



Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day 1st	Month April	Year 2018	To	Day 31st	Month March	Year 2019

Section A

Reference and administration details

Charity name The Friends of ST. Peter's Church, Parkstone

Other names charity is known by None

Registered charity number (if any) 1173993

Charity's principal address St Peter's Church Office

Church Street

Poole

Postcode

BH14 0NN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Janet Rosemary Compton Miller	Chairperson		
2	Mr John William Harding	Independent Trustee		
3	Mr Ivor Maurice Thompson	Honorary Treasurer		
4	Mrs Elizabeth Ann Brocklehurst	Trustee		Nominated by the Parochial Church Council of ST. Peter's Church in accordance with Constitution.
5	The Reverend Michael Maurice Camp	Ex Officio Trustee		Appointed under the Constitution as Incumbent of ST. Peter's Church
6	Mr David John Holliday	Trustee	From 5 th September 2018	
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8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation Foundation Constitution Document
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Charity Trustees with the exception of the incumbent who sits as an Ex Officio Trustee, and the Trustee nominated by ST. Peter's Parochial Church Council.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees have assessed the principal risks to which the charity is exposed, particularly the financial and operations risks. The Trustees are satisfied that adequate systems, procedures and processes are in place for the risk management of the Charity.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO RAISE FUNDS THROUGH PUBLIC EVENTS IN THE LOCAL AREA TO PROVIDE GRANTS TO THE PCC OF ST. PETER'S, TO MAINTAIN, REPAIR, RESTORE, PRESERVE, IMPROVE AND ENHANCE THE FABRIC OF ST. PETER'S CHURCH, ITS MONUMENTS, FIXTURES, STAINED GLASS AND ITS CHURCHYARD FOR THE BENEFIT OF THE PUBLIC. PROVIDE INFORMATION ON THE HISTORY AND ARCHITECTURE OF THE CHURCH FOR THE BENEFIT OF THE PUBLIC.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees review aims, objectives and activities and set out achievements in the previous twelve months. The Trustees have given due regard to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims, objectives and in planning for future activities.

A Lecture on the History of the Church and in particular the history of the Stained Glass Windows was made available by Public Event.

A light hearted Murder Mystery Play presented by a local drama group was arranged by the Charity as awareness outreach to the public

Issue of a new Guidebook providing details and history of ST Peter's Church.

A Barn Dance was arranged as an outreach event to the public.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The provision of grants to ST Peter's Parochial Church Council, in accordance with this Charity's stated objects, is considered by the Trustees. The Parochial Church Council is informed accordingly. The Trustees consider provision of grants twice during each Reporting Period and usually at six monthly intervals.

Where appropriate, the Parochial Church Council seeks permission in advance from the Salisbury Diocese of the Church of England when grants from this Charity are to be used for the designated work to be effected.

Summary of the main achievements of the charity during the year

The Charity aims to offer events in the course of the year that are beneficial to the community.

The Charity has been proactive and successful in achieving:

April 2018. Open event for members of the public explaining the history of the Church and in particular the history of its stained glass windows. Refreshments were provided to encourage communication amongst the attendees.

July 2018. Presentation of a light hearted Murder Mystery Play, presented by a local drama group, with public involvement was arranged by the Charity as an awareness outreach event to the public

October 2018. Successful accomplishment of running a Barn Dance for Public outreach.

November 2018. A successful launch of new church guidebook detailing the history and background of the church.

Throughout the Reporting Period. Preparatory Work for a Flower Festival to be held in June 2019, the purpose being to make the public aware of past and present history of the church and its work within the local society.

March 2019. Planning for weekly Friday concerts between June 2019 and the end of September 2019. The concerts are directed at demonstrating the facilities and good acoustics in the church that are available for the public benefit.

Planning for Reporting Period 1st April 2019 to 31st March 2020

The Charity will continue to plan for and arrange implementation of the Flower Festival in June 2019.

Final planning will be implemented for running weekly concerts from June 2019 until the end of September 2019.

Fund Raising Events involving Community support which will assist the Charity in carrying out its Objectives.

The Charity will have ongoing communication with the Parochial Church Council about the provision of grants. When the Charity approves grants it expects to work closely with the Parochial Church Council in the application of those grants thus enabling grants to be applied by the Parochial Church Council in accordance with this Charity's stated Objectives.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity's policy is to maintain a balance of unrestricted funds to enable it to fund its aims and objectives for the forthcoming year.

Unrestricted funds are segregated from Restricted funds.

The Charity does not run a financial deficit at any time. The Charity keeps a minimum of one Thousand Pounds in its bank account at all times to enable smooth financial running of the charity and for provision of prompt emergency needs. In the unlikely event of the bank account balance falling below One Thousand Pounds any new unrestricted funds received are used to restore this minimum bank account balance.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

JRC Miller

Full name(s)

Janet Rosemary Compton Miller.
(Mrs)

Position (eg Secretary, Chair, etc)

Chair

Date

3/12/19



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
THE FRIENDS OF ST PETER'S CHURCH PARKSTONE

No (if any)
1173993

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st April 2018		31st March 2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership	660	-	-	660	390
Donations	119	-	-	119	571
Fund Raising Events	2,128	-	-	2,128	-
Guide Books - sale	138	-	-	138	-
Tax Refund - Gift Aid	60	-	-	60	-
Re - ordering Church	-	-	-	-	2,150
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	3,105	-	-	3,105	3,111
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	3,105	-	-	3,105	3,111
A3 Payments					
Fund Raising Events	1,026	-	-	1,026	-
Guide Books	465	-	-	465	-
Printing M/Ship Forms	397	-	-	397	-
Miscs	12	-	-	12	28
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	1,900	-	-	1,900	28
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,900	-	-	1,900	28
Net of receipts/(payments)	1,205	-	-	1,205	3,083
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	933	2,150	-	3,083	-
Cash funds this year end	2,138	2,150	-	4,288	3,083

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	1,905	2,150	-
	Petty Cash	233	-	-
		-	-	-
	Total cash funds	2,138	2,150	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
JW Harding	JOHN WILLIAM HARDING	3 SEPT 2019