

Horringer Court Community Church

Report and Accounts for the year ended 31 March 2019

Charities No 1142307 Company No 7641594

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Company information

Horringer Court Community Church is a company limited by guarantee not having share capital.

Directors/Trustees

Anthony Ballard ..

Fay Shepheard

Andrew Conroy (resigned 16

May 2018)

Clare Burman(resigned 27

February 2019

Simon Watkins (appointed 01

May 2018)

Governing document

Memorandum and Articles of

Association dated 17 May 2011

Registered office

Skylarks, Brands Lane, Lawshall

Bury St Edmunds

IP29 4SF

Independent Examiner

Independent Examiners Limited

Sovereign Centre Yapton Lane Walberton BN18 0AS

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Trustees' annual report (including Directors' report) for the year ended 31 March 2019

Objectives and activities

The Charity exists for the purposes of advancing the Christian Faith, supporting people in times of need and providing facilities for social welfare and recreation.

There is a wide level of overlap between these aims and we see the relief of suffering and hardship, as well as providing for the social needs of the local community as part of an holistic expression of our faith in action for the welfare of all.

In pursuit of these aims we operate as a local Christian Church, preaching and teaching the gospel of Jesus Christ, in accordance with the Bible, and holding various meetings and events to give people living in the locality the opportunity to worship God and learn about the Christian Faith.

A proportion of the Church's income is specifically set aside to support Christian Missionary work to promote the faith in a wider context.

The Church maintains a fund for providing assistance for those in need due to health or financial circumstances.

We have worked in partnership with various other churches, mission groups and community bodies to further these aims.

During the year the Church has undertaken a wide range of activities in pursuit of our stated objectives and for the benefit of the public generally. In planning these activities the Trustees and the Church Leadership Team have considered the Charity Commission's guidance on public benefit and in particular their specific guidelines relating to the advancement of religion.

In addition to the regular Sunday worship and related activities and groups, the Church has continued to meet in small groups during the week, provide pastoral care and visits, run a Friday evening children's group and has held events on the local housing estate including, carol singing and bi-monthly litter picking. The Church also regularly supports other charities including a gift of £5,000 to help with the provision of a girls' wing for a children's home in the Philippines run by a previous member of HC3 and her husband for street children. We have also run various social events which have been attended by people other than members, including a fund-raising quiz which raised £300 towards the above children's home. HC3 also provides monthly boxes of groceries to local families who are in need of assistance

Statistics

During the year one person was received into membership of the Church, three people died and three resigned giving us a membership of 33 members (one of whom does lives in a nursing home and does not vote). A blessing service was held for one baby and two people were baptised by immersion.

Structure, governance and management

The charity was established in May 2011 and took over the assets and commitments of the unincorporated charity Horringer Court Christian Fellowship.

The Trustees hold overall management responsibility for the Charity but the day to day directing, planning and implementation is delegated to a team of Elders including the Pastor, who are responsible for the teaching and spiritual direction of the church, plus Deacons who look after the finances and practical administration.

There has only been one change in the Leadership Team of the Church this financial year which consists of an eldership of four people – the part-time paid Pastor, Associate Pastor (who receives a small monthly sum) and two others. There are now five Deacons, including the Treasurer who has been undergoing treatment for cancer during the year, after the retirement of a long-standing member. Members of the Church are able to participate in the decision-making processes through the Church's General Meetings.

Financial review

Our annual income continues to be more than our expenditure this year, notwithstanding an exceptional item (below); we expect a small deficit in 2019-20 as we plan to invest in some new audio-visual equipment. Expenditure has been well managed throughout the year and although there was a deficit of £1,798 (2018: surplus of £1,798) this was only because of the gift of £5,000 to the Philippines which had not been budgeted for. As trustees we had advised the Church that it would not be right to continue to increase our reserves year by year.

The Church relies significantly upon volunteers in carrying out its activities. The role of volunteers has not been recognised as income from donated services in the accounts, in accordance with paragraph 6.18 of the Charities Sorp (FRS102).

Risk statement

The Trustees have reviewed the risks to which a small charity operating with a few employees is exposed. Appropriate procedures are in place to identify, monitor and review these risks on a regular basis. During the past year the Trustees have not become aware of any matter that would constitute a serious risk for the charity.

