

# Shyira Trust

Registered Charity Number 1118979

Patron: The Rt. Revd Paul Bayes, Bishop of Liverpool.

## Annual General Meeting

The Annual General Meeting of the Trust will be held **Sunday 23rd June**, commencing at 12.15pm. The venue will be the meeting room adjacent to St. Luke's church, Formby.

The agenda is as follows:

- 1 Apologies for absence.
- 2 Minutes of 2018 AGM, attached.
- 3 Matters arising from minutes.
- 4 Summary Accounts for year to 31st March 2019, attached. A copy of the full accounts is available on request
- 5 Trustee's report for year ending 31st March 2019, attached.
- 6 Election of trustee. The present three year term of office of Mr Colin Cooke has ended. Mr Cooke is willing to stand for a further three year term. Nominations for trustee using the attached nomination forms to Mr Ken Davies, 53 Stapleton Road, Formby, L37 2YT by Saturday 22nd June please.  
Under our constitution any person nominated must have been a member of the Trust since the last AGM.
- 7 Election of chairman, secretary and treasurer from the trustees.
- 8 Election of independent examiner.
- 9 A short illustrated report about the work of the Trust
- 10 Any other business

**The annual subscription of £5.00 becomes due at the AGM, and we shall be pleased to take your subscription at the meeting.** It will help our Gift Aid Officer if people wishing to pay their subscriptions so that gift aid may be recovered use a gift aid envelope, provided at the AGM. Note that people who have completed a Gift Aid Declaration need only put their name on the envelope.

## **SHYIRA TRUST**

### **Minutes of the Annual General Meeting held in St Luke's Church Formby meeting room on Sunday 17 June 2018, commencing at 12.15pm**

#### **Present:**

Patron: The Rt Revd Paul Bayes, Bishop of Liverpool.

Members: E Almond, B Baker, Revd R Baker, Dr D Bray, G Cartwright, C Cooke, M Cooke, K Davies, A Dixon, H Dixon, J Duffey, M Elkington, M Fisher, Dr K Groves, Prof A Hobson MBE, M Hobson, I Jordan, E Lowe, P Lowe, M McCoy, J Moffat, Revd J Morgan MBE, P Morgan, K Nelson, S Nelson, Revd H Nicol, S Nicol, G O'Hara, J O'Hara, R Patterson, A Powell, I Powell, S Rodger, J Smith, M Smith, C Trollope, L Trollope, B Weldrake (38).

The chairman opened with short prayer.

**1 Apologies for absence:** C Braithwaite, K Braithwaite, A Cox, J Cox, B Creer, J Heron, R Heron, John McGibbon, June McGibbon, E Smith, J Smith, J Watts, D Wheeler, G Wheeler (14).

**2 Minutes of 2017 AGM:** Approved and signed as a true record.

**3 Matters arising:** None.

#### **4 Accounts for the year ending 31 March 2018:**

- Circulated to membership prior to the meeting and copies available at the meeting.
- Treasurer, Mr Hugh Dixon, presented the Accounts.
- Benefits of gift aid and Mydonate highlighted.
- Recent large legacy/donation did not qualify for gift aid.
- The Accounts were unanimously approved.

#### **5 Trustees' Annual Report for the year ending 31 March 2018:**

- Chairman, Professor Allan Hobson, presented the Annual Report which had been circulated to membership prior to the meeting with copies available on the day.
- The Trust now had a Safeguarding Policy.
- Permission to contact letters had been circulated to members in line with changes to Data Protection Law from 25 May 2018.
- A sponsored bike ride by a Range High School Year 8 girl with her dad from Manchester to Blackpool had raised approximately £800, with the amount raised going toward sports' kit and equipment and sewing machines.
- Although work generally was coming to an end in Shyira, there was still widespread poverty in the wider Kivu diocese and the fundraising work of the Trust was still essential.
- The development of a hospice separate from, but working alongside the new hospital, had now become a priority.
- The Trust must continue: 'To promote friendship, understanding and fellowship between the people of and in the districts surrounding the parishes of St Mark's Shyira and St Luke's Formby.'
- The chairman asked permission to step down as a trustee. He felt the time right for him to retire. He thanked everyone for their work, commitment and support over the years. The

chairman was in turn thanked by all present and applauded for his outstanding contribution – which had seen him awarded an MBE – for his work in Shyira, since the Trust was formed in 2006 and the years before from 2000.

- The Report was unanimously approved.

**6 Election of two trustees:** Mr Ken Davies was re-elected unopposed for a further three years and Mr Pete Morgan was elected likewise to replace retiring trustee Professor Allan Hobson.

**7 Election of chairman, secretary and treasurer from the trustees:** The elected new chairman was Mr Pete Morgan, with Mr Ken Davies and Mr Hugh Dixon remaining as secretary and treasurer respectively. All were elected unopposed until the next AGM.

