

Charity number: 291530

Community Centre for Refugees from Vietnam, Laos and Cambodia

Report of the Trustees and Unaudited Financial Statements

For the year ended 31 March 2019

Community Centre for Refugees from Vietnam, Laos and Cambodia
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Community Centre for Refugees from Vietnam, Laos and Cambodia
Report of the Trustees
For the year ended 31 March 2019

The Trustees have pleasure in presenting their report and the financial statements for the charity for the year ended 31 March 2019. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2015).

Chair's report

2018/19 has been a positive year for the Community Centre for Refugees from Vietnam, Laos and Cambodia (VLC), consolidating previous achievements and developing new community led activities at Centre 151, our base in Haggerston, in the London Borough of Hackney.

We continued to meet our mission of supporting our core service users from Vietnam, Laos and Cambodia whilst successfully developing and delivering a programme of health, wellbeing, arts and community activities, opening our Centre seven days a week.

Working closely with the Management Committee, Dam Van Huynh who was appointed as Secretary in 2016 with responsibility for the operation of the building, continues to create and deliver a strategic plan reinvigorating the Centre and offering a new vision for social inclusion based on the desire of the Vietnamese, Lao and Cambodian communities to give back to the host community in return for the support we have received over the last 30 years.

Major achievements in the year included:

- Completion of renovation of building-wide boiler/heating system
- Renovation of the kitchen and main entrance
- Completion of our new greenhouse/tea house
- Completion of Access Audit of the building
- Cultural and heritage projects with the aim of empowering the Vietnamese community
- Establishing a Centre 151 Gardening Club
- Development of main hall as a creative performance area.

We sustained our core programme for Vietnamese elders providing twice weekly Pho Lunch Club, Tai Chi, Health Talks and launched our Gardening Club - growing vegetables and herbs used in our kitchen and providing a taste of home. Our signposting service also continued helping people access local services.

We hosted three New Year celebrations - Vietnamese, Lao and Cambodian - and continued our Vietnamese language classes for younger service users. We are happy to have seen greater engagement from younger service users at Lunch Club and cultural events, which has brought a renewed energy and positive engagement across the generations.

Our community initiated heritage project Nhà = Home captured oral history, written documentation, film and images of our Vietnamese elders through their refugee experience from Vietnam to the UK. This project, like other activities delivered throughout the year, empowered our service users with pride in their story and culture. We have seen our elders grow in confidence and independence, being more socially interactive among themselves and with other visitors to our events.

Our presence online (www.centre151.com) has brought greater visibility and widened participation with more diverse communities. Our Open Day welcomed 350 visitors of all ages from diverse cultural backgrounds and community groups, to enjoy dance and music from several of the groups in our arts programme, exercise classes, massage, craft activities for children and Vietnamese food. Our monthly Massage Shala continues to grow in popularity.

Centre 151-VLC arts programme is driven by Van Huynh Company - a vibrant, cutting edge contemporary dance company with a growing national and international reputation. It has successfully delivered professional performances, movement workshops, creative events and community events promoting arts for all. With a stronger presence in Hackney and London's creative community, this year Centre 151-VLC supported 32 emerging artists, including 14 young Vietnamese practitioners with information, mentorship, and a place to develop and rehearse their work. As part of its residency within Centre 151, Van Huynh Company has created new works inspired by traditional Vietnamese cultural themes which have received awards and acclaim nationally and internationally. Centre 151 is fast becoming a dynamic arts hub.

Our staff team of Operation Manager Pierre Palluet, Project Manager Cam Tu Phan and Learning & Participation Manager Michelle Bynoe developed and delivered a strong and vibrant programme engaging existing service users and attracting new visitors to Centre 151. Our team is augmented by several volunteers supporting activities taking place throughout the year.

