

**SOUTHERN BROOKS COMMUNITY PARTNERSHIPS**

**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2019**

# **SOUTHERN BROOKS COMMUNITY PARTNERSHIPS**

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## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2019

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<b>Trustees</b>	Juliet Moore, Chair David Bell Lucy Hamid Rachel Hunt (resigned 11 October 2019) Gareth Ellaway (resigned 22 May 2019) Paul Timmins (appointed 17 April 2019) Andrew Thomas (resigned 1 June 2018) Margaret Slucutt Peter Bright (resigned 13 August 2019) Andrew Bell, Treasurer (appointed 27 June 2018) Stephen Baker (appointed 17 April 2019) Harry Partington (appointed 17 April 2019)
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<b>Charity registered number</b>	1157061
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<b>Principal office</b>	Coniston Community Centre Coniston Road Patchway Bristol BS34 5JP
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<b>Director</b>	Julie Close
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<b>Independent Examiner</b>	Bishop Fleming LLP Chartered Accountants 16 Queen Square Bristol BS1 4NT
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<b>Bankers</b>	Handelsbanken Ground Floor 1100 Parkway North Stoke Gifford Bristol BS34 8YU
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## **SOUTHERN BROOKS COMMUNITY PARTNERSHIPS**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2019**

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The Trustees present their annual report together with the financial statements of the Southern Brooks Community Partnerships for the year 1 April 2018 to 31 March 2019.

The purpose of the charity is to promote the benefits of the inhabitants of South Gloucestershire and surrounding area (henceforth referred to as the "Area of Benefit") without distinction of role, age, race, gender, sexual orientation, ability or of political, religious or other opinion, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life for the aforementioned inhabitants.

The organisation shall be non-party in politics and non-sectarian in religion.

#### **Objectives and activities**

##### **a. Policies and objectives**

Our objectives are to bring people and organisations together to promote education and social justice to improve lives for residents across South Gloucestershire. It is important to us that we work with those people who don't reach the thresholds of other services or may be excluded or marginalised. In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's general guidance on public benefit. Our key objectives for the year included:

- Building sustainable communities by improving community cohesion, reducing poverty, loneliness and isolation
- Improving health and well-being
- Improving skills and learning

Our 5-year strategy, developed in 2017 and updated in 2019, confirms our objectives of developing Strong Communities Powered by People.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

##### **b. Strategies for achieving objectives**

We believe that voluntary action is the most effective way to help individuals and communities to realise their potential. As a values-driven organisation, we are focused on the most vulnerable and disadvantaged people in our communities and aim, in everything we do to:

- Work in partnerships, based on trust and respect
- Have long term relationships with communities
- Promote social justice, participation and involvement
- Embrace diversity and challenge inequality
- Use reflective practice
- Respect and protect the environment
- Understand the impact of our work

Within our broad strategic focus, key goals for the period of this plan are:

1. To be a community development partner for South Gloucestershire and beyond (particularly Bristol), offering leadership to the sector and nurturing community development partnerships to realise our vision.
2. To further embed an organisational culture and approach that is positive, creative, flexible, responsive and above all focussed on our beneficiaries.

**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

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**Objectives and activities (CONTINUED)**

**b. Strategies for achieving objectives (continued)**

3. To extend and integrate the services and support we offer to support local voluntary action, partnerships, people and communities across South Gloucestershire centred on the following beneficiary groups:

- a. Unemployed/economically inactive people.
- b. Older people.
- c. Young people, parents and families.
- d. People with poor health and long-term health conditions.
- e. Geographical (deprived) communities
- f. Communities of interest that experience multiple disadvantage.

4. To strengthen the financial health of SBCP by:

- a. building on recent successes to continue to grow and diversify income, ensure core costs are fully funded and replenish unrestricted reserves to at least 3 months operating costs by the end of the plan period.
- b. growing earned income through services that are based on our values and experience and that generate income (particularly from training/learning, community cafe and Patchway Youth Centre), so that these services provide sustainable support for our core costs.
- c. accepting the transfer of The Limes, a unique day care service for people with early onset dementia from the Alzheimer's Society
- d. exploring whether community led housing would generate income and meet our charitable objectives by providing affordable housing

Our ultimate goal is to help people and communities reach their full potential. We have focussed on implementing our Theory of Change and working towards developing our infrastructure into three teams – Sustainable Communities, Learning and Development and Health and Wellbeing.

While each area of work is important, our added value is in working together across the organisation. Fundamentally our core values determine the way that we work. Working in partnership includes working together within the organisation. Southern Brooks seeks to ensure that as an organisation we continue to reflect, learn and develop as one team and considerable progress has been made this year in improving cross team working and communication and putting in place improved impact measurement processes.

In line with our values we will prioritise work in communities where needs are greatest, including geographical areas of multiple deprivation and communities of interest that face multiple disadvantage. We will be a respected and sought-after partner for stakeholders across sectors, leading where we are well placed to do so and supporting others where they have stronger connections/relationships. We will have established a more systematic approach to community development partnerships, exercising leadership as a gateway (not gatekeeper) for partners to access new (often jointly accessed) funding and other opportunities.

Our successful merger with Community Ignite in 2017 has been the catalyst for this new strategic positioning of SBCP and will have stimulated a culture change throughout the charity. We will develop, extend and diversify our offer and income so that we are providing:

1. Integrated services around key customer/beneficiary groups so that they get maximum benefit from the support we offer and so that we maximise earned income from services we have to charge for (where those services are appropriate to offer to specific beneficiaries/customers).

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

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#### Objectives and activities (CONTINUED)

##### b. Strategies for achieving objectives (continued)

2. Much broader and deeper service offers underpinned by increased funding from grants and contracts in areas that both meet the needs of the communities we serve and the priorities of funders including providing through partnerships:

- a. a wide-ranging community cohesion offer to combat hate crime, prevent radicalisation, reduce community tensions and build kinder, stronger communities, including through promotion and enabling of volunteering and voluntary action to build community capacity;
- b. an extensive preventative health/well-being offer including in fields such as physical and mental health education, awareness and prevention, reducing loneliness and isolation amongst older people and family health and nutrition;
- c. an enhanced range of services to support people to move closer to and into work and learning; and
- d. a comprehensive volunteering offer and range of voluntary and social action activities for the benefit of the communities we serve.

