 2018

Ophthalmology	Wheelchairs	£ 1,128
Orthopaedics	ECG Machine	£ 6,165
Ophthalmology	Slit Lamp Microscope	£ 22,906

Ophthalmology	Toys for Paediatric Clinic	£	400
Pain Clinic	Bariatric Chairs x 2	£	696
Orthopaedics	Patient Lockers x 24	£	3,696
Orthopaedics	Over Bed Tables x 24	£	4,924
Ophthalmology	Patient Standing Aid	£	840

**TOTAL APPROVED
BUT NOT PAID FOR IN 2018** **£40,755**

Dates for your Diary 2019

Cor Alaw Choir Concert - Thursday 9th May 7.00pm
Mynydd Seion Chapel

Summer Fete - Saturday 22nd June 1.30 – 4.00pm
Abergele Hospital

Coffee Morning - Saturday 12th October 10.00am – 12noon
At the Old People's Centre Abergele

Carol Service - Thursday 12th December 7.00pm
St. Michaels Church Abergele

**ABERGELE HOSPITAL LEAGUE OF FRIENDS
REGISTERED CHARITY NO. 504227**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018

**HAROLD SMITH
CHARTERED ACCOUNTANTS
ST ASAPH & CRICCIETH**

ABERGELE HOSPITAL LEAGUE OF FRIENDS
Registered Charity No. 504227

Trustees' Report for the Year Ended 31 December 2018

Objectives

The main objective of the charity is the raising of funds by means of Donations, Subscriptions and Social Events which are then distributed by way of gifts to Abergele Hospital. The charity successfully achieved its objective during the year and is expected to in the future.

Responsibilities of Trustees

Charity law requires the trustees to prepare accounts that give a true and fair view of the state of affairs of the charity and of its income and expenditure for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare accounts on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

ABERGELE HOSPITAL LEAGUE OF FRIENDS

Registered Charity No. 504227

Independent Examiners Report to the Trustees of Abergele Hospital League of Friends Charity

We report on the accounts for the year ended 31 December 2018.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:-

1. examine the accounts under section 145 of the 2011 Act;
2. to follow the procedures laid down by the general directors given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
3. to state whether particular matters have come to my attention

Basis of Independent examiner's report

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present 'a true and fair view' and the report is limited to those matters out in the statement below.

Independent examiner's statement.

In connection with our examination, no matter has come to our attention:

1. which gives us reasonable cause to believe that in any material respect the requirements;
 - a. to keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have been met; or

2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

	2018		2017	
	£	£	£	£
Sales:		84,274		83,976
Less: Cost of Sales				
Opening Stock	660		698	
Purchases	37,114		38,758	
	<u>37,774</u>		<u>39,456</u>	
Less: Closing Stock	<u>(789)</u>		<u>(660)</u>	
		36,985		38,797
Gross Profit		<u>47,289</u>		<u>45,179</u>
Other Income				
Donations	7,625		5,890	
Books	1,131		1,160	
Cards	550		365	
Bric A Brac	1,859		2,054	
Summer Fete	1,869		1,717	
Fete Raffle	1,414		1,075	
Coffee Morning	365		461	
Xmas Cards	840		-	
Other Fund Raising	<u>1,154</u>		<u>1,724</u>	
		16,807		14,446
		<u>64,096</u>		<u>59,626</u>
Less: Expenses				
Fund Raising	929		966	
Sundries	1,659		1,919	
Admin	882		313	
Insurance	882		856	
Depreciation	<u>2,675</u>		<u>1,700</u>	
		7,027		5,753
Gifts to Hospital	<u>52,837</u>		<u>47,111</u>	
		52,837		47,111
Surplus/ (Deficit) for the Year		<u><u>4,232</u></u>		<u><u>6,761</u></u>

	2018		2017	
	£	£	£	£
Fixed Assets				
Equipment	15,308		15,287	
Add: Additions	<u>9,744</u>		<u>1,721</u>	
	25,052		17,008	
Less: Disposals				
Depreciation	<u>(2,675)</u>	22,377	<u>(1,700)</u>	15,308
Current Assets				
Stock	789		660	
Balances at Bank				
Current Account	55,630		58,773	
Cash in Hand	<u>390</u>		<u>213</u>	
	56,809		59,646	
Net Assets	<u>79,186</u>		<u>74,954</u>	

Represented By:

Income and Expenditure Account		
Balance as at 1st January	74,954	68,193
Less: Surplus Income for the Year	4,232	6,761
	<u>79,186</u>	<u>74,954</u>

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