

REGISTERED CHARITY NUMBER: 1065466

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2019
FOR
THE EDEN VALLEY MUSEUM TRUST

Eden Valley Museum Trust
Church House
72 High Street
Edenbridge
TN8 5AR

THE EDEN VALLEY MUSEUM TRUST

CONTENTS OF THE ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2019

The trustees present their report of the charity for the year ended 31st March 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number
1065466

Principle address

Church House
72 High Street
Edenbridge
Kent
TN8 5AR

Trustees

Lee Ward
Anna MacMillan
Alan Layland
Mary Coughlin
Alan Smart

Reporting Accountant

I J Currie FCA
Currie Accountancy Limited
First Floor
13c High Street
Edenbridge
Kent
TN8 5AB

Curatorial Advisor

Dr Ian Beavis

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Organisational structure

The Trust is run by an Executive Committee, the elected members of which are the trustees.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Trust's objectives are "for the advancement of the education of the public in the history of Edenbridge, the Eden Valley, and the surrounding areas in particular, but not exclusively, by the provision and maintenance of a museum". The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

FINANCIAL REVIEW

Reserves policy

The trustees plan to hold reserves of at least one year's salaries and other running costs in order that the charity could continue in the short term while seeking additional funding should the need arise.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 3 December 2019 and signed on its behalf by:

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Trustee



Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	1st April 2018		31st March 2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	2,318	-	-	2,318	2,292
Donations	1,948	-	-	1,948	4,461
Events and fundraising	904	-	-	904	520
Grants	25,315	-	-	25,315	23,750
Shop sales	1,260	-	-	1,260	1,128
Room hire	618	-	-	618	594
Donation boxes	1,228	-	-	1,228	954
Outreach, professional services and other income	1,508	-	-	1,508	350
VAT on income	629	-	-	629	639
VAT recovered	998	-	-	998	1,229
Edenbridge Town Council for security	311	-	-	311	-
Interest	6	-	-	6	2
Sub total (Gross income for AR)	37,043	-	-	37,043	35,919

A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total receipts	37,043	-	-	37,043	35,919
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A3 Payments					
House manager	2,640	-	-	2,640	5,280
Items for sale	970	-	-	970	574
Fundraising	351	-	-	351	291
Security	1,570	-	-	1,570	1,928
Office costs	919	-	-	919	817
Pest control	135	-	-	135	135
Telephone and website	648	-	-	648	607
Gas and electricity	1,752	-	-	1,752	1,579
Publicity	-	-	-	-	609
Repairs and maintenance	229	-	-	229	1,730
ICT	84	-	-	84	2,038
Rent and rates	4,000	-	-	4,000	4,000
Insurance	1,910	-	-	1,910	1,791
Display costs	80	-	-	80	1,254
Conservation materials	102	-	-	102	203
Services contracts	7,298	-	-	7,298	7,360
Exhibits	3,027	-	-	3,027	6,370
Outreach project	73	-	-	73	1,174
VAT on expenses	1,466	-	-	1,466	2,081
Other costs	938	-	-	938	419
Artwork grant refund	-	-	-	-	1,520
Sub total	28,192	-	-	28,192	41,760

A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

Total payments	28,192	1	-	28,192	41,760
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Net of receipts/(payments)	8,851	-	-	8,851	- 5,841
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	20,452	-	-	20,452	26,293
Cash funds this year end	29,303	-	-	29,303	20,452

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Deposit account	6,641	-	-
	Current account	22,460	-	-
	Cash	202	-	-
	Total cash funds	29,303	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Stock	2,533	-	-
	VAT recoverable	75	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Examiner's fee	Unrestricted	300	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
CCXX R3 accounts (SS)	3		27/08/2019	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Eden Valley Museum Trust

On accounts for the year
ended

31st March 2019

Charity no
(if any)

1065466

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2019.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27th August 2019

Name:

I J Currie

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

First Floor, 13a High Street

Edenbridge TN8 5AB

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.