

All Saints Mattishall With St Peter's Mattishall Burgh



Annual Report and Financial Statement
of the
Parochial Church Council
for the year ended
31 December 2018

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Agenda
All Saints Mattishall
27th March 2019, 7.30pm in church

Annual Meeting of the Parishioners

- 1) Worship & Prayers
- 2) Minutes of the last meeting – 18th April 2018
- 3) Appointment of Churchwardens

Annual Parochial Church Meeting

- 1) Apologies
- 2) Minutes of the last meeting – 18th April 2018
- 3) Matters arising not covered by reports
- 4) Adoption of the Annual Report and Accounts
- 5) Reports

All reports have been prepared and circulated so will not be read out.

However, time will be allowed for questions about any of the reports.

- a) Rector's Report
- b) The electoral roll - changes in membership
- c) Annual report - what the PCC has done in the last 12 months
- d) Financial report
- e) Annual fabric report
- f) Deanery Synod report
- 6) Adoption of the Child Protection and Vulnerable Adult Policy
- 7) Elections and Appointments
 - a) Election of representatives to Deanery Synod, if required
 - b) Election of PCC members
 - c) Appointment of Deputy Churchwardens (where appropriate)
 - d) Appointment of Sides men (where appropriate)
 - e) To approve a Named Person for Child Protection
 - f) To approve a Named Person for Vulnerable Adults
- 8) AOB
- 9) Closing Prayers

First Meeting of the New PCC

- 1) Election of Officers:
 - a) Lay Vice Chair
 - b) Secretary
 - c) Treasurer
 - d) Electoral Roll Officer
 - e) Gift Aid Officer
 - f) Members of the Standing Committee
 - g) Co-opted members of the PCC if required
 - h) Appointment of independent examiner (must not be a PCC member)
- 2) Any other business
- 3) Date and time of next meeting
- 4) Closing Prayer

All Saint's Church with St Peter's Church Annual Report for 2018

Background Statement

All Saints' and St Peter's PCC has the responsibility for co-operating with the Incumbent in promoting in Mattishall the whole mission of the church: pastoral, evangelistic, social and ecumenical. It has shared maintenance responsibilities for the Church Rooms and the Church Office. It also contributes towards the salaries of the Benefice Co-ordinator and the office assistant.

Mission Statement

To worship God passionately, walk with God closely and work with God wholeheartedly.

Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

Rector:	The Revd. Mark McCaghrey	PCC Chair
Assistant Minister & Reader Rep:	Jackie Clay	Vice Chair
Benefice Clergy:	Sally Thurgill	
Deanery Synod representative:	Alan Cossey (until APCM 2020)	
Deanery Synod representative:	Janet Clark (until APCM 2020)	
Deanery Synod representative:	David Rudling (until APCM 2020)	
Wardens:	Alan Cossey Sue Cossey	
Elected members:	Anna English (until APCM 2019) Steve Clay (until 2021) Mel Stevenson (until 2021) Liz Chappell (until 2021) Pauline Cox (until APCM 2020) Cynthia Wake (until 3/18) Eddie Stone (until APCM 2019) Teresa Raven (until APCM 2020) John Willers (until APCM 2020) Jonathan Rootham (until APCM 2019) Patricia Menaul (until APCM 2019)	PCC Secretary
Co-opted:	Barbara Crawshaw	Treasurer
Electoral Roll Officer	Barbara Crawshaw	
Gift Aid Officer	Barbara Crawshaw	

There will be three vacancies at the APCM (the ER having gone below 100).

The PCC is assisted in providing public worship by all the members of the Benefice Staff Team;

**Clergy
Readers**

Rev. Sally Thurgill
Jackie Clay, Alan Cossey, Jackie Crisp
Tom Cross, Margaret Dixon (PTO)
Joyce Turner (PTO), Cynthia Wake (PTO),
Mel Stevenson

The PCC operates through the Standing Committee which meets monthly between full PCC meetings.

Standing Committee

This is the only committee required by law. It has the power to transact PCC business between its meetings, subject to any direction given by the Council.

Revd. Mark McCaghrey	Rector
Jackie Clay	Assistant Minister
Steve Clay	Churchwarden
Sue Cossey	Churchwarden
Barbara Crawshaw	Treasurer
Patricia Menaul	PCC Member
Teresa Raven	Benefice Co-ordinator

Church Attendance

The recorded average attendance during October 2018 for All Saints Church Mattishall was 14 young people and 55 adult worshippers. There were 2 weddings, 10 funerals and 4 baptisms/ blessings. At the Harvest service in October there were 73 adults 40 children.

At St Peters there were no services during 2018. There was 1 wedding, no funerals, and no baptisms.

**Annual Meeting of Parishioners & Parochial Church
Members of All Saints and St Peter's Mattishall
on 18th April 2018, 7.30pm**

Annual Meeting of Parishioners

Present

PCC members:

Jackie Clay (JDC), Mark McCaghrey (MM), Teresa Raven (TR, Secretary),
Barbara Crawshaw (BC, Treasurer), Sue Cossey (SEC), Steve Clay (SC),
Patricia Menaul (PM), Pauline Cox (PC), Janet Clark (JC), Alan Cossey (AC)
John Willers (JW), David Rudling (DR), Sally Thurgill (ST)

Parishioners:

Mel Stevenson, Les Clark, Liz Chappell, Val Goulding, Janet Day, Marney Kuyateh,
Bill & Pauline Tiddy, Eddie stone, Jenny Clarke.

Apologies for absence

PCC members: Anna English (AE), Jonathan Rootham (JR)

Parishioners: Fiona McCaghrey, Ruth Starling, Rod Stevenson,
Steven & Jocelyn Cooke, John Goulding, Shelia Rudling.

The Meeting was opened with prayer and a reading from Luke 1v46-55, led by MM.

Minutes of A.P.C.M. 2017: were approved and signed. There were no matters arising.

Churchwardens: Thanks, were expressed to both churchwardens. Steve Clay stepped down as churchwarden, SEC was re-elected. Alan Cossey was elected as second churchwarden.

Annual Parochial Church Meeting

Annual Report and Accounts:

were approved and adopted. There were no questions about either the report or the accounts.

Rector's Report:

MM explained that this year his report was a generic report across the Benefice. It has been a year where we have lost people across the Benefice, and it felt right to have the one report that covered all. MM thanked JDC for all she brings to her role as Assistant Minister. Thanks, were expressed to both churchwardens, SEC & SC. MM went on to say that this year has been especially frustrating with attempts to move forward with plans for the boiler and he asked for continued prayer with the boiler. Thanks, were given to BC for her role as treasurer. MM also gave thanks to Cynthia and spoke of how we will miss her greatly, she had a heart for both worldwide mission and for mission here in the benefice. He thanked the whole staff team, AC, the new reader Mel Stevenson and ST. Thanks were also given to TR and Mandy for their work in the office. This was followed with a big thank you to everyone, as so many, give so much.

A big thank you was given to all for their generous giving this year. We started off thinking we'd have a huge deficit but, through the generous giving, this was balanced out.

MM asked if there were any questions regarding his report, to which there were none. MM invited Sally to add to his report. Sally said that as a Benefice we've come a long way, especially when it comes to our giving. She has witnessed a real desire to give where is needed and instead of just giving to our own church there has been a desire to help other churches in the Benefice.

MM invited JDC to add to his report. JDC expressed a huge thank you to MM for his loyal leadership and to Fiona and the family.

Electoral Roll:

BC reported that the number on roll has increased from 83 to 85.

Annual Fabric Report:

SEC said there was nothing further to add to the report in the Annual Report. The terrier was signed at the end of the meeting.

Financial Report:

Thanks, were given to everyone for their support and service. There was just one question raised. BC was asked if we could score out item 2 in the financial report as the independent examiner had omitted to do this.

Synod Report:

Nothing to add.

Named Persons for Child Protection and for Vulnerable Adults:

MM explained the changes in the policies and that they are now policies across the Church of England rather than each Diocese.

Fiona McCaghrey is happy to continue in the role of Child Protection Officer if everyone agrees. All agreed and thanks were given to Fiona. Janet Day is happy to continue as vulnerable adult rep and thanks were given for all she does in her role.

These appointments were approved unanimously.

Election of PCC members:

There are four vacancies this year, three 3-year vacancies and one 2-year vacancy. PC (2year), Mel Stevenson, Liz chapel, SC (all 3 year) were elected.

MM confirmed that the vacancies for the next three years will be; 2019 PM, AE & ES, 2020 TR, JW, PC and in 2021 SC, LC.

Assistant Church Wardens:

Stephen Mudd, Mike Brandish, Bruce Smith, John Willers and Les Clark were duly re-appointed.

The Meeting closed at 8.20pm and the parishioners left.

First Meeting of the New PCC

New PCC members, Mel Stevenson, Liz Chappell and Steve Clay and new Churchwarden Alan Cossey were welcomed.

MM apologised to the PCC for the error in the table of membership in the 2017 annual report and asked people to look closely at the minutes each year to make sure everything is ok.