**8 Election of Independent Examiner:** Although absent from the meeting, Mr James Patterson had agreed to continue as Independent Examiner for the Trust. He was elected unopposed.

**9 A short illustrated report about the work of the Trust:**

- Presented by trustee, Revd Jane Morgan MBE.
- The emphasis was on looking forward.
- Projects had been decided upon in agreement with the donor of the large legacy/donation.
- She, with fellow trustee and husband, Mr Pete Morgan had attended on behalf of the Trust the official opening of the new hospital on 4 July 2017.
- She introduced members Dr Dominic Bray and Dr Karen Groves from Queenscourt Hospice Southport, who had just returned from a recent visit to Rwanda.
- The Revd Jane concluded by reading out several heartfelt messages from Rwanda expressing great appreciation of the retiring chairman's work and best wishes in his retirement. Messages included were from Revd Cannon Emmanuel, Bishop John and Bishop Augustin, Peace and Pastor Anthony.
- The retiring chairman had written a short illustrated review of the Trust – copies freely available.

**10 AOB:**

- Former Trust secretary, Mr Alan Powell paid tribute to the retiring chairman for the sterling work he had done and proposed that he be offered the position of Honorary President (in accordance with the Constitution). This was unanimously agreed. Professor Allan Hobson accepted the role with appreciation.
- Mr Powell also informed everyone that there would be a fundraising Grand Concert in aid of the ongoing building of the church in Butaka on Saturday 1 September in St Luke's Church, commencing at 7.30pm, tickets £7.00.

**11 Bishop Paul:** Patron of the Trust, The Rt. Revd Paul Bayes, Bishop of Liverpool concluded the meeting with appropriate words and prayer.

The AGM ended at 1.30pm.

**R K Davies – secretary**

**Signed as a correct record of the meeting:**

## Section B Balance sheet

	Guidance Notes	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
		£	£	£	£	£
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Intangible assets	B01	-	-	-	-	-
Tangible assets	B02	-	-	-	-	-
Heritage assets	B03	-	-	-	-	-
Investments	B04	-	-	-	-	-
<b>Total fixed assets</b>	B05	-	-	-	-	-
<b>Current assets</b>						
Stocks	B06	-	-	-	-	-
Debtors	B07	44	2,799	-	2,843	1,669
Investments	B08	-	258,422	-	258,422	255,863
Cash at bank and in hand (Note 24)	B09	1,502	30,571	-	32,073	13,114
<b>Total current assets</b>	B10	1,546	291,792	-	293,338	270,646
<b>Creditors: amounts falling due within one year (Note 20)</b>	B11	-	-	-	-	-
<b>Net current assets/(liabilities)</b>	B12	1,546	291,792	-	293,338	270,646
<b>Total assets less current liabilities</b>	B13	1,546	291,792	-	293,338	270,646
<b>Creditors: amounts falling due after one year (Note 20)</b>	B14	-	-	-	-	-
Provisions for liabilities	B15	-	-	-	-	-
<b>Total net assets or liabilities</b>	B16	1,546	291,792	-	293,338	270,646
<b>Funds of the Charity</b>						
Endowment funds (Note 27)	B17	-	-	-	-	-
Restricted income funds (Note 27)	B18	-	-	-	-	-
Unrestricted funds	B19	-	-	-	-	-
Revaluation reserve	B20	-	-	-	-	-
<b>Total funds</b>	B21	-	-	-	-	-
Signed by one or two trustees on behalf of all the trustees	Signature			Print Name		Date of approval dd/mm/yyyy

## **Shyira Trust**

**Constituted as an Unincorporated Association since 10th September 2006.**

**Registration number 1118979**

**Annual Report for the year ended 31 March 2019**

### **Address**

53 Stapleton Rd  
Formby  
Liverpool  
L37 2YT

### **Trustees**

The Trust has six trustees who serve for three years with four elected from its membership and two nominated by St. Luke's church PCC. At the Trust's AGM a chairman, secretary and treasurer are selected from the trustees and should serve until the next AGM. The constitution allows for the trustees to co-opt up to two further trustees who can serve until the next AGM. There were no trustees co-opted this past year.

At the 2018 AGM, Prof Allan Hobson MBE, stood down as Chairman, and retired as a trustee. He was replaced as a trustee by Mr Peter Morgan, who was subsequently elected as Chairman.

The trustees were:

PCC Nominees	Mr Kenneth Hugh Dixon Treasurer Mrs June McGibbon
Elected	Mr Colin Cooke Mr Raymond Kenneth Davies Secretary Rev Jane Morgan MBE Mr Peter Morgan Chairman

There was a vote of thanks for all the work that Prof Hobson has contributed to Shyira Trust since its inception in 2006. Subsequently, there was a proposal that Prof Hobson be recognised more formally, and it was proposed that he be awarded the position of Honorary President. The proposal was passed unanimously, and Prof Hobson accepted the role.

