

INN CHRISTIAN MINISTRIES

(CHARITABLE INCORPORATED ORGANISATION)

**ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
28TH FEBRUARY 2019**

CHARITY REGISTRATION No: 1174347

Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
Walberton
West Sussex
BN18 0AS

INN CHRISTIAN MINISTRIES

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INN CHRISTIAN MINISTRIES

LEGAL AND ADMINISTRATIVE INFORMATION

| | |
|------------------------------------------|---------------------------------------------------------------------------------------------|
| REGISTERED CHARITY NUMBER | 1174347 |
| START OF FINANCIAL YEAR | 1st March 2018 |
| END OF FINANCIAL YEAR | 28th February 2019 |
| TRUSTEES AS AT 28TH FEBRUARY 2019 | Duncan Cawte Edward Wright David Hadlum Gillian Marchand (appointed February 2019) |

The trustees are the only voting members.

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

LEGAL STATUS Charitable Incorporated Organisation

GOVERNING INSTRUMENT Constitution dated 23 August 2017

OBJECTS OF THE CIO

- 1)** To advance the Christian faith in accordance with the statement of beliefs appearing in the schedule hereto in such parts of the United Kingdom or the world as the trustees may from time to time think fit.
- 2)** To further Christian and secular education for the public benefit in such parts of the United Kingdom or the world as the trustees may from time to time think fit.
- 3)** To relieve persons who are in conditions of need or hardship or who are aged or sick or disabled and to relieve the distress caused thereby in such parts of the United Kingdom or the world as the trustees may from time to time think fit.

CORRESPONDENCE ADDRESS 56 Sidney Road
Gillingham
Kent
ME7 1PA

PRIMARY BANKERS Barclays Bank plc
Leicester
Leicestershire
LE87 2BB

INDEPENDENT EXAMINER L M Tempest
Independent Examiners Ltd
Sovereign Centre
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INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees/members of the Inn Christian Ministries CIO on the accounts for the year ended 28th February 2019 set out on pages 5 to 10.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (the Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145 (5) (b) of the Act), and
- state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



L M Tempest
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Dated: 6th December 2019

INN CHRISTIAN MINISTRIES

TRUSTEES REPORT FOR THE YEAR ENDED 28TH FEBRUARY 2019

SUMMARY OF TRUSTEES MEETINGS

The Trustees met on the following occasions during the last year:

- 21.06.18
- 06.02.19

Because of the illness of the Director, many matters were discussed via email, all of which have been recorded.

The matters covered in these meetings include:

- Financial reviews
- Public Events
- Staffing

ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE

The Director of Inn Christian Ministries, Peter Marchand, passed away on 26th September 2018 following a long illness. The Trustees agreed at their last meeting with him on June 21st that they would continue the work of the Charity.

We continued to financially support widows and orphans in Uganda, specifically school fees for David Opio, fees for a nursing course for Arao Harriet, Bible school fees for Obang Jimmy and university fees for Walter Ollma. We provided Walter with a new laptop. We also took on another student, Barbra Opio, agreeing to support her for a three year degree course in Economics at Makerere University. We provided funds for the accommodation fees of another student Engayo Jane Peace. Although she had a scholarship for her University fees, this did not cover accommodation fees and she asked if we could fund a place at the University in order to help her study more effectively.

We also continued to support Adrian Tamblyn-Watts until the end of May as he prepared his course for the Institute of Christian Thinking, and to receive finances for Allan Smith's work in Albania.

We managed the finances for JustOne at Priestfield Stadium, an evangelistic event with Canon J. John and the Philo Trust, on 9th June 2018. This involved receiving donations and paying invoices but it was made clear that Inn Christian Ministries would not take sole financial responsibility for the event. Two of the Trustees, Edward Wright and David Hadlum, were part of the Steering Group for the event. Inn Christian Ministries financed the shortfall for this event – an amount of approximately £38,000.

