

REGISTERED COMPANY NUMBER: 04317500 (England and Wales)

REGISTERED CHARITY NUMBER: 1094204

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019
FOR
ST MARYS (BRAMALL LANE) COMMUNITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

Smith Craven
Chartered Accountants
Sidings House
Sidings Court
Doncaster
South Yorkshire
DN4 5NU

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

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FOR THE YEAR ENDED 31 MARCH 2019**

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ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

REFERENCE AND ADMINISTRATIVE DETAILS FOR THE YEAR ENDED 31 MARCH 2019

TRUSTEES

Rev C L Dawson - Chair
P R S Rowe
J R Green
C J Webber
C Rees (resigned 12.11.18)
S Tozer-Loft
J Rick (appointed 06.11.18)

COMPANY SECRETARY

G C D Duncan

REGISTERED OFFICE

St Mary's Community Centre
Bramall Lane
SHEFFIELD
S2 4QZ

REGISTERED COMPANY NUMBER

04317500 (England and Wales)

REGISTERED CHARITY NUMBER

1094204

INDEPENDENT EXAMINER

Smith Craven
Chartered Accountants
Sidings House
Sidings Court
Doncaster
South Yorkshire
DN4 5NU

CHIEF EXECUTIVE OFFICER

G C D Duncan

BANKERS

Yorkshire Bank
Fargate
Sheffield

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity's objects are:-

1. to promote the benefit of the inhabitants of the City of Sheffield and in particular those inhabitants living in the ecclesiastical parishes in the City and Diocese of Sheffield ("the area of benefit") by bringing together the statutory, voluntary and other organisations and inhabitants in a common effort to
 - a) relieve poverty
 - b) advance education (including religious, moral and physical education), and
 - c) provide facilities in the interests of social welfare and for leisure and the spare time occupation with the objects of improving the conditions of life of the said inhabitants.
2. to maintain and manage a Centre for the activities of the Charity required to achieve the objects.
3. to collect, maintain and administer funds for all or any of the above purposes.

The Charity's main aims for 2018-19 were

1. To continue the replication and growth of TimeBuilders.
2. To form partnerships with organisations to increase the use and footprint of the project.
3. To increase both income and profitability in our Conference and Catering company.
4. To diversify income streams.

Our social impact is delivered through our TimeBuilders programme which is described below.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

OBJECTIVES AND ACTIVITIES

Development activities and achievements

TimeBuilders addresses the fact that our lives are shaped by multiple factors: the ecosystem that we live in. Many people live in an ecosystem which is fragmenting, toxic, coming apart at the seams. They experience loneliness, boredom and poverty. It is deeply debilitating and chronically stressful. It goes right to the soul of a person. It robs confidence, makes it harder to think clearly and to decide what is important. People feel out of control.

"I wouldn't be sat here if it wasn't for Timebuilders. I'd probably be hiding. My brain would have been tipping over with worries from the past."

The ecosystem becomes toxic for many reasons. Like mental or physical illness

"I was diagnosed with mental illness. When I was in hospital my partner left me and was selling our house. I came out the hospital and had lost my home. I got sacked. Within the space of a few months I literally lost everything. For several years I went into a state of unbelievable depression."

Or because you live in a community battered by austerity so that connections between people have disintegrated.

"You see many people who are completely broken because of changes to benefits, so you see them coming here and asking for help."

Or because of the randomness of life

"In the early days after I was widowed, sometimes I couldn't get to the end of the street, I'd go back home, it took a while but I'm there now... and that's because of this place."

The consequences are severe failures in the ecosystem are a huge public health issue.

"Without TimeBuilders I probably wouldn't be here, it was getting that bad...I'd lined up loads of medication on the coffee table and got really, really drunk before I decided to take them...that happened to me on two occasions, I think if I hadn't been coming here, there might be a third occasion where something might have snapped, and that's how much it means to me."

Statutory services (Health Service, Social worker, Job Centre) only deal with the symptoms of an unhealthy system, they cannot help to create a new and healthy system. As long as the system is dysfunctional it will go on producing people who need help.

Everyone agrees that the solution is not rocket science – it's just helping people to have a purpose and relationships. But it's a solution we find it difficult to design and replicate. It's difficult because people react to a toxic eco-system in different ways. Some have inward walls of depression and isolation.