MM proposed that BC be co-opted to the PCC. BC left the meeting briefly whilst a vote took place. This was agreed unanimously.

As they were willing to stand again, the Vice Chair JDC, Secretary AE, Treasurer BC, Electoral Roll Officer BC, Gift Aid Officer BC, Standing Committee MM, JDC, SEC, AC, BC, TR and Independent Accounts Examiner Jane Moore, will remain the same and were confirmed in their posts. Jane Moore, the Independent Examiner, was thanked for her work and she has agreed to continue.

It was agreed unanimously that Patricia Menaul will join the Standing Committee.

A.O.B:

1. Kidz klub: we have been looking into the possibility of starting a club once a month on a Saturday morning. This will be for reception age to year 6. We would also like to hold a 3-day holiday club towards the end of August. We are exploring to see if we can purchase some resource from Fountain of life church (who head Kidz club). At the moment we don't know what the cost will be, but JDC will contact the PCC within the next 2 months with a proposal.

Resolution: The PCC gives JDC the permission to investigate setting up a Kidz Klub and holiday club.

Seconded: Mel Stevenson.

This was agreed unanimously.

2. GDPR: Alan has spent a lot of time on it with training and working things out for a way forward. The PCC holds a responsibility for the information held in the office. All the other PCC's in the benefice have given ASM permission to be the Data Processor. Current working documents are held in the office, documents we need to hold at length are to be held at the records office. MM advised that if anyone has anything, they question whether they should hold to speak to Alan for advice. All files will be held on 365 for matvchurch users to access. Eventually all PCC members will have a matvchurch.uk email address.

Resolution: The PCC agrees to take responsibility of how data is held within the Benefice. We accept the role of being data processor of the parishes of North Tuddenham, East Tuddenham, Yaxham, Welborne, Hockering and Mattishall.

We appoint Alan as Data Advisor.

This was agreed unanimously.

3. Alpha Course: Liz Chappell would like to run a course for the Benefice.

This was agreed unanimously.

Assistant church wardens are willing to stand again, and they are, Stephen Mudd, Mike Brandish, Bruce Smith, John Willers and Les Clark

ST announced that on 28th Oct 2018 she will be relicensed as Assistant Priest. There will be a service at 10.30am at St. Peter's Yaxham led by Bishop Jonathon. This will be a Benefice Service.

The meeting closed at 9.10pm with prayers led by AC.

Date of next PCC meeting:

Wednesday 23rd May 2018 at 7.30pm. Apologies in advance from MM & BC.

Churchwarden's Report

Churchwardens

This year has seen us both working together as church wardens for the first time as husband and wife! We have both grown in our understanding of what this role means and are still learning. We both want to serve our Lord and church family with the skills and gifts he has given us and have endeavoured to do this to the best of our ability. We know that God has blessed us with so much, none of which we deserve. He blesses us daily both materially and spiritually despite our regular failings and disobedience, he never gives up on us. It is a joy and privilege to be able to serve Him.

All Saints Church building

Focusing on the building, the main project again this year has been to replace the boiler to ensure an efficient heating system in which we can work and welcome people in. This is a process which has continued over at least the last 5 years! However, as we write this now, we are hopefully ready to reap the results of the work put in and should be up and running soon. It has been a team effort to achieve this and has only been possible with the help of the Steve Clay, Barbara and Ken Crawshaw working alongside myself. Thanks go to all our wonderful church family who have been patient with us. We have been blessed with some good contractors who have worked professionally at installing this for us – praise be to God for giving us a company who have worked so well for us. The large financial cost of this boiler has been borne by all the church family giving generously and also through using some of our dear Cynthia's generous legacy. Praise God that He always provides for what is needed.

We will be due a Quinquennial Report on both St. Peters and All Saints in March/April this year. We are sure this will reveal various maintenance issues that will require attention. We have a new architect now, Nigel Walter, and this will be our first opportunity to work with him on this report. He has a reputation of developing church buildings for mission, so we are looking forward to working with him!

Finance

On the financial front we have finished the year with a deficit but a smaller one than first anticipated. We give thanks that we have been able to pay our Parish Share in full, pay all our bills for the general running of the building and supporting the various areas of ministry throughout the church, alongside tithing our income to help the charities that we support. Our giving as a church has enabled us to run mission events like the Bright Party, Harvest Celebration and Christmas Fun Afternoon all free of charge. So, again, we praise God for the way he has provided through us all. We continue to look to God to meet our needs and as we seek Him, He will show us what He requires of us to build up His church here in Mattishall. God can work wonders but often it is through us that He does it! May we grow in love for God and appreciate all He has done for us so that we then overflow with thankfulness in our giving.

Church Inventory (Terrier)

This year we have added a couple of items to our music equipment that were required. We have removed the old frontal cupboards, the frontals themselves are now stored in the upstairs area of the Church Office. The communion table and rail that was near the British Legion memorial plaque have been moved to St. Peter's Church Mattishall Burgh until further notice. Two oak platforms that were surplus to requirements have also been removed. The full terrier is available to be viewed upon request.

Mission

Mission wise apart from the above-mentioned events we have welcomed many new faces over the past year through our doors to various services and especially the main events such as Easter, Remembrance Day and Christmas. We are also thankful to Janet Day and her team who weekly meet with people from the surrounding area through Drop In to offer friendship and companionship to many of our mature residents. Liz Hunton has now kindly taken on leading this event which will be good with her experience and skills with people and we are thankful to her. Our regular Little Angels toddler group is a key event in our outreach to the community serving many mums, carers and families by offering them somewhere to meet, chat and make friends. Conversations with the team serving are building relationships enabling us to support in many different ways. We pray for God to nurture the seeds that have been sown as we continue to play our part in proclaiming the gospel but leaving Him to do the completing work through His Holy Spirit to transform hearts and minds.

Thanks

Our heartfelt thanks go to all who love and support us. Firstly, we thank Mark for his leadership and pastoral care and for all that he has given so unconditionally throughout this last year, with Fiona, James, Tom and Hannah alongside him supporting him as family. Thank you too for Eddie and John with their practical skills to assist us and for the deputy church wardens Stephen Mudd, Eddie Stone, John Willers, Bruce Smith and Les Clark who have all served faithfully this last year. We would separately like to thank Mike Brandish who retired from his role as deputy warden this year. Most of all our praise and thanks go to our wonderful God who loves, cares and leads us and in whom we can trust for everything in the year ahead.

Psalm 115 v 1

Alan and Sue Cossey
Churchwarden

Electoral Roll Report

Total on the new electoral roll	71
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Alan Cossey
Electoral Roll Officer

Independent Examiners Certificate

Report to the trustees/ members of:	ALL SAINTS HASTENALL WITH ST PETER'S HASTENALL BUREN
On accounts for the year ended:	31st Dec 2018.
Charity no (if any):	1135038

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended / / .

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement



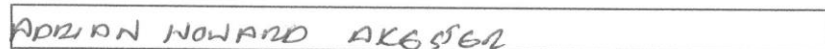
~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [~~]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 	Date: 
Name: 	

IER

1

Oct 2018



Relevant professional qualification(s) or body (if any)

--

Address:

4 THE CLERG
HOULING
N220 3TX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose

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IER

2

Oct 2018

JIO 3/3/19.

Parochial Church Council of All Saints
Mattishall and St Peter's Mattishall Burgh

Accounts for the year ending
31st December 2018

JOB 3/3/19

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

Financial Statements for the Year Ended 31 December 2018

Receipts and Payments Accounts

		General Fund (Unrestricted)	Designated Funds	Other Funds (Restricted)	2018 TOTAL FUNDS	2017 TOTAL FUNDS
	Note	£	£	£	£	£
Receipts						
Voluntary receipts:						
Planned Giving		50,152	0	540	50,692	51,161
Collections at services		1,883	0	0	1,883	2,961
All other giving/voluntary receipts	5a)	1,021	500	3,623	5,144	20,266
Gift Aid recovered		9,218	0	924	10,142	10,983
Activities for generating funds	5b)	418	0	0	418	460
Investment income	5c)	94	0	36	130	64
Church activities	5d)	4,204	0	25,460	29,664	24,836
Other receipts	5e)	21,441	0	265	21,706	665
		88,430	500	30,847	119,778	111,396
Payments						
Church activities:						
Parish Share		36,415	0	0	36,415	38,082
Benefice Office Costs		11,688	0	0	11,688	12,144
All Saints Running Expenses	6)	4,931	0	0	4,931	7,126
All Saints Repairs and Maintenance	7)	4,567	0	12,120	16,686	3,630
St Peter's Running Expenses	6)	1,083	0	0	1,083	997
St Peter's Repairs and Maintenance		1,012	0	0	1,012	1,899
Church Rooms Running Costs	6)	2,040	0	0	2,040	1,757
Church Rooms Repairs and Maintenance		1,454	0	0	1,454	828
Church Activities Costs	5g)	2,992	0	21,678	24,670	25,078
Mission giving and donations	5h)	4,364	0	3,883	8,247	8,116
Total Payments		70,545	0	37,680	108,225	99,657
Excess/(Deficit) in year		17,885	500	(6,833)	11,553	11,739
Transfer of Legacy to Designated Fund	(20,000)		20,000		0	0
Transfer of 50% of Legacy to Boiler Fund (All as agreed by the PCC)			(10,000)	10,000	0	0
Total Transfers		(20,000)	10,000	10,000	0	0
Net Excess/(Deficit) in year		(2,115)	10,500	3,167	11,553	11,739
Balances b/fwd at 1 January 2018		4,098	9,734	16,510	30,342	18,603
Balances c/fwd at 31 December 2018		1,983	20,234	19,677	41,894	30,342