#### Achievements and performance

##### a. Review of activities

Partnership working has underpinned much of our work this year. As Councils seek more collaborative funding proposals, we have built on existing partnerships and where appropriate developed new partnerships.

South Gloucestershire Council Environment and Community Services have awarded new 3-year grants. We contribute to partnerships led by CVS South Gloucestershire for volunteering and equalities, leading faith-based work. We continue to lead the contract for reducing inequalities across the "priority neighbourhoods" in South Gloucestershire.

South Gloucestershire Council Children, Adults and Health department now commission all youth provision. Southern Brooks led a partnership for one of three lots and secured 3-year funding. We've worked in a partnership led by Creative Youth Network to secure Reaching Communities funding for 3 years, adding value to the Council contract.

The greatest area of new growth for Southern Brooks has been in contributing to health and well-being. As the Clinical Commissioning Group is now a combined one, with neighbouring authorities, we have worked closely with other community anchor organisations to develop new and innovative ways of improving community-based health provision. Securing a new Wellbeing contract, as part of South Gloucestershire's Integrated Healthy Lifestyles service ONE YOU, has brought together several different workstreams and provided improved support for local people with poor mental health. The new partnership for this work has established Southern Brooks as a significant contributor to health initiatives and provided more opportunities for volunteers.

During the year we have opened a new office at Kingswood Foundation, and established a community hub within a primary school in Yate. Along with our Patchway hub, we are now able to provide a range of support for people who want to volunteer, learn new skills, are lonely and isolated or who want help to get back to work. Community development values, practices and principles remain at the heart of all our work.

### **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019**

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#### **Achievements and performance (CONTINUED)**

##### **a. Review of activities (continued)**

We have achieved Trusted Charity Mark at Level 2 (formerly PQASSO). Staff and trustees have worked together to ensure that systems and processes are in place to so that we operate to consistently high standards across the spectrum of indicators that were assessed.

We've continued to contribute to strategic developments through representation at South Gloucestershire Leaders Board, the Local Strategic Partnership, the Safer and Stronger Community Partnership and Children, Young People and Families Partnership. South Gloucestershire Leaders Board meets bi-annually with strategic leaders from South Gloucestershire Council, the Police and Clinical Commissioning group in order to mitigate the impact of cuts to funding and to work together to identify and respond to issues and concerns that impact on residents in South Gloucestershire.

##### **b. Learning and Development**

The West of England Works project led by Weston College jointly funded by the Big Lottery and European Social Fund has continued. As the community anchor partner for South Gloucestershire we have worked with 66 new people this year. 48 of the participants had disabilities or mental health issues. The approach is person centred, with a key worker allocated to each participant who build relationships based on trust and understanding.

We continue to run Patchway Youth Centre and working in a partnership led by Creative Youth Network have secured Reaching Communities funding. With the support of Patchway Town Council and a three-year funding agreement with South Gloucestershire Council this work is secure. Young people from the age of 8 have been involved in a variety of community based, centre based and international opportunities. During the year 2018-19 we worked with 1090 individual young people. Our youth work in Frampton Cottrell continues to be successful and we are grateful for the support of Frampton Parish Council.

Training has continued to be an area of development. The potential to generate income from developing accredited training and professional courses continues to be a priority for us and we have direct claim status with NOCN. We have expanded our course provision to include a programme for parents whose children have a diagnosis of autism. 99 people have attended this programme. 17 people took part in accredited youth work courses. We ran a successful programme for young people aged 15/16 excluded from school and 4 received an accredited youth work qualification, as well as developing a range of new skills that has led to further education.

##### **c. Health and Wellbeing**

Bromford Housing Society continue to fund a post working with their tenants to help them improve health and wellbeing, financial inclusion and employability. This year has seen a huge increase in numbers and we have worked with 129 families across South Gloucestershire, 36 of whom were newly referred.

We've continued to run Family Wise. This work has been funded through Families in Focus and we've worked with 126 families in the year 2018-19, of which 58 were new families referred within that year. Schools can refer to this project, and there must be an 8 – 12-year-old child who school are concerned about plus risk of financial exclusion or worklessness within the family.

Our work with older people has continued to develop and South Gloucestershire Dementia Action Alliance work continues to be funded through the Clinical Commissioning Group and South Gloucestershire Council. We are beginning to see big improvements in the lives of people with dementia and their carers. This work continues and has focussed on the Kingswood area this year, as well as sustaining the provision set up in Patchway.

The new Wellbeing Service, delivered from April 2019, has brought together a range of different partners to provide an integrated healthy lifestyles service. Our partnership board is chaired by Bromford. Support will range from universal provision through courses, peer support groups and 5 Ways to Wellbeing programmes running across South Gloucestershire to enhanced support from our specialist partner, Oasis Talk CIC. The service will focus 60% of work on people from priority groups including carers, people with drug and alcohol issues, people from the LGBTQI communities. Our new partnership reflects this.

### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

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#### Achievements and performance (CONTINUED)

##### c. Health and Wellbeing (continued)

We secured funding through Sports England Tackling Inactivity and Economic Disadvantage. The need to work with families on low incomes, who are in employment was identified by the Physical Activity Partnership in South Gloucestershire. In August 2018 Southern Brooks worked closely with colleagues at South Gloucestershire Council to consult with local residents about how they would like to be able to access more physical activity. We particularly focused on those in work on low incomes. Once the barriers were identified we worked together to develop a successful application to the fund. This work is now commissioned by Southern Brooks to South Gloucestershire Council.

##### Sustainable Communities

We continue to be commissioned to run Health Champions by South Gloucestershire Council, working with partners Kingsmeadow Flat and Juice Community Project. Our target was to recruit, train and mobilise 36 Health Champions, across South Gloucestershire, into health-related volunteering activities with an aim to:

- o Help improve the health and well-being of people living in our Priority Neighbourhood communities particularly in those communities where health inequalities have been identified
- o Support and empower people to eat healthily, be physically active and improve their emotional well-being
- o Attend relevant local events, such as festivals and coffee mornings, to promote healthy lifestyle information
- o Signpost people to specialist services, such as breastfeeding groups and stop-smoking support, as appropriate

23 Health Champions were recruited and trained completing the RSPH training. Over the four years of the project over 150 Health Champions have been trained, with more than 40% continuing to be active after 12 months. From April this work will be integrated within the new Wellbeing Service.