Statement of Directors' Responsibilities

The Charities Act and the Companies Act require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to:-

- -select suitable accounting policies and then apply them consistently;
- -make judgements and estimates that are reasonable and prudent;
- -prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business; and
- -state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the

Charities No 1142307 **Company No 7641594**

financial statements:

The trustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are also responsible for the contents of the trustees' report, and the responsibility of the independent examiner in relation to the trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no inconsistencies with the figures disclosed in the financial statements.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

We approve the attached statement of financial activities and balance sheet for the year ended 31 March 2019, and confirm that we have made available all information necessary for its preparation.

Trustee/Director

Anthony Ballard Trustee/Director

Charities No 1142307 Company No 7641594

Independent Examiner's Report to the Trustees of Horringer Court Community Church on the accounts for the year ended 31 March 2019 set out on pages 7 to 15

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

The charity's trustees consider that an audit is not required for this year under Part 16 of the 2006 Act and that although an independent examination is needed.

It is my responsibility to:

- (1) examine the accounts under section 145 of the Act,
- (2) to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- (3) to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- · the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- •the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

25 November 2019

Independent Examiners Limited,

Sovereign Centre, Poplars, Yapton Lane, Walberton, West Sussex, BN18 0AS

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Statement of financial activities (including summary income and expenditure account)

, Marke 0	Unrestricted funds £	Restricted income funds	Total funds £	Prior year funds £
Income Note 3				
Income from:		T		
Donations and legacies	36,883	-	36,883	36,905
Charitable activities	589	-	589	229
Other trading activities Investments	521	-	- 521	325
Other	321		32 I	325
Total	37,993		37,993	37,460
Expenditure Notes 4-5		Marian Color (Autoritation of the	1	, , , , , , , , , , , , , , , , , , ,
Expenditure on:				
Raising funds	_	_		-
Charitable activities	39,791		39,791	35,662
Other	-	_		-
Total	39,791		39,791	35,662
Net income/(expenditure) before tax for the				
reporting period Tax payable	- 1,798 -		- 1,798 -	1,798 -
Net income/(expenditure) after tax before investment gains/(losses)	- 1,798		1,798	1,798
Net gains/(losses) on investments	_	-		
Net income/(expenditure)	- 1,798		1,798	1,798
Extraordinary Items		-		
Transfers between funds				-
Other recognised gains/(losses): Other gains/(losses)		<u> </u>		
Net movement in funds	- 1,798	_ 	- 1,798	1.798
, tot more ment and	100 (2) (200) 100 (100)	en a laterneria ett. (200)	<u> </u>	
Reconciliation of funds:	i			
Total funds brought forward	114,346	-	114,346	112,548
Total funds carried forward	112,548	\$ 74 9 4 77	112,548	114,346

The notes on pages 9-15 form part of these accounts.

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Balance sheet as at 31 March 2018

		Unrestricte d funds £	Restricted income funds	Total this year £	Total last year £
Fixed assets					
Tangible assets	Note 7	1,560	-	1,560	2,233
investments		_	-		-
		1,560		1,560	2,233
Current assets		·	-		
Debtors	Note 8	6,007	_	6,007	6,476
Investments	NIIO	-	-		-
Cash at bank and in hand	Note 9	105,581		105,581	107,646
Command liabilities	Nata 40	111,588		111,588	114,122
Current liabilities	Note 10	[600]		la de la constitución la const	2.000
Creditors: amounts falling due withir	i one year	600	-	600	2,009
Net current assets/(liabilities)		110,988		110,988	112,113
Net assets		112,548		112,548	114,346
Unrestricted funds	Note 11	112,548		112,548	114,346
Total funds		112,548		112,548	114,346

The directors are satisfied that for the year ended on 31 March 2019 the charitable company was entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that no member or members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Act. However, in accordance with section 145 of the Charities Act 2011, the accounts have been examined by an Independent Examiner whose report appears on page 6.

The directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime and in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) - (Charities SORP (FRS102)).

The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

Approved by the Trustees/Directors on _	26/NOU	2019 and
Signed on their behalf by Director	SPUHT	_Simon Watkins

The notes on pages 9-15 from part of these accounts.