JDBay 3/3/19

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh
Statement of Assets and Liabilities
as at 31st December 2018

	Note	£	2018 £	2017 £
FUNDS				
Unrestricted - General Fund			1983	4098
Designated Funds				
Special Project General		9734		9734
Cynthia Wake Legacy	8	10000		0
Mission Giving		200		0
Heating Oil		300	20234	0
Restricted Funds				
Fees & Wedding Deposits		300		586
Misc Collections & Special Events		191		15
Worship Band Equipment		2353		1826
Bible Stories for Schools		50		50
JET Music Scholarship Fund		623		725
All Saints & St Peter's Fabric Fund		118		17
All Saints & St Peter's Conservation Fund		829		304
All Saints Boiler Fund		11383		9471
Bell		1602		1545
Organ		38		0
Vicar & Churchwardens		2191	19677	1971
			41894	30342
Benefice Expenses & Initiatives - Restricted Fund	9		8739	9046
			50634	39388
REPRESENTED by:				
Petty Cash in Hand			26	32
Barclays Bank balances:				
Current Account		5163		2253
Deposit Account - General Fund		16000		10000
Deposit Account - Boiler Fund		11389		9240
Deposit Account - Benefice		8920	41472	8772
CBF of the CE Deposit Account			9137	9092
			50634	39388
OTHER ASSETS			£	£
Assets retained for church use	2		7500	7500
Investment Fund shares at market value	3		1034	1063

RECEIPTS AND INVOICES RECEIVED AFTER 31 DECEMBER 2018

(Not included in these accounts)

Receipts	£	£
The Gift Aid & GASDS due for December 2018	928	1358
VAT Refund on Boiler Installation	1991	0
Electricity refund ASM	0	175
Breckland Council re Planning Application	0	190
	2919	1358
Payments		
Green Pastures	41	88

J. Day 3/3/19

Parochial Church Council of All Saints Mattishall and St Peter's Mattishall Burgh

**Notes to the Financial Statements
For the year ended 31 December 2018**

- 1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payment basis
- 2 Fixed assets retained for church use are the Church Rooms, Dereham Road Mattishall purchased in 1992. The proceeds from the sale of these premises may only be expended on a specific object. The DBF are the custodial trustees and the PCC are the managerial trustees.
- 3 The investment consists of 72.15 Units COIF Charities Investment Fund and is valued at market value at 31 December 2018. The investment was purchased from the sale of Charity Land and the income may only be credited to the Vicars and Churchwardens Fund.
- 4 The movement in reserved and restricted funds during the year were:

	Bal b/fwd	Receipts /Transfers	Payments /Transfers	Bal c/fwd
	£	£	£	£
Designated Funds				
Special Project General	9734	0	0	9734
Cynthia Wake Legacy	0	20000	10000	10000
Mission Giving	0	200	0	200
Heating Oil	0	300	0	300
	<u>9734</u>	<u>20500</u>	<u>10000</u>	<u>20234</u>
Restricted Funds				
Fees received for the Diocese etc & Deposits	586	20679	20965	300
Misc Collections & Special Events	15	4542	4366	191
Worship Band Equipment	1826	536	9	2353
Bible Stories for Schools	50	0	0	50
JET Music Scholarship Fund	725	0	102	623
All Saints & St Peter's Fabric Fund	17	101	0	118
All Saints & St Peter's Conservation Fund	304	525	0	829
All Saints Boiler Fund	9471	13860	11949	11383
Bell	1545	115	58	1602
Organ	0	200	162	38
Vicar & Churchwardens	1971	300	80	2191
	<u>16510</u>	<u>40857</u>	<u>37690</u>	<u>19677</u>

The JET Scholarship Fund of £725 was set up in 2016 in memory of Jean Tamsett to provide 50% of music tuition fees.

5 Further Analysis of Receipts and Payments Accounts

	General Fund	Designated Funds	Restricted Funds	2018 TOTAL FUNDS	2017 TOTAL FUNDS
	£	£	£	£	£
Receipts					
a) All other giving/voluntary receipts					
Donations	1021	0	0	1021	11012
Heating Oil Donations	0	300	0	300	0
Worship Equipment Donations	0	0	155	155	300
Boiler Fund Donations	0	0	3120	3120	8653
ASM & SPMB Fabric Fund	0	0	100	100	0
ASM & SPMB Conservation Fund	0	0	248	248	301
Tfr to Designated Charitable Giving Fund	0	200	0	200	0
	<u>1021</u>	<u>500</u>	<u>3623</u>	<u>5144</u>	<u>20266</u>
b) Activities for generating funds					
Cards and Magazines sales	418	0	0	418	460
	<u>418</u>	<u>0</u>	<u>0</u>	<u>418</u>	<u>460</u>
c) Investment income					
Dividends on COIF Investment	0	0	36	36	35
Interest from Deposit accounts	94	0	0	94	29
	<u>94</u>	<u>0</u>	<u>36</u>	<u>130</u>	<u>64</u>

Handwritten signature 3/3/19

	General	Designated	Restricted	2018	2017
	Fund	Funds	Funds	TOTAL	TOTAL
	£	£	£	FUNDS	FUNDS
				£	£
d) Church activities					
Fees received	2770	0	20679	23449	21631
Bell Fund fees	0	0	115	115	140
Organ Fund fees	0	0	200	200	0
Church Room use	435	0	0	435	677
Special Events & Activities	0	0	1446	1446	1048
Mission activities receipts	999	0	0	999	1077
Miscellaneous Collections	0	0	2771	2771	0
Miscellaneous receipts	0	0	250	250	73
Worship receipts	0	0	0	0	190
	<u>4204</u>	<u>0</u>	<u>25460</u>	<u>29664</u>	<u>24836</u>
e) Other receipts					
VAT Refunds (ASM & SPMB)	811	0	0	811	0
Grants/Legacies	20630	0	0	20630	400
Rent received from Tithe Land	0	0	260	260	260
Mattishall Charities	0	0	5	5	5
	<u>21441</u>	<u>0</u>	<u>265</u>	<u>21706</u>	<u>665</u>
The Grants/Legacies are as follows:					
Grant received from Ecclesiastical Insurance	130				
Grant received from Mattishal Parish Council	500				
Legacy in the will of the late Cynthia Wake	20000				
	<u>20630</u>				
Payments					
g) Church Activities Costs					
Purchase of Cards and Magazines	356	0	0	356	592
Discipleship, Pastoral and Mission Costs	1322	0	215	1537	1389
Worship and Church Services Costs	1043	0	0	1043	1292
Special Events	0	0	473	473	783
Youth Church Costs	271	0	0	271	1655
Fees paid to Diocese etc	0	0	20965	20965	19342
Subscriptions	0	0	25	25	25
	<u>2992</u>	<u>0</u>	<u>21678</u>	<u>24670</u>	<u>25078</u>
h) Mission Giving and Donations					
Giving from voluntary receipts					
CMS - support for Ed & Marie Brice	2012			2012	3031
GATE	400			400	606
North Breckland Youth for Christ	802			802	1212
Mattishall Dementia Group	400			400	471
Mid Norfolk Foodbank	0			0	135
Evangelical Alliance	100			100	100
DEC Tsunami	200			200	606
Bishop John Ashe Retirement Fund	100			100	0
British Legion	50			50	50
Bishop Graham Gift Collection	100			100	0
Relief/Disaster Giving c/fwd	200			200	0
Giving from dedicated collections					
Bishop's Lent Appeal			193	193	204
The Barnabas Fund			163	163	16
Norfolk Churches Trust			160	160	275
Womens World Day of Prayer			121	121	180
Archdeacon's Charge			120	120	227
Parkinson's UK			648	648	0
YWAM			200	200	0
North Breckland Youth for Christ			78	78	0
Paula & Dereck Finlayson			375	375	0
DEC Tsunami			425	425	0
c/fwd	<u>4364</u>	<u>0</u>	<u>2483</u>	<u>6847</u>	<u>7112</u>

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Mission Giving and Donations (cont)	b/fwd	4364	0	2483	6847	7112
British Red Cross re Hurricane Irma				0	0	200
Open Doors UK				0	0	151
Alzheimer's Society				0	0	38
The Children's Society				0	0	51
Tearfund				0	0	442
DEC East Africa Crisis				0	0	61
DEC Yemen Crisis				0	0	61
Giving from the collection in honour of Cynthia Wake						
CMS				450	450	
Hockering Primary Academy				450	450	
Giving from Christmas Fayre - 50% proceeds					0	
Hebron Trust				250	250	
ASM Conservation Fund				250	250	
		<u>4364</u>	<u>0</u>	<u>3883</u>	<u>8247</u>	<u>8116</u>

6 Analysis of Running Costs from General Fund

	TOTAL	Electricity	Insurance	Water	Misc
	£	£	£	£	£
All Saints Church	4931	2083	2752	96	0
St Peter's Church	1083	92	906	0	85
Church Rooms	2040	1523	302	215	0
	<u>8053</u>	<u>3698</u>	<u>3959</u>	<u>311</u>	<u>85</u>

7 All Saints Repairs and Maintenance

Included in the payments from the General Fund was £2194 to H Bretts for work carried out in 2011.