### **Bankers**

Barclays Bank  
Lord St.  
Southport

### **Patron**

The Rt Revd Paul Bayes, Bishop of Liverpool.

### **Volunteers**

Mrs Margaret Cooke, Assisting a trustee with Child Sponsorship.

## **Objects and activities**

The objects of the Trust are:

1. The relief of poverty and the preservation and protection of good health in Rwanda.
2. The advancement of education in Rwanda.

Poverty relief and health have, as before, centred on support for Shyira hospital; staff, patients and families; on young people in secondary school and support for widows. There was a visit of two trustees to Rwanda in October 2018 this helping in one of the Trusts powers – the promotion of friendship, understanding and fellowship between the people of and in the districts surrounding the parishes of St. Mark's Shyira and St. Luke's Formby.

Maternity services in Shyira have been a priority since a first visit in 2000. St Luke's church members raised money for a building to replace one damaged in genocide, and since its formation the Trust has been supporting midwifery education. More recently the Government of Rwanda condemned the general hospital buildings, provided in 1938 by the Ruanda Mission, and built a new hospital in the valley below Shyira. There was an agreement between Kivu Diocese and the Government that if the diocese could purchase the land and relocate people who had been living and working on it then the diocese would retain the hospital as a Christian Foundation. The cost to the diocese was met by a special gift agreed between the donor and Bishop Augustin when he was with us in May 2017. Further payments have been made for the construction of a kitchen for use of carers and the salary for three midwives for a year, all at the new hospital, the provision of a health post at Ngoma, and equipment for a health centre at Mutaho.

Other groups the Trust has worked with include:

- St. Luke's church, Formby. Many of the Trust's members are also members of the church, and the church has a parish-to-parish link with St. Mark's parish in Shyira, a link supported by the Trust. The Trust is a spin-off from work started by the church.
- An ordained minister also a trustee, and previously a midwife, supports safe motherhood through the Trust and has previously raised money to pay for the education and training of two midwives. This support now takes the form of salary provision for three midwives, and monitoring of health projects in Shyira, Ngoma and the health centre at Mutaho, as outlined above.
- St Philips and St Paul's with Wesley, Southport has supported palliative care, safe motherhood and the widows in the Mothers Union.
- Kirkby Christian fellowship has supported repairs to a storm damaged school.
- The last twelve months have seen the link between the Shyira Trust and Range High School continue. The school had made other donations to the Trust. There is a possibility of a student and/or staff visit to Rwanda at some date in the future.
- Various groups knit blankets and baby cardigans for the maternity hospital and large knitted blankets for the widows in the Mothers Union at St Mark's Church, Shyira, and the MU at Kivu diocese, Gisenyi.

- Shyira now has a youth coordinator who requested help in providing equipment for both male and female teams along with footwear and strip. This help has been provided and has helped to provide some facilities for sport, and has extended out into neighbouring communities.
- Talks are given by invitation to various groups. These talks are useful in telling about the work of the Trust and also in helping people to understand something of Rwanda. Usually these talks produce a small income for the Trust but on occasion they have resulted in individuals or groups becoming more involved in the work of the Trust.
- A fund-raising concert took place on 1st September 2018. It was held in St. Luke's church with performances from the Aughton Male Voice Choir and a guest choir from Barnsley. The choir requested that the money raised should go to the church/community centre building in Butaka, and this duly happened.
- A fund-raising coffee morning took place on 30<sup>th</sup> March 2019. It was held in the meeting room at Holy Trinity church, Formby. The organiser requested that the money raised should go to the rebuilding work at Mutura school.

The Trust has been working for the people of Shyira since 2006, and before that St. Luke's church had been providing support for five years. That is a total of 18 years of supporting the restoration of the people and community of Shyira following the devastation of genocide. Shyira is now a changed place, although poverty still dominates many people's lives. We have seen the nature of our work in Rwanda changing, after discussions with Bishop Augustin when he was with us, and on our visit to Rwanda. He has always expressed the wish that the Trust should continue to serve the people of Shyira parish and the wider Kivu diocese, working as before with project proposals coming from the people.

