

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019**

**COMPANY NO: 02564505**

**CHARITY NO: 1004609**

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**  
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**FOR THE YEAR ENDED 31 MARCH 2019**

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**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT  
FOR THE YEAR ENDED 31 MARCH 2019**

The trustees submit their annual report, including the unaudited financial statements, for the year ended 31 March 2019.

**1. REFERENCE AND ADMINISTRATIVE INFORMATION**

Charity Name: London School of Samba

Charity Number: 1004609

Company Number: 2564505

Country of incorporation: UK (England and Wales)

Registered office: 62a Augustus Road  
London  
SW19 6LZ

Independent Examiners: Ross Brooke Ltd  
Chartered Accountants  
Suite I, Windrush Court  
Abingdon Business Park  
OXON  
OX14 1SY

Bankers: The Co-operative Bank Plc  
PO Box 250  
Skelmersdale  
WN8 6WT

Charity Trustees and Trustees who served during the year ended 31 March 2019:

Nicoletta Corradi  
Merle Joseph  
Paul Marwood  
Neil Turner Nash  
Joanna Wierzbinska (appointed 26 November 2018)  
Mick Cahill (resigned 18 November 2018)

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (Contd....)  
FOR THE YEAR ENDED 31 MARCH 2019**

**2. STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document:** Memorandum and Articles of Association

London School of Samba is a company limited by guarantee and registered as a charity under the Charities Act. Until the Annual General Meeting of 18 November 2018, the charitable company was governed by its original Memorandum and Articles of Association. London School of Samba was incorporated as a company on 3 December 1990 (registered company number 02564505) and registered by the Charity Commission on 22 October 1991 (charity number 1004609). At the 2018 General Meeting new Articles of Association to replace the previous articles and memorandum of association were adopted "nem com". The aims and objectives of the charity remained unchanged but the new Articles complied with the significant legislative changes for the governance of Companies which have come into force since 1990. They are closely based on the Charity Commission model guidelines for charitable companies limited by guarantee. Details of these changes have been lodged with both Companies House and the Charity Commission.

The Board of Trustees of the charity operate as the Management Committee as set out in both Articles of Association and have responsibility as Directors of the company.

In addition to those elected at our Annual General Meeting, the Board of Trustees can appoint new members of the Board either to fill a casual vacancy or by way of addition to the Board. Particular emphasis is placed upon the appointment of Trustees with knowledge and experience relevant to the charitable company's activities. Before appointment, proposed new trustees are asked to read induction materials which include a trustee job description, background information on the charity, summaries of the current finances, and an overview of their responsibilities under the Companies and Charities Acts. The trustee directors set out above held office during the whole of the period except where otherwise stated. The company has no share capital and the directors have no financial interests in it.

Day to day administration of the charity is delegated to a voluntary Operational Management Team. Decision-making powers are retained by the Trustees and exercised at their regular meetings.

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (Contd....)  
FOR THE YEAR ENDED 31 MARCH 2019**

**3. OBJECTIVES, ACTIVITIES, ACHIEVEMENTS AND PERFORMANCE**

The objectives of the charity are to advance education through the promotion of the arts with particular reference to samba music and dance and the culture and tradition of Afro-Brazilian carnival. The main activities undertaken to achieve these objectives are:

- Open access workshops to teach Brazilian dance and drumming
- Public performances at events and Brazilian clubs
- Participation at major events including Notting Hill Carnival and other festivals
- Outreach projects with youth and children and marginalised groups
- Costume design and manufacture

**Public benefit**

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission when reviewing the Trust's aims and objectives and in planning future activities.

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (Contd....)  
FOR THE YEAR ENDED 31 MARCH 2019**

**Achievements and performance during 2018/19**

The School undertook a full programme of activity, all well planned and with good levels of engagement.

These included weekly drumming and dance workshops, rehearsals, stage shows, carnival parades, and costume making as well as outreach projects in schools. Feedback mechanisms and self assessment have resulted in improvements across the Schools activities, and working with high profile Brazilian dance and percussion artists has improved both workshops and performances. We have also begun regular workshops for children.

