

Eastwood Community Playgroup Association

Registered Charity No. 1023369
OFSTED Registration
EY310444 / EZ119473 / EY555930
EYA Membership No. 27242

Eastwood Community Nursery
The Len Forge Centre

Eastwood Community Pre-School
Eastwood Community Centre

Eastwood Community Early Years
Edwards Hall School

TRUSTEES' REPORT

1st September 2018 to 31st August 2019

Charity Aims

The provision of sessional or full-day care and educational facilities across three Settings serving the community of Eastwood and the immediate surrounding areas for children from the age of two years up to acceptance in Reception Classes at Local Schools.

Charity Structure & Governance

Pre-School Learning Alliance Model Pre-School Constitution adopted in 2011.
Governing Committee comprises Trustees and Parent Members
Settings have an Ofsted rating of GOOD.

Charity Trustees

Jessica White (Chair) Robert Pickup (Secretary/Treasurer) Susan Bishop

Source of Income

Grant of Funding from Southend Borough Council under the Nursery Education Scheme in respect of children of families who qualify for state funding for early years learning. Fee Income from families of children who attend the Settings for periods in excess of the state funding allowance and/or from families of children who attend who do not qualify for state funding.

General Fund Raising from Parties and Events and Miscellaneous Donations

Current Position

The total number of children enrolled in September 2018 was 142 across our three Settings, a reduction of 27 from the end of the previous Summer Term. Numbers at each Setting increased during the year with enrolments reaching 188 by the end of term in July 2019 an increase of 32% from the start of the Autumn Term and 19 more than the previous year. ECPA provide the normal full day, morning and/or afternoon sessions and include Early Start at Nursery and at Early Years Breakfast and After School Clubs which are also attended by school-age children. In addition, Holiday Club sessions are held at Nursery all of which have proved very popular.

Our income reflects the increased level of attendance at each Setting and the popularity of our Breakfast and After School Clubs. Whilst our general operating costs have risen, our Surplus

Funds show an improved position. These additional funds have enabled us to replace our aging Mini Bus with a newer model which allows a greater number of children to experience external activities such as Forest School and to employ staff to co-ordinate these activities. In addition, we have been able to fund a much needed complete refurbishment of the Garden Area at the Pre-School which can now be used throughout the year with improved access for our less able children. Our current financial position has allowed us to create an Operational Reserve that will be required to support the higher staff costs and general operating expenses anticipated during the next year and set aside a Contingency Fund for any unforeseen expenditure.

ECPA is fortunate that we receive good support from parents for parties, photo purchases and general fund raising activities. Our Christmas Fayre was particularly successful but somewhat offset by the need to cancel our Annual Summer Fun Day due to the site being flooded as a result of torrential rain on the morning of the event.

Each Setting offers slightly different amenities built around the core care and learning of the EYFS requirements. The children enjoy the opportunity to develop their skills in the care of dedicated staff who seek to fully utilise the different amenities available at our Settings supplemented with regular trips.

The Future

Our improved financial position provides a positive start to the new year but the Trustees are aware that the promotion by the Government and Local Authority of the availability of 30 Hour Funding does have a negative effect on our overall income and our operational margins will require constant review.

The provision of Nursery Care for 2 year-olds with a flexible approach to opening hours and the introduction of Breakfast and After School Clubs resulted in the anticipated increase of the overall child numbers attending our Settings. The challenge is to ensure that these numbers do not drift down to a level that endangers the financial viability of the Settings. ECPA continue to work closely with the Local Authority who utilise our ability to provide support for short-term placements for children or for those with particular care or learning requirements.

The development of Southend Airport continues. This and the ancillary businesses this has attracted brings young families to our area. Large housing developments are now taking place alongside the commercial infrastructure being put in place for the airport. Our proximity to these developments, the flexible services we can offer and our reputation with the Local Authority and parents should help us to maintain our position as one of the first choices for early learning in Eastwood.


.....
Jessica White - Chair of Trustees

Date 2nd December 2019.