### **Continuing work**

- We continue to provide support for children in school. Most of the children in Groupe Scolaire de Shyira are now day pupils and they may only be in the school for three rather than six years, but poverty in the community still means that many families can't send their children to school, even with the reduced fees. Since education is possibly the best way of reducing poverty in the long term, our sponsorship programme continues.
- One exceptionally deprived group is widows. In the past we have supported the widows of Shyira parish, but in consultation with Bishop Augustin it has been agreed that the support should be for widows across Kivu diocese, with the Mothers Union group in Gisenyi determining support priorities in the parishes.
- We hope that St. Luke's church will continue to provide support for Ministry in Shyira through the church link. The Trust has also supported this work and we see no reason to discontinue it. The benefits are very significant in allowing the pastor to work with his impoverished people rather than having to worry about his family's welfare.
- In the past we have supported the members of child-headed families. There are still young people living alone in and around Shyira, and it has been agreed that we should support them, especially helping them into education.

- For several years St. Luke's church supported by the Trust has been providing money for the construction of a church/community centre in Butaka. The building work is now completed, but will be supported to completion. The visitors in October 2018 saw the completed building and received estimates of the work required to fit it out – this included levelling of floors and the provision of doors, windows and toilet facilities.
- The special gift made in 2017/18 is to be used to pay the employment costs of three midwives for three years. Money for the first year has already been sent, leaving two more years to be paid for.
- A health centre at Mutaho is to be equipped, again using money from the special gift.
- Palliative care has been under consideration in Shyira for rather more than a decade. The visit in May 2018 (see below) was partially to review progress and to offer advice where requested.

### **Verifying expenditure**

The people in Rwanda, and especially the Bishop of Kivu diocese, continue to be concerned that they should be seen to be accountable for the money sent. We receive regular reports from them on the use of money, with pictures when possible, and we exchange telephone or Skype calls with some people in Shyira. We know the people in Rwanda, and over the years we have found that they do use money as intended. In Shyira the parish priest with the parish council oversees the work. We, in turn, normally pass on to members and other supporters a report in the form of a newsletter telling what has been achieved. We also make periodic visits to check on progress. These visits may combine with taking other people to give them an experience of Rwanda.

### **Visits**

There has been one visit by two trustees in the reporting period. The purpose of their visit was to see progress on existing projects and help identify possible future projects.

There was also a visit organised by St Philips and St Paul's with Wesley, Southport. This was a fact-finding visit by a large group of people, led by one Trust member who specialises in palliative care. The vicar of St Luke's church also joined in this visit, accompanied by his wife.

### **Developments in the past year**

- The main development has been the commencement of projects funded by the special gift reported last year. Maternity services in Shyira have been one of the main concerns of the Trust since its foundation. With funding from this gift, support for maternity services has been extended into new areas, by funding for a new health post in Ngoma, and by enhancing the health centre at Mutaho. Support is also in place to pay the salary of three midwives in the new Shyira district hospital.
- In the past trustees have had child protection clearance, but we are now required by law to have a written policy for the protection of children and vulnerable adults. The policy was approved by trustees at their meeting in May 2018, and presented to members at the AGM on 17 June 2018.



## Financial review and reserves

The Trust raises funds to support specified projects, and transfers money to support those projects three or four times a year. Money is normally sent to Rwanda as it is raised. An exception to this is when a project has not commenced in Shyira but some fund raising has been carried out.

Description	Amount sent (£)
Lent project/Butaka church	1439
Child sponsorship/Education	946
Total	2385

During the year a total of £2385 has been sent to Rwanda. Details are in the previous table. This figure is distorted by the fact that a transfer was due to be sent in March 2019 but was delayed at the request of Bishop Augustin. This delay was to enable further funds to be transferred from the special gift which required some notice to be given to the Building Society holding the funds. The funds were eventually transferred in April 2019, and will be detailed in next year's report, but briefly consisted of £18,876 for normal activities, and £45,000 for special projects.

The Trust tries to minimise its expenditure in the UK. It expects to meet its running costs from membership fees so that it does not need to retain any money from donations and maximises the amount sent to Rwanda. Including the funds held back in March 2019, money sent is in excess of £21,000, lower than our long-term donations of around £25-30,000 per year.

Excluding the special donation, funds sent since St. Luke's church became involved with Shyira in 2000 now total £411,690. This does not include the £56,000 (approximate figure) sent through Rotary, or the many private gifts made to individuals in Rwanda by the Trust's members and supporters.

The Trust does not normally maintain reserves since it does not have staff salaries to pay nor does it rent accommodation since trustees work from home.

## Management arrangements

The Trust has six trustees, as described above. They are elected to serve for three years, after which they may be re-elected. Two further trustees may be co-opted by the six but none was co-opted this year. Trustees are required to have been members of the Trust since the AGM prior to the one at which they are nominated for election. All trustees are required to sign a declaration that there are no reasons for them to be barred from being a trustee, and in addition should have Disclosure and Barring Service (DBS) clearance. All have or had the necessary clearance. Officers are selected from trustees by the membership at the AGM.

