



## 2017/2018 Trustees Report

The Southend Foodbank helps individuals and families in crisis by providing free emergency food to people in crisis. We work with appropriate agencies who assist with underlying causes of food poverty. Tinned, dried food as well as toiletries and other necessities are donated by the public. It is then sorted, dated, and put into parcels at our warehouse, before being given out at our Distribution Centres across Southend Borough and Rochford District.

We work with over 100 local referral agencies who do an assessment of the person's situation and issue them with a voucher for three days' of emergency food. They then come to one of our seven distribution centres in the area to redeem them. There is a distribution centre, all run by volunteers, open every day apart from Sunday. We can't offer counselling, but our aim is to signpost people to agencies who can help them. Issues that guests present can be as varied as illness, benefit delays or changes, bereavement, debt issues. We aim to provide a non-judgemental place where people can be helped. The majority (42%) of people helped are single people aged 25-64 years or single parents (23%) with children aged 5-11 years old.

At the end of March 2018 Southend Foodbank had been open for four and half years. We became a CiO in August 2015, having previously sat under the charitable status of Belle Vue Baptist Church. This move to becoming a CiO represented the long term commitment of our church partners to Southend Foodbank. We employed our second part-time member of staff. We now have a project manager and an administrator.

During the period of April 2017 to the end of March 2018, 1835 vouchers were redeemed across our Distribution Centres, these represented 3-days worth of food for 4362 people. This is a 23% increase to the previous year, which saw 1497 vouchers redeemed and 3565 people provided with three-days worth of food. The biggest reason people list for coming to us is low income, the second being changes to benefits. Whereas last year, delays to benefits was the second biggest reason. We believe this change is due to the roll out of Universal credit in Southend.

Food was provided from across a range of groups and organisations: churches, schools, supermarkets), local businesses all chose to support the work of the Foodbank with donations. During the year this included one three-day collection at our local Tesco Supermarket, as part of the national partnership between the Trussell Trust and Tesco. This local support from across the community has ensured that we can continue to help those in an emergency or crisis situation. 40000kg of food was donated. Around 78% came from normal weekly donations, 13% from supermarket collections and 9% from donations around Harvest time.

#### Food donations by %age

	2015-2016	2016-2017	2017-2018
Weekly donations	68%	71.4%	77.84%
Supermarket collections	23%	15.31%	12.84%
Harvest collections	9%	13.29%	9.31%

38090.4kg of food was distributed. Nearly 19098kg of that food was distributed via our busiest Distribution Centre at Belle Vue Baptist Church (it is open twice a week and is located near to the most deprived parts of the town). We have been able to take part in school assemblies and host a few school visits, to help explain what the Foodbank is and how it works. df



Charitable Incorporated Organisation  
*Registered Charity in England & Wales (No.1163160)*

# Financial Accounts

for the year

1st May 2017 -  
30th April 2018

**SOUTHEND FOODBANK CIO**  
**FINANCIAL STATEMENT FOR THE YEAR ENDED 30 APRIL 2018**

**£s**

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**EXECUTIVE SUMMARY**

**Receipts**

Income was £12,300 higher than the previous financial year. A grant of £5,500 was received from the Essex Community Fund in July 2017 and the Tesco top-up income was £3,202 higher. General donations continued their upward trend, rising by £3,950 which was almost double the amount received in the previous year.

**Payments**

Salaries and wages accounted for 66% of expenditure and rose by £6,085 compared to the previous financial year, mainly due to the recruitment of an additional employee at the end of 2017. Other expenditure, which totalled £6,048, was spread across various cost categories, including Fabric & Equipment, Food, Insurance, Admin & Fees, Utility Payments and Publicity.

**Melvin R Pool, ACMA CGMA**  
**Treasurer**

**SOUTHEND FOODBANK CIO**  
**FINANCIAL STATEMENT FOR THE YEAR ENDED 30 APRIL 2018**  
**£s**

**GENERAL FUND RECEIPTS & PAYMENTS ACCOUNT**

	Note	2018	2017
<b>Receipts:</b>			
Grants		5,500.00	0.00
Donations		7,904.21	3,954.69
Tesco Top Up		5,289.24	2,086.97
Gift Aid		0.00	352.30
		<u>18,693.45</u>	<u>6,393.96</u>
<b>Payments:</b>			
Salaries & Wages		11,947.40	5,823.93
Fabric & Equipment		659.64	709.93
Food		736.81	715.56
Mobile Phones		200.00	180.00
Stationery		465.66	482.06
Administration & Fees		920.90	767.00
Insurance		1,134.05	547.50
Utility Payments		1,040.00	840.00
Training		45.00	130.00
Publicity		153.92	678.54
Misc Other		691.92	92.41
		<u>17,995.30</u>	<u>10,966.93</u>
Surplus (deficit) for the year		698.15	-4,572.97
Balance brought forward		12,925.97	17,498.94
Balance carried forward		<u>13,624.12</u>	<u>12,925.97</u>

**STATEMENT OF ASSETS AND LIABILITIES AT 30 APRIL 2018**

	Note	2018	2017
<b>ASSETS:</b>			
Lloyds Treasurers Account		13,595.18	12,886.20
Cash In Hand		28.94	39.77
Bank and other cash balances		<u>13,624.12</u>	<u>12,925.97</u>

*REPRESENTING BALANCES ON THE FOLLOWING ACCOUNTS:*

General Fund	<u>13,624.12</u>	<u>12,925.97</u>
	<u>13,624.12</u>	<u>12,925.97</u>

**LIABILITIES:**

Current	0.00	0.00
Long-term loans	0.00	0.00

## NOTES TO THE ACCOUNTS:

1. Basis of accounts: These accounts have been prepared on a 'receipts and payments' basis and accord with Sections 132-166, Charities Act 2011 (CA 2011) for an E&W CIO.
2. Approval of accounts: These accounts meet the minimum threshold for approval by trustees only and no external scrutiny is required, such as an independent examination.
3. Guarantees and disclosures: The trustees confirm, in accordance with the Charitable Incorporated Organisation (General) Regulations 2012, that at year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on assets of the CIO.

The financial statement relating to the year ending 30 April 2018 are as approved by the Trustees

Date: 9/1/19      Signed:       Chair

Date: 9/1/19      Signed:       Treasurer