**Artistic highlights include:**

- The Schools' carnival parade at Notting Hill in 2018, was our largest and most significant carnival event. The presentation had a strong impact and received much favourable comment. LSS maintained its reputation with the Notting Hill judges who awarded us second place in the Samba Category and fourth place overall.
- Once again a strong performances at the Coburg International Samba Festival (Germany) was the international highlights of our programme.
- Our shows and parades in England included Appearances at The Great British Get Together, Olympic Park; Pride, London: Walthamstow Welcome to the Forest and the New Years Day Parade. We regularly appeared at various clubs in London and, in addition, there was a number of private and important charity events, marathons, cycle rides and fun runs.

**Financial review**

The results of the year and the charity's financial position at the end of the period are shown in the attached financial statements. The Trustees seek to maintain an adequate level of reserves to provide for all foreseeable contingencies as well as ongoing running costs and replacement of stock.

In order to maintain the full diversity and quality of our activities we have sought to use some of the available reserves to invest in initiatives with a view to developing income. In addition to hiring professional artistic input on a sessional basis and part time finance support, covering financial processing and ongoing budget information, we have continued to rely on volunteers to maintain the School's activities and have enhanced our volunteer reward schemes to support the most essential tasks.

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' REPORT (Contd....)  
FOR THE YEAR ENDED 31 MARCH 2019**

**Plans for the future**

During 2019/20 LSS will be investing less but more effectively on income generation, switching to a commission system. We will continue to deliver our schedule of workshops, rehearsals, events and outreach work. The range of our activities continues to be ambitious. We will seek to develop more new partnerships with whom we can work cooperatively.

While it is clear that the funding climate within the arts is getting more challenging, we are optimistic that we can both maintain and enhance our programme of activities.

The following priorities have been agreed by the Trustees for 2019/20

- i) To address our trading deficit to cover the ongoing cost of our programme and the infrastructure required to sustain it. Future investments in income generation will be on a commission basis
- ii) To diversify our activities with an added focus on disadvantaged groups and related new areas of funding
- iii) To promote membership and to recruit 15% new members.
- iv) To proactively seek new opportunities to showcase our performances
- iv) To increase the number of members with the requisite skills for high quality performances and improve retention rates of performing members, especially in the Bateria.
- v) To improve the communication and effectiveness within our organisational structure, particularly to clarify the delegated authority of the OMT.

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**TRUSTEES' RESPONSIBILITIES  
YEAR ENDED 31 MARCH 2019**

The trustees (who are also directors of London School of Samba Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board on 17/11/19 and signed on its behalf by



**Neil Turner Nash - Trustee**



**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES  
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2019**

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2019 Total £</b>	<b>2018 Total £</b>
<b>INCOME and ENDOWMENTS</b>					
Income from investments	2	-	-	-	10
Income from charitable activities	3	69,605	16,770	86,375	82,614
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total income and endowments</b>		69,605	16,770	86,375	82,624
		<hr/>	<hr/>	<hr/>	<hr/>
<b>EXPENDITURE</b>					
Charitable activities	4	86,380	20,780	107,160	93,543
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total expenditure</b>		86,380	20,780	107,160	93,543
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net income/(expenditure) before transfers</b>		(16,775)	(4,010)	(20,785)	(10,919)
Transfers between funds		(4,010)	4,010	-	-
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Net movement in funds</b>		(20,785)	-	(20,785)	(10,919)
Total funds brought forward		64,926	-	64,926	75,845
		<hr/>	<hr/>	<hr/>	<hr/>
<b>Total funds carried forward</b>		44,141	-	44,141	64,926
		<hr/>	<hr/>	<hr/>	<hr/>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 10 to 14 form part of these financial statements.

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**STATEMENT OF FINANCIAL ACTIVITIES – COMPARATIVE FIGURES  
(INCORPORATING THE INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 31 MARCH 2018**

These figures show the prior year Statement of Financial Activities under the Statement of Recommended Practice (revised January 2015).