Following JustOne it was decided to hold a Christmas event, again with J. John and Philo Trust. This was held on 9th December at Prayer City, Buckmore Park, the home of KICC. Inn was again responsible for managing the finances without taking sole responsibility for the event.

PUBLIC BENEFIT

Inn Christian Ministries is very aware of the diverse needs of the population that it serves. None of the activities of the organisation cause detriment to any section of the community – rather the reverse. We seek to support the local community, and the wider community both in this country and abroad. We seek particularly to serve the most disadvantaged in society.

FINANCIAL REVIEW

The principal funding source is from donations. We also received the final instalments of a generous legacy.

Major risks are identified and managed appropriately. We do not have in place buildings, employers' liability and public liability insurances, and vulnerable adult and child protection policies, as not applicable.

INN CHRISTIAN MINISTRIES

**TRUSTEES' REPORT (Continued)
FOR THE YEAR ENDED 28TH FEBRUARY 2019**

FUTURE PLANS

We expect to continue with current activities, apart from ministry trips. We will be meeting with Peter Brierley, a consultant and previously one of our Patrons, in the New Year to decide how best to move forward.

TRUSTEES' RESPONSIBILITIES

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- I) Select suitable accounting policies and apply them consistently
- II) Make judgements and estimates that are reasonable and prudent
- III) Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees of the CIO on05/12/19..... and

Signed on their behalf by Gillian Marchand....., Trustee

Print name: GILLIAN MARCHAND

INN CHRISTIAN MINISTRIES

STATEMENT OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 28TH FEBRUARY 2019

| | Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2018/19 £ | 6 months 2017/18 |
|------------------------------------------|-----------|----------------------------|--------------------------|-----------------------|---------------------|
| RECEIPTS : | | | | | |
| Voluntary Income | 2a | 90,284 | 5,783 | 96,067 | 7,694 |
| Charitable Activities | 2b | - | 40,831 | 40,831 | 63,048 |
| Other Incoming Resources | 2c | - | - | - | 757 |
| TOTAL RECEIPTS | | 90,284 | 46,614 | 136,898 | 71,499 |
| PAYMENTS : | | | | | |
| Charitable Activities | 3a | 49,413 | 123,236 | 172,649 | 44,961 |
| Governance Costs | 3b | 615 | - | 615 | 855 |
| TOTAL PAYMENTS | | 50,028 | 123,236 | 173,264 | 45,816 |
| NET INCOMING/(OUTGOING) RESOURCES | | 40,256 | (76,622) | (36,366) | 25,683 |
| Balance brought forward | | 11,043 | 78,225 | 89,268 | 63,585 |
| BALANCES CARRIED FORWARD | | 51,299 | 1,603 | 52,902 | 89,268 |

All of the organisation's operations are classed as continuing.

The notes on pages 9 to 10 form part of these accounts.

INN CHRISTIAN MINISTRIES

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 28TH FEBRUARY 2018**

ASSETS

| | Unrestricted Funds £ | Restricted Funds £ | 28-Feb-19 Total £ | 28-Feb-18 Total £ |
|--------------------|----------------------------|--------------------------|-------------------------|-------------------------|
| Cash Funds: | | | | |
| Current Account | 51,272 | 1,603 | 52,875 | 89,251 |
| Cash in Hand | 27 | - | 27 | 17 |
| | 51,299 | 1,603 | 52,902 | 89,268 |

Represented by:

| | | | | |
|-----------------|---------------|--------------|---------------|---------------|
| General Fund | 51,299 | | 51,299 | 11,043 |
| Restricted Fund | | 1,603 | 1,603 | 78,225 |
| | 51,299 | 1,603 | 52,902 | 89,268 |

LIABILITIES

| | Unrestricted Funds £ | Restricted Funds £ | 28-Feb-18 Total £ | 28-Feb-17 Total £ |
|---------------------------|----------------------------|--------------------------|-------------------------|-------------------------|
| Independent Examiners Fee | 780 | - | 780 | 615 |
| | 780 | - | 780 | 615 |

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 7 to 8.