Patchway Town Council has continued to invest in our community work for which we are very grateful. As a result of the development of Patchway Community Plan, Quartet Community Foundation have received investment from a philanthropist who wants to make a significant contribution to work in Patchway, over the next few years. Many Patchway groups have benefited from this funding. Our community development worker has supported groups to make applications and has promoted this funding opportunity.

Through funding by South Gloucestershire Council through the 3 year grants we have continued to lead community development partnerships in Kingswood and Patchway. This year this has extended into Yate in two neighbourhoods where there is disadvantage. We work closely with Abbotswood Action group, and now employ a community development worker for that neighbourhood as well as the Cranleigh Court area of Yate. Further funding has been secured from Reaching Communities. The community hub approach is beginning to see significant benefits in all areas. Connecting Kingswood, a multi-agency partnership in Kingswood, is a vibrant, active and productive partnership led by a local business.

Our funding from The Esmée Fairbairn Foundation continues and we have been able to involve more people as volunteers. This year there were 73 new volunteers who supported projects across the organisation. At the end of 2019 there were 123 actively participating volunteers within Southern Brooks. By responding to people's skills and talents we created new volunteering roles such as illustration and design and website auditing. 2 people gained employment as a result of volunteering. And in the volunteer survey there was increased levels of wellbeing attributed to volunteering with us. 30% of people heard about volunteering with us through another of our projects or had received support from a project, which indicates good cross team working and that volunteering is valued across the organisation. Our 2018 staff survey on volunteering shows that the biggest barrier is the time required to manage volunteers, particularly with higher turnover of people volunteering. Nevertheless, the survey showed high levels of satisfaction with our volunteering programme amongst staff (average score of 8.5 out of 10 for levels of satisfaction).



### **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019**

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#### **Achievements and performance (CONTINUED)**

##### **c. Health and Wellbeing (continued)**

Following on from an initial project that ran last year, we secured further funding through the Building a Stronger Britain Programme run by the Home Office. Our new project Create Against Hate is a partnership with Avon and Somerset Constabulary and the work has extended into Bristol. The programme aims to equip children and young people with the skills, confidence and knowledge to challenge hate crime and prejudice.

The Green Spaces project has continued this year with funding through Patchway Town Council. We've developed raised beds at Patchway Youth centre and worked with local families to maintain some community beds and an allotment. We've now started similar work in Kingswood, which has been well received, including a Green Spaces map distributed to schools and community locations across the locality.

Again, following the template of Patchway, Kingswood has created a short film, "Kingswood Welcomes You" which highlights community groups and services specifically aimed to help people who are new to the area. The film and list of community groups is hosted through our website.

Brooks Café has continued to be a popular venue with local residents and people working in the area meeting regularly for lunch in the café. It's an important gateway to our services and we are very grateful to the many volunteers and the café staff for their enduring hard work and enthusiasm. The regular restaurant nights are proving very successful and popular with local people.

We've continued to explore community led housing and have identified a potential site in Patchway. We are working closely with South Gloucestershire Council and Homes England to look at how affordable housing, which meets One Planet Principles, may benefit Patchway.

#### **Financial review**

##### **a. Going concern**

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

##### **b. Reserves policy**

The Trustees recognise that the Charity is dependent on sources of revenue that cannot be reliably predicted. The organisation strives to set aside for the costs of administering the Charity for 3 months and any additional one-off administration costs. However, as at 31 March 2019 the unrestricted reserves of the Charity were negative and amounted to £11, this is because the Southern Brooks Community Partnership used to operate a defined benefit pension scheme. The pension scheme crystallised on 31 March 2014 and the liability was transferred to Southern Brooks Community Partnerships. The Charity has agreed a repayment plan over 17 years. The Trustees are confident that the Charity can meet the yearly repayment commitment. The pension liability was £80,893 at year end and therefore unrestricted funds excluding the pension liability were £80,882. While the Trustees are committed to building reserves, they also want to invest in core posts to ensure long term sustainability of the organisation. We aim to build reserves of £38k. We currently have a designated reserves fund of £42,355.

**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

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**Financial review (CONTINUED)**

**c. Principal funding**

Primary sources of funding are:

- South Gloucestershire Council
- Patchway Town Council, Filton Town Council, Frampton Parish Council
- Big Lottery and European Social fund
- Esmee Fairbairn Foundation
- Lloyds Foundation
- South Gloucestershire Clinical Commissioning Group
- Bromford Housing Society
- The Home Office – Building a Stronger Britain Together fund

We continue to apply for project funds through a variety of grant making trusts. The development of our training work as a social enterprise continues to be successful, generating sufficient income to cover the costs of the training team and beginning to show surplus.

**d. Impact of significant financial events**

Our new funding strategy and operational implementational plan identifies a broader range of potential funding streams. We are working in new collaborations and partnerships aimed at generating different sources of income. South Gloucestershire Council have outsourced all youth work delivery from April 2019. Southern Brooks successfully led a partnership to deliver youth work in one of three areas in South Gloucestershire. We sub-contract a range of neighbourhood youth work providers.

During the year our main focus was in securing a contract for Wellbeing Work, from the Public Health team at South Gloucestershire Council, through a competitive tendering process. The new contract brought together three workstreams previously commissioned as individual contracts. We successfully led a partnership tender. This new contract for 3 – 5 years will provide wellbeing support for people across South Gloucestershire, working as part of an integrated healthy lifestyles service led by the Council as One You South Gloucestershire.

As a result of new 3-year contracts and commissioning, we are entering a period of relative stability.

**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

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**Structure, governance and management**

**a. Constitution**

Southern Brooks Community Partnerships is a registered charity, number 1157061, and is constituted under a Foundation Constitution.

**b. Methods of appointment or election of Trustees**

The management of the Group and the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Foundation Constitution.

**c. Organisational structure and decision-making policies**

The governance regulations for the charity are contained within the Foundation Constitution, a document which was updated in 2019.