The cost of the Trust's operations are paid for in three ways:

1. From membership fees – these cover the cost of items like the Trust's website and bank charges for money transfers to Rwanda.
2. By a transparent charge on some items like alternative gifts where postage, printing and packaging must be paid for, but this is made clear to the donor in advance.
3. Travel to Rwanda is normally paid by the person going. In some instances it has been possible for people to be sponsored by others and this appears on accounts as an expense.

Trustees have agreed that travel for monitoring of specially funded projects should be paid for by the projects.

Trustees meet four or five times a year to consider the progress of the Trust, and to review fund raising and use of resources in Rwanda. It is expected that information will be received from Shyira showing how money has been used, and it is also anticipated that there will be occasional visits of trustees to Rwanda so that they may monitor progress. There was one such visit this year.

Members and other supporters have made occasional visits to Shyira, always at their own expense, or through money raised from other sources. Visits are valuable because they allow needs to be assessed and progress monitored and also because they can enable the Trust to introduce others to its work. There is one other important consideration in this – the work of the Trust is about people and friendship and visits, either way, build up relationships.

### **Procedures for grant making**

The Trust accepts that local people are better able to prioritise their needs than the Trust is. The Trust therefore sends money to Rwanda for use against specific projects that have been agreed with people in Rwanda, but allows the detail of the way money is used to be determined locally. There is an exception to this when money has been allocated for a specific purpose as with alternative gifts. We occasionally get individual requests from people in Shyira for support. In all such cases we refer the enquirer to the Shyira parish priest or parish council because they set local priorities. As the people of Shyira and district see their priorities and needs changing the Trust seeks to accommodate them. This has resulted, for example, in support for the purchase of sports equipment. This approach has always worked. It depends on trust between us and the people in Shyira and the intention of their Bishop to be accountable for all transferred funds. Also through trustee visits the Trust is able to see that money has been used as agreed. On some occasions the Trust is able to help members or supporters to transfer money for specific purposes. This, again, is part of building and maintaining relationships between people in Rwanda and people in the UK.

### **Public benefit**

The trustees believe that they have complied with their duty to have due regard to the guidance on public benefit.

There are several pointers to this aspect of the Trust's work:

- The Trust's work with schools and colleges, and in particular the help given to Range High in the UK and Groupe Scolaire in Rwanda.
- The Trust has worked with partners including St. Luke's and other Churches.
- Some members of the Trust have developed friendships with people in Rwanda, exchanging letters, telephone calls and small gifts.
- Talks have been given to various groups by invitation.
- The Trust is given publicity in the local press and regional radio.
- The visit to Rwanda of a group from St Philips and St Paul's with Wesley, Southport resulted from the work of the Trust.

## **The future**

The Trust was originally formed to help the people of Shyira recover from the trauma of genocide. That has involved developing friendships with people and providing for the repair or replacement of infrastructure. Through the entire process maternity services have been at the forefront of the Trust's activities, with both buildings and staff expertise funded. The present situation is that Shyira has been transformed with schools repaired, a new hospital operational, and many groups supported. The people no longer seem downtrodden and in many ways the Trust has achieved the original intention of its founders. The future of the Trust was discussed with Bishop Augustin. We were assured that there is still widespread poverty in Kivu diocese and that there is still plenty of work for the Trust to do, some in Shyira, some in Butaka and some in places recently visited.

In Shyira child poverty is still an issue and the Trust will continue to address it. Also the development of a hospice, separate from but working alongside the new hospital is seen as a priority, but progress will be dictated by priorities in Rwanda. The Trust currently holds significant funds from the special donation that has been identified as potentially available for the hospice. Also the Trust has "To promote friendship, understanding and fellowship between the people of and in the districts surrounding the parishes of St. Mark's Shyira and St. Luke's Formby" as one of its powers. Working with Bishop Augustin and the people of Kivu diocese the Trust will develop new areas of work in Rwanda.

Recently the Department for International Development introduced funding opportunities for small charities working overseas. Grants of up to £50,000 can be made available to charities with approved projects. Work is still ongoing, working with Bishop Augustin to identify potential projects and to put together a bid.

## **In Summary**

The strong bond of friendship between the people of Shyira and Trust supporters continues. A large gift has made a significant difference to the Trust, enabling it to complete its commitments to Shyira maternity hospital and to take on other medical projects as agreed with the Bishop of Kivu diocese. The Trust must now develop its work in new areas with Shyira having undergone a transformation. There has been one visit to Rwanda in the past year. No visits to Rwanda are currently planned, but further visits are possible in 2020 and in the future.

## Shyira Trust - Trustee Nomination.

I nominate \_\_\_\_\_

As a trustee of the Shyira Trust.

Signed \_\_\_\_\_

The person nominated must sign below to indicate acceptance of the nomination.

I \_\_\_\_\_ confirm that I am willing to serve as a trustee of the Shyira Trust, and that there is nothing to bar me from being a trustee.