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Notes to the accounts

1. Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014; and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Material prior year adjustment None

2. Accounting policies

Income

of income

Recognition These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources:
- the monetary value can be measured with sufficient reliability.

Yes*	No [*]	N/a*
✓		

Offsetting

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

Yes*	No*	N/a*
✓		

Grants. donations and volunteers

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

N/a* No* Yes*

The Church relies significantly upon volunteers in carrying out its activities. The role of volunteers has not been recognised as income from donated services in the accounts, in accordance with paragraph 6.18 of the Charities Sorp (FRS102).

on donations and gifts

Gift Aid receivable is included in income when there is a Tax reclaims valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Yes*_	No*	N/a*
✓		

Income from interest

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

Yes*	No*	N/a*
✓		

Notes to the accounts

Expenditur	e and liabilities				
Liability	Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing	Yes*	No*	N/a*	
recognition	the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.	4	i		
Redundancy	The charity made no redundancy payments during the	Yes*	No*	N/a*	•
cost	reporting period.	✓			
Deferred	No material item of deferred income has been included	Yes*	No*	N/a*	
Income	in the accounts.	✓			
Creditors	The charity has creditors which are measured at	Yes*	No*	N/a*	
0.00.00	settlement amounts less any trade discounts	✓			
	A liability is measured on recognition at its historical	Yes*	No*	N/a*	
Provisions for liabilities	cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date	✓			
Assets					•
Tangible fixed assets	These are capitalised if they can be used for more than one year, and cost at least	£100			
for use by	They are valued at cost.	Yes*	No*	N/a*	
charity	•	✓			
	The depreciation rates and methods used are disclosed in note 7.				
	Debtors (including trade debtors and loans receivable)	Yes*	No*	N/a*	
Debtors	are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.	*			

3. Income

	Analysis of income	Un- restricted funds £	Restricte d income funds £	Endow- ment funds £	Total funds £	Prior year £
Donations	Donations and gifts	30,876	1	1	30,876	30,429
and legacies:	Gift Aid	6,007	_	-	6,007	6,476
	Total	36,883	ar in Agent gra		36,883	36,905
Charitable	Proceeds from Every Day with					
activities:	Jesus Bible Notes	64		-	64	104
	Quiz night and Christmas cards	525		-	525	125
	Total	589	Same Sales		589	229
Income from	Interest income	521	-	-	521	325
investments:	Other	-	-	-	n samsy Tankas (film alama) (film)	-
	Total	521			521	325

Notes to the accounts

Other:

Conversion of endowment funds into income	_	_	-	
Other	-	-	-	<u>.</u>
Tota	ıl 🚁 🦸			lightyka sa

TOTAL INCOME

37,993				
	37,993	•	37,993	

4. Expenditure

	Analysis of expenditure	Un- restricted funds	Restricte d Income funds	Endow- ment funds	Total funds £	Prior year £
Expenditure	Pastorate					
on charitable						
activities		12,614	-	-	12,614	12,917
	Evangelism	557	-]	-	557	653
	Affiliations & newsletters	1,334	-	-	1,334	1,521
	Gifts and donations	12,704	-	-	12,704	7,534
	Special groups	789	-	-	789	472
	Worship expenses	782	-	-	782	1,514
	Pastoral care	88	-	-	88	168
	Administration	1,475	-	-	1,475	1,246
	Venue expenses	8,775	-	- [8,775	8,700
	Depreciation	673	-	- 1	673	937
	Total expenditure on charitable activities	39,791	V 196 3 N 196 3 M 196 3		39,791	35,662

TOTAL EXPENDITURE

39,791	9/37	- 18 A	39,791	35,662

Included in administration costs is £600 fees for an independent examination of the accounts (2018: £570).

5. Staff costs

_		This year £	Last year £
Salaries and wages		12,400	12,000
Social security costs		-	-
Pension costs (defined		85	27
Other employee benefits			~
	Total staff costs	12,485	12,027

No staff received salaries at a rate of more than £60,000 and no trustees received any remuneration.

No employees received employee benefits (excluding employer pension costs) for the reporting period of more than £60,000.

Notes to the accounts

Average head count in the year		This year Number	Last year Number
Charltable Activities		2	2
Governance		-	-
Other		_	-
	Total	2	2

Defined contribution pension scheme or defined benefit scheme accounted for as 6. a defined contribution scheme.

Defined contribution scheme	This year £	Last year £
Amount of contributions recognised in the SOFA as an	85	27
expense		

7. Tangible fixed assets

Cost or valuation

	Freehold land & building 8	Other land & bullding s	Plant, machinery and motor vehicles £	Fixtures, fittings and equipment	Total	
At the beginning of the	- 0	0	- 0	13,168	13,168	
year						
Additions	0	0	0	0	- 0	
Revaluations	0	0	0	0		
Disposals	0	0	0	0	0	
Transfers	0	0	0	0	0	
At end of the year	0	0	. 0	13,168	13,168	

Depreciation and impairments

	Basis	·			Straight	•				
					line					
	Rate				5 to 20					
					years					
At beginning of the year		0	0	0	10,935	10,935				
Disposals		0	Ö	0	0	0				
Depreciation		0	0	0	673	673				
Impairment		0	. 0	0	O,	0				
Transfers		0	0	0	0	0				
At end of the year		j (* 15 % 0	0	0	11,608	11,608				

Net book value

Net book value at the beginning of	0	0	0	2,233	2,233
Net book value at the end	0	0	0	1,560	1,560
of the year					

Notes to the accounts

8. Debtors and prepayments

Analysis of debtors

-		This year £	Last year £
Trade debtors		-	-
Prepayments and accrued income		6,007	6,476
Other debtors		-	-
	Total	6,007	6,476

9. Cash at bank and in hand

	This year £	Last year £
Cash at bank and on hand	105,581	107,646
Other	-	-
Total	105,581	107,646

10. Creditors and accruals

Analysis of creditors

,	Amount	s talling	Amounts	railing due
	due within one		after more than on	
	vear		V	еаг
	This Last		This year	Last year
	уеаг	year		
	£	£	£	£
Accruals for grants				
payable	-	-	-	-
Bank loans and				
overdrafts	-	-	_	-
Trade creditors	- :	-	-	-
Accruals and deferred				
income	600	2,009	-	-
Taxation and social				
security	-	_	_	-
Other creditors	-	-	-	-
Total	600	2,009		

Notes to the accounts

11. Charlty funds

Current vear

Fund names	Purpose and Restrictions	Funds brought forward £	Income £	Expend- iture £	Trans- fers £	Gains and losses £	Funds carried forward £
General							
purpose fund	Unrestricted	35,406	36,873	-32,754	-7, 44 2		32,083
Mission fund	Unrestricted - Designated for Christian work and ministries other than those of Horringer Court Community Church.	1,085	0	-5,700	6,223	0	1,608
Pastor's discretionary fund	Unrestricted - Designated for the support of individuals or families with needs of which the Pastor becomes aware.	767	0	-1,337	1,219	0	649
Building fund	Unrestricted - Designated for procurement of premises within which Horringer Court Community Church might function.	77,088	1,121		0	0	78,209
		114,346	37,994		0	0	112,549

There are no specific plans for any expenditure from any of the designated funds.

Previous year

Fund names	Purpose and Restrictions	Funds brought forward £	Income £	Expend- iture £	Trans- fers £	Gains and losses	Funds carried forward £
General			.=	22.27.1		_	
purpose fund	Unrestricted	33,654	37,035	-28,271	-7,012	. 0	35,406
Mission fund	Unrestricted - Designated for Christian work and ministries other than those of Horringer Court Community Church.	1,340	0	-5,930	5,675	0	1,085
Pastor's discretionary fund	Unrestricted - Designated for the support of individuals or families with needs of which the Pastor becomes aware.	891	0	-1,461	1,337	0	7 67

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Notes to the accounts

	Unrestricted - Designated						
1	for procurement of						
	premises within which						
	Horringer Court						
	Community Church might						
Building fund	function.	76,663	425	0	0	0	77,088
		112,548	37,460	-35,662	» 0	0	114,346

12. Related Parties

Andrew Conroy (Trustee until 16 May 2018) is the father and father-in-law of Ramil & Mary Rendon (nee Conroy) who run the Philipines charitable organisation House Of Joshua and received mission giving funds.

Other than this, no payments were made to trustees or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.