The charity is a CIO (Charitable Incorporated Organisation).

Trustees are appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.

The maximum continuous term a trustee can serve is nine years. The Chair, Vice Chair and Treasurer are appointed for a term of three years in January each year as required (once their term ends). Any Trustees currently serving more than nine years will not be eligible for re-election at the end of their term.

In selecting individuals for appointment as charity trustees, the charity trustees have regard to the skills, knowledge and experience needed for the effective administration of the CIO. A succession plan for the appointment of new trustees is currently being implemented, including the appointment of three new trustees, whose skills meet some of the gaps identified by the annual diversity and skills audit. With a new Chair appointed in January 2019 and a recruitment drive for new trustees led by Moon Consulting, we have a high performing, skilled, strategic Board. A new governance structure is in place ensuring greater accountability of trustees and improved strategic leadership.

Management of the organisation is through a Leadership Team, led by the Chief Executive. Julie Close is Chief Executive. Members of the Leadership Team are Caroline Browne, Alison Findlay, Jackie Lawton, Catherine Coleman, Ternaya Cummings, Katie Donovan-Adekanmbi, Rachel Stagg.

**d. Pay policy for key management personnel**

Pay scales for the Director are agreed by the Trustees and were reviewed in October 2017. Trustees undertook a role evaluation using a recognised tool. This revealed that Leadership roles are below market value. Trustees agreed over the next four years to close this gap by 25% a year.

**TRUSTEES' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2019**

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Group and the Charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Foundation Constitution. They are also responsible for safeguarding the assets of the Group and the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Juliet Moore  
(Chair of Trustees)  
Date:

## **SOUTHERN BROOKS COMMUNITY PARTNERSHIPS**

### **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2019**

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#### **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SOUTHERN BROOKS COMMUNITY PARTNERSHIPS ('the Group')**

I report to the charity Trustees on my examination of the consolidated accounts of the Group comprising the Southern Brooks Community Partnerships ('the parent Charity') and its subsidiary undertakings for the year ended 31 March 2019.

#### **RESPONSIBILITIES AND BASIS OF REPORT**

As the Trustees of the parent Charity you are responsible for the preparation of the consolidated accounts of the Group in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and you have chosen to prepare consolidated accounts for the Group. You are satisfied that the accounts of both parent Charity and the Group are not required by charity law to be audited and have chosen instead to have an independent examination.

I report in respect of my examination of the consolidated accounts carried out under section 152 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 152(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the consolidated accounts present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### INDEPENDENT EXAMINER'S REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2019

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#### INDEPENDENT EXAMINER'S STATEMENT

Since the Trustees have opted to prepare consolidated accounts for the Group your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

Your attention is drawn to the fact that the Group has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records with respect to the parent Charity were not kept as required by section 130 of the 2011 Act and with respect to its subsidiaries as required by section 386 of the Companies Act 2006; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

David Butler

Dated:

DChA FCA

**BISHOP FLEMING LLP**

Chartered Accountants

16 Queen Square

Bristol

BS1 4NT

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
<b>INCOME FROM:</b>					
Donations and legacies	3	6,501	15,844	22,345	4,168
Charitable activities	4	74,961	783,671	858,632	791,301
Other trading activities	5	100,229	1,051	101,280	125,922
<b>TOTAL INCOME</b>		<b>181,691</b>	<b>800,566</b>	<b>982,257</b>	<b>921,391</b>
<b>EXPENDITURE ON:</b>					
Raising funds		100,386	-	100,386	118,282
Charitable activities	6	75,232	821,103	896,335	795,527
<b>TOTAL EXPENDITURE</b>		<b>175,618</b>	<b>821,103</b>	<b>996,721</b>	<b>913,809</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>6,073</b>	<b>(20,537)</b>	<b>(14,464)</b>	<b>7,582</b>
Transfers between funds	15	11,628	(11,628)	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>17,701</b>	<b>(32,165)</b>	<b>(14,464)</b>	<b>7,582</b>
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward		(17,712)	100,428	82,716	75,134
Net movement in funds		17,701	(32,165)	(14,464)	7,582
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>(11)</b>	<b>68,263</b>	<b>68,252</b>	<b>82,716</b>

The notes on pages 17 to 35 form part of these financial statements.

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## CONSOLIDATED BALANCE SHEET FOR THE YEAR ENDED 31 MARCH 2019

	Note	2019 £	2018 £
<b>FIXED ASSETS</b>			
Tangible assets	11	11,862	6,680
		<u>11,862</u>	<u>6,680</u>
<b>CURRENT ASSETS</b>			
Stocks		300	200
Debtors	12	47,297	14,135
Cash at bank and in hand		238,973	248,654
		<u>286,570</u>	<u>262,989</u>
Creditors: amounts falling due within one year	13	(149,287)	(101,024)
<b>NET CURRENT ASSETS</b>		<u>137,283</u>	<u>161,965</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>149,145</u>	<u>168,645</u>
<b>NET ASSETS EXCLUDING PENSION LIABILITY</b>		<u>149,145</u>	<u>168,645</u>
Defined benefit pension scheme liability	19	(80,893)	(85,929)
<b>TOTAL NET ASSETS</b>		<u><u>68,252</u></u>	<u><u>82,716</u></u>
<b>CHARITY FUNDS</b>			
Restricted funds	15	68,263	100,428
Unrestricted funds	15	(11)	(17,712)
<b>TOTAL FUNDS</b>		<u><u>68,252</u></u>	<u><u>82,716</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Juliet Moore  
(Chair of Trustees)  
Date:

The notes on pages 17 to 35 form part of these financial statements.



# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## CHARITY STATEMENT OF FINANCIAL POSITION FOR THE YEAR ENDED 31 MARCH 2019

	Note	2019 £	2018 £
<b>FIXED ASSETS</b>			
Tangible assets	11	7,170	6,680
		<u>7,170</u>	<u>6,680</u>
<b>CURRENT ASSETS</b>			
Debtors	12	109,879	29,222
Cash at bank and in hand		215,721	244,181
		<u>325,600</u>	<u>273,403</u>
Creditors: amounts falling due within one year	13	(143,810)	(95,027)
<b>NET CURRENT ASSETS</b>		<u>181,790</u>	<u>178,376</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>188,960</u>	<u>185,056</u>
<b>NET ASSETS EXCLUDING PENSION LIABILITY</b>		<u>188,960</u>	<u>185,056</u>
Defined benefit pension scheme liability	19	(80,893)	(85,929)
<b>TOTAL NET ASSETS</b>		<u><u>108,067</u></u>	<u><u>99,127</u></u>
<b>CHARITY FUNDS</b>			
Restricted funds	15	68,263	100,428
Unrestricted funds	15	39,804	(1,301)
<b>TOTAL FUNDS</b>		<u><u>108,067</u></u>	<u><u>99,127</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Juliet Moore  
(Chair of Trustees)  
Date:

The notes on pages 17 to 35 form part of these financial statements.

## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### CONSOLIDATED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2019

	2019 £	2018 £
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net cash used in operating activities	(1,207)	(30,292)
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Purchase of tangible fixed assets	(8,473)	-
<b>NET CASH (USED IN)/PROVIDED BY INVESTING ACTIVITIES</b>	(8,473)	-
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE YEAR</b>	(9,680)	(30,292)
Cash and cash equivalents at the beginning of the year	248,654	278,946
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR</b>	238,974	248,654

The notes on pages 17 to 35 form part of these financial statements

## **SOUTHERN BROOKS COMMUNITY PARTNERSHIPS**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

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#### **1. GENERAL INFORMATION**

Southern Brooks Community Partnerships is a charitable incorporated organisation, registered in England and Wales. The registered office is Coniston Community Centre, The Parade, Coniston Road, Patchway, South Gloucestershire, BS34 5JP.

#### **2. ACCOUNTING POLICIES**

##### **2.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Southern Brooks Community Partnerships meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated Statement of Financial Activities (SOFA) and Consolidated Balance Sheet consolidate the financial statements of the Charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

##### **2.2 FUND ACCOUNTING**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

##### **2.3 INCOME**

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019**

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**2. ACCOUNTING POLICIES (continued)**

**2.4 EXPENDITURE**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefits to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

**2.5 TANGIBLE FIXED ASSETS AND DEPRECIATION**

Tangible fixed assets costing £NIL or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Plant and machinery	- 20% reducing balance
Fixtures and fittings	- 20% reducing balance
Computer equipment	- 33.3% straight line

**2.6 INTEREST RECEIVABLE**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.7 STOCKS**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

**2.8 DEBTORS**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019

2. ACCOUNTING POLICIES (continued)

2.9 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 LIABILITIES

Liabilities and provisions are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated Statement of Financial Activities as a finance cost.

2.11 FINANCIAL INSTRUMENTS

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 PENSIONS

The Group operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

3. INCOME FROM DONATIONS AND LEGACIES

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Donations	6,501	15,844	22,345	4,168
	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
TOTAL 2018	3,014	1,154	4,168	
	<u>          </u>	<u>          </u>	<u>          </u>	

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 4. INCOME FROM CHARITABLE ACTIVITIES

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Grants, project and training income	<b>74,961</b>	<b>783,671</b>	<b>858,632</b>	791,301
TOTAL 2018	<b>76,737</b>	<b>714,564</b>	<b>791,301</b>	

Grants received over £14,000 are as follows:

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Four Town Playscheme	<b>41,580</b>	-	<b>41,580</b>
Weston College - Building Better Opportunities	-	<b>40,268</b>	<b>40,268</b>
South Gloucestershire Council - Priority Neighbourhoods	-	<b>65,800</b>	<b>65,800</b>
Weston College - Building Better Opportunities	-	<b>127,112</b>	<b>127,112</b>
Bromford Housing Society - Merlin Housing Support	-	<b>20,000</b>	<b>20,000</b>
South Gloucestershire Council - Health Champion	-	<b>25,000</b>	<b>25,000</b>
South Gloucestershire Council - Family Wise	-	<b>74,000</b>	<b>74,000</b>
Lloyds Bank Foundation - Communications	-	<b>14,993</b>	<b>14,993</b>
Community Fund (Lottery) - Various	-	<b>26,606</b>	<b>26,606</b>
South Gloucestershire Council - Community Cohesion	-	<b>15,352</b>	<b>15,352</b>
Sport England - Active in Life	-	<b>45,948</b>	<b>45,948</b>
Esmee Fairbairn - Volunteer Infrastructure	-	<b>42,340</b>	<b>42,340</b>

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 5. INCOME FROM OTHER TRADING ACTIVITIES

#### Income from fundraising events

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Room hire	27,498	1,000	28,498	27,741
Core income	-	51	51	543
	<u>27,498</u>	<u>1,051</u>	<u>28,549</u>	<u>28,284</u>
TOTAL 2018	<u>28,284</u>	<u>-</u>	<u>28,284</u>	

#### Income from non charitable trading activities

	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Net income - all trading activities	<u>72,731</u>	<u>72,731</u>	<u>97,638</u>

### 6. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Project, cafe and training income	<u>75,232</u>	<u>821,103</u>	<u>896,335</u>	<u>795,527</u>
TOTAL 2018	<u>79,477</u>	<u>716,050</u>	<u>795,527</u>	

## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

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#### 7. ANALYSIS OF EXPENDITURE BY ACTIVITIES

	<b>Activities undertaken directly 2019 £</b>	<b>Total funds 2019 £</b>	<b>Total funds 2018 £</b>
Project, cafe and training income	<b>896,335</b>	<b>896,335</b>	795,527
	<hr/>	<hr/>	<hr/>
TOTAL 2018	795,527	795,527	
	<hr/>	<hr/>	



# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 7. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)