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## Shyira Trust - Trustee Nomination.

I nominate \_\_\_\_\_

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Signed \_\_\_\_\_

The person nominated must sign below to indicate acceptance of the nomination.

I \_\_\_\_\_ confirm that I am willing to serve as a trustee of the Shyira Trust, and that there is nothing to bar me from being a trustee.

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Shyira Trust			Charity No (if any)		CC17a
			1118979		
Annual accounts for the period					
Period start date	01-04-18		To	Period end date	31-03-19

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds			-	-	-	-	-
Voluntary income		S01	354	20,678	-	21,032	527,583
Activities for generating funds		S02	-	1,087	-	1,087	1,165
Investment income		S03	-	2,559	-	2,559	921
Incoming resources from charitable activities		S04	-	754	-	754	636
Other incoming resources		S05	-	-	-	-	-
<b>Total incoming resources</b>		S06	354	25,078	-	25,432	530,305
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds			-	-	-	-	-
Costs of generating voluntary income		S07	-	-	-	-	-
Fundraising trading costs		S08	201	-	-	201	357
Investment management costs		S09	-	-	-	-	-
Charitable activities		S10	-	2,385	-	2,385	272,722
Governance costs		S11	25	60	-	85	75
Other resources expended		S12	69	-	-	69	-
<b>Total resources expended before transfers</b>		S13	295	2,445	-	2,740	273,154
<b>Gross transfers between funds before other recognised</b>		S14	59	22,633	-	22,692	257,151
<b>Other recognised gains/(losses)</b>		S15	-	-	-	-	-
fixed assets for the charity's own use		S16	59	22,633	-	22,692	257,151
Gains and losses on investment assets		S17	-	-	-	-	-
<b>Net movement in funds</b>		S18	-	-	-	-	-
<b>Total funds brought forward</b>		S19	59	22,633	-	22,692	257,151
<b>Total funds carried forward</b>		S20	1,487	269,159	-	270,646	13,495
		S21	1,546	291,792	-	293,338	270,646

## Section B Balance sheet

Guidance Notes

		Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Intangible assets	B01	-	-	-	-	-
Tangible assets	B02	-	-	-	-	-
Heritage assets	B03	-	-	-	-	-
Investments	B04	-	-	-	-	-
<b>Total fixed assets</b>	B05	-	-	-	-	-

<b>Current assets</b>						
Stocks	B06	-	-	-	-	-
Debtors	B07	44	2,799	-	2,843	1,669
Investments	B08	-	258,422	-	258,422	255,863
Cash at bank and in hand (Note 24)	B09	1,502	30,571	-	32,073	13,114
<b>Total current assets</b>	B10	1,546	291,792	-	293,338	270,646

<b>Creditors: amounts falling due within one year (Note 20)</b>	B11					
		-	-	-	-	-

<b>Net current assets/(liabilities)</b>	B12	1,546	291,792	-	293,338	270,646
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<b>Total assets less current liabilities</b>	B13	1,546	291,792	-	293,338	270,646
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<b>Creditors: amounts falling due after one year (Note 20)</b>	B14	-	-	-	-	-
<b>Provisions for liabilities</b>	B15	-	-	-	-	-

<b>Total net assets or liabilities</b>	B16	1,546	291,792	-	293,338	270,646
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### Funds of the Charity

<b>Endowment funds (Note 27)</b>	B17	-			-	-
<b>Restricted income funds (Note 27)</b>	B18		-		-	-
<b>Unrestricted funds</b>	B19			-	-	-
<b>Revaluation reserve</b>	B20				-	-
<b>Total funds</b>	B21	-	-	-	-	-

Signed by one or two  
trustees on behalf of  
all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy

## Notes

1 Basis of preparation	included	
2 reconciliations	excluded	
3 Analysis of income	included	
4 Government grants	excluded	none
5 Donated goods	excluded	none
6 Expenditure	included	
7 Extraordinary items	excluded	none
8 Funds received as agent	excluded	none
9 Support costs	excluded	none
10 Fees	excluded	none
11 Salaries	excluded	none
12 Pension costs	excluded	none
13 Grants made	included	
14 Fixed Assets	excluded	none
15 Intangible Assets	excluded	none
16 Heritage Assets	excluded	none
17 Investments (Equities etc)	excluded	none
18 Stocks	excluded	none
19 Debtors	excluded	none
20 Creditors	excluded	none
21 Liabilities	excluded	none
22 Other loans	excluded	none
23 Contingent liabilities	excluded	none
24 Cash in bank	included	
25 Fair value of assets	excluded	none
26 Events after end of accouts	excluded	none
27 Funds	included	
28 Trustee remuneration	excluded	none
29 Other disclosures	excluded	none