"I was massively anxious before joining Timebuilders. In my head I had built up massive barriers. It's so difficult to go first time. The mental health team and recovery team mentioned come to St Marys, come to St Marys, but I literally couldn't get out of the door. I was a hermit for a very long time."

Some people become suspicious because they feel constantly let down by those who claim to be helping

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

OBJECTIVES AND ACTIVITIES

Development activities and achievements
them.

"A lot of people here have had a bad education, a bad environment, lost jobs, lost confidence, so you're going to start off with baby steps. I think that happened to me... I felt really down... felt completely useless."

The stress of being in an unhealthy ecosystem makes it hard for people to make good decisions.

"I did have tendencies just to keep myself to my 4 walls, this has helped me get out of my shell, it has helped me turn around and understand that there are people there for me in the community itself."

TimeBuilders is a simple and effective response which addresses core issues.

It does not ask people to receive, it asks them to give by working on projects which improve the lives of others. Mostly our projects involve

Eating together—collecting surplus food and making a community meal for others to share.

Making —from waste wood in our community workshop

Growing vegetables in raised beds in the front yards of inner city houses. And in our churchyard

Learning . Some members teach English to people from other countries. Others run their own skills share groups in art, sewing, Chinese, creative writing, crafts, table tennis, exercise, badminton and many others.

People earn a Time Credit for each hour that they work on a project and they can spend the Credit on rewards donated by our community partners. For example spare capacity in sports clubs, leisure centres, theatres, or for coach trips or meals in our community café.

In the last year 484 people earned 17,190 Time Credits. A further 440 people benefited from the activities run by our members.

This makes a difference to people who, in other ways, are marginalised:

"I would say the most important thing is that it gives me an incentive. I would be just sat at home, hiding, watching the four walls. It's just like someone threw a lifeline at me, this place and Time Credits and all that, it's a means to be able to turn around and do something, and know you're doing a good thing".

"At the time I didn't know it would be important to meet other people in similar situations, but once I was encouraged to do it, it's like support for each other. If you have a bad day, there's someone else to carry you along I have managed to connect with people and form long-lasting friendships."

"I am in recovery from my mental health but there will be relapses. It's not a miracle overnight it's just about managing it. Part of it is being productive, doing constructive things for my brain, something to focus on without having to think about money or whatever. That's fantastic".

Evaluation

As part of our replication strategy we wanted to get a fine-grained understanding of why TimeBuilders works. If people understand the "why" then they are more able to do the "how". So for the last 3 years we've been doing an evaluation with the help of academics from the University of Sheffield School of

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

OBJECTIVES AND ACTIVITIES

Development activities and achievements
Health and Related Research (SchARR).

We've conducted over 130 Interviews to discover how TimeBuilders helps to create a good ecosystem. We tried to make visible the hidden psychological processes that were already operating in our projects so that we could do them more intentionally. After all this we had a deeper understanding that you can boil things down to a three simple principles which you can apply everywhere and which run through TimeBuilders projects.

Principle 1: When people achieve goals they feel capable of doing more.

When people set goals and achieve them it creates confidence and motivation which transfers to other areas of their lives. Success breeds success.

"I think that if I am confident at Timebuilders, I can be confident anywhere. And also the skills, I can learn new skills and I can continue to do them myself, or maybe teach them to another people."

The goal can be almost anything. But it needs to be judged carefully because many people live with an enduring sense of failure and it takes courage to have a goal.

"I was very reluctant to join and scared. I had been in hospital for four months and coming into community was weird, different. I was worried how people would perceive me, what they'll think about me, whether I'd fit in. I was nervous, anxious, everything."

Others have goals that are too big to achieve and they don't know where to start. Their goal needs to be broken down into manageable steps. Over the last 2 years coaching has become an increasingly important part of the TimeBuilders package as we learn the importance of helping people to know what they think and to set the goals that are right for them

Principle 2: Relationships, relationships, relationships.

Generally people are not looking for an intervention, a project or a programme. Almost always people are looking for relationships. Face-face contact with other people is the single biggest predictor of health and happiness. Just having eye contact with someone releases oxytocin and creates feelings of wellbeing and trust. It lowers cortisol, reduces stress and helps you to deal with pain.

"Social interaction with other people for me has changed. The groups are massively important. They slowly built my confidence. I've been in social isolation for years and I've had to learn to live again. Through all this I just feel like I've changed what I want to do in life and what I thought was important."

