

CARE FOR KIDS NORTH DEVON

UNAUDITED

TRUSTEES' REPORT

AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2019

CHARITY NUMBER

1136399

Care for Kids North Devon
Charity Number 1136399

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Care for Kids North Devon
Charity Number 1136399

Legal and administrative information

Status

Care for Kids North Devon is an unincorporated charity governed by a formal constitution adopted 27/01/2009 as amended by resolution dated 18/05/2010 as amended on 06/09/2011.

Charity number 1136399

Business address Care for Kids North Devon
Suite 6
Bridge Chambers
Barnstaple
EX31 1HB

Trustees Mrs Jenny Birch
Mrs Frances Greenaway
Mr Angelo Massos
Mrs Jacky Massos

Accountants Thomas Westcott
47 Boutport Street
Barnstaple
Devon
EX31 1SQ

Care for Kids North Devon
Charity Number 1136399

Report of the trustees
for the year ended 31 March 2019

The trustees present their report and the financial statements for the year ended 31 March 2019. The trustees who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Organisational Structure

The legal and administrative details are listed on page 1. The trustees who served during the year are listed on page 1. Care for Kids North Devon trustees are appointed by elected founder members.

During the year, the charity benefited from the contribution of 40-50 volunteers.

One Trustee is paid for their work within the charity. Jacky Massos is employed by the charity as a charity manager, run director and project manager for project on The Caroline Thorpe Ward. No Trustees receive any remuneration for their work as a Trustee.

Governance, Internal Control and Risk Management

The trustees have reviewed the major risks of the charity and have taken action and established systems which will mitigate any known risks. All policies and procedures are updated regularly.

Objectives and activities

Charitable Objects

To provide financial assistance for families within the jurisdiction of the primary sites of North Devon District Hospital who have a child diagnosed with a life-threatening illness.

To provide 'extras' over and above medical and primary care items, for the Caroline Thorpe Children's Ward of the North Devon District Hospital.

To support the needs of hospitalised children in North Devon.

Care for Kids North Devon
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Report of the trustees
for the year ended 31 March 2019

Charitable Activities

Care for Kids North Devon provides a financial grant of £800 per family when a child is first diagnosed with a life-threatening illness, if awarding a grant is determined to be charitable.

The charity will provide a second financial grant to further assist a family if they are still experiencing financial hardship after 6 weeks from diagnosis, subject to further financial assistance being deemed to be charitable.

A 3rd grant payment may be made in exceptional circumstances.

Care for Kids North Devon provides play equipment and comfort/environment enhancing furnishings for the Children's Ward of the North Devon District Hospital.

The charity provides Car Parking permits for families staying on the Children's Ward for a length of time.

Care for Kids North Devon provide guidance and information on respite care, other charities and the available state benefits that may assist a family with on-going financial and domestic concerns, when a child has entered a lengthy treatment programme away from home.

Grant-making must be determined as charitable, for all grants the Charity's Grant Application form must be completed and signed or authorised by a representative of the family, the family's medical consultant and a member of the Nursing Team.

Achievements and performance

Review of Activities and Achievements

The Charity has helped 12 families in 2018-19, with both first, second and one exceptional circumstances payment.

We also completed our project to renovate Cubicle 5, making it a more homely space for patients who have to spend large amounts of time on the ward.

We continued our Mince Pie Mingle initiative and held our 2nd Barnstaple 10k which was a huge success.

Care for Kids North Devon
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Report of the trustees
for the year ended 31 March 2019

Financial review

During the year ended 31 March 2019 the charity had net payments of £14,429 (2018: Net payment of £268). During the year restricted income of £4,667 was received towards the refurbishment of Cubicle 5 on The Caroline Thorpe Ward.

As at 31 March 2019 the bank balances totalled £41,864 (2018: £56,293).

Reserves

Our reserves policy is to always have a reserve of £10,000 to ensure that in the event that funds dry up the charity is in a position to meet all of it's financial commitments.

Further Financial Review Details

The Charity's principal source of funding is donations; Enabled the funding of family grants and hospital projects.

Plans for future periods

The Founder Member Trustees of the charity remain committed and agreed to stay in post to further the charities aims on an on-going basis.

The Trustees continue to seek new Committee Members to promote the growth of the charity.

The charity remains committed to promoting and publicising the Charity to create greater public awareness of the charity's aims and achievements to date.

The charity remains committed to maintain a minimum balance to support family Grant Applications.

**Care for Kids North Devon
Charity Number 1136399**

**Report of the trustees
for the year ended 31 March 2019**

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity and of the incoming resources and application of resources of the charity for that year. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board



Mrs Jacky Massos
Trustee

Dated: 29/10/19

Independent examiner's report to the trustees on the unaudited financial statements of Care for Kids North Devon.

Independent examiner's report to the trustees of Care for Kids North Devon.

I report to the trustees on my examination of the accounts of Care for Kids North Devon for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of Care for Kids North Devon you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the act').