	<b>Note</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>2018 Total £</b>	<b>2017 Total £</b>
<b>INCOME and ENDOWMENTS</b>					
Income from investments	2	10	-	10	31
Income from charitable activities	3	50,463	32,151	82,614	123,670
<b>Total income and endowments</b>		<u>50,473</u>	<u>32,151</u>	<u>82,624</u>	<u>123,701</u>
<b>EXPENDITURE</b>					
Charitable activities	4	60,318	33,225	93,543	129,242
<b>Total expenditure</b>		<u>60,318</u>	<u>33,225</u>	<u>93,543</u>	<u>129,242</u>
<b>Net income/(expenditure) before transfers</b>		(9,845)	(1,074)	(10,919)	(5,541)
Transfers between funds		(1,074)	1,074	-	-
<b>Net movement in funds</b>		(10,919)	-	(10,919)	(5,541)
Total funds brought forward		<u>75,845</u>	<u>-</u>	<u>75,845</u>	<u>81,386</u>
<b>Total funds carried forward</b>		<u>64,926</u>	<u>-</u>	<u>64,926</u>	<u>75,845</u>

**LONDON SCHOOL OF SAMBA**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**COMPANY NO: 02564505**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2019**

	Note	31 March 2019 £	31 March 2018 £
<b>Fixed Assets</b>	6	5,263	7,733
<b>Current Assets</b>			
Stock for resale		1,600	2,273
Debtors	7	2,046	1,044
Cash at bank and in hand		43,917	56,976
		<hr/>	<hr/>
<b>Creditors</b>		47,563	60,293
Amounts falling due within one year	8	(8,685)	(3,100)
		<hr/>	<hr/>
<b>Net Current Assets</b>		38,878	57,193
		<hr/>	<hr/>
<b>Total Assets less Current Liabilities</b>		44,141	64,926
		<hr/>	<hr/>
Net Assets		44,141	64,926
		<hr/>	<hr/>
<b>Represented by:</b>			
Restricted funds	9	-	-
Unrestricted funds	9	44,141	64,926
		<hr/>	<hr/>
		44,141	64,926
		<hr/>	<hr/>

For the financial period ended 31 March 2019, the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These accounts were approved by the Board of Directors on 17/11/19 and are signed on behalf of the board by:



**Neil Turner Nash - Trustee**

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2019**

**1 ACCOUNTING POLICIES**

The principal accounting policies of the company are as follows:

**(a) Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The financial statements are prepared on a going concern basis. The trustees consider that the charity holds sufficient reserves to achieve orderly closure in the unlikely event of a loss of funding.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

**(b) Income**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

**(c) Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of charitable activities comprise direct expenditure. Where support costs cannot be directly attributed, they have been allocated to activities on a basis consistent with the use of resources.
- Governance costs include those costs, such as independent examination and legal and professional fees, associated with constitutional and statutory requirements.

**(d) Taxation**

The company is a registered charity and is not liable to United Kingdom taxes on its income.

**(e) Fund accounting**

Unrestricted funds are general funds that are available for use at the trustees' discretion in furtherance of the objects of the Charity. Designated funds are those earmarked by the trustees for use in a particular area or for specific areas.

**(f) Tangible fixed assets**

Tangible fixed assets are stated at historical cost less depreciation. Depreciation is provided at a rate which reflects the anticipated useful life of the assets concerned.

Samba equipment is depreciated over 7 years on a straight line basis.

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2019**

**1 ACCOUNTING POLICIES (continued)**

**(g) Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**(g) Stock**

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

**2 INVESTMENT INCOME**

	<b>Unrestricted 2019 £</b>	<b>Restricted 2019 £</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
Bank interest receivable	-	-	-	10
	<hr/>	<hr/>	<hr/>	<hr/>

**3 INCOMING RESOURCES FROM CHARITABLE ACTIVITIES**

	<b>Unrestricted 2019 £</b>	<b>Restricted 2019 £</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
Arts Council Grant	-	-	-	15,000
Income from performances	38,775	1,390	40,165	26,279
Subscriptions, workshops and outreach	30,830	1,723	32,553	26,874
Carnival registration fees	-	13,657	13,657	14,461
	<hr/>	<hr/>	<hr/>	<hr/>
	69,605	16,770	86,375	82,614
	<hr/>	<hr/>	<hr/>	<hr/>

**4 COSTS OF CHARITABLE ACTIVITIES**

	<b>Activities Undertaken Directly £</b>	<b>Support Costs £</b>	<b>Total 2019 £</b>	<b>Total 2018 £</b>
Workshop costs	30,423	14,521	44,944	21,474
Performance costs	14,631	16,336	30,967	30,431
Carnival costs	20,780	2,345	23,125	31,317
Outreach	1,026	5,445	6,471	5,728
Sundry	-	-	-	2,290
Governance costs (below)	1,653	-	1,653	2,303
	<hr/>	<hr/>	<hr/>	<hr/>
	68,513	38,647	107,160	93,543
	<hr/>	<hr/>	<hr/>	<hr/>

Governance costs relate to the following:

Independent examination fees	1,500
Other statutory costs	153
	<hr/> 1,653

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2019**

**5 TRUSTEES' EMOLUMENTS AND STAFF COSTS**

No salaries or wages have been paid to employees as the Charity does not have any employees.