Community Centre for Refugees from Vietnam, Laos and Cambodia
Report of the Trustees Continued
For the year ended 31 March 2019

OBJECTIVES AND ACTIVITIES

Objectives and aims

The trust's objects are the promotion of any charitable activities for the benefit of the refugees from Vietnam, Laos and Cambodia in particular the relief of poverty, the advancement of education and the provision of facilities for recreation and leisure. The policies adopted in furtherance of these objects are the operational policies listed below and there has been no change in these during the year.

Finance Policy and Procedure
Confidentiality Procedure
Health and Safety Policy
Complaints Procedure
Children Protection Policy
Grievance Policy & Procedure
Staff Safety and Harassment Policy
Roles of the Management Committee
Training Policy
Equal Opportunities Policy and Procedure
Risk Assessment Policy

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

FINANCIAL REVIEW

Significant events

The financial position of the charity at the end of the financial year is as detailed in the attached financial statements. The charity received funding from charitable sources totalling £61,218 (2018: £74,252) during the year. It is financially dependent on funding from these sources.

Reserves

It is the policy of the trust that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the trust's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The trust was established by a charitable constitution on 23 March 2003.

Recruitment and appointment of trustees

The trustees and the officers, which also refer to as the Management Committee, within it are selected at each annual general meeting.

The Management Committee comprised of 11 members. 3 co-optees of which 1 member must be from Laotian and 1 from Cambodian Community. The Term of office of elected members is 2 years. Half of these members will be retired annually and be eligible for re-election. The Amendment of the Constitution in 1995 states not more than 3 Co-optees shall be co-opted by the Management Committee as non-executive members. They shall be entitled to vote at the meetings of the Management Committee and shall serve until the next general meeting after individual co-option. The Management Committee is a policy making body and shall meet not less than 4 times a year. The day-to-day affair is managed by a Standing Committee that includes Chairperson, Secretary and Treasurer.

There were no related parties identified during the year.

The trustees has assessed the major risks to which the trust is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Community Centre for Refugees from Vietnam, Laos and Cambodia
Charity registration number	291530
Principal address	151 Whiston Road

**Community Centre for Refugees from Vietnam, Laos and Cambodia
Report of the Trustees Continued
For the year ended 31 March 2019**

London
E2 8GU

Trustees

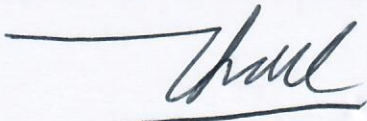
The trustees and officers serving during the year and since the year end were as follows:

Mr Thinh Van Lai (Chairman)
Mrs Sobopha Owen (Vice chair)
Mr Tai Phat Tu (treasurer)
Mr K Phomavongsa (Vice chair)
Mr Dam Van Huynh (Secretary)
Mrs Anna Thao Lai
Mrs Loan Anh Nguyen
Mr Tran Kien Dan
Mr Gac Van Nguyen
Mr Dinh Pham
Mr Andrew Philip Coggins MBE

Independent examiner

Andrew M Wells FMAAT
Counterculture Partnership LLP
99 Western Road
Lewes
East Sussex
BN7 1RS

Approved by the Board of Trustees and signed on its behalf by



.....05 November 2019
Mr Thinh Van Lai (Chairman)

Community Centre for Refugees from Vietnam, Laos and Cambodia
Independent Examiners Report to the Trustees
For the year ended 31 March 2019

I report to the trustees on my examination of the accounts of the charity for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

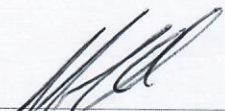
I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew M Wells FMAAT
Counterculture Partnership LLP
99 Western Road
Lewes
East Sussex
BN7 1RS

05 November 2019

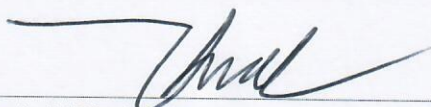
Community Centre for Refugees from Vietnam, Laos and Cambodia
Statement of Financial Activities
For the year ended 31 March 2019