#### Analysis of direct costs

	Project, cafe and training 2019 £	Total funds 2019 £	Total funds 2018 £
Staff costs	665,455	665,455	586,854
Depreciation	82	82	2,275
Service provider partner charge	6,944	6,944	14,111
Administration costs	(2,928)	(2,928)	1,242
Telephone and IT costs	8,351	8,351	14,726
Stationery and postage	2,562	2,562	5,923
Advertising	3,093	3,093	4,959
Other staff costs	16,869	16,869	17,873
Travel and subsistence costs	21,104	21,104	19,128
Accreditation	2,707	2,707	8,750
External consultancy	125	125	3,688
Project closure costs	13,897	13,897	8,792
Training costs	529	529	1,045
Other café costs	8,259	8,259	9,991
Insurance	13,027	13,027	14,996
Repairs and maintenance	15,424	15,424	6,528
Premises costs	57,358	57,358	50,889
Professional fees	12,197	12,197	2,294
Interest on pension deficit and bank charges	3,764	3,764	3,985
Other costs	42,816	42,816	11,792
Bank charges	709	709	577
Governance costs	3,991	3,991	5,109
	<b>896,335</b>	<b>896,335</b>	<b>795,527</b>

### 8. INDEPENDENT EXAMINER'S REMUNERATION

	2019 £	2018 £
Fees payable to the Charity's Independent examiner in respect of:		
Independent Examiner's Fee	<b>3,960</b>	<b>3,840</b>

## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 9. STAFF COSTS

	<b>Group 2019 £</b>	Group 2018 £	<b>Charity 2019 £</b>	Charity 2018 £
Wages and salaries	<b>652,159</b>	606,386	<b>652,159</b>	606,386
Social security costs	<b>41,163</b>	36,182	<b>41,163</b>	36,182
Contribution to defined contribution pension schemes	<b>16,712</b>	12,608	<b>16,712</b>	12,608
	<b>710,034</b>	655,176	<b>710,034</b>	655,176

The average number of persons employed by the Charity during the year was as follows:

<b>Group 2019 No.</b>	Group 2018 No.
<b>51</b>	43

The average headcount expressed as full-time equivalents was:

<b>Group 2019 No.</b>	Group 2018 No.
<b>27</b>	22

No employee received remuneration amounting to more than £60,000 in either year.

#### 10. TRUSTEES' REMUNERATION AND EXPENSES

During the year, no Trustees received any remuneration or other benefits (2018 - £NIL).

During the year ended 31 March 2019, no Trustee expenses have been incurred (2018 - £NIL).

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 11. TANGIBLE FIXED ASSETS

#### GROUP

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Total £
<b>COST</b>				
At 1 April 2018	3,409	28,217	36,729	68,355
Additions	-	7,243	1,230	8,473
Disposals	(3,030)	(1,020)	(25,433)	(29,483)
At 31 March 2019	379	34,440	12,526	47,345
<b>DEPRECIATION</b>				
At 1 April 2018	3,275	25,075	33,325	61,675
Charge for the year	(1,568)	2,351	862	1,645
On disposals	(1,456)	(949)	(25,432)	(27,837)
At 31 March 2019	251	26,477	8,755	35,483
<b>NET BOOK VALUE</b>				
At 31 March 2019	128	7,963	3,771	11,862
At 31 March 2018	134	3,142	3,404	6,680

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 11. TANGIBLE FIXED ASSETS (CONTINUED)

#### CHARITY

	Plant and machinery £	Fixtures and fittings £	Computer equipment £	Total £
<b>COST OR VALUATION</b>				
At 1 April 2018	3,409	28,217	36,729	68,355
Additions	-	987	1,230	2,217
Disposals	(3,030)	(1,020)	(25,433)	(29,483)
At 31 March 2019	379	28,184	12,526	41,089
<b>DEPRECIATION</b>				
At 1 April 2018	3,275	25,075	33,325	61,675
Charge for the year	(1,568)	787	862	81
On disposals	(1,456)	(949)	(25,432)	(27,837)
At 31 March 2019	251	24,913	8,755	33,919
<b>NET BOOK VALUE</b>				
At 31 March 2019	128	3,271	3,771	7,170
At 31 March 2018	134	3,142	3,404	6,680

### 12. DEBTORS

	Group 2019 £	Group 2018 £	Charity 2019 £	Charity 2018 £
<b>DUE WITHIN ONE YEAR</b>				
Trade debtors	42,280	10,485	41,967	9,959
Amounts owed by group undertakings	-	-	62,895	15,613
Prepayments and accrued income	5,017	3,650	5,017	3,650
	47,297	14,135	109,879	29,222

## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### 13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<b>Group 2019 £</b>	<b>Group 2018 £</b>	<b>Charity 2019 £</b>	<b>Charity 2018 £</b>
Trade creditors	<b>12,110</b>	28,169	<b>11,980</b>	25,651
Other taxation and social security	<b>12,496</b>	13,264	<b>12,496</b>	9,786
Other creditors	-	3,192	-	3,192
Accruals and deferred income	<b>124,681</b>	56,399	<b>119,334</b>	56,398
	<b>149,287</b>	101,024	<b>143,810</b>	95,027
	<b>Group 2019 £</b>	<b>Group 2018 £</b>	<b>Charity 2019 £</b>	<b>Charity 2018 £</b>
Deferred income at 1 April 2018	<b>41,812</b>	99,508	<b>41,812</b>	99,508
Resources deferred during the year	<b>110,970</b>	41,812	<b>110,970</b>	41,812
Amounts released from previous periods	<b>(41,812)</b>	(99,508)	<b>(41,812)</b>	(99,508)
	<b>110,970</b>	41,812	<b>110,970</b>	41,812

#### 14. FINANCIAL INSTRUMENTS

	<b>Group 2019 £</b>	<b>Group 2018 £</b>	<b>Charity 2019 £</b>	<b>Charity 2018 £</b>
<b>FINANCIAL ASSETS</b>				
Financial assets measured at fair value through income and expenditure	<b>238,973</b>	248,654	<b>215,721</b>	244,181
Financial assets that are debt instruments measured at amortised cost	<b>42,280</b>	10,485	<b>104,862</b>	25,572
	<b>281,253</b>	259,139	<b>320,583</b>	269,753
	<b>Group 2019 £</b>	<b>Group 2018 £</b>	<b>Charity 2019 £</b>	<b>Charity 2018 £</b>
<b>FINANCIAL LIABILITIES</b>				
Financial liabilities measured at amortised cost	<b>(22,274)</b>	(45,948)	<b>(20,345)</b>	(43,429)

Financial assets measured at fair value through income and expenditure comprise cash and cash equivalents.

Financial assets that are debt instruments measured at amortised cost comprise trade debtors.