No trustees received any remuneration or reimbursement of expenses during the year (2018: no remuneration to trustees).

**6 TANGIBLE FIXED ASSETS**

	<b>Samba Equipment £</b>	<b>Total £</b>
<b>Cost</b>		
As at 1 April 2018	30,029	30,029
Additions	<u>-</u>	<u>-</u>
As at 31 March 2019	<u>30,029</u>	<u>30,029</u>
<b>Depreciation</b>		
As at 1 April 2018	22,296	22,296
Charge for the year	<u>2,470</u>	<u>2,470</u>
As at 31 March 2019	<u>24,766</u>	<u>24,766</u>
<b>Net book value</b>		
As at 31 March 2019	<u>5,263</u>	<u>5,263</u>
As at 31 March 2018	<u>7,733</u>	<u>7,733</u>

**7 DEBTORS**

**2019  
£**                      **2018  
£**

**Debtors comprised amounts falling due within one year as follows:**

Trade debtors	1,159	618
Other debtors	887	426
	<u>2,046</u>	<u>1,044</u>

**8 CREDITORS - Amounts falling due within one year**

**2019  
£**                      **2018  
£**

Trade creditors	2,486	605
Accruals	6,199	2,495
	<u>8,685</u>	<u>3,100</u>

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2019**

**9 ANALYSIS OF FUNDS**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>Total £</b>
As at 1 April 2018	-	64,926	64,926
Incoming resources	16,770	69,605	86,375
Resources expended	(20,780)	(86,380)	(107,160)
Transfers between funds	4,010	(4,010)	-
	<hr/>	<hr/>	<hr/>
As at 31 March 2019	-	44,141	44,141
	<hr/>	<hr/>	<hr/>
Represented by:			
Fixed assets	-	5,263	5,263
Net current assets	-	38,878	38,878
	<hr/>	<hr/>	<hr/>
As at 31 March 2019	-	44,141	44,141
	<hr/>	<hr/>	<hr/>

**Comparatives (for the year ended 31 March 2018)**

	<b>Restricted Funds £</b>	<b>Unrestricted Funds £</b>	<b>Total £</b>
As at 1 April 2017	-	75,845	75,845
Incoming resources	32,151	50,473	82,624
Resources expended	(33,225)	(60,318)	(93,543)
Transfers between funds	1,074	(1,074)	-
	<hr/>	<hr/>	<hr/>
As at 31 March 2018	-	64,926	64,926
	<hr/>	<hr/>	<hr/>
Represented by:			
Fixed assets	-	7,733	7,733
Net current assets	-	57,193	57,193
	<hr/>	<hr/>	<hr/>
As at 31 March 2018	-	64,926	64,926
	<hr/>	<hr/>	<hr/>

Restricted funds comprise grant funding and other fees and sponsorship to support the Carnival Tour.

**LONDON SCHOOL OF SAMBA  
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**

**FOR THE YEAR ENDED 31 MARCH 2019**

**10 MEMBERS CONTRIBUTIONS**

The charity is a company limited by guarantee and as such does not have share capital. Each member has given an undertaking to contribute up to £1 if called upon to do so.

**11 CONTROLLING PARTIES**

No one person controls the charitable company.

**12 RELATED PARTY TRANSACTIONS**

There were no related party transactions in the reporting period that require disclosure (2018: £nil).



# **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

## **OF THE LONDON SCHOOL OF SAMBA (A COMPANY LIMITED BY GUARANTEE)**

**FOR THE YEAR ENDED 31 MARCH 2019**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2019 which are set out on pages 7 to 14.

### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

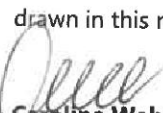
Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
**Caroline Webster FCA**  
**Ross Brooke Limited**  
**Chartered Accountants**  
**Suite 1, Windrush Court**  
**Abingdon**  
**OXON, OX14 1SY**

25/11/19