	Notes	Unrestricted funds £	Restricted funds £	2019 £	2018 £
Income and endowments from:					
Donations and legacies	2	-	61,218	61,218	74,252
Charitable activities	3	41,786	-	41,786	41,602
Total		41,786	61,218	103,004	115,854
Expenditure on:					
Charitable activities	4/5	(68,193)	(79,962)	(148,155)	(108,601)
Total		(68,193)	(79,962)	(148,155)	(108,601)
Net income/expenditure		(26,407)	(18,744)	(45,151)	7,253
Reconciliation of funds					
Total funds brought forward		266,540	18,744	285,284	278,031
Total funds carried forward		240,133	-	240,133	285,284

Community Centre for Refugees from Vietnam, Laos and Cambodia
Statement of Financial Position
As at 31 March 2019

	Notes	2019 £	2018 £
Fixed assets			
Tangible assets	10	202,181	204,975
		<u>202,181</u>	<u>204,975</u>
Current assets			
Debtors	11	500	-
Cash at bank and in hand		39,391	81,749
		<u>39,891</u>	<u>81,749</u>
Creditors: amounts falling due within one year	12	(1,939)	(1,440)
Net current assets		<u>37,952</u>	<u>80,309</u>
Total assets less current liabilities		<u>240,133</u>	<u>285,284</u>
Net assets		<u>240,133</u>	<u>285,284</u>
The funds of the charity			
Restricted income funds	13	-	18,744
Unrestricted income funds	13	240,133	266,540
Total funds		<u>240,133</u>	<u>285,284</u>

The financial statement were approved and authorised for issue by the Board and signed on its behalf by:



Mr Thinh Van Lai (Chairman)
Trustee
05 November 2019

Community Centre for Refugees from Vietnam, Laos and Cambodia

Notes to the Financial Statements

For the year ended 31 March 2019

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Charities Act 2011.

Community Centre for Refugees from Vietnam, Laos and Cambodia meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The financial statements are prepared, on a going concern basis, under the historical cost convention.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

Tangible fixed assets

Tangible fixed assets, other than freehold land, are stated at cost or valuation less depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following basis:

Land and Buildings	99 years Straight line
Fixtures and Fittings	20% Straight line

2. Income from donations and legacies

	2019 £	2018 £
Restricted funds		
Grants received	61,218	74,252
	<u>61,218</u>	<u>74,252</u>

Community Centre for Refugees from Vietnam, Laos and Cambodia
Notes to the Financial Statements Continued
For the year ended 31 March 2019

Analysis of grants received

	2019	2018
	£	£
City Bridge Trust	2,500	-
Groundwork UK - Tesco bags of Help	-	3,000
Hackney Community Chest	-	1,000
Hackney Connect	-	4,684
Hackney Council Lunch Club	18,318	21,384
Hackney Council Main Grant	17,500	18,500
HCVS/HRF Signposting	7,000	7,000
M&G	-	4,987
National Lottery Awards for All	-	8,897
National Lottery Heritage Fund	9,900	-
Santander	-	4,800
Trusthouse Charitable Foundation	6,000	-
	61,218	74,252

3. Income from charitable activities

	2019	2018
	£	£
Unrestricted funds		
<i>Community activities</i>		
Hall bookings	34,192	30,627
Luncheon club	5,843	8,910
Tai Chi	252	330
Parents contributions	1,100	1,400
Others	399	335
	41,786	41,602
	41,786	41,602

Community Centre for Refugees from Vietnam, Laos and Cambodia
Notes to the Financial Statements Continued
For the year ended 31 March 2019

