



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	02	2018		31	01	2019

## Section A Reference and administration details

Charity name

Heaven Homes and Children's Centres

Other names charity is known by

Heaven Homes, HH

Registered charity number (if any)

1162219

Charity's principal address

147 Griffin Close

Park Avenue North

Willesden Green London

Postcode

NW10 1LR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fatmata K Agyei	Chair		
2	Zara Mahdi	Treasurer		
3	Sian Gborie	Youth Missions		
4				
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Human Resources Adviser	Miss Edleen Elba	C/O Jobserach 12A Wilberforce Road, Freetown, Sierra Leone West Africa

### Name of chief executive or names of senior staff members (Optional information)

Mrs Fatmata Kiptieu Agyei, Miss Zara Mahdi

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charity Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Founder and on recommendation and or application with relevant experience or affinity with the objectives of the charity.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Charity develops and works with other organisations with similar objectives and goals, and operate within the global sphere of human development and poverty alleviation. Though working primarily in Sierra Leone and the UK, the charity also seeks collaborative partnerships outside of these regions, especially with other organisations with similar objectives promoting the Christian faith, alleviating poverty, child protection and safeguarding.

The Charity also works closely with local and international organisations in Sierra Leone to deliver its objectives, as this has been an effective and cost saving approach which enables the charity to reach a wider and have more impact. Our trustees have previously been individuals with relevant knowledge of Sierra Leone and UK cultures, however we have taken an inclusive approach this year to ensure we share our knowledge and learning which may be relevant in other areas of the world. We continue to work in close partnership with the British High Commission, and Royal Navy representation in Sierra Leone. We also have a close partnership relationship with Operation Orphan in the UK, a charity which has continued to strengthen our human and operational capacity.

This year has not seen a lot of youth focused work as we support our young trustee to develop her personal goals and ability to support others in missions.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

The relief and/or prevention of poverty in particular (but not exclusively) in Africa

The advancement of education in particular (but not exclusively) in the United Kingdom and Africa; and

The advancement of the Christian faith.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

When planning our activities, the Charity has taken into account the Commissions guidance on Public Benefit, in particular the guidance on charities for the advancement of religion.

The charity continues to work through the spiritual supervision of Elim Missions but with particular close affiliation to Elim Swanley where the charity began its journey into missions. In this stead the charity has maintained regular correspondence with the work and congregation of Elim in order to strengthen the faith of those who are new to missions.

The charity has began an expansion of its Global Citizenship programme which aims to:

- Highlight the importance of citizenship as part of society
- Examine the roles and responsibilities of citizenship
- Highlight how children in sub-saharan Africa live daily
- Develop an understanding of the issues affecting the African child
- Discuss the diversity of UK/African child experience

It is working with primary schools in the UK and Sierra Leone to strengthen areas around safeguarding and protecting the rights of girls and young women.

The charity continues to engage with churches in England, to highlight its work in Africa and in the UK and to work collaboratively for the public's benefit.

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our volunteers are members of the public who are passionate individuals from all walks of life, and who want to be involved in promoting the greater good for all. Volunteers have also come from our partnerships in the UK with focused visits to address specific areas surrounding children's health and wellbeing.

Volunteers are unpaid (except for expenses where applicable), and we are proud of the invaluable contribution they make in the furtherance of our objectives, and also their role as ambassadors of children and our work.

We do not currently operate as a grant-making organisation as this is not part of our objectives or constitution, and this remains the case for the foreseeable future.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year****Heaven Homes Christian Primary School and Learning Centre**

The school continues to function in its full capacity, with 120 children in attendance. The expansion from our last reporting year has seen benefits in the community we work in, in that many more children are able to read and write. Parents are also encouraged to send their children to school (especially girls) as we continue to remove barriers to education.

Accommodating the expansion has been challenging. A well sourced library and computer room recently donated has also been an additional benefit to our remote project surrounding.

**Resettlement of vulnerable children**

The Charity aims to continue family tracing to resettle children with their biological relatives with the help of the Ministry of Social Welfare and Gender Affairs in Sierra Leone. We anticipate that the employment of a social worker would help greatly in this area as well as introduce vital pastoral care in the homes and by extension the school.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The charity reviewed its financial policy in 2019 with no changes to the amount to be held in reserve – said amount not exceeding £5000 as available for each financial year.

### Details of any funds materially in deficit

The charity does not have any funds materially in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Private individuals and other charitable bodies who identify with our principles and objectives continue to be our main sources of income. We have maintained our partnership with other charities in the UK and Europe - Operation Orphan(UK), and Amigos de Sierra Leona(Spain), in furtherance of the organisation's objectives and purpose.

