



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 13 March 2018

To 12 March 2019

Charity name: WINTERTON ON SEA LIFEBOAT RESTORATION GROUP

Charity registration number: 1173040

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To restore, preserve, maintain and display the Edward Birkbeck, Winterton No. 1 Lifeboat 1896-1925, being of historical and constructional merit and accepted onto the National Historic Ships Register under number 2739 and to advance the education of the public in all aspects of its construction and use for public benefit, in particular but not exclusively, the provision and maintenance of a heritage centre.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Edward Birkbeck remains housed on private land in the grounds of the local Mencap Residential Home within a purpose-made Boat Shelter purchased and constructed in 2016. Unlimited public access is, therefore, unfortunately not possible at present.</p> <p>However, with the agreement of Mencap's site management, we continue to hold Open Days, offering visitors the opportunity to see the Edward Birkbeck and us to tell them about her history, her importance and the work of the Charity to preserve and restore her and our plans to create a Heritage Centre in the village to tell "The Winterton Story" with the Edward Birkbeck as its centrepiece.</p> <p>We also joined with other groups in the village with a stand and display, explaining to visitors both from the village and further afield what the Group is all about; what we're doing and why</p>

		and were pleased to gain new volunteers from this event.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Within the constraints noted above regarding the current location of the Edward Birkbeck, we are also able to arrange for interested individuals and small groups to visit the Boat Shelter on other occasions. This is subject to agreement from all parties and is always accompanied by a Trustee or Volunteer who can give appropriate information and answer questions.</p> <p>We welcome new volunteers – of all ages and abilities - who receive guidance and training from our Project Manager (a Master Boatbuilder with many years' experience) and work alongside other volunteers. Regular Restoration Work Parties take place most weekends.</p> <p>The Trustees continue to ensure that the activities of Winterton on Sea Lifeboat Restoration Group are reported via social media and on our website.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>None of the Trustees of the Charity receive any financial remuneration for their activities to support its work. Hundreds of hours are put in each year by the Trustees in administration of the Charity and alongside our much-valued Volunteers in hands-on restoration work and fundraising.</p>
Other		<p>Following many, many hours of work and on-site talks with all interested parties, a Planning Application was submitted to Great Yarmouth Borough Council in March 2018 to construct a steel-framed building as a Heritage Centre on</p>

		Winterton Dunes close to the site of the last Winterton Lifeboat House. However, in August 2018 we were informed by them that the application had been REFUSED. We will, with the permission of the landowner, continue to maintain the site of the base of the old Lifeboat House and have provided informative signage on site.
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Following the news of the refusal of our Planning Application, we were delighted to be invited to talk to the Consortium now operating the Village School who are planning to create a residential Field Studies Centre within underused space in the school buildings and who felt that our planned Heritage Centre would be a great asset to that. They are currently awaiting Planning Permission for this work and will then apply to the Secretary of State for Education on our behalf to site a small building in the corner of their school playing field which will become our Heritage Centre – "The Winterton Story". We plan to seek Grant Funding to raise the money to install and fit-out this building and then the Edward Birkbeck will be moved to the new building as the restoration work moves forward. "The Winterton Story" Heritage Centre will tell its visitors about the maritime, social and natural history of Winterton and its coastline and unique Dunes system. We believe it will become a valuable resource for the village, telling the story of Winterton from earliest times right up to modern times as a popular destination for day trippers and holiday makers. Also, for the many visitors who, when researching their family history, have discovered Winterton descendants who were involved in fishing and lifeboats and want to know more about their lives.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>The Trustees continue to meet regularly to monitor progress and plan the ongoing project.</p> <p>We continue to update and add more</p>
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		<p>information to the Group's website - www.wintertonlifeboatrestoration.org as well as regularly updating social media accounts. Numbers of visitors to the website and followers on social media continue to grow with regular interaction from supporters.</p> <p>The work of the Charity continues to be supported not only within the village and surrounding areas, but also by local and regional media with radio and newspaper reports helping inform more people about our project.</p> <p>Restoration We have been pleased to welcome a number of students from the Lowestoft-based International Boatbuilding Training College. Students have helped us with the restoration work and we have been able to offer them an opportunity to use their skills as a new keel and keelson is being created from laminated hardwood planking, ready to be shaped, fitted and secured through the hull.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Like many small Charities, we work hard to raise funds with regular events, including Raffles (where we are lucky to receive support from village businesses and individuals who donate prizes to us), Open Days, Treasure Hunts, Quizzes and more.</p> <p>We are registered for Gift Aid to increase the value of personal donations. We're included on the Charities Aid Foundation website where people can make online donations and have also registered with Amazon Smile.</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See Accounts.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	A permanent home for the Edward Birkbeck is essential for long-term viability and we are now planning for this to be in the form of a Heritage Centre sited in the grounds of the village School.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO – Foundation Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Charity is a CIO registered with the Charities Commission in May 2017.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We currently have 6 Trustees, any additional or replacement Trustees are appointed by existing Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Winterton on Sea Lifeboat Restoration Group
Other name the charity uses	
Registered charity number	1173040
Charity's principal address	6 Dune Court, Winterton on Sea, Norfolk NR29 4DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Beverley Kay	Chairman	From May 2017 – 3 year term until May 2020.	
2	Terence Byrne	Vice Chair	From May 2017 – 2 year term. Re-appointed at February 2019 Trustee Meeting until May 2021.	
3	Gillian Upton	Secretary	From May 2017 – 2 year term. Re-appointed at February 2019 Trustee Meeting until May 2021	
4	Dona Watson	Trustee	From May 2017 – 2 year term. Re-appointed at February 2019 Trustee Meeting until May 2021.	
5	James Kay	Trustee	From May 2017 – 2 year term. Re-appointed at February 2019 Trustee Meeting until May 2021.	
6	Gillian Lack	Treasurer	Appointed March 2018 – 3 year term until March 2021.	Appointed by current Trustees to replace previous Treasurer.
7	Peter Hodgkinson	Treasurer	From May 2017 – 3 year term until May 2020. Resigned March 2018 due to leaving the village.	
8	Jo Hodgkinson	Trustee	From May 2017 – 2 year term until May 2019. Resigned March 2018 due to leaving the village.	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NOT APPLICABLE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NOT APPLICABLE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NOT APPLICABLE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Project Manager	Maynard Watson	Seraph, 30 Bulmer Lane, Winterton on Sea, Norfolk NR29 4AF