The payment from the Restricted Account was to Fisher Bullen on commencement of their work to install a new oil boiler being 33% of their quote including VAT.

8 Cynthia Wake Legacy

As agreed by the PCC 10% of this legacy i.e. £2000 will be tithed

9 Benefice Expenses Account - Restricted Fund

This Fund is held and managed by Mattishall PCC on behalf of the other parishes in the Benefice

	2018	2017
	£	£
Receipts		
Miscellaneous Receipts		
Donations	0	2548
Gift Aid	0	500
Adverts & Photocopying	177	202
Bank Interest	18	0
Misc receipts	206	82
Parish Contributions		
East Tuddenham	1524	1332
Hockering	1040	996
Mattishall	11688	12144
North Tuddenham	936	816
Welborne	1092	1116
Yaxham	2280	2217
	<u>18961</u>	<u>21952</u>
Payments		
Benefice Staff Costs	9698	9163
Ministerial Costs	1282	887
Church Office Overheads	2130	2398
Church Office Repairs & Renewals	737	206
Printing & Stationery	2718	3724
Website & Computer Costs	1049	0
Resources & Miscellaneous Costs	1654	2591
	<u>19268</u>	<u>18969</u>
Excess/(Deficit) in year	<u>-307</u>	<u>2983</u>
Balance B/fwd at 1st January 2018	<u>9046</u>	<u>6063</u>
Balance C/fwd at 31 December 2018	<u>8739</u>	<u>9046</u>

JIDay 3/3/19

The above balance is accounted for as below:

	£	£
Benefice Office Expenses Account	5049	3702
Benefice Initiatives Account	3690	5344
	<u>8739</u>	<u>9046</u>

RECEIPTS & INVOICES RECEIVED AFTER 31 DECEMBER 2018
(Not included in these accounts)

	£	£
Welborne PCC - balance of 2018 contribution	<u>72</u>	<u>0</u>
	£	£
Ministerial expenses	3343	226
Photocopying	<u>37</u>	<u>297</u>
	<u>3380</u>	<u>523</u>

Please note that for the sake of clarity these accounts have been produced in whole pounds format which sometimes results in inconsistency in the totals column.

J10key 3/3/19

ALL SAINTS & ST PETER'S MATTISHALL
BUDGET 2018- Comparison to Actual for year
& BUDGET 2019

	2018 (Original)	2018 Budget (Revised June)	2018 Actual	2019 Budget
GENERAL FUND				
Receipts	£	£	£	£
Voluntary receipts:				
Planned Giving - Gift Aided	32000	30291	30819	34500
Planned Giving - Other	18700	17294	19333	17000
Collections at services	1200	1922	1883	2200
All other giving/voluntary receipts	0	473	1020	0
Gift Aid recovered	8750	8434	9218	9800
Activities for generating funds	600	425	418	350
Investment income	20	59	94	50
Church activities - Fees	2200	2298	2770	2200
- Church Rooms use	500	460	435	400
- Mission Activities	0	540	999	0
Other receipts				
- Grants	400	400	630	400
- Legacy			20000	
Total General Fund receipts	£64,370	£62,596	£87,619	£66,900
Payments				
Church activities:				
Parish Share	36487	36487	36415	37869
Benefice Running Expenses	11688	11688	11688	12192
All Saints Running Expenses	6000	4802	4701	5000
All Saints Repairs and Maintenance	4000	5086	4127	4000
St Peter's Running Expenses	1000	1085	1083	1000
St Peter's Repairs and Maintenance	1200	660	870	850
Church Rooms Running Costs	1700	1785	2040	2000
Church Rooms Repairs and Maintenance	800	941	1454	1000
Mission, Pastoral & Discipleship	1000	222	1322	800
Church Activities Costs	3000	2201	1670	1850
Mission giving and donations	5200	4304	4364	5370
TOTAL EXPENDITURE	£72,075	£69,261	£69,734	£71,931
SURPLUS/(DEFICIT) FOR THE YEAR	(£ 7,705)	(£ 6,665)	£ 17,885	(£ 5,031)
LEGACY TRANSFER TO DESIGNATED FUND			£ 20,000	
SURPLUS/(DEFICIT) FOR THE YEAR			(£ 2,115)	

BENEFICE EXPENSES ACCOUNT

	2018 BUDGET £	2018 ACTUAL £	2019 BUDGET £
Expenditure			
Benefice Staff Costs	9000	9698	9500
Ministerial Costs	2800	1282	2800
Church Office Overheads	2500	2130	2500
Church Office Repairs & Renewals	300	737	500
Printing & Stationery	3500	2718	3500
Initiatives and Core Groups	800	2704	800
Resources & Misc Costs			
	£18,900	£19,269	£19,600
Receipts			
Adverts, photocopying etc	264	401	256
Misc donations etc	0	0	0
Gift Aid recovered	0	0	0
Parish Contributions			
East Tuddenham	1524	1524	1608
Hockering	1044	1040	1068
Mattishall	11688	11688	12192
North Tuddenham	936	936	984
Welborne	1164	1092	1188
Yaxham	2280	2280	2304
	£18,900	£18,961	£19,600
SURPLUS/(DEFICIT) FOR THE YEAR	£0	(£ 308)	£0

J. D. 3/3/19

Benefice Expenses Report

This is held as a Restricted Fund in the accounts of Mattishall PCC on behalf of the other parishes in the Benefice

RECEIPTS & PAYMENTS ACCOUNT

	ACTUAL 2018 £	BUDGET 2018 £	ACTUAL 2017 £	BUDGET 2019 £
Receipts				
Miscellaneous Receipts				
Donations	0	0	2548	0
Gift Aid	0	0	500	0
Adverts & Photocopying	177	264	202	256
Bank Interest	18	0	0	0
Misc receipts	206	0	82	0
Parish Contributions				
East Tuddenham	1524	1524	1332	1808
Hockering	1040	1044	996	1068
Mattishall	11688	11688	12144	12192
North Tuddenham	936	936	816	984
Welborne	1092	1164	1116	1188
Yaxham	2280	2280	2217	2304
	<u>18961</u>	<u>18900</u>	<u>21952</u>	<u>19800</u>
Payments				
Benefice Staff Costs	9698	9000	9163	9500
Ministerial Costs (see note 3 below)	1282	2800	887	2800
Church Office Overheads	2130	2500	2398	2500
Church Office Repairs & Renewals	737	300	206	500
Printing & Stationery	2718	3500	3724	3500
Website & Computer Costs (see Note 1 below)	1049	0	0	0
Resources & Miscellaneous Costs	1654	800	2591	800
	<u>19268</u>	<u>18900</u>	<u>18969</u>	<u>19600</u>
Excess/(Deficit) in year	<u>(307)</u>		<u>2983</u>	
Balance B/fwd at 1st January 2018	<u>9046</u>		<u>6063</u>	
Balance C/fwd at 31 December 2018	<u>8739</u>		<u>9046</u>	
The above balance is accounted for as below:				
	£		£	
Benefice Office Expenses Account	5049		3702	
Benefice Initiatives Account	3690		5344	
(see Note 2 below)	<u>8739</u>		<u>9046</u>	

RECEIPTS & INVOICES RECEIVED AFTER 31 DECEMBER 2018 (Not included in these accounts)

	£	£
Welborne PCC - 2018 balance	<u>72</u>	<u>0</u>
	£	£
Ministerial expenses (see Note 3 below)	3343	226
Photocopying	<u>37</u>	<u>297</u>
	<u>3380</u>	<u>523</u>

NOTES

1. These costs include the purchase of a new office computer as agreed by the parishes.
2. The Benefice Initiatives Account is funded by voluntary donations and is used for the cost of benefice resources and covers the printing cost of the Easter & Christmas booklets.
3. The ministerial expenses costs in 2017 & 2018 show as substantially lower than budget. However, the afterdate expenses received, and paid, cover expenses incurred in these two years.

Treasurers Report

General Church Fund

The General Fund ended the year, once again, with a deficit. This year the deficit amounted to £2115 leaving a final balance on the General Fund of £1983.

However, this was after transferring the generous legacy of £20,000 left by Cynthia Wake who sadly passed away early in the year. There were no specific instructions as to how this legacy should be used but the PCC agreed to the transfer to a designated fund in order to use it wisely and hopefully in a way that honours Cynthia. At the same time the PCC agreed that 50% of the legacy be transferred to the Boiler Fund.