The Charity continues to look at cost effective ways to execute its objectives both in the UK and overseas in order to deliver value for money and accountable custodianship


## Section F Other optional information

The Charity operates in line with its constitution and in line with Memorandum of Understanding which it may from time to time sign with other organisations in order to deliver its objectives.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Fatmata Kiptieu AGYEI	
Position (eg Secretary, Chair, etc)	Chair and International Director	

Date 02/12/2019

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CHARITY REGISTERED NUMBER 1162219

HEAVEN HOMES AND CHILDREN'S CENTRES  
INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED

31ST JANUARY 2019

T. PA Accountancy Services Limited  
Hale House, Unit 5  
296a Green Lanes  
London  
N13 5TP

HEAVEN HOMES AND CHILDREN'S CENTRES  
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FOR THE YEAR ENDED

31ST JANUARY 2019

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HEAVEN HOMES AND CHILDREN'S CENTRES

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31ST JANUARY 2019

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ACCOUNTANTS' REPORT TO

HEAVEN HOMES AND CHILDREN'S CENTRES

In accordance with instructions given to us we have prepared and verified the annexed financial statements from the accounting records of Heaven Homes and Children's centres and from information and explanations supplied to us.

T. PA Accountancy Services Limited

Hale House, Unit 5  
296a Green Lanes  
London  
N13 5TP

29th August 2019

# HEAVEN HOMES AND CHILDREN'S CENTRES

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED

31ST JANUARY 2019

	31.1/2019	31.1.2018
	£	£
INCOME PER SCHEDULE	7,579.17	16,660
REFUND FROM CURRYS	0.00	0
GROSS INTEREST RECEIVED	5.59	26
<b>EXPENSES</b>	<b>7,584.76</b>	<b>16,686</b>
INTERNATIONAL CALLS	0.00	0.00
TELEPHONE & MOBILE PHONE	211.39	513.12
TRAVELLING EXPENSES	0.00	0.00
POSTAGE & STATIONERY	0.00	84.13
STEWARDSHIP EXPENSE	0.00	0.00
NOTARY PUBLIC	0.00	0.00
ADVERTISING	402.62	0.00
STAFF EXPENSES & FOOD FOR EBOLA ORPHANS	0.00	0.00
TOYS & CLOTHING FOR SCHOOL AND HOMES	0.00	0.00
COMPUTER, WEBSITE AND DOMAIN EXPENSES	0.00	79.00
SHOES AND FOOTWEAR FOR ORPHANS	0.00	0.00
BOOKS AND STATIONERY FOR SCHOOL	0.00	0.00
COMPUTER PURCHASE	0.00	0.00
ACCOUNTANCY	600.00	600.00
41 KENTISH - DONATION REPAID (DUPLICATE)	0.00	0.00
SHIPPING & FREIGHT	0.00	0.00
SUBSISTENCE -FOOD IN TRANSIT	0.00	0.00
STAFF WAGES, MAINTENANCE, BUILDING MATERIAL & LABOUR	3,410.00	29,226.47
BANK CHARGES	0.00	0.00
<b>TOTAL EXPENSES</b>	<b>4,624.01</b>	<b>30,502.72</b>
<b>DONATIONS PAID:</b>		
AFRO INTERNATIONAL	0	-7,043.98
EVETT FERGUSON	0	-4,149.00
GIBRIL K THOLLEY	-3,000.00	
<b>NET SURPLUS/DEFICIT</b>	<b>-39.25</b>	<b>-25,009.68</b>

HEAVEN HOMES AND CHILDREN'S CENTRES

BALANCE SHEET AS AT 31ST JANUARY 2019

	31/01/2019 £	31.1.2018 £
<b>CURRENT ASSETS</b>		
BANK ACCOUNTS	17,927	17,966
	<u>17,927</u>	<u>17,966</u>
<b>CURRENT LIABILITIES</b>		
ACCRUALS	1,200	1,200
	<u>1,200</u>	<u>1,200</u>
<b>NET ASSETS</b>		
CURRENT	16,727	16,766
	<u>16,727</u>	<u>16,766</u>
<b>RESERVE</b>		
BROUGHT FORWARD	16,766	41,776
NET SURPLUS/(LOSS)	-39	-25,010
	<u>16,727</u>	<u>16,766</u>
	<u>16,727</u>	<u>16,766</u>

I approve the above Income and Expenditure Account and confirm that I have made available all relevant records and information for its preparation.

Mrs Fatmata Kiptieu Agyei  
Trustee

Date : 29th August 2019

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HEAVEN HOMES AND CHILDREN'S CENTRES

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED  
31ST JANUARY 2019

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- 1 No accounting errors were found in the accounts.
- 2 Balance brought forward per bank statement and balance carried forward is correct.
- 3 All the payments for expenses have been vouched and receipts verified.
- 4 All the income received is in accordance with the charity agreement.