"Meeting people that also have difficulties... it's nice to be with people who know what you're talking about. They know all the crap that goes on with it. Building great relationships, having people in my life again, structure to life, confidence. It's having that life again."

Principle 3: People are motivated when they feel rewarded.

We commonly hear that people won't volunteer because they don't want to do "owt for nowt". We wonder if this means that people are tired of being compelled to do meaningless things in demeaning environments as a requirement of continued state support. Our experience is that in a purposeful and rewarding ecosystem where people are achieving something, learning something, having meaningful

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Development activities and achievements

interaction, then they will give huge time and energy for “nowt”.

Rewarding activity provides the incentive to overcome personal difficulties. It gives you back control.

“I feel like [Timebuilders] has provided me with the space to recover. I can sit in the café, whenever... away from my home doing my own thing. I just feel that flexibility is there. This is going to keep me well, today in the world our basic need is staying well, keeps me from being isolated... gives me sense of belonging”

Time Credits

At the heart of TimeBuilders is the Time Credit which people earn for every hour they spend volunteering in a project. It is an important incentive because it values their time and enables them to participate in activities they could not otherwise afford.

“Coming here has been amazing. The actual scheme of Timebuilders, whoever drafted it up, deserves a medal because I got Time Credit every hour and I can use that timecredit for cafe. So when you’re in my situation, you go from having money to none... Having that means that when I volunteer I can get a meal - the food is amazing here.”

Earning your way into activities builds self-esteem and slightly offsets the stigma of poverty

I use Time credits to take my daughter swimming once a week. That’s important to me because your money can be spent on other things more important. During the summer holidays they did a movie afternoon and children were invited. It is important having my daughter involved sometimes because childcare has always stopped me before”

The distinctive contribution of TimeBuilders is that it forms an ecosystem where these things seem to happen with regularity, where they reinforce each other and become sustainable.

The core projects which have formed the core of the TimeBuilders ecosystem over the last few years continue to thrive, creating leaders who make them sustainable.

Our **Community meals**, made from surplus food, continue to do great work in five sites across the city: Firth Park, Sharrow, Lowedges, Burngreave and Netherthorpe. Each week over 120 people receive a great meal and a warm welcome from our volunteers.

Our **gardening group** is continuing to transform the grounds at St Mary’s, as well as making raised beds to place in people’s houses so they can grow vegetables too.

Our **Teach English project** provides a place of free learning to people arriving in Sheffield from other countries. Our brilliant volunteers offer welcome, friendship and practical advice on surviving in a new country. The learners offer their own skills back through earning Time Credits in our projects and developing their own social networks.

Our **community wood workshop** in its new home in Steel Inn is growing in membership and skills and producing imaginative products out of waste or reclaimed wood.

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

OBJECTIVES AND ACTIVITIES

Development activities and achievements

The café continues to be at the heart of what we do: producing great food and teaching cooking skills to members. Matt, our new community chef joined us this year and is making a massive impact—providing the skills and instruction to help people cook up their own tasty meals.

Replication

A great idea isn't worth much unless it works in more than one place. An important part of our learning has been forming partnerships with other organisations so that we can learn what works, and what doesn't work when you start to replicate. Our partners now include Rotherham Minster, Reach South Sheffield, Manor and Castle Development Trust, Arbourthorne Community School and Rugby Central Methodist Church.

Social Enterprise

St Mary's is a charity and social enterprise—we run a conference and catering subsidiary business which provides vital income as well as giving us the skills to develop and manage food-based projects.

FINANCIAL REVIEW

Funding sources

The principal sources of funding were

The Big Lottery Reaching Communities fund provided £89,361 for the TimeBuilders project.

Lankelly Chase Foundation provided £73,000 for the development of the TimeBuilders project and £8,000 for the evaluation with SCHARR.

The Tudor Trust provided £40,000 towards the core costs of TimeBuilders

The Henry Smith Charity provided £25,000 for our work with women from bme communities.

The Sheffield Town Trustees awarded a grant of £2,500 towards running costs.

Reserves policy

In their annual review of reserves the Directors decided that free reserves should be at a level sufficient to continue the current activities of the Charity in the event of a short term significant shortfall in funding. Therefore the Board considers it prudent for six months operating costs to be retained.

The unrestricted costs of running the organisation for six months was £167,878. Our current free reserves of £138,942 are sufficient for 5 months running costs and the Board continue to develop strategies to increase unrestricted reserves to the required level.