Approved by the Trustees of the CIO on 05/12/19..... and

Signed on their behalf by Trustee Gillian K. Marchand....., Trustee

Print name: GILLIAN MARCHAND

INN CHRISTIAN MINISTRIES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 28TH FEBRUARY 2019

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners, and they meet the appropriate legal requirements.

2. RECEIPTS

| Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2018/19 £ | 6 months 2017/18 £ |
|---------------------------------------|----------------------------|--------------------------|-----------------------|--------------------------|
| a) Voluntary Income | | | | |
| Gifts, Tilthes & Offerings | 89,558 | 2,400 | 91,958 | 6,468 |
| Gift Aid | 726 | 3,383 | 4,109 | 1,226 |
| | 90,284 | 5,783 | 96,067 | 7,694 |
| b) Charitable Activities | | | | |
| Albania - donations | - | 4,340 | 4,340 | 2,900 |
| JustOne event - tickets and donations | - | 33,791 | 33,791 | 60,148 |
| Xmas Unwrapped - donations | - | 2,700 | 2,700 | - |
| | - | 40,831 | 40,831 | 63,048 |
| c) Other Incoming Resources | | | | |
| Sundry Income | - | - | - | 757 |
| | - | - | - | 757 |

3. PAYMENTS

| Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2018/19 £ | 6 months 2017/18 £ |
|---------------------------------|----------------------------|--------------------------|-----------------------|--------------------------|
| a) Charitable Activities | | | | |
| Bank Charges | 135 | - | 135 | 37 |
| Christian Projects | 1,160 | 8,538 | 9,698 | 2,377 |
| Hospitality | 5 | - | 5 | 12 |
| Individuals | 8,470 | 2,400 | 10,870 | 15,057 |
| Just One event | 37,970 | 112,298 | 150,268 | 25,068 |
| Miscellaneous | 130 | - | 130 | 629 |
| Mobile Phone | 76 | - | 76 | 300 |
| Office Rent | 900 | - | 900 | 525 |
| Postage | 174 | - | 174 | 499 |
| Resources | 85 | - | 85 | 55 |
| Software | 219 | - | 219 | 155 |
| Stationery & Printing | 84 | - | 84 | 207 |
| Transport | 5 | - | 5 | 40 |
| | 49,413 | 123,236 | 172,649 | 44,961 |

INN CHRISTIAN MINISTRIES

NOTES TO THE ACCOUNTS (continued) FOR THE YEAR ENDED 28TH FEBRUARY 2019

3. PAYMENTS (Continued)

| Notes | Unrestricted Funds £ | Restricted Funds £ | Total 2018/19 £ | 6 months 2017/18 £ |
|----------------------------|----------------------------|--------------------------|-----------------------|--------------------------|
| b) Governance Costs | | | | |
| Independent Examiners Fee | 615 | - | 615 | 855 |
| | 615 | - | 615 | 855 |

4. RESTRICTED FUNDS

| | 01-Mar-18 Balance £ | Income £ | Expenditure £ | 28-Feb-19 Balance £ |
|---------------------|---------------------------|---------------|------------------|---------------------------|
| Albania | 2,840 | 5,098 | 5,650 | 2,288 |
| Allan Smith | - | 2,400 | 2,400 | - |
| JustOne | 74,380 | 36,416 | 112,298 | (1,502) |
| Christmas Unwrapped | - | 2,700 | 2,888 | (188) |
| Famine relief | 1,005 | - | - | 1,005 |
| | 78,225 | 46,614 | 123,236 | 1,603 |

The restricted funds are wholly represented by the charity's cash reserves and are to be expended as specified above.

See Trustees report on page 5 for details of Funds.

5. PAYMENTS TO TRUSTEES AND RELATED PARTIES

No payments were made to trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.

6. RISK ASSESSMENT

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

7. RESERVES POLICY

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

8. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.