The overall planned giving was again down on the previous year, but the series of stewardship talks have resulted in members of the church family reviewing their giving. The Parish Share was paid in full and the committed Mission giving was paid apart from a balance of £200 allocated to be donated to disaster funds. This amount, however, has been set aside in a designated Mission Giving Fund.

The total receipts in the General Fund amounted to £88,430 (including the £20K legacy) (2017 £75478) and the total costs were £70545 (£75625).

The reduction in the costs has arisen from a lower rate of Parish share, a reduction in our contribution towards the cost of running the Benefice Office, together with lower electricity costs in the church, less mission activity spending and less mission giving due to the reduction in voluntary giving.

However, the reduction in spending on the last two headings, i.e. mission activities and mission giving are not areas that as a church we necessarily want to see!!

Designated Funds

The Special Project has had no transactions in 2018 but will inevitably be used in regard to the boiler installation costs.

The Cynthia Wake Legacy and the Mission giving Fund have already been noted above.

The Heating Oil fund was set up from specific donations and during January 2019 has been utilised.

Restricted Funds

The main restricted fund is the Boiler Fund which shows receipts of £13,960 (this includes the £10K from CW legacy) and the expenditure of £11,949 is the first instalment for the boiler installation.

2019 Budget

As usual the estimated receipts and payments result in a deficit. This time £5031. So once again, I ask you to continue praying that our resources meet our needs and that we are blessed with sufficient to enable us to carry out the activities that help to spread the Good News.

Thank you all for your support - both financial and in service – during 2018.

Barbara Crawshaw

Rector's Reflection

Before I start my reflection, as every year I want to start with a big thank you to everyone who works so hard towards the flourishing of the churches here in the Benefice: to the staff team, the churchwardens and members of PCCs, the office, those involved in different aspects of ministry, whether it be with children, practical service, care for others, leading groups etc. It is impossible for me to list you all by name (I am bound to forget someone) but I thank you for all you do.

Particularly as I look back on 2018, I need to say a big thank you for everyone who enabled me to step away for three months on sabbatical – particularly the home team led by Sally and Jackie Clay. I am so grateful for this precious gift you gave me. Just before Christmas, as Sally and I were meeting for our daily prayer, we reflected together on all the amazing connections and opportunities we have as a benefice to share something of the good news with our villages. Whilst without a doubt it is true that our society is losing its easy identification with the Church of England, we are finding in our villages places where the church connects: at East Tuddenham we have the village fete still going strong or the festival services such as the Posada at Christmas; at Hockering we have the coffee mornings and the school services where parents still choose to come; at Mattishall we had Harvest, Remembrance Day and Christmas outreach, with new connections with families and the Parish Council; at North Tuddenham we have the Tuddenham 100 and the turn out for the concerts, and the Armistice event; at Welborne we have the amazing project to fix the tower and enable the building to be welcoming to all; and at Yaxham again we have connections with the school – the children who come to the Messy Church After school club. (Please don't take that list as exhaustive, if I haven't listed an activity or connection you think is important, please accept my apologies).

Sally and I really feel that we are connecting in so many ways to the local communities, not to mention the traditional ways such as christenings, weddings and funerals. We are being given so many opportunities and examples of new shoots. On the flip side we have challenges – finances, buildings and people (or fewer of them) being the three biggest. It is so easy for these things to suck all our energies and time and to overwhelm the opportunities, particularly when as individual parishes we can feel vulnerable and insecure.

I don't want to underplay these things. They are real concerns. But neither should we allow them to send us into a tail spin of negativity. Indeed, it would be fair to say that the huge amount of effort that goes into keeping our finances going including paying 100% of our Parish Share and shared costs together with the other building and administrative load, shows that we don't.

But neither do we want to be so focused on these things, so we fail to recognise the amazing opportunities and openings, connections and a place within our villages that God is giving us.

So, for 2019 as we live this twin reality of opportunity and challenge, I feel there are some things we can do:

1. Trust that the one who is giving us the opportunities has a plan for hope and a future.
2. Work together and smarter to reduce the burden of the challenges upon any one person or parish. Let us turn being part of the benefice into a blessing. This may call for some structural changes to release the administrative burden.

3. Pray for wisdom for the next step forward. Even if you can't come to the prayer in the parish churches, why not join us at home in your mind's eye and seek God's direction. It is he who brings new life, new people, who provides the financial resources we need. Let us pray with expectation that if he is giving us new openings, he will provide for the way forward.

"Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen." (Ephesians 2:20-21)

Mark

Assistant Minister Report

Looking back, 2018 was once again a year of challenges and opportunities. Mark's sabbatical dominated the summer months and, although it was a stretching time for me, it was Sally who took the lion's share of the challenges that came up during Mark's absence. We were pleased when the Prodigal Vicar returned.

At ASM, it has been a year of re-rooting, reminding ourselves that God is in charge and that He is orchestrating this current season, as He does all others. He is preparing us for His promises to be fulfilled but we do have to be willing to trust, listen....and wait. In the early part of the year we faced the sudden passing of Cynthia. She was a huge character in the church, and we miss her sage wisdom. She blessed us as she left us, with a legacy which has enabled the completion of the long-awaited new boiler installation. Talking of which, so much of this work went on during 2018 so a massive thank you to Sue, Barbara, Ken and Steve for all you have done to make this happen. We had a series of really vibrant outreach services and events during the last quarter of the year which enabled us to build on existing and form some new relationships with our community. We hope to continue this during 2019.

The 9am congregation continue to be wonderful and welcoming and I so appreciate them. At the 10.30am service, the worship band have, once again, been amazing. During some very tough personal times for the band members, they have always been there to lead us in wonderful sung worship. A special shout-out to Helen who, during the summer holiday period stepped up and led beautifully, sometimes on her own with the iPad, which we so appreciated. It has been lovely to welcome Jenny, who has fitted in so beautifully and brought her God-given gifts to the front of the church. Please take time to look through this report and see just how much goes on, showing God's love through serving each other and the community.

As shadows fall and deepen in so many different parts of our world, it is for us to keep the light of Jesus shining, through who we are and what we do. Thank you so much for twinkling so beautifully.

Love and blessings

Jackie Clay

Worship Band Report

As a worship band, we're privileged to lead the congregation at ASM in worship. We're blessed with a congregation that love to worship God and are open to the working of his Spirit through the worship. We particularly wanted to thank the members of the congregation who so often offer us words of encouragement and appreciation.

In terms of the band, Sara and Jonathan continue to head up the team that consists of Cheryl, Debbie, Helen, Jenny, Rod and Stephen. Each of the team is hugely gifted and brings a much-appreciated contribution to the worship life of the church. The team bring prayerfulness, discernment and wisdom; they are always willing to step in and lead using iSingworship or CDs if we have no instrumentalists. Jenny joined this year and we're blessed by the way she has been willing to get involved and her happiness to lead the worship. Rod and Stephen continue to be invaluable in the technical assistance that they offer. We've also been blessed this year to have Ella helping out on the technical side from time to time; she has also played her flute on several occasions and this is something we hope will increase in the future.

In the coming year, it is our prayer that we will be able to worship God in spirit and in truth. We also pray that as we sing, we are lifted to those heavenly places and are able to join with the angels as they proclaim: 'Holy, holy, holy, is the Lord God Almighty, who was and is and is to come! Worthy are you, our Lord and God, to receive glory and honour and power, for you created all things and by your will they existed and were created.'

Sara & Jonathan Rootham

Church Flower Report

Our diminishing band of ladies continue to do sterling work throughout the year.

Except during Lent, there are always flowers at the High Altar and, at Christmas, Easter and Harvest, the High Altar, Lectern, Pulpit, Porch, Font, Lady Chapel and Reception area are also decorated. The Church contributes £100 pa towards the flowers, which is distributed equally among the nine ladies on the rota, six of whom do not attend church, but enjoy arranging flowers. It also buys boxes of oasis, as required.

At Easter, members of the congregations are invited to donate money in memory of a loved-one, or to give thanks, and this money helps us fill the church with Easter lilies. We would welcome anyone who would be willing to join our rota – you do not have to be an expert! It would entail doing High Altar flowers about 3 times a year and another arrangement at Christmas, Easter and Harvest.

If you are interested, please contact Anna English on 850433.

Anna English

Children & Young People Report

Our children and young people are amazing! Once again, we are so thankful for the patience and understanding of the young people and their families that we are not able to provide a full-blown youth programme in this current season. On a communion Sunday, we have been spending time with the older and younger ones separately and on three Sundays they stay together, either in church or in the Tower Room.

Last year we said:

“We continue to pray for more families and young people to join the church so that our children have peer groups in which their faith can grow and develop. We are trusting the Lord that He has this in hand, and we will respond as He guides us. Please join us in this prayer.”

It will happen. In God's time. In the meantime, if you would like to work occasionally with these fabulous children of God, to help them grow in their life of faith, please let Fiona or I know. You will be truly blessed by spending time with them. Thank you so much to those leaders and helpers already on the rota – you too are wonderful!