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Year 13th March 2018 to 12th March 2019									
Date	Description	Amount	Expenses	Bank charge	Donations	Fund raising	Bank interest	Total	Balance
13.3.18	Balance b/f	1606.21							1606.21
17.3.19	cheque	30			30			30	1636.21
21.3.18	Interest	0.23					0.23	0.23	1636.44
6.4.18	Bank charges	-7.5		-7.5				-7.5	1628.94
21.4.18	Cash	335				335		335	1963.94
21.4.18	Interest	0.1					0.1	0.1	1964.04
8.5.18	Bank charges	-7.5		-7.5				-7.5	1956.54
21.5.19	Interest	0.13					0.13	0.13	1956.67
22.5.18	North Walsham Fire Protection	-25.2	-25.2					-25.2	1931.47
6.6.18	Bank charges	-7.5		-7.5				-7.5	1923.97
19.6.18	Cash	1210				1210		1210	3133.97
20.6.18	Cash	240				240		240	3373.97
21.6.18	Interest	0.13					0.13	0.13	3374.1
7.7.18	Bank charges	-9.75		-9.75				-9.75	3364.35
21.7.18	Interest	0.24					0.24	0.24	3364.59
7.8.18	Bank charges	-7.5		-7.5				-7.5	3357.09
9.8.18	Cash	87.8				87.8		87.8	3444.89
9.8.18	Howdens	300			300			300	3744.89
18.8.18	Cheque	25			25			25	3769.89
20.8.18	Cash	61				61		61	3830.89
21.8.18	Interest	0.26					0.26	0.26	3831.15
6.9.18	Bank charges	-7.5		-7.5				-7.5	3823.65
20.9.18	Cash	165				165		165	3988.65
21.9.18	Interest	0.29					0.29	0.29	3988.94
26.9.18	P Macro	30			30			30	4018.94
8.10.18	Bank charges	-7.5		-7.5	8			0.5	4019.44
15.10.18	P Macro	8						0	4019.44
22.10.18	Interest	0.29					0.29	0.29	4019.73
6.11.18	Bank charges	-7.5		-7.5				-7.5	4012.23
12.11.18	M Watson materials	-343.02	-343.02					-343.02	3669.21
21.11.18	Interest	0.3					0.3	0.3	3669.51
3.12.18	B Kay Renewal of Web domain	-111.75	-111.75					-111.75	3557.76
7.12.18	Bank charges	-7.5		-7.5				-7.5	3550.26
21.12.18	Interest	0.26					0.26	0.26	3550.52
7.1.19	Bank charges	-7.5		-7.5				-7.5	3543.02
21.1.19	Interest	0.26					0.26	0.26	3543.28
6.2.19	Payment to new bank a/c	-3119.72						-3119.72	423.56
13.12.18	Cheques	80			80			80	503.56

Year 13th March 2018 to 12th March 2019									
Date	Description	Amount	Expenses	Bank charge	Donations	Fund raising	Bank interest	Total	Balance
18.12.18	Cheque	30			30			30	533.56
21.1.19	Cash	6				6		6	539.56
23.1.19	Cheque	10			10			10	549.56
30.1.19	Cheque no 22000 to GYBC	-20	-20					-20	529.56
4.2.19	Cash	100				100		100	629.56
11.2.19	Payment from old bank a/c	3119.72						3119.72	3749.28
12.2.19	Bank charges	-7.5		-7.5				-7.5	3741.78
20.2.19	Cash	140				140		140	3881.78
21.2.19	Cheque	30			30			30	3911.78
8.3.19	Card payment to Microsoft	-59.99	-59.99					-59.99	3851.79
12.3.18	Interest deposit account	0.85					0.85	0.85	3852.64
12.3.19	Movement on petty cash	-15.78	-15.78					-15.78	3836.86
12.3.19	Bank charges	-7.5		-7.5				-7.5	3829.36
		3829.36	-575.74	-92.25	543	2344.8	3.34	2223.15	
Summary									
Income									
Donations	543								
Fund raising	2344.8								
Interest including from deposit	3.34	2891.14							
Expenses									
General	-575.74								
Bank charges	-92.25	-667.99							
Net income/exp									
		2223.15							
Bank balance									
Current account	3420.73								
Deposit account	339.41								
Petty cash	69.22								
Balance at year end		3829.36							