4. Costs of charitable activities by fund type

	Unrestricted funds £	Restricted funds £	2019 £	2018 £
Community activities				
Direct cost				
Foods	-	4,951	4,951	5,717
Events and activities	3,271	2,178	5,449	6,846
Repairs and maintenance	24,803	14,234	39,037	16,323
Travelling	1,531	643	2,174	1,768
Postage and stationery	-	138	138	396
Others	1,255	580	1,835	2,168
Telephone	-	754	754	731
Website and marketing costs	74	742	816	62
Training	-	-	-	173
Garden project	377	-	377	11,715
Premises costs	5,588	2,371	7,959	6,306
Heritage fund programme	-	9,900	9,900	-
	36,899	36,491	73,390	52,205
Management				
Staff costs - wages & salaries	18,464	34,202	52,666	41,793
Staff costs - social security costs	4,170	7,345	11,515	7,696
Staff costs - pension contributions	1,408	924	2,332	673
Depreciation - owned assets	2,794	-	2,794	2,794
Funding consultancy	3,000	1,000	4,000	2,000
Governance costs				
Accountancy fees	1,458	-	1,458	1,440
	31,294	43,471	74,765	56,396
	68,193	79,962	148,155	108,601

Community Centre for Refugees from Vietnam, Laos and Cambodia
Notes to the Financial Statements Continued
For the year ended 31 March 2019

5. Costs of charitable activities by activity type

	Activities undertaken directly £	Support costs £	2019 £	2018 £
Support costs				
Community activities				
Staff costs - wages & salaries	-	52,666	52,666	41,793
Staff costs - social security costs	-	11,515	11,515	7,696
Staff costs - pension contributions	-	2,332	2,332	673
Accountancy fees	-	1,458	1,458	1,440
Depreciation - owned assets	-	2,794	2,794	2,794
Foods	4,951	-	4,951	5,717
Events and activities	5,449	-	5,449	6,846
Repairs and maintenance	39,037	-	39,037	16,323
Travelling	2,174	-	2,174	1,768
Postage and stationery	138	-	138	396
Others	1,835	-	1,835	2,168
Telephone	754	-	754	731
Website and marketing costs	816	-	816	62
Training	-	-	-	173
Garden project	377	-	377	11,715
Premises costs	7,959	-	7,959	6,306
Heritage fund programme	9,900	-	9,900	-
Funding consultancy	-	4,000	4,000	2,000
	73,390	74,765	148,155	108,601
	73,390	74,765	148,155	108,601

6. Analysis of support costs

		2019 £	2018 £
Community activities			
Management	Activity	73,307	54,956
Governance costs	Activity	1,458	1,440
		74,765	56,396

Community Centre for Refugees from Vietnam, Laos and Cambodia
Notes to the Financial Statements Continued
For the year ended 31 March 2019

7. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2019 £	2018 £
Depreciation of owned fixed assets	2,794	2,794
Accountancy fees	1,458	1,440
Staff pension contributions	2,332	673

8. Staff costs and emoluments

Total staff costs for the year ended 31 March 2019 were:

	2019 £	2018 £
Salaries and wages	52,666	41,793
Social security costs	11,515	7,696
Pension costs	2,332	673
	66,513	50,163

9. Comparative for the Statement of Financial Activities

	Unrestricted funds £	Restricted funds £	2018 £
Income and endowments from:			
Donations and legacies	-	74,252	74,252
Charitable activities	41,602	-	41,602
Total	41,602	74,252	115,854
Expenditure on:			
Charitable activities	(45,657)	(62,944)	(108,601)
Total	(45,657)	(62,944)	(108,601)
Net income/expenditure	(4,055)	11,308	7,253
Reconciliation of funds			
Total funds brought forward	270,595	7,436	278,031
Total funds carried forward	266,540	18,744	285,284

Community Centre for Refugees from Vietnam, Laos and Cambodia
Notes to the Financial Statements Continued
For the year ended 31 March 2019

10. Tangible fixed assets

Cost or valuation	Land and Buildings £	Fixtures and Fittings £	Total £
At 01 April 2018	276,559	45,327	321,886
At 31 March 2019	276,559	45,327	321,886
Depreciation			
At 01 April 2018	71,584	45,327	116,911
Charge for year	2,794	-	2,794
At 31 March 2019	74,378	45,327	119,705
Net book values			
At 31 March 2019	202,181	-	202,181
At 31 March 2018	204,975	-	204,975