With love and blessings,

Fiona McCaghrey & Jackie Clay

In January three of our young people attended the EPIC Praise Party, with Fiona and I, at Hope Community church in Wymondham. This was a taster experience of the main annual EPIC event in May, for children in school years 4, 5 and 6.

The EPIC weekend took place at Letton Hall and was a crazy 46 hours of non-stop games, worship, teaching, praying, fun, laughter, mess, food and noise, lots of noise! A few hours of sleep were thrown in too, somewhere. The content of the weekend looked at the whole bible from creation through to revelation in bite sized, age appropriate, pieces through different styles of song, DVD clips, drama and activities.

Over 100 young people attended from all over our county and beyond, along with several of their church leaders. 6 “clans” fought it out for points and to be the wearer of the EPIC t-shirt with the highlight of getting their leaders gunged! The whole event is facilitated between Wymondham Hope community church and Andy Jones of Raise. Two of our young people and myself attended with the thankful help of financial support from the PCC.

Mandy Burnett

Mission Core Group Report

Envision, Enable and Encourage

It is good to see so much happening around the Benefice as I travel to all the churches, hear, directly or indirectly what's going on, from small to large projects, God is working in people's lives and overflowing into the community. Thank you, God.

I have decided to repeat some words from last year as they remain very relevant:

- We walk beside each other seeking to do God's will in this place
- We may walk beside non-Christians, those who walk in peace, God can teach and change us through these people
- We are here to spread the love of God and to reach out to those who don't know Him
- We are called to be ourselves, in God's image and as He made us – all individuals
- Don't rush, wait on God and wait on Him to do His work, be patient!
- Listen!
- We are funded! Just ask.

Our Winter and Spring booklets continue to be produced. I know they are reaching people who otherwise would not hear of the incredible work already going on in the Benefice. The team rely on you to tell us more, so if you have a story or a word or an action, do tell us! (contact the Church Office) How else are those in the community who may have no connection with God come to hear of His great works? We are here to tell. We are here to tell each other too, to encourage each other. Shout about all things, small and large, which come to fruition to praise and glorify God, He is worthy.

I believe God is starting to open doors for us. Lots of time and prayer has been invested in various projects and the fruits are beginning to show. It takes time to build relationships and see the results, be patient, God's timing is always perfect!

I have chosen one example of outreach for you to reflect on. This is the carol singing around the village I live in, Clint Green. Each year for numerous decades the Chapel in the village spend 2 nights singing carols to in excess of 60 homes. That is 60 homes where the Gospel is taken, in song, to tell of the love and hope God has for His people. I joined them on one evening, there were about 25 of us from 4 to 84. Chapel and Church goers, some I know have a faith, of others I don't know. It was cold, damp and dark. We had the most blessed time. My family was sung to on Christmas Eve. These faithful few were out of their warm homes and Churches spreading the Gospel. I thank God for their faithfulness.

We are having to buy more plates and the original 60 have nearly been used up. Take the opportunity to notice sold boards in peoples gardens and take them a welcome plate. It engenders so much good will and blessings for all concerned. Think of reasons to give the cakes on plates away.

My prayer for us all, is we do go out, as asked by Jesus and make disciples in whatever way we understand He is asking to. God will not ask you to do anything He does not prepare us for.

Every Blessing as you walk out in faith, proclaiming and showing Christ to others, giving God the glory in all you do. Smile, enjoy the life God has given you. People do notice!

Jackie Crisp

Outreach Services and Events

Harvest

On the first Sunday in October, we held a special Harvest Service where we invited the businesses and organisations in Mattishall to join us.

Recognising how blessed we are as a community that God provides for us through so many people who serve in different ways, we wanted to say thank you to them, not least by sharing bacon and sausage butties before the service and delicious homemade cake afterwards!

The uniformed organisations were there, which is always great, and we were very pleased to be able to bless the new flag, carried proudly by the Cubs. There was a fabulous collection of non-perishable goods for the local Foodbank which will contribute to their amazing work. Attendance 73 adults, 40 children

Bright Party

132 people of all ages attended the Bright Party in 2018, the Benefice's alternative to the dark shades of Halloween. It was an event filled with crafts, bright colours, games and fun as well as food and sweet treats! As it fell on a Wednesday, the Brownies joined us as part of their weekly meet, which was great. The event is a well-established part of our Outreach calendar and the impact continues to grow, bringing light and bright into a gloomy dark night.

Remembrance Day

2018 was a very special Remembrance event, commemorating the centenary of the end of WW1. The service began on the Village Green and in the Church concurrently and many then gathered in the church to conclude an amazing event.

Attendance in church 239 adults, 70 children

Christmas Fayre

Once again, the Christmas Fayre was very successful, with some lovely stalls, refreshments and lots of visitors. It is absolutely not a fundraiser but very much a community outreach event, but a bonus is that proceeds of almost £600 was raised which was split between Hebron House and the ASM Conservation Fund. We were short of helpers that day and we were so grateful for members of the village who pitched in, especially with the washing up!

Christmas Activities Afternoon

This was a very well attended and successful event once again. This year, the Parish Council joined us in the form of Santa Claus, which was a very successful collaboration. There were crafts and floor games for the children and refreshments for all.

Village Carol Service

The timing of the Carol Service in 2018 being the day before Christmas Eve and the participation of the Brownies and Mattishall Primary may be a couple of reasons for the significant increase in attendance against 2017 to 176. It was a service of traditional readings and carols plus a whole lot more. Our new Archdeacon, the Venerable Ian Bentley and his wife, joined us in a return to where Ian worked his curacy and it was a pleasure to hear him preach. The worship band gave us a stunning version of 'Mary Did you Know' and our lovely Lily and her friend Billy performed their song so beautifully there were a few of us shedding an emotional tear.

Christingle

Always a joy to lead, the Christingle was once again attended by many over-excited children and adults alike! It is a lovely way to enter into the Christmas frenzy, whilst reminding us all what it is really all about - Jesus IS the light of the world.

I would like to thank all the Events Team: Sue Cossey, Barbara Crawshaw, Janet Day, Mandy Burnett, Fiona McCaghrey and Teresa Raven for their amazing work and commitment in organising these events behind the scenes.

However, they cannot happen without the rest of the church family stepping up and pitching in, so **thank you so much** to all of you who contributed in whatever way.

These events are opportunities to connect with and serve the community in which we are placed and to show the love of Jesus in a very gentle way. Seeds are sown and, although we may or may not see the fruit as we may hope, we trust God with those seeds, knowing He will water and grow them in His way.

The dates for many of the 2019 events are already agreed and communicated, so PLEASE put them in your diaries and make them a priority in your planning. In serving and blessing others, you too will be blessed.

Jackie Clay

Outreach & Mission

Little Angels

What a fruitful year! God is **SO GOOD**. Where to start?

We have been so blessed and privileged to serve over 45 families throughout the year who have attended from all of our benefice villages but come from 15 different places in all and as far afield as Necton, Watton and Costessey. Whilst the baby area reduced in size at the beginning of the year as maternity leave sadly ended for some, many new families have continued to join us with their preschool children. We have also enjoyed some very special cuddles with our youngest, new baby, arrivals.

The incredible Team has also increased with more very special volunteers who never cease to amaze me with their giving of time each week, to support our families, with their servant hearts. **THANK YOU ALL.**

The year has not gone without a few challenges which had us closing, due to the snow, in February and then temporarily move premises to the Church Rooms in November to allow for the heating work to continue in ASM. The families have been patient during these times and although this saw us running at a third capacity or less, some relationships have continued to grow deeper.

Many occasions have been celebrated throughout the year including each child's birthday which includes singing, having birthday biscuits, a card and a small gift. The team have not gone unnoticed either with some "very special" birthdays bearing the numbers 60, 70 and 80!

Bible stories and craft have continued and seen an increase in child and adult participation. The sharing of the gospel message has also been enhanced with the giving of Easter and Christmas gifts such as J John books. Our sessions always end with a musical "jamming" time with Patricia and is the highlight for many parents and children alike 😊.

We have also enjoyed various shopping opportunities with different products, a photo shoot, leavers gifts, seeing Father Christmas and wifey Elf and shoe box donations (with some also from our church families – thank you).

The Little Angels families have also attended other outreach events such as the Bright Party, Christmas Activities, Christingle and Carol Services as well as family weddings, blessings, baptisms and sadly, funerals.

Of course, God is in it all and we hope, at the very centre of all we do. It is in His strength that we continue to serve, pour out, listen, love on and support those around us. We trust that He is seen through us and continue to give Him all the glory and praise for what is being achieved through this missional outreach.

Please do join the Little Angels Team in praying for past, present and future families in our communities and beyond and believe with us that seeds are sown, watered and continue to be harvested in Jesus' mighty name – Amen.

Mandy

The Posada

This year we blessed four sets of Posada figures before they left the church on Advent Sunday to begin their journeys.