## Note 1 Basis of preparation

***This section should be completed by all charities.***

## 1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at The accounts have been prepared in accordance with:

• and with\*

☒

the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014

• and with\*

☒

the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

• and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.\*

☐

\* -Tick as appropriate

## 1.2 Going concern

***If there are material uncertainties related to events or conditions that cast significant doubt***

An explanation as to those factors that support the Disclosure of any uncertainties that make the going Where accounts are not prepared on a going concern


## 1.3 Change of accounting policy

The accounts present a true and fair view and the accounting policies adopted are those outlined

Yes\*

☒

No\*

☒

\* -Tick as appropriate

***Please disclose:***

<b><i>(i) the nature of the change in accounting policy;</i></b>	
<b><i>(ii) the reasons why applying the new accounting policy provides more</i></b>	
<b><i>(iii) the amount of the adjustment for each line affected in the current</i></b>	

## 1.4 Changes to accounting estimates

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

Yes\*

☒

No\*

☒

\* -Tick as appropriate

***Please disclose:***

<b><i>(i) the nature of any changes;</i></b>	
<b><i>(ii) the effect of the change on income and expense or assets and</i></b>	
<b><i>(iii) where practicable, the effect of the change in one or more future</i></b>	

## 1.5 Material prior year errors

No material prior year error have been identified in the reporting period (3.47 FRS 102 SORP).

Yes\*

☒

No\*

☒

\* -Tick as appropriate

***Please disclose:***

<b><i>(i) the nature of the prior period error;</i></b>	
<b><i>(ii) for each prior period presented in the accounts, the amount of the</i></b>	
<b><i>(iii) the amount of the correction at the beginning of the earliest prior</i></b>	



**Section C**
**Notes to the accounts**
**Note 3**
**Analysis of income**

		Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
	<b>Analysis</b>					
<b>Donations and legacies:</b>	Regular Planned Donations	-	5,774	-	5,774	5,886
	Other Donations	-	7,323	-	7,323	16,343
	Legacies	-	-	-	-	500,000
	General grants provided by government/other charities	-	6,062	-	6,062	2,581
	Membership subscriptions and sponsorships which are in substance donations	310	-	-	310	320
	Donated goods, facilities and services	-	-	-	-	-
	Tax Relief on donations	44	1,519	-	1,563	2,453
	Other	-	-	-	-	-
	<b>Total</b>	<b>354</b>	<b>20,678</b>	<b>-</b>	<b>21,032</b>	<b>527,583</b>
<b>Charitable activities:</b>	Fundraising	-	1,087	-	1,087	1,165
		-	-	-	-	-
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>1,087</b>	<b>-</b>	<b>1,087</b>	<b>1,165</b>
<b>Other trading activities:</b>	Banana Leaf cards	-	124	-	124	60
	Alternative Gifts	-	630	-	630	576
		-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>754</b>	<b>-</b>	<b>754</b>	<b>636</b>
<b>Income from investments:</b>	Interest income	-	2,559	-	2,559	921
	Dividend income	-	-	-	-	-
	Rental and leasing income	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>2,559</b>	<b>-</b>	<b>2,559</b>	<b>921</b>
<b>Separate material item of income:</b>		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other:</b>	Conversion of endowment funds into income	-	-	-	-	-
	Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
	Gain on disposal of a programme related investment	-	-	-	-	-
	Royalties from the exploitation of intellectual property rights	-	-	-	-	-
	Other	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL INCOME</b>		<b>354</b>	<b>25,078</b>	<b>-</b>	<b>25,432</b>	<b>530,305</b>

**Other information:**

All income in the prior year was unrestricted except for: (please provide description and amounts)

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

<b>Section C</b>	<b>Notes to the accounts</b>	<b>(cont)</b>
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**Note 6 Analysis of expenditure**

	Unrestricted funds	Restricted income funds	Endowment funds	Total funds £	Prior year £
<b>Analysis</b>					
<b>Expenditure on raising funds:</b>					
Incurring seeking donations	180	-	-	180	149
Incurring seeking legacies	-	-	-	-	-
Incurring seeking grants	-	-	-	-	-
Staging fundraising events	-	-	-	-	-
Advertising, marketing,	21	-	-	21	208
	-	-	-	-	-
<b>Total expenditure on</b>	<b>201</b>	<b>-</b>	<b>-</b>	<b>201</b>	<b>357</b>
<b>Expenditure on charitable activities</b>					
Bank charges	25	60	-	85	75
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total expenditure on</b>	<b>25</b>	<b>60</b>	<b>-</b>	<b>85</b>	<b>75</b>
<b>Separate material item of expense</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
Admin Costs	69	-	-	69	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Total other expenditure</b>	<b>69</b>	<b>-</b>	<b>-</b>	<b>69</b>	<b>-</b>
<b>TOTAL EXPENDITURE</b>	<b>295</b>	<b>60</b>	<b>-</b>	<b>355</b>	<b>432</b>