Financial liabilities measured at amortised cost comprise trade creditors and accruals.

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 15. STATEMENT OF FUNDS

#### STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
<b>UNRESTRICTED FUNDS</b>					
<b>DESIGNATED FUNDS</b>					
Designated funds	35,547	-	-	6,808	42,355
<b>GENERAL FUNDS</b>					
General funds	32,670	181,691	(175,618)	(216)	38,527
Pension reserve	(85,929)	-	-	5,036	(80,893)
	(53,259)	181,691	(175,618)	4,820	(42,366)
<b>TOTAL UNRESTRICTED FUNDS</b>	(17,712)	181,691	(175,618)	11,628	(11)

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 15. STATEMENT OF FUNDS (CONTINUED)

#### STATEMENT OF FUNDS - CURRENT YEAR (continued)

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
<b>RESTRICTED FUNDS</b>					
Bouncing Babies (including Early Intervention)	(631)	2,170	(3,639)	-	(2,100)
Building Better Opportunities	360	167,382	(167,584)	-	158
Community	37,327	24,744	(28,680)	(32,408)	983
Community Development Funds	3,265	98,580	(110,611)	17,024	8,258
Dementia Awareness	7,419	26,043	(26,735)	-	6,727
Esme Volunteer Infrastructure	3,942	42,340	(39,684)	-	6,598
Family Support (including Merlin Housing)	11,889	109,650	(104,223)	(1,982)	15,334
Health and Wellbeing (including Emotional Wellbeing)	8,732	118,801	(130,121)	6,379	3,791
Volunteering	7,530	28,558	(27,517)	2,200	10,771
Youth Work (including Patchway Youth Work)	20,595	69,993	(76,549)	(5,074)	8,965
Blueprint to Success	-	6,720	(5,605)	-	1,115
BSBT	-	11,065	(9,273)	-	1,792
Community Housing Plan	-	14,000	(14,000)	-	-
Cygnet	-	16,190	(13,752)	2,056	4,494
Filton Town Council	-	3,500	(3,677)	177	-
Lloyds / Communications	-	6,664	(5,439)	-	1,225
Lottery	-	10,000	(5,486)	-	4,514
Sport England (TIES)	-	23,001	(21,495)	-	1,506
The Limes	-	14,803	(24,178)	-	(9,375)
Winterbourne Academy	-	6,362	(2,855)	-	3,507
	<b>100,428</b>	<b>800,566</b>	<b>(821,103)</b>	<b>(11,628)</b>	<b>68,263</b>
<b>TOTAL OF FUNDS</b>	<b>82,716</b>	<b>982,257</b>	<b>(996,721)</b>	<b>-</b>	<b>68,252</b>

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 15. STATEMENT OF FUNDS (CONTINUED)

#### STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2018 £
<b>UNRESTRICTED FUNDS</b>					
<b>DESIGNATED FUNDS</b>					
Designated fund	26,870	-	-	8,677	35,547
<b>GENERAL FUNDS</b>					
General funds	31,128	205,671	(202,576)	(1,553)	32,670
Pension reserve	(90,744)	-	4,815	-	(85,929)
	<b>(59,616)</b>	<b>205,671</b>	<b>(197,761)</b>	<b>(1,553)</b>	<b>(53,259)</b>
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>(32,746)</b>	<b>205,671</b>	<b>(197,761)</b>	<b>7,124</b>	<b>(17,712)</b>



# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 15. STATEMENT OF FUNDS (CONTINUED)

#### STATEMENT OF FUNDS - PRIOR YEAR (CONTINUED)

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2018 £
<b>RESTRICTED FUNDS</b>					
Anti Hate Crime	-	38,725	(41,568)	2,843	-
Bouncing Babies (including Early Intervention)	-	2,614	(3,436)	191	(631)
Building Better Opportunities Community	9,151	159,097	(167,888)	-	360
Community Development Funds	33,920	89,744	(63,758)	(22,579)	37,327
Community Housing Plan	-	65,664	(74,108)	11,709	3,265
Dementia Awareness	-	10,000	(10,000)	-	-
Early Intervention	11,866	24,095	(28,542)	-	7,419
Emotional Wellbeing	191	-	-	(191)	-
Esme Volunteer Infrastructure	9,686	-	-	(9,686)	-
Family Support (including Merlin Housing)	-	44,993	(40,304)	(747)	3,942
Health and Wellbeing (including Emotional Wellbeing)	17,220	106,978	(118,038)	5,729	11,889
Leadership	-	86,097	(87,631)	10,266	8,732
Merlin Housing - Family Support	2,819	-	(2,700)	(119)	-
Patchway Youth Work	9,370	-	-	(9,370)	-
Volunteering	6,755	-	-	(6,755)	-
Youth Work (including Patchway Youth Work)	-	20,908	(18,208)	4,830	7,530
	6,902	66,805	(59,867)	6,755	20,595
	<b>107,880</b>	<b>715,720</b>	<b>(716,048)</b>	<b>(7,124)</b>	<b>100,428</b>
<b>TOTAL OF FUNDS</b>	<b>75,134</b>	<b>921,391</b>	<b>(913,809)</b>	<b>-</b>	<b>82,716</b>

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

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#### STATEMENT OF FUNDS (CONTINUED)

##### DESIGNATED FUNDS

The Trustees have designated £18,000 for investment in core posts to ensure long term sustainability of the organisation and £24,355 for restructuring.

##### RESTRICTED FUNDS

We've secured new three-year contracts with South Gloucestershire Council for

- community development work in the Priority Neighbourhoods of Patchway, Yate, Kingswood and Cadbury Heath and a leadership role across South Gloucestershire. This work in areas that appear in the national Indices of Deprivation focuses on improving outcomes for residents particularly around the themes of health, education, crime and safety and employment and personal finance.
- volunteering in Kingswood, Yate and Patchway
- community cohesion, particularly focussing on faith

Filton Town Council provide funding for a post for 3 hours a week, to co-ordinate neighbourhood activities and communication between partners in Filton, to make sure that people are working together.