Mary and Joseph's original journey is thought to be about 80 miles in length; our figures maybe did not manage the distance of their namesakes, but for each original mile the new figures met different people and met more than 80 per set. Two sets went directly to the Church schools in the Benefice, Yaxham and Hockering. Both schools used the figures to help the children in their Christian preparations for the Advent season. The other two sets travelled further and included visits to Earthsea and Mattishall schools, Bob Carter Court, as well as Bishy Barnabees and Rockinghorse nurseries. They were also able to visit many homes where they received a welcome, rest and respect. At the end of their journeys they all were welcomed back to East Tuddenham Church on Christmas Eve at the Village Carol Service. The diary books that accompanied each set of figures show what a useful outreach these figures have become.

Maybe next year we will need another set to travel around our Benefice!

Su McKinnell

Alpha

An Alpha course, with the latest Nicky Gumbel literature, was run from September particularly for those with no or very little knowledge of the Christian faith. Liz Chappell and Mandy Burnett co led the sessions in their homes in Mattishall on Tuesday evenings and enlisted the support of Mark, Tom Cross and Jackie Clay on occasions, which was very valuable and much appreciated.

Three people attended the course at the beginning and two people completed it, including the Holy Spirit session on a Saturday. Light refreshments were available at each session and a shared lunch was very much enjoyed on the Saturday. A huge thank you goes out for the financial provision and prayer support given throughout.

Liz Chappell & Mandy Burnett

Drop In

Firstly, I want to say a very big thank you to Janet Day for all her hard work over the past few years in running the Drop In. In July Janet decided to hand over the role to Lizzie Hunton, who had been helping out for a while by then. We also now have Anne Bateman on board as one of the team of leaders so thanks to Anne for offering her help. Also, a big thank you to all the volunteers who help out in the kitchen and move chairs and tables for us. Sadly, we lost 2 of our members in 2018, Cynthia Wake and June Cloud. Both are sadly missed.

Our numbers however continue to grow and in 2018 we have had several new people attending, some of whom have also decided to help out on the rota for working in the kitchen preparing drinks etc. We continue to be a really friendly group of people, welcoming all those who visit us. We all love a chat, as you will hear if you put your head in the door on a Thursday morning. We continue to have our BB Occasions outings which are organised by Joyce Pentney, a wonderful schedule is in place for 2019 for us all to enjoy. Anyone wishing to come on any of the trips can see Joyce at the Drop In.

At Easter we had another buffet lunch which was again prepared by the Swan. It was a lovely time together celebrating Easter. We also had our Christmas Meal in December, again prepared by Andrew Parker and held at North Tuddenham Village Hall. We want to say a huge thank you to Andrew for all his hard work preparing the wonderful food and for Paul who helped Andrew with transporting everything to the hall and helping to set out the room.

We have a suggested contribution of £1 per person which is to cover our costs, not bad for as many cuppas as you want and cakes, biscuits and tea cakes to eat during the morning. We also sell a range of Cards which come from Green Pastures in Dereham. If you are looking for a special card, with a bible verse, please come along to see what we have.

We pray that the Drop In will continue to provide a welcoming atmosphere and meeting place on Thursday mornings for all the community.

Lizzie Hunton, Ruth Starling, Anne Bateman

Drop In Receipts and Payments for 2018

Carried forward from 2018 (cash in hand)	£332.90
Income for year	£1200.75
Total Assets	£1533.65
Less Expenses/Outgoings	
Supplies	£543.95
Cards	£77.96
Easter Buffet	£80.00
Christmas Party	£40.00
Transfer to Church funds	£791.74
Total outgoings	£1533.65
Balance Carried Forward to 2019	nil

Lent Supper

As an alternative to the Lent lunches this year a one-off supper was held in March and raised a net figure of £173 for the Bishop's Lent Appeal, which this year focused on enabling local mission in Simbai, Papua New Guinea.

Grateful thanks is given to all who helped and donated to the appeal.

Patricia Menaul

Men's Breakfast Report

For nearly four years now a number of men from the benefice have been meeting together for breakfast on the 2nd Saturday of each month at Penelope's Café in Dereham between 8 and about 9 am. We vary in number from about 5 to 11, with an average of 6-7. We have a slightly different aim from the ladies who meet monthly on 1st of the month. In the men's group, with men drawn from 3 of the benefice churches and elsewhere, we meet to just have a good time together, have a laugh and put the world to rights. The aim is to make a place where men can enjoy themselves with no barriers, real or apparent, to them coming along. Oh, and we enjoy the food, ranging from porridge to the more usual Full English.

The only problem is that wives tend to realise this puts their menfolk in Dereham and they are then expected to do shopping before they come home. Can't have everything, I suppose.

If you are a bloke and fancy coming along one time to try it out, please do see Bruce Smith at ASM or me, Alan Cossey. Give it a go. If it turns out it is not for you, no sweat. Lifts are available.

Alan Cossey

Ladies Breakfast

Ladies Breakfasts continued meeting at the home of Patricia Menaul on the first Saturday of the month between 8.30 am and 9.30 am. A light breakfast is served of fresh croissants (from the village store), toast, homemade spreads, tea and coffee. The purpose of meeting is for fellowship and prayer. The average attendance over the year has been between 4 and 10 per meeting and there have been an average of 20 requests for prayer at each meeting, of which we have received many answers and blessings.

Patricia Menaul

Home, Cell & Men's Group Reports

Home groups are an important part of many Christians' lives. We seem to flourish when we have a variety of experiences with other Christians ranging from big events ("celebrations") like New Wine or Spring Harvest, through more local gatherings and through our Sunday worship together. At the bottom end of that scale (in terms of numbers in a group) are home groups, meeting at different frequencies. We have one group that meets monthly, a couple of men-only groups which meet fortnightly and some weekly groups. Meeting in such groups allows Christians to do things like study the bible together in more depth than can be done on a Sunday morning (you can ask questions that you might be embarrassed to ask on a Sunday!), to pray together regularly, to eat together and share each other's joys and sadness's. They are a place where people can speak freely and safely. What gets said in a home group stays in the home group (unless you own up to intending to rob a bank or something else illegal). Home groups are a place where lasting friendships are often made.

2018 was a mixed year for our benefice home groups. One long established group had come to be largely composed of former members of benefice churches and it was agreed amicably that it would no longer be regarded as a benefice home group. We are staying in touch though. A couple of other groups are currently in abeyance for various reasons while their members decide how, if at all, they wish to continue as a group. Another group morphed into an Alpha group for the duration of that course towards the end of the year and is due to restart as a "normal" home group again. Two other weekly groups and monthly groups continue as do our two men's groups.

If you would be interested in finding out more about trying out a home group, please speak to Mark, Sally or Alan Cossey.

Alan Cossey

Gregs Close

Between eight and ten people meet on Tuesday afternoons, usually at the home of Stephen and Jocelyn Cooke.....thank you for your hospitality. We enjoy a time of sharing, support, friendship, prayer, Bible study and refreshments.

Last year we said goodbye to Bill Gillions, who is now part of another church and group. We have recently been joined by June Merritt and are getting to know her a little better.....a baker of good cakes always welcome. Paula and Derek Finlayson join with us when they are in the country, they are currently in The Philippines with YWAM.

Derek led us in a study of Ephesians and more recently we have been looking at the roll that Angels play in the Bible. We now plan to follow a DVD series of Bible studies.

We have met up for lunch a couple of times including at Yaxham Waters and an Indian restaurantalways good to share in social gatherings.

We look forward to seeing what God has in store for us in 2019.

Marney Kuyateh

Thursday Home Group, which meets at 4, Mill Road, Mattishall

Our group has continued to meet on Thursdays, aiming to meet weekly, though we don't always achieve that. We started a few years ago as an Alpha group and continued together when that course finished, but like many a pop group we have had some changes to the makeup of the group. We are a mixed group of men and women, though usually more men than women, which can be a bit unusual for a church group. We find that meeting as a small group we have a place where we can talk and pray about things which aren't practical to do at a church service and it encourages us in our Christian walk, with us particularly trying to encourage each other for when we are not with our Christian mates, but out in the world (humanly speaking) on our own. We remain a pretty informal group, normally starting with a drink while people arrive then praying before going into our bible study / course. We then have a time of prayer together before it is time for more coffee and sausage rolls.

We were working our way through Mark's gospel at the start of 2018 and it took us until near the end of the year before we completed it. We then studied a very different book, the book of Ruth with the intention of moving on to following the "Talking Jesus" course from talkingjesus.org (as in talking *about* Jesus with our families and friends).

Alan & Sue Cossey

Monday Men's Group

Like the Tuesday men's group, we meet fortnightly, but we meet on Mondays. Hence the name, "Monday men's group." The reason we meet fortnightly is that it gives members the opportunity to be part of "normal" home groups as well. Since it is a group of blokes, the dynamic is a bit different to a "normal" home group and allows us to discuss stuff that might not come about so easily otherwise.

Our main study was Mark's gospel throughout the year, interspersed with a number of one-off studies and a video or two.

If you are a bloke and looking for this sort of group, do give us or the Tuesday crew a try.

Alan Cossey

Tuesday Men's Discipleship Group

We meet every other Tuesday in Keith and Trish's home for fellowship and Bible study. We start with conversation about what's been happening since the previous meeting and includes Trish's very welcome and delicious sausage rolls, tea or coffee.