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019

FINANCIAL REVIEW

Financial Controls

Monthly management accounts are produced using SageLine50 software. These are reviewed by the Finance Committee and presented to the bi-monthly Board Meetings.

Expenditure of up to £5,000 is authorised by the Centre Director. Amounts in excess of this require the approval of two Board Members.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is governed by its governing document, its Memorandum and Articles of Association, and constitutes a company, limited by guarantee, as defined by the Companies Act 2006.

The governance structure of the charity is in line with the requirements of both the Charity Commission and Companies House.

The term "Director" will include both Trustees and Directors. The term "Board" refers to meetings of the Directors. All of the Governors guarantee to contribute £1 in the event of a winding up.

Recruitment and appointment of new trustees

Trustees are appointed and re-elected at the Annual General Meeting, subject to the rules laid down in the Memorandum and Articles of Association.

Organisational structure

The management and finances are administered through the Board of Directors which meets bi-monthly.

Reports on finance, work to raise funds, human resources and the monitoring of outputs are received by the Board.

The finance committee has not met over the course of the past year. The Trustees will be recruiting new members to reinstate this committee over the next year.

In addition, the staff have weekly meetings to discuss day to day operational issues.

The Board of Directors reports regularly to St Mary's Parochial Church Council (PCC) who are the sole member of the Charity. St Mary's Community Centre and Church share an overlapping vision to see resilient, connected communities which create spiritual, mental, physical and emotional health.

All Directors give their time freely and no remuneration or expenses were paid to them during the year.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2019**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Induction and training of new trustees

The Board's main duty is to manage the Charity, ensuring good governance and practice, as defined by law. Once appointed, trustees must make themselves aware of the terms of the Memorandum of St Mary's Community Centre and familiarise themselves with the charity's property, policies, human resources, client needs and finances. They must ensure that the staff are well looked after, that investment of charity funds complies with the terms of the Memorandum, and that the strategy and objectives of St Mary's Community Centre are developed.

The Board will act exclusively in the best interests of the charity. Therefore a Director must not allow a situation to arise where their duty as a Director conflicts with their own personal interest. They are required to manage the charity and to ensure that the objectives of the charity are met. The Board will spend time inducing new Directors by informing them about

- a brief history of the organisation
- strategic direction and mission statement
 - the structure of the organisation, committees, sub-committees, working groups, user groups, staff and volunteers, and the partnership with the mission of St Mary's Church
- the Business Plan of the Community Centre.

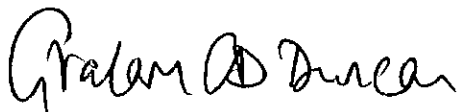
To this aim, the Board will present all new Directors with an induction pack. The Board will ensure that new Directors will know enough to be able to carry out their role, but not be overloaded or misled about the level of work involved.

Wider network

St Mary's Community Centre is the sole owner of two trading subsidiary companies, being St Mary's (Conference and Catering) Limited and St Mary's Training and Consultancy Limited. Both these companies make an important financial contribution to the charitable work of the Community Centre through payment of license fees and donations.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 25 November 2019 and signed on its behalf by:



G C D Duncan - Secretary

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

Independent examiner's report to the trustees of St Mary's (Bramall Lane) Community Centre ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of ICAEW which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Smith Craven
Chartered Accountants
Sidings House
Sidings Court
Lakeside
Doncaster
DN4 5NU

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		14,824	248,377	263,201	260,641
Other trading activities	2	68,653	-	68,653	68,348
Other income	3	5,556	-	5,556	6,549
Total		<u>89,033</u>	<u>248,377</u>	<u>337,410</u>	<u>335,538</u>
EXPENDITURE ON					
Charitable activities					
Direct		29,433	280,959	310,392	287,697
Support		25,365	-	25,365	30,781
Total		<u>54,798</u>	<u>280,959</u>	<u>335,757</u>	<u>318,478</u>
NET INCOME		<u>34,235</u>	<u>(32,582)</u>	<u>1,653</u>	<u>17,060</u>
Transfer of funds		<u>(32,582)</u>	<u>32,582</u>	<u>-</u>	<u>-</u>
MOVEMENT OF FUNDS		1,653	-	1,653	17,060
Total funds brought forward		137,289	-	137,289	120,229
TOTAL FUNDS CARRIED FORWARD		<u>138,942</u>	<u>-</u>	<u>138,942</u>	<u>137,289</u>