**Other information:**

**Analysis of expenditure on charitable activities**

Activity or programme	Activities undertaken directly	Grant funding of activities	Support Costs	Total this year	Total prior year
	£	£	£	£	£
Money Transferred to Shyira for Medical Work	-			-	243,312
Money Transferred to Shyira for Education	946			946	14,145
Money Transferred to Shyira for the Work of St Marks Church	-			-	2,000
Money Transferred to Shyira for the Work in Butaka	1,439			1,439	11,727
Money Transferred to Shyira for Child Headed Families & other poverty relief work	-			-	1,453
Money Transferred to Shyira payment for Cards / Crafts	-			-	85
<b>Total</b>	<b>2,385</b>			<b>2,385</b>	<b>272,722</b>

Prior year expenditure on charitable activities can be analysed as follows:

Within the expenditure items above the following items are material: (please disclose the nature, amount and any prior year amounts)

## Notes to the accounts

### Note 13

### Grantmaking

*Please complete this note if the charity made any grants or donations which in*

#### 13.1 Analysis of grants paid (included in cost of charitable activities)

Analysis	Grants to institutions	Grants to individuals	Support costs	Total
			£	£
			-	-
			-	-
			-	-
<b>Total</b>	-	-	-	-

*Please enter "Nil" if the charity does not identify and/or allocate support costs.*

#### 13.2 Grants made to institutions

*My charity has made grants to particular institutions that are material in the context of its grantmaking. Details of the institution supported, purpose of the grant and total paid to each institution is available on the charity's web site.*

Yes	<i>Please provide details of charity's URL.</i>
No	<i>Provide details below</i>

Names of institution	Purpose	Total amount of grants paid £
Kivu Diocese, Rwanda	Butaka Church &	1,439
Kivu Diocese, Rwanda	Education	946
		-
		-
		-
		-
		-
		-
		-
		-
<b>Total grants to institutions in reporting period</b>		<b>2,385</b>
<b>Other unanalysed grants</b>		-
<b>TOTAL GRANTS PAID</b>		<b>2,385</b>

## Note 24

## Cash at bank and in hand

Short term cash investments (less than 3 months maturity date)

Short term deposits

Cash at bank and on hand

Other - accrued tax relief

Total

This year	Last year
£	£
-	-
258,422	255,863
32,073	13,114
2,843	1,669
293,338	270,646

## Note 27

## Charity funds

## 27.1 Details of material funds held and movements during the CURRENT reporting period

Please give details of the movements of material individual funds in the reporting period together with a balancing figure for 'Other funds'.

\* Key: PE - permanent endowment funds; EE - expendable endowment funds; R - restricted income funds, including special trusts, of the

Key: PE – permanent endowment funds, EE – expendable endowment funds, R – restricted income funds, including special trusts, or the										
Fund names	Type PE, EE R or UR *	Purpose and Restrictions	Fund balances brought forward £	Income £	Expenditure £	Transfers £	Gains and losses £	Fund balances carried forward £		
Medical Work	R	Shyira Hospital including Maternity Department	266,331	1,350	-	-	130	-	267,551	
Education	R	Schools in and around Shyira	465	6,513	-	946	-	-	6,032	
St Marks Church, Shyira	R	Work done in St Marks Church, Shyira	84	1,370	-	-	-	-	1,454	
Butaka	R	Work done in Butaka	-	114	3,753	-	1,439	14	-	2,214
Poverty relief work	R	Child headed families & other poverty relief	190	3,179	-	-	-	-	3,369	
Discretionary Fund	R	Any of above, subject to Trustee's discretion or unallocated	2,189	2,702	-	-	-	-	4,891	
Alternative Gifts & Banana leaf cards	R	Alternative gifts allocated above & Banana leaf cards	14	814	-	-	14	-	814	
Mutara	R	Schools in and around Mutara	-	5,397	-	130	-	-	5,527	
			-	-	-	-	-	-	-	
			-	-	-	-	-	-	-	
Other funds	N/a	N/a	-	-	-	-	-	-	-	
Total Funds			269,159	25,078	-	2,385	0	-	291,852	



# Independent Examiner's Report on the Accounts

## Section A

## Independent Examiner's Report

Report to the trustees/members of

Charity Name

SHYIRA TRUST

On accounts for the year ended

310319

Charity no (if any)

1118979

Set out on pages

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

James Patterson

Date

26/APR/14

Name

JAMES PATTERSON

Relevant professional qualification(s) or body (if any)

Address

34 BRACKENWAY  
FORMBY  
LIVERPOOL  
L37 7HG