11. Debtors

	2019 £	2018 £
Amounts due within one year:		
Prepayments and accrued income	500	-
	<u>500</u>	<u>-</u>

12. Creditors: amounts falling due within one year

	2019 £	2018 £
Accruals and deferred income	1,939	1,440
	<u>1,939</u>	<u>1,440</u>

13. Movement in funds

Unrestricted Funds

	Balance at 01/04/2018 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2019 £
<i>General</i>				
General	266,540	41,786	(68,193)	240,133
	<u>266,540</u>	<u>41,786</u>	<u>(68,193)</u>	<u>240,133</u>

Community Centre for Refugees from Vietnam, Laos and Cambodia
Notes to the Financial Statements Continued
For the year ended 31 March 2019

Unrestricted Funds - Previous year

	Balance at 01/04/2017 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2018 £
<i>General</i>				
General	270,595	41,602	(45,657)	266,540
	<u>270,595</u>	<u>41,602</u>	<u>(45,657)</u>	<u>266,540</u>

Purpose of unrestricted Funds

General

Running a community centre

Restricted Funds

	Balance at 01/04/2018 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2019 £
Restricted fund	18,744	61,218	(79,962)	-
	<u>18,744</u>	<u>61,218</u>	<u>(79,962)</u>	<u>-</u>

Restricted Funds - Previous year

	Balance at 01/04/2017 £	Incoming resources £	Outgoing resources £	Balance at 31/03/2018 £
Restricted fund	7,436	74,252	(62,944)	18,744
	<u>7,436</u>	<u>74,252</u>	<u>(62,944)</u>	<u>18,744</u>

Purpose of restricted funds

Restricted fund

Delivering activities for the general community attending Centre 151 as well as providing a vital service for members of the communities from Vietnam, Laos and Cambodia.

Community Centre for Refugees from Vietnam, Laos and Cambodia
Notes to the Financial Statements Continued
For the year ended 31 March 2019

14. Analysis of net assets between funds

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	202,181	37,951	240,132
Restricted funds			
Restricted fund	-	1	1
	202,181	37,952	240,133

Previous year

	Tangible fixed assets	Net current assets / (liabilities)	Net Assets
	£	£	£
Unrestricted funds			
<i>General</i>			
General	204,975	61,565	266,540
Restricted funds			
Restricted fund	-	18,744	18,744
	204,975	80,309	285,284

Community Centre for Refugees from Vietnam, Laos and Cambodia
Detailed Statement of Financial Activities
For the year ended 31 March 2019

	2019 £	2018 £
INCOME AND ENDOWMENT		
Donations and legacies		
Grants receivable	61,218	74,252
	61,218	74,252
Charitable activities		
Hall bookings	34,192	30,627
Luncheon club	5,843	8,910
Tai Chi	252	330
Parents contributions	1,100	1,400
Others	399	335
	41,786	41,602
Total incoming resources	103,004	115,854
EXPENDITURE		
Charitable activities		
Foods	(4,951)	(5,717)
Events and activities	(5,449)	(6,846)
Repairs and maintenance	(39,037)	(16,323)
Travelling	(2,174)	(1,768)
Postage and stationery	(138)	(396)
Others	(1,835)	(2,168)
Telephone	(754)	(731)
Website and marketing costs	(816)	(62)
Training	-	(173)
Garden project	(377)	(11,715)
Premises costs	(7,959)	(6,306)
Heritage fund programme	(9,900)	-
	(73,390)	(52,205)
SUPPORT COSTS		
Management		
Staff costs - wages & salaries	(52,666)	(41,793)
Staff costs - social security costs	(11,515)	(7,696)
Staff costs - pension contributions	(2,332)	(673)
Depreciation - owned assets	(2,794)	(2,794)
Funding consultancy	(4,000)	(2,000)
	(73,307)	(54,956)
Governance costs		
Accountancy fees	(1,458)	(1,440)
	(1,458)	(1,440)
Total resources expended	(148,155)	(108,601)
Net Expenditure	(45,151)	7,253