I report in respect of my examination of Care for Kids North Devon accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Care for Kids North Devon as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examinations to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Stephen Cresswell BA FCA DChA

Independent Examiner

Thomas Westcott
47 Boutport Street
Barnstaple
Devon
EX31 1SQ

Date: 1 November 2019

Care for Kids North Devon
Charity Number 1136399

Receipts and Payments Account

For the year ended 31 March 2019

	Notes	Unrestricted funds £	Restricted funds £	2019 Total £	2018 Total £
Receipts					
Incoming resources from generating funds:					
Activities for generating funds	2	18,951	567	19,518	22,964
Other incoming resources	3	12,883	4,100	16,983	24,961
Total receipts		<u>31,834</u>	<u>4,667</u>	<u>36,501</u>	<u>47,925</u>
Payments					
Staff costs	4	8,363	-	8,363	14,165
Promotional costs		239	-	239	361
Event costs		4,579	-	4,579	4,971
Establishment costs		6,245	-	6,245	6,036
Parking and petrol		60	-	60	120
Accountancy fees		480	-	480	600
Licences		37	-	37	20
Telephone		427	-	427	205
Fundraising fees		20	-	20	168
Website costs		-	-	-	1,000
Family Support		11,300	-	11,300	9,126
Miscellaneous expenditure		730	-	730	552
Caroline Thorpe - Projects		9,565	8,478	18,043	9,658
Caroline Thorpe - Consumables		407	-	407	1,211
Total payments		<u>42,452</u>	<u>8,478</u>	<u>50,930</u>	<u>48,193</u>
Net of receipts/(payments)		(10,618)	(3,811)	(14,429)	(268)
Cash funds brought forward		51,582	4,711	56,293	56,561
Cash funds carried forward		<u>40,964</u>	<u>900</u>	<u>41,864</u>	<u>56,293</u>

All of the above amounts relate to continuing activities.

The notes on pages 9 to 11 form an integral part of these financial statements.

Care for Kids North Devon
Charity Number 1136399

Statement of Assets and Liabilities

As At 31 March 2019

	Notes	2019		2018	
		£	£	£	£
Cash funds					
Bank and cash		41,864		56,293	
		<u>41,864</u>		<u>56,293</u>	
Assets and liabilities			<u>41,864</u>		<u>56,293</u>
Funds					
Restricted income funds			900		4,711
Unrestricted income funds			<u>40,964</u>		<u>51,582</u>
Total funds			<u>41,864</u>		<u>56,293</u>

The financial statements were approved by the trustees on 29/10/19 and signed on its behalf by


Mrs Jacky Massos
Trustee

The notes on pages 9 to 11 form an integral part of these financial statements.

Care for Kids North Devon
Charity Number 1136399

Notes to the financial statements
for the year ended 31 March 2019

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the receipts and payments basis and in accordance with FRS102, the Charities SORP (FRS102) and the requirement of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102) and the Charities Act 2011.

1.2. Cashflow

The charity has taken advantage of the exemption in FRS102 from the requirement to produce a cashflow statement as it is classed as a small charity.

1.3. Fund accounting

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specific purpose and which the charity may use for its purpose at its discretion.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

1.4. Resources expended

Expenditure is recognised on a payments basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity and include project management.

2. Activities for generating funds

	Unrestricted funds	Restricted funds	2019 Total	2018 Total
	£	£	£	£
Event Income	18,951	567	19,518	22,964
	<u>18,951</u>	<u>567</u>	<u>19,518</u>	<u>22,964</u>

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Notes to the financial statements
for the year ended 31 March 2019

3. Other incoming resources

	Unrestricted funds £	Restricted funds £	2019 Total £	2018 Total £
Gifts & Donations	9,551	4,100	13,651	20,249
Gift Aid Tax Rebates	1,806	-	1,806	3,559
Other fundraising / donations	1,264	-	1,264	751
Collection Boxes	262	-	262	402
	<u>12,883</u>	<u>4,100</u>	<u>16,983</u>	<u>24,961</u>

4. Employees

Employment costs	2019 £	2018 £
Wages and salaries	<u>8,363</u>	<u>14,165</u>

Number of employees

The average monthly numbers of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2019 Number	2018 Number
Employees	<u>1</u>	<u>1</u>

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Notes to the financial statements
for the year ended 31 March 2019

5. Unrestricted funds	At 1 April 2018	Incoming resources	Outgoing resources	At 31 March 2019
	£	£	£	£
Unrestricted funds	51,582	31,834	(42,452)	40,964

Purposes of unrestricted funds

Unrestricted funds are used to further the objects of the charity, but are subject to no restrictions on their use within those objects.

6. Restricted funds	At 1 April 2018	Incoming resources	Outgoing resources	At 31 March 2019
	£	£	£	£
Cubicle 5 project	4,711	3,767	(8,478)	-
Digital Art	-	900	-	900
	<u>4,711</u>	<u>4,667</u>	<u>(8,478)</u>	<u>900</u>

Purposes of restricted funds

Cubicle 5 project - The funds have been raised towards the refurbishment of Cubicle 5 on The Caroline Thorpe Ward. The project was completed in August 2018.

Digital Art Project - these funds were raised to brighten up the playroom in Caroline Thorpe ward at NDDH. This was completed in April 2019.