Work with families this year has continued to develop with

- Bromford Housing Society funding support for their tenants through a family support service that we provide across South Gloucestershire.
- South Gloucestershire Council Families in Focus providing support for families with an 8-12 year old child that meets certain other criteria.
- Grants from Nisbet Trust and Quartet Community Foundation to work with young families Bouncing Babies is funded by Bradley Stoke Town Council to run a group in Bradley Stoke for parents with babies under one.

Health and Wellbeing funding has focussed on

- Emotional Wellbeing funded through South Gloucestershire Council as a grant for the Wellbeing College. Bromford Housing Society hold the grant and contract Southern Brooks to deliver wellbeing courses across South Gloucestershire
- Health Champions funded by South Gloucestershire Council
- dementia awareness funded jointly by South Gloucestershire Council and the Clinical Commissioning group to increase the awareness of dementia and the issues associated with the disease in the general population in order to change people's attitude and outlook to dementia, to develop Dementia Friendly Communities across South Gloucestershire and to enable people living with dementia to lead active lives in their communities.
- diabetes prevention as a provider for Westbank
- providing support for parents when children are diagnosed with autism, through delivery of the Cygnet programme, funded by South Gloucestershire Council
- Reducing loneliness and isolation in Kingswood with a grant from Awards for All to set up a "talking café"

The Esmee Fairbairn Foundation continues to fund a post that supports people to be actively involved in their communities. This is the second year of a three-year grant.

We provide support for those furthest from the work place through West of England Works, led by Weston College and is a collaboration of locally based voluntary, community and social enterprise (VCSE) organisations working across the West of England. The Delivery Partners of West of England Works have common strategic missions which align closely with the objectives of the Big Lottery's Building Better Opportunities Fund; to actively support people furthest from employment to achieve their full potential and secure sustainable employment.

Youth work is funded through a variety of different funding streams and we work closely within a youth work partnership to attract additional resources.

## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

#### STATEMENT OF FUNDS (CONTINUED)

Patchway Youth work has been funded through Patchway Town Council and South Gloucestershire Council through the Positive Activities fund. They have funded detached work which takes place in parks and open spaces and this year provided new funding for junior youth groups. Our youth work aims to develop team working and social skills, build confidence and self esteem, provide information and social education, challenge discrimination and work with young people so that they have strong voice in the community. The Town Council also contribute towards the core running costs of the organisation.

Funding has been received from Frampton Cotterell Parish Council to support local youth work projects for young people in the area.

This year Winterbourne Academy funded a short project with their year 11 students who had been excluded, resulting in successful outcomes for 100% of the young people.

"Blueprint to Success" was a project funded by Bromford Housing Society to work with schools to try and test different approaches to "broken week attendance". This had been identified by Bromford in a research project as one of the biggest contributors to poor academic achievement.

Anti Hate Crime Ambassadors is a project funded through the Home Office fund "Building a Stronger Britain Together" which aims to equip children and young people with the skills and confidence to challenge discrimination.

A grant was secured from Sport England Tackling Inactivity and Economic Disadvantage. The purpose of this grant is to encourage physical activity, particularly in people who take part in less than 30 minutes activity a week who are in poorly paid work. The grant aims to remove the barriers people face. Southern Brooks has a sub-contracted delivery of this project to South Gloucestershire Council.

We received a grant from Lloyds Bank Foundation to improve our internal and external communication. We are currently developing a Communication Strategy.

In February 2019 we successfully transferred The Limes, a day care service for people with early onset diagnoses from the Alzheimer's Society. Based at Kingswood Foundation, places at the Limes are commissioned by different local authorities or paid for by clients themselves, or through personal budgets. All existing contracts were transferred, and the staff team were subject to a TUPE agreement.

#### 16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

##### ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	11,862	-	11,862
Current assets	107,337	179,233	286,570
Creditors due within one year	(38,317)	(110,970)	(149,287)
Provisions for liabilities and charges	(80,893)	-	(80,893)
<b>TOTAL</b>	<b>(11)</b>	<b>68,263</b>	<b>68,252</b>

# SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

### 16. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)

#### ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	6,680	-	6,680
Current assets	121,749	141,240	262,989
Creditors due within one year	(60,212)	(40,812)	(101,024)
Provisions for liabilities and charges	(85,929)	-	(85,929)
<b>TOTAL</b>	<b>(17,712)</b>	<b>100,428</b>	<b>82,716</b>

### 17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	Group 2019 £	Group 2018 £
Net income for the year (as per Statement of Financial Activities)	(14,464)	7,582
<b>ADJUSTMENTS FOR:</b>		
Depreciation charges	1,645	2,274
Loss on the sale of fixed assets	1,646	-
Decrease/(increase) in stocks	(100)	-
Decrease/(increase) in debtors	(33,162)	279
Increase/(decrease) in creditors	48,264	(35,612)
Repayment of defined benefit pension liability	(5,036)	(4,815)
<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<b>(1,207)</b>	<b>(30,292)</b>

### 18. ANALYSIS OF CASH AND CASH EQUIVALENTS

	Group 2019 £	Group 2018 £
Cash in hand	238,974	248,654
<b>TOTAL CASH AND CASH EQUIVALENTS</b>	<b>238,974</b>	<b>248,654</b>

## SOUTHERN BROOKS COMMUNITY PARTNERSHIPS

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

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#### 19. PENSION COMMITMENTS

Southern Brooks Community Partnership used to operate a defined benefit pension scheme. The pension scheme deficit crystallised on 31 March 2014 and the liability was transferred to Southern Brooks Community Partnerships. The Charity has agreed a repayment plan over 12 years.

The Charity also operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £16,712 (2018: £12,608). Contributions totalling £nil (2018: £1,237) were payable to the fund at the balance sheet date and are included in creditors.

#### 20. OPERATING LEASE COMMITMENTS

At 31 March 2019 the Group and the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	<b>Group 2019 £</b>	<b>Charity 2019 £</b>
Not later than 1 year	<b>3,677</b>	<b>9,414</b>
Later than 1 year and not later than 5 years	-	<b>7,664</b>
	<b>3,677</b>	<b>17,078</b>

#### 21. RELATED PARTY TRANSACTIONS

During the year Southern Brooks Community Partnerships purchased training services from Derek Close, the Director's husband, of £2,778 (2018: £3,230). There was £nil (2018: £1,500) owed to Derek Close at the year end.