Our study this year has been on 'David, Developing a Heart for God' by Jack Kuhatschek from the Lifebuilder Bible Study series. The 12 studies on Israel's greatest king, mostly from 1 and 2 Samuel, show his strengths and weaknesses. Our social events included the summer BBQ at Bruce's house with the Monday group and our wives, as well as the monthly Men's Breakfasts and Christmas dinner.

David Rudling

Benefice Website Report

For a year now we have had a new benefice website. If you haven't had a look at it, may I encourage you to do so, if not for yourself, then just to know what we are doing if anyone outside the benefice asks. It has brought a small number of people to visit/try out our churches.

The website is based on work done by Rev. Adrian Miller at Mulbarton and we chose this as other church website designs are aimed much more at single churches rather than the complicated affair that is Mattishall and Tudd Valley. Setting it up has been quite drawn out, what with the General Data Protection Regulation 2018 rearing its ugly head during the first half of the year and diverting resources (me). However, the site is pretty much live now.

The site includes the following things (among others):

- Individual areas for each parish of the benefice.
- Who's Who, with some contact details.
- Info on what we do as a benefice.
- News.
- Events / Diary.
- Some resources.
- Some pictures (in the "Gallery").

Of particular note are:

- If you want to know what services are coming up, have a look in our Worship section where you can see which services are running, where and when. We include details of the readings set for each service.
- Automatic emailing of details about upcoming events. It is possible to sign up on the website on the Email Updates tab at the top to receive notification of upcoming events by email. You can elect to receive emails about new information daily, every Friday or on the 1st day of each month and also which churches' details you wish to hear about. When there is new information you get an email; when there is no new information, no email gets sent out. We encourage you to receive details of *all* churches (using being a benefice and all in it together). The option for 1st day of each month is not particularly helpful as many events are put onto the site and take place in the same months and therefore get missed with this option.
- When an event is added to the website, an email is sent out the next day/next Friday/next 1st of month to those who have subscribed but is also gets sent out again shortly before the event actually takes place. This means that you can put an event in your own diary well ahead of time (if it is put on the website early enough), but you will get a reminder later on as well. It's all part of the service.
- Using the website either directly and/or using the email update will help you keep more up to date. We are still working out how the website and Benefice News should relate to each other, but everything that is in Benefice News is on the website (and more besides). Additionally, the information gets to be available on the website before you will ever get to see it in Benefice News since the latter only comes out once per month.
- The website even works with smartphones. So, if you ever want to check up on what is going on (and have got a signal!) you can look it up on your smartphone.

There is more that we need on the website, in particular material which deals with what Christianity is all about as much of the information on the website is currently about us rather than Jesus, but we are getting there.

Oh yes, nearly forgot. The website is at matvchurch.uk (www.matvchurch.uk and <http://matvchurch.uk> also work). If you want to look at your parish's part, e.g. Hockering, you can either click on the Hockering menu item or go straight to <http://hockering.matvchurch.uk> (using the www version doesn't work here).

Alan Cossey (alan.cossey@matvchurch.uk)

PS We also have a Facebook page at www.facebook.com/groups/matvchurch/. If interested in joining that, please email teresa.raven@matvchurch.uk or alan.cossey@matvchurch.uk.

Office Report

The office continues its normal pattern of being open Monday to Friday mornings, 9.15-12.15 - closed Wednesday. Mandy can be found in the office Monday and Friday and Teresa Monday, Tuesday and Thursday.

It's a pleasure to serve the Benefice and work alongside Mark, the staff and church wardens, supporting them in church administration duties.
No two days ever seem to be the same!

Once again, it's been another busy and varied year, especially as this year brought in the implementation of General Data Protection Regulations (GDPR).

We continue to produce the monthly Benefice News sheet, service sheets, annual reports and the Spring and Winter news booklets, along with many other things. The office assists in Benefice communication - talking to members of our congregations, as well as people within the community - on the phone, in person or by email about many things including weddings, baptisms and funerals, along with general assistance on many other matters. This year GDPR has created extra work to make sure we comply with the new regulations. Our thanks go to Alan Cossey for the huge support he has given us and for all the work and research he has done to help bring us into line.

Alan continues to be a huge support to us with any IT related issues, we are extremely grateful to him for his expertise and for the time he spares us.

As the office is only staffed part time, help from volunteers is much appreciated and greatly valued. Our thanks go to all our volunteers who give their time to help us in the office at extremely busy times, without their help we would not be able to achieve all we do in the office.

Teresa & Mandy

Dereham in Mitford Deanery Synod Report

The three meetings held this year have been as varied and interesting as always.

In February we met at the Church Rooms in Dereham where the leaders of Dereham Team Ministry gave an update of what was happening in their benefice.

Paul Dunning, Diocesan Director of Education, spoke about his role covering support for the schools including headteachers. There are 111 church schools, including two secondary schools, and the majority of schools are classed as small having below 210 pupils. They are for all, of any faith or none, and are a mission opportunity to youngsters. Paul Dunning also heads the Board of Education, which has a variety of people on it, comprising of clergy, head teachers and governors.

The Q&A session covered OFSTED reports and the workings of Multi Academies. Christian assemblies are carried out under the name of Collective Worship.

The July meeting was held at All Saints Church, Shipdham. Diocesan Synod elections not held as only two nominations received for each house. Clergy nominations Revd Mark McCaghrey and Revd Sally Theakston and lay nominations Susan Martin and Jerry Palmer duly appointed.

Following the sudden death of Cynthia Wake, a new Deanery Assessor is needed urgently.

Main speaker was Chris Hull from Christian Aid who focussed on two areas of their work: refugees and climate change. In 2018 the numbers of refugees were 68 million of whom 41 million are internally displaced within their own country. It is poor countries that host most refugees, Lebanon and Iraq accounting for 86% according to 2016 figures. In the New Testament, one verse in 16 is about the poor and is why CA takes action including advocacy, campaigning, emergency aid for floods, droughts and storms, medical assistance, shelter, hygiene kits and blankets. Much of what he said about climate change is already in the public domain via the media.

October's meeting was held at Diocesan House. Revd Gill Wells spoke on dementia awareness and gave five key messages about the condition:

It is not a natural part of aging,
It is caused by diseases of the brain,
It is not just about loss of memory,
It is possible to live well with dementia,
There's more to the person than dementia.

David Rudling

Deanery Synod Representative

Child Safeguarding Report

As I reported last year, it is now my responsibility to ensure all members of PCC's, which have children's work taking place in their church have an up to date DBS check. This year, I have carried out DBS checks on most members of the ASM PCC, although there are a couple who still need to be carried out, it is my hope to get these outstanding ones completed by the end of April. I will also continue to carry out a DBS check on any new PCC members.

All the churchwardens within the Benefice have had a DBS check carried out by the Diocese.

Throughout this year all PCCs have complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (Duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Although I am the named person for the safe guarding of children in the benefice, Safeguarding is all our responsibility so if you have any worries or concerns please phone me on 07736301549 and I will respond as soon as I am able to.

Thank you for your support

Fiona McCaghrey

Safeguarding Policy

Children and Young People in the Church

This policy was adopted by(Parish) at the Parochial Church Council meeting held on It will be displayed in a prominent position, reviewed annually, and amended as necessary.

1. It is the responsibility of all church members to do their best to prevent the physical, sexual, emotional and spiritual abuse or neglect of children and young people, and to report abuse that is alleged or suspected.
2. This church will observe Church of England guidelines with regard to Children and Young People. It will support and resource workers who are appointed by the PCC, and provide for them supervision as a way of maintaining good practice.
3. Workers will be expected to undertake the Child Protection Training that is offered by the Diocese and they may be required to obtain a DBS disclosure and complete a Confidential Declaration before commencing their work.
4. Responsibility for the appointment of workers shall rest with the PCC.

The Named Person appointed by the PCC to oversee the implementation of this policy and to represent the concerns and views of children and young people is

Signed by :-

Named Person:

Tel:

Incumbent :

Churchwarden:

Churchwarden:

Date:

Appendix A:

Policy on Safeguarding Vulnerable Adults in the Church

This policy was adopted by(Parish) at the Parochial Church Council meeting held on It will be displayed in a prominent position, reviewed annually, and amended as necessary.

1. We recognise that everyone has different levels of vulnerability and that each of us may be regarded as vulnerable at some time in our lives. It is the responsibility of all church members to do their best to prevent the physical, sexual, emotional or spiritual abuse of adults who are vulnerable, and to report abuse that is alleged or suspected.
2. This church will observe Church of England guidelines with regard to Vulnerable Adults. It will support and resource workers who are appointed by the PCC, and provide for them supervision as a way of maintaining good practice.
3. Workers will be expected to undertake the Safeguarding Training that is offered by the Diocese and they may be required to obtain a CRB disclosure and complete a Confidential Declaration before commencing their work.
4. Responsibility for the appointment of workers shall rest with the PCC.

The Named Person appointed by the PCC to oversee the implementation of this policy and to represent the concerns and views of vulnerable adults is

Signed by :-

Named Person:

Tel:

Incumbent :

Churchwarden:

Churchwarden:

Date: