



Hertfordshire Band Academy

Chairman Mr T Bertram

TRUSTEES : Ex Officio - Appointment

Bandmaster Mr T Barnes

TRUSTEES : Nominated - Appointment

Secretary	Mrs J Bertram
Treasurer	Mr B Marshall
Band Director	Mr R Moore
Vice Chairman	Mr P Townsend

TRUSTEES : Elected

Mrs L Burnham
Mrs N Hayes
Mrs M Townsend
Mr L Foster
Mr G Hayes

Charity Registration Number 1079924

Bankers

Barclays Bank
12/12a Howard Centre
Hertfordshire

Welwyn Group
Welwyn Garden City
AL8 6ER

Contact Name & Address

Mr T Barnes
Potters Bar
EN6 1QX

108 Mount Grace Road
Hertfordshire



Hertfordshire Band Academy : Trustees Annual Report

The nineteenth year of the HBA has proved to be very successful musically, socially and financially. Its playing membership has been maintained at around 60 bandsmen.

The charity's objective is to promote musical interest and participation by young people of varying abilities. The trustees have given due regard to the commission's guidance on public benefit and consider the charity's activities reflected its aims. A weekly band practice was held where tuition and instruction were given together with the opportunity to play as part of a large band.

In April the band played at the Beauvais Tattoo in France and in June they led the parade and performed in the arena at the Potters Bar Carnival. Later in the summer they took part in the Zundert Flower Festival parade in the Netherlands, competed in a contest at Corby where they were awarded a gold medal and took part in the Bishops Stortford Street Parade. In November they took part in the London Lord Mayor's Show. They gave a Christmas concert attracting an appreciative audience and later in December took part in both the Hoddesdon and Hitchin Christmas parades and played festive music for the customers of the Stratford Arms public house. Two training weekends were held and a number of social events have also been well supported.

The Academy ended the year with net financial assets of £24,771 and instruments valued at £78,138. The trustees believe that it is in a strong position to continue to promote its aims in the future with a similar range of activities.

The Academy's policy on reserves is to hold sufficient funds to enable occasional large purchases of new instruments and/or uniforms and to participate in a major European competition every four years. The investment policy of the Academy is to place any surplus funds in an interest bearing account.

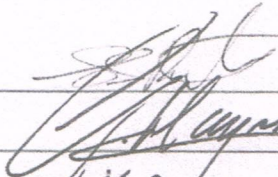
The Trustees have identified the major risks to which they believe the Academy is exposed. They have reviewed these and established ongoing systems to mitigate them:

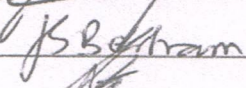
1. Recruitment initiatives.
2. Develop new leaders/instructors from within the Academy.

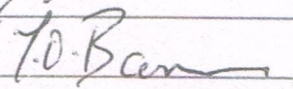
The Hertfordshire Band Academy has been established under a constitution and its trustees have been appointed in accordance with the policy and rules contained therein.

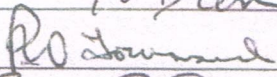
The accounts have been drawn up on the receipts and payments basis

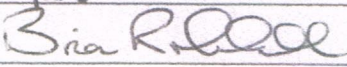
Approved by the trustees on 11th June 2019 and signed on their behalf by





J. Bertram


T.O. Barnes


P. Townsend


B. Marshall

Tim BERTRAM

GUY HAYES

JENNY BERTRAM

LESLIE ESTER

TERRY BARNES

PHILIP TOWNSEND

BRIAN MARSHALL

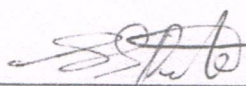
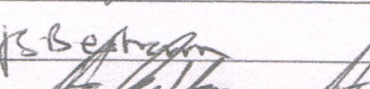



Hertfordshire Band Academy

Receipts & Payments Account Summary

	Previous Year	This Year
Total receipts for the year (page 4)	49645	33685
Total payments for the year (page 5)	57407	32472
Net receipts for the year	-7762	1213
Cash and bank funds brought forward	31320	23558
Cash and bank funds carried forward	23558	24771

The above account and accompanying statement of assets and liabilities were approved by the trustees on 11th June 2019 and signed on their behalf by


 J. Bertram


 J. Bertram
 P. J. Bertram
 B. R. Bertram

TIM BERTRAM
 JENNY BERTRAM
 LESLIE FOSTER
 GUY HAYES
 TERRY BARNES
 PHILIP TOWNSEND
 BRIAN MARSHALL



Hertfordshire Band Academy

Receipts

	Previous Year	This Year
Membership Subscriptions	<u>8017</u>	<u>9068</u>
Bank account interest	<u>9</u>	<u>38</u>
Donations/Grants	<u>125</u>	<u>0</u>
<u>Activities</u>		
Training weekends	9879	6305
WMC/Disney Summer Tour	13637	0
Zundert Flower Festival	0	4360
	<u>23516</u>	<u>10665</u>
<u>Fund Raising</u>		
General	4836	6245
Christmas Concert	2637	1893
Band Performances	5943	3650
Casino night	2946	76
	<u>16362</u>	<u>11864</u>
Income tax recovered on subs	<u>1616</u>	<u>1810</u>
Sundry receipts	<u>0</u>	<u>240</u>
Total receipts for year	<u><u>49645</u></u>	<u><u>33685</u></u>



Hertfordshire Band Academy

Payments

	Previous Year	This Year
Premises/rent	<u>4801</u>	<u>3809</u>
<u>Activities</u>		
Training weekends	9559	9894
Barbecue/Party	112	0
WMC/Disney Summer 2017	31321	0
Zundert Flower Festival	0	5229
Beauvais Tattoo	0	2883
London Lord Mayor's Show	0	650
Corby contest	0	780
	<u>40992</u>	<u>19436</u>
<u>Fund Raising Expenses</u>		
General	300	388
Christmas concert	861	350
Casino Night	2608	0
	<u>3769</u>	<u>738</u>
Admin Expenses	<u>56</u>	<u>46</u>
<u>Purchase of Capital Equipment</u>		
Instruments	0	3956
General Equipment	1089	201
	<u>1089</u>	<u>4157</u>
<u>Sundry Payments</u>		
Music	194	269
Publicity	347	340
Uniform	2735	630
Insurance	959	959
Transport	593	52
Text/Web costs	255	197
Miscellaneous	1051	921
Instrument maintenance/spares/storage	566	918
	<u>6700</u>	<u>4286</u>
Total payments for year	<u><u>57407</u></u>	<u><u>32472</u></u>



Hertfordshire Band Academy

Statement of Assets & Liabilities

	Previous Year	This Year
<u>Monetary Assets</u>		
Bank Current Accounts	4900	1020
Bank Deposit Accounts	22811	23896
Cash in Hand	0	0
<u>Other Monetary Assets</u>		
Tax Claim	1600	1800
<u>Non-monetary Assets</u>		
Musical Instruments etc	78138	78138
<u>Liabilities Due Within 1 Year</u>		
Payments Not Processed	4153	145
<u>Liabilities Due After 1 Year</u>		
	0	0



Independent Examiner's Report to the trustees/members of the Hertfordshire Band Academy on accounts for the year ended 31 March 2019 set out on pages 3 to 6.

Respective responsibilities of trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 act) and that an independent examination is needed.

It is my responsibility to examine the accounts under section 43 of the 1993 Act, to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements:

- * to keep accounting records in accordance with Section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act
- have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Neil B. Shepherd.

Date 24.9.19

Name

NEIL B. SHEPHERD

Address

7 HEATH DRIVE

POTTERS BAR

HERTS ENGLAND