# HEAVEN HOMES AND CHILDREN'S CENTRES

## INCOME SCHEDULE (1) FOR THE YEAR ENDED 31ST JANUARY 2019

DATE	£
COLLECTIVE DONATIONS RECEIVED	
26/02/2018 EFGA INB GENERAL	1,723.00
26/03/2018 EFGA INB GENERAL	399.00
25/04/2018 EFGA INB GENERAL	99.00
05/06/2018 EFGA INB GENERAL	99.00
26/06/2018 EFGA INB GENERAL	99.00
26/07/2018 EFGA INB GENERAL	99.00
28/08/2018 EFGA INB GENERAL	99.00
21/09/2018 EFGA INB GENERAL	99.00
23/11/2018 EFGA INB GENERAL	198.00
24/12/2018 EFGA INB GENERAL	99.00
24/01/2019 EFGA INB GENERAL	99.00
06/02/2018 OPERATION ORPHANS	250.00
06/03/2018 OPERATION ORPHANS	250.00
06/04/2018 OPERATION ORPHANS	250.00
08/05/2018 OPERATION ORPHANS	250.00
06/06/2018 OPERATION ORPHANS	250.00
06/07/2018 OPERATION ORPHANS	250.00
06/08/2018 OPERATION ORPHANS	250.00
06/09/2018 OPERATION ORPHANS	250.00
08/10/2018 OPERATION ORPHANS	250.00
06/11/2018 OPERATION ORPHANS	250.00
06/12/2018 OPERATION ORPHANS	250.00
07/01/2019 OPERATION ORPHANS	250.00
ALICE IFEDIORA	780.00
MYDONATE	335.69

HEAVEN HOMES AND CHILDREN'S CENTRES

INCOME SCHEDULE (2)  
FOR THE YEAR ENDED  
31ST JANUARY 2019

23/02/2018 AMIGOS DE SIERRA	20.75
15/05/2018 AMIGOS DE SIERRA	63.83
12/06/2018 AMIGOS DE SIERRA	20.72
06/07/2018 AMIGOS DE SIERRA	20.81
28/08/2018 AMIGOS DE SIERRA	21.33
26/09/2018 AMIGOS DE SIERRA	21.03
03/10/2018 AMIGOS DE SIERRA	20.96
29/10/2018 AMIGOS DE SIERRA	20.89
29/11/2018 AMIGOS DE SIERRA	20.93
27/12/2018 AMIGOS DE SIERRA	21.23

252.48

DONATIONS RECEIVED:

CURRENT ACCOUNT	7,326.69
ACTIVE SAVER ACCOUNT	252.48
ACTIVE SAVER DONATION FROM PREVIOUS YEAR NOT INCLUDED	0.00
TOTAL DONATIONS RECEIVED	<u>7,579.17</u>

HEAVEN HOMES AND CHILDREN'S CENTRES

**BANK RECONCILIATION  
FOR THE YEAR ENDED  
31ST JANUARY 2019**

	£	£
BALANCE PER STATEMENT @ 31.01.2019		14,989.82
ADD: OUTSTANDING LODGEMENT		0.00
		<u>14,989.82</u>
LESS: OUTSTANDING CHEQUES		0.00
<b>BALANCE PER CASH BOOK</b>	<b>£</b>	<b><u><u>14,989.82</u></u></b>

<b>CASH BOOK SUMMARY</b>	<b>DR</b>	<b>CR</b>
BALANCE BROUGHT FORWARD	15,287.14	
TOTAL RECEIPTS	7,326.69	
TOTAL PAYMENTS		7,624.01
<b>BALANCE CARRIED FORWARD 31.1.2019</b>		<b>14,989.82</b>
	<u><u>22,613.83</u></u>	<u><u>22,613.83</u></u>

HEAVEN HOMES AND CHILDREN'S CENTRES

BANK RECONCILIATION  
FOR THE YEAR ENDED  
31ST JANUARY 2019

	£	£
ACTIVE SAVER		
BALANCE PER STATEMENT @ 31.01.2019		2,937.00
ADD: OUTSTANDING LODGEMENT		0.00
		<u>2,937.00</u>
LESS: OUTSTANDING CHEQUES		0.00
<b>BALANCE PER CASH BOOK</b>	<b>£</b>	<b><u><u>2,937.00</u></u></b>

	DR	CR
<b>CASH BOOK SUMMARY</b>		
BALANCE BROUGHT FORWARD NOT INCLUDED LAST YEAR	2,678.93	
DONATION RECEIVED - AMIGOS DE SIERRA	252.48	
GROSS INTEREST RECEIVED	5.59	
<b>BALANCE CARRIED FORWARD 31.1.2019</b>		<b>2,937.00</b>
	<u>2,937.00</u>	<u><u>2,937.00</u></u>