Independent Examiner's Report To The Trustees of Eastwood Community Playgroup Association

I report on the accounts of the Charity for the year ended 31st August 2019 as set out on pages 2 and 3.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5) of the 2011 ACT: and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; nor
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Alan Mitchell

Retired Chartered Accountant and Chartered Tax Accountant

41 Crescent Road, Canvey Island, SS8 7JZ

30 October 2019

EASTWOOD COMMUNITY PLAYGROUP ASSOCIATION

Registered Charity 1023369

OFSTED Registration EZ119473 EY310444 EY555930

Balance Sheet

As at 31st August 2019

	2019 £	2018 £
CURRENT ASSETS		
Debtors	0.00	0.00
Uniform stocks	656.44	0.00
Cash at bank	113,659.60	35,699.33
Cash in hand	241.45	394.43
	<u>114,557.49</u>	<u>36,093.76</u>
CURRENT LIABILITIES		
Creditors	0.00	0.00
	<u>£114,557.49</u>	<u>£36,093.76</u>
RESERVES		
Balance brought forward	36,093.76	33,721.73
Surplus/(Deficit) for the year	<u>78,463.73</u>	<u>2,372.03</u>
Balance carried forward	<u>114,557.49</u>	<u>36,093.76</u>
	<u>£114,557.49</u>	<u>£36,093.76</u>

Approved by the board of Trustees on 2nd December 2019

Signed on their behalf by  (Rob Pickup, Treasurer)

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Income & Expenditure Account Year Ended 31 August 2019

	2019 £	2019 £	2018 £	2018 £
INCOME				
Fees - SBC Funded		417,933.36		271,004.36
Fees - non-funded		104,321.31		70,414.61
Fees - Extra sessions		3,440.35		2,638.70
Fees - Lunch Club/snack		5,076.75		1,907.60
Uniforms [surplus/(deficit) on sales]		605.33		(857.16)
Trips - Barleylands		108.77		82.15
Trips - Forest School		0.00		62.70
Trips - Tropical Wings		0.00		0.00
Trips - Hadleigh Farm		0.00		(23.10)
Parties - Xmas		308.23		(188.15)
Parties - Easter		0.00		64.53
Parties - Summer Party		165.69		14.09
Fund Raising - Photo Commissions		1,096.50		1,138.20
Fund Raising - Xmas Fayre		1,201.05		0.00
Fund Raising - Raffles		0.00		278.30
Fund Raising - May Games Night		(48.90)		0.00
Fund Raising - Fun Day		90.44		327.01
Grants		0.00		2,000.00
Donations		316.12		325.22
Miscellaneous income - Bank interest		542.46		231.46
		<u>535,157.46</u>		<u>349,420.52</u>
EXPENDITURE				
Staff Costs - Wages	329,289.19		267,394.92	
Staff Costs - HMRC/NIC	29,273.72		29,998.64	
Staff Costs - Pensions	11,367.40		3,908.61	
Staff Costs - DBS	0.00		25.00	
Staff Costs - Training	721.38		1,199.07	
Staff Costs - Payroll	1,080.00		1,080.00	
Office	1,734.82		2,242.66	
Premises - Rent	34,384.50		25,122.50	
Premises - Telephone	1,749.39		1,047.33	
Premises - Insurance	2,171.35		1,937.36	
Premises - Gardens	7,693.21		278.22	
Premises - Waste	705.84		470.64	
Food Purchase - Kitchen/Snacks	10,014.19		6,435.81	
Food Purchase - Miscellaneous Food	583.92		710.91	
Operating Costs - Site Set-up Costs	3,491.92		1,898.00	
Operating Costs - Arts/crafts	1,852.12		1,192.59	
Operating Costs - Equipment	14,100.55		13,152.68	
Operating Costs - Consumables	3,007.95		1,654.09	
Operating Costs - Mini bus	1,442.59		1,503.41	
Operating Costs - Website	0.00		11.99	
Advertising	1,135.00		583.00	
Ofsted Registration Fees	305.00		305.00	
Data Protection	35.00		40.00	
Registration Fees - SBC	0.00		50.00	
Bank Charges	0.00		6.21	
Misc. Expenses - Gifts & Refreshments	91.47		49.35	
EY Alliance	203.00		0.00	
Sundry	260.22		164.61	
		<u>(456,693.73)</u>		<u>(362,462.60)</u>
Surplus/(Deficit) for the year		<u><u>£78,463.73</u></u>		<u><u>(£13,042.08)</u></u>

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