The notes form part of these financial Statements

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**BALANCE SHEET
AT 31 MARCH 2019**

	Notes	Unrestricted Fund £	Restricted Fund £	2019 Total Fund £	2018 Total Fund £
FIXED ASSETS					
Tangible assets	8	10,780	-	10,780	9,335
Investments	9	220	-	220	220
		<u>11,000</u>	<u>-</u>	<u>11,000</u>	<u>9,555</u>
CURRENT ASSETS					
Debtors	10	127,432	-	127,522	120,013
Cash at bank		19,287	126,663	145,950	71,625
		<u>146,719</u>	<u>126,663</u>	<u>273,382</u>	<u>191,638</u>
CREDITORS					
Amounts falling due within one year	11	(18,777)	(126,663)	(145,440)	(63,904)
NET CURRENT ASSETS		<u>127,942</u>	<u>-</u>	<u>127,942</u>	<u>127,734</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>138,942</u>	<u>-</u>	<u>138,942</u>	<u>137,289</u>
NET ASSETS		<u>138,942</u>	<u>-</u>	<u>138,942</u>	<u>137,289</u>
FUNDS					
Unrestricted funds	12			138,942	137,289
Restricted funds				-	-
TOTAL FUNDS				<u>138,942</u>	<u>137,289</u>

The notes form part of these financial Statements

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**BALANCE SHEET - CONTINUED
AT 31 MARCH 2019**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2019.

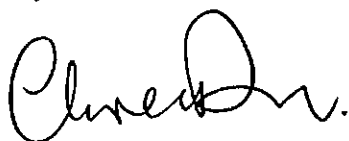
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 25 November 2019 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Clive Dawson', with a stylized flourish at the end.

Rev C L Dawson -Trustee

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost and 10% on cost
Computer equipment	- 33% on cost

Depreciation is charged from the month of purchase.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purposes and are available as general funds.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Investments

Fixed asset investments are shown at cost less amounts written off for permanent reductions in value. Provisions are not made for temporary fluctuations in value.

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019****2. OTHER TRADING ACTIVITIES**

	2019	2018
	£	£
Activity receipts	56,653	54,648
License fee	12,000	13,700
	<u>68,653</u>	<u>68,348</u>

3. OTHER INCOME

	2019	2018
	£	£
Loan Interest Received	<u>5,556</u>	<u>6,549</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	<u>2,722</u>	<u>2,185</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2019	2018
Direct charitable work	8	8
Management and administration	2	2
	<u>10</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted Fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	249	260,932	260,641
Other trading activities	68,348	-	68,348
Other income	6,549	-	6,549
Total	75,145	260,392	335,538
EXPENDITURE ON			
Charitable activities			
Direct	27,305	260,392	287,697
Support	30,781	-	30,781
Total	58,086	260,392	318,478
NET INCOME	17,060	-	17,060
RECONCILIATION OF FUNDS			
Total funds brought forward	120,229	-	120,229
TOTAL FUNDS CARRIED FORWARD	137,289	-	137,289

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

8. TANGIBLE FIXED ASSETS

	Café Refurbishment £	Fixtures and Fittings £	Computer Equipment £	Totals £
COST				
At 1 April 2018	10,857	13,407	1,771	26,035
Additions	-	5,217	-	5,217
Grants	-	(1,050)	-	(1,050)
At 31 March 2019	<u>10,857</u>	<u>17,574</u>	<u>1,771</u>	<u>30,202</u>
DEPRECIATION				
At 1 April 2018	10,857	4,072	1,771	16,700
Charge for year	-	(2,722)	-	(2,722)
At 31 March 2019	<u>10,857</u>	<u>6,794</u>	<u>1,771</u>	<u>19,422</u>
NET BOOK VALUE				
At 31 March 2019	-	10,780	-	10,780
At 31 March 2018	<u>-</u>	<u>9,335</u>	<u>-</u>	<u>9,335</u>

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

9. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 April 2018 and 31 March 2019	220
	<hr/>
NET BOOK VALUE	
At 31 March 2019	220
	<hr/>
At 31 March 2018	220
	<hr/>

There were no investment assets outside the UK.

The market value of the investments is considered to be the same as its original cost.

The above investment consists of

- 100 ordinary shares of £1 each in St Mary's (Conference and Catering) Limited, a wholly owned subsidiary
- 100 ordinary shares of £1 each in St Mary's (Training and Consultancy Limited, a wholly owned subsidiary
- 2 ordinary B shares of £10 each in ESP Projects Limited.

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade debtors	5,337	4,456
Other debtors	582	325
St Mary's Conference and Catering Ltd Loan	117,124	109,869
Prepayments	4,389	5,363
	<hr/>	<hr/>
	127,432	120,013
	<hr/>	<hr/>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Unrestricted		
Trade creditors	2,973	3,877
Social security and other taxes	3,948	3,641
Other creditors	3,784	3,784
St Mary's Training and Consultancy Ltd Loan	100	100
Accrued expenses	4,244	6,012
Deferred income	3,728	-
	<hr/>	<hr/>
	18,777	17,414
Restricted		
Deferred income	126,663	46,490
	<hr/>	<hr/>
	145,440	63,904
	<hr/>	<hr/>

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

12. MOVEMENT IN FUNDS

	At 1.4.18 £	Net Income £	Transfer of Funds £	At 31.3.19 £
Unrestricted Funds	137,289	34,235	(32,582)	139,032
Restricted funds	-	(32,582)	(32,582)	-
TOTAL FUNDS	<u>137,289</u>	<u>1,653</u>	<u>-</u>	<u>139,032</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Net Income £
Unrestricted funds	89,033	(54,798)	34,235
Restricted funds	248,377	(280,959)	(32,582)
TOTAL FUNDS	<u>337,410</u>	<u>(335,757)</u>	<u>1,653</u>

Comparatives for movement in funds

	At 1.4.17 £	Net Movement in funds £	At 31.3.18 £
Unrestricted Funds			
General Fund	120,229	17,060	137,289
TOTAL FUNDS	<u>120,229</u>	<u>17,060</u>	<u>137,289</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Moveme nt In funds £
Unrestricted funds			
General fund	75,146	(58,086)	17,060
Restricted funds			
Restricted	260,392	(260,392)	-
TOTAL FUNDS	<u>335,538</u>	<u>(318,478)</u>	<u>17,060</u>

13. RELATED PARTY DISCLOSURES

The charitable company has taken advantage of exemption, under the terms of Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', not to disclose related party transactions with wholly owned subsidiaries within the group.

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2019**

14. ULTIMATE CONTROLLING PARTY

The company is controlled by its sole member, the Parochial Church Council of St Mary's (Bramall Lane) Sheffield.

ST MARYS (BRAMALL LANE) COMMUNITY CENTRE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2019**

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	14,824	249
Grants	248,377	260,392
	<u>263,201</u>	<u>260,641</u>
Other trading activities		
Activity receipts	56,653	54,648
License fee	12,000	13,700
	<u>68,653</u>	<u>68,348</u>
Other Income		
Loan Interest Received	5,556	6,549
	<u>337,500</u>	<u>335,538</u>
Total Incoming resources		
EXPENDITURE ON CHARITABLE ACTIVITIES		
Direct Costs		
Partnership payments	24,225	-
Wages	200,745	185,693
Social security	14,607	13,445
Pensions	12,527	10,769
Telephone	3,181	2,794
Postage and stationery	2,122	2,438
Advertising	522	301
Sundries	972	1,680
Travelling	2,284	4,374
Cleaning	4,219	4,985
Repairs and renewals	14,909	11,705
Award For All expenses	1,138	7,600
HLC - Skills Champion expenses	396	1,298
Food Hub Training Project expenses	313	65
Timebank Project expenses	14,897	16,496
Food Cycle expenses	2,784	4,140
Vintage Craft Fair expenses	4,594	7,838
SCC Grant expenditure	1,265	6,374
Staff/volunteer expenses	1,015	900
Employment law	1,233	1,477
Bank charges	37	1,721
	<u>307,985</u>	<u>286,093</u>
Support Costs		
Accountancy fees	2,929	1,905
Rates and water	5,199	5,581
Insurance	9,749	8,638
Light and heat	7,173	14,076
Depreciation of fixtures and fittings	2,722	2,185
	<u>27,772</u>	<u>32,686</u>
	<u>335,757</u>	<u>318,478</u>
Total resources expended		
	<u>1,653</u>	<u>17,060</u>
Net income		

This page does not form part of the statutory financial statements