

*ST ANTHONY'S PROJECT FOR
HOMELESS ADDICTS*
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018

Company number 6710412

Charity number 1128362

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018

	PAGE
GENERAL INFORMATION	1
TRUSTEES' REPORT	2-4
INDEPENDENT EXAMINER'S REPORT	5
STATEMENT OF FINANCIAL ACTIVITIES	6
BALANCE SHEET	7
NOTES TO THE FINANCIAL STATEMENTS	8-11

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
GENERAL INFORMATION
FOR THE YEAR ENDED 31 OCTOBER 2018

TRUSTEES	Mr J Hopkinson Mr W J Fearnley Mrs L Hopkinson Mr M J Monaghan Ms J Reynolds Ms G Blaymires (appointed 26 March 2018)
COMPANY NUMBER	6710412
CHARITY NUMBER	1128362
COMPANY AND STATUS	The Charity is a company limited by guarantee. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.
REGISTERED OFFICE	Claver Hall 192 Cooper Lane Bradford West Yorkshire BD6 3NS
INDEPENDENT EXAMINERS	Atrament Limited 1 Cliffe Cottages Roper Lane Thurgoland Sheffield S35 7AA

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2018

The trustees present their report and financial statements for the year ended 31 October 2018
This report also constitutes a directors' report for the purposes of company law.

Charitable Objectives

The charity's objectives are:

- 1) To relieve the mental and physical distress of drug and alcohol dependents by providing accommodation with links to treatment provision in a supportive environment.
- 2) To assist in the relief of emotional distress of relatives, carers and friends of drug and alcohol dependents by providing family support groups and links to other providers of care services.

The Trustees consider that these objectives, and the activities summarised below, further the company's charitable purposes for the public benefit. In planning our activities for the period, we kept in mind the Charity Commission's guidance on public benefit at our Trustees' meetings.

Constitution

St Anthony's Project for Homeless Addicts is a company limited by guarantee (number 6710412) incorporated on 29 September 2008 and it obtained charity status on 3 March 2009 (number 1128362). Its Memorandum and Articles of Association form its governing document.

Registered Office

Claver Hall
192 Cooper Lane
Bradford
West Yorkshire
BD6 3NS

Trustees

The following trustees have held office during the year under review:

Mr J Hopkinson
Mr W J Fearnley
Mrs L Hopkinson
Mr M J Monaghan
Ms J Reynolds
Ms G Blaymires (appointed 26 March 2018)

These individuals constitute the Directors of the company for the purposes of the Companies Act 2006.

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2018

Review of Activities

TO BE DONE

Financial Review and Reserves Policy

The net surplus for the year was £8,076 all of which was in respect of unrestricted funds

The charity's total reserves at 31 October 2018 were £30,340 compared to £22,264 at 31 October 2017, all of which were unrestricted funds and the trustees consider that this is an adequate level of reserves to support both the ongoing work of the charity and its future development

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 OCTOBER 2018

Statement of Trustees' Responsibilities

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and UK Accounting Standards. Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

- 1) Select suitable accounting policies and apply them consistently;
- 2) Observe the methods and principles in the Charities SORP
- 3) Make judgements and accounting estimates that are reasonable and prudent;
- 4) State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements
- 5) Prepare the financial statements on the going concern basis unless it is inappropriate

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial

accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), and in accordance with the micro-entity provisions within Part 15 of the Companies Act 2006.

On behalf of the Board of Trustees

J Hopkinson
Trustee
TO BE DATED

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS

I report on the accounts of the charity for the year ended 31 October 2018 which are set out on pages 6 to 11.

This report is made solely to the Charity's Trustees as a body, in accordance with Section 145 of the Charities Act 2011 (the 2011 Act). My independent examination work has been undertaken so that I might state to the Charity's trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my independent examination work, for this report, or for the opinions I have formed.

Respective Responsibilities of the Trustees and Examiner

The Charity's Trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006 and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Atrament Limited
Accountants and Chartered Tax Advisers
1 Cliffe Cottages, Roper Lane
Thurgoland
Sheffield S35 7AA

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 OCTOBER 2018

	Notes	General Unrestricted Fund		Specific Restricted Fund		Total Funds 2018		Total Funds 2017	
<u>Incoming resources from generated funds</u>									
Voluntary income:	2	£	66,241	£	-	£	66,241	£	58,466
Exceptional items:	3	£	-	£	-	£	-	£	10,200
<hr/>									
<u>Total incoming resources</u>		£	66,241	£	-	£	66,241	£	68,666
<u>Resources expended</u>									
Charitable activities	4	£	58,165	£	-	£	58,165	£	63,206
<hr/>									
Total resources expended		£	58,165	£	-	£	58,165	£	63,206
<u>Net surplus for the year</u>	11	£	8,076	£	-	£	8,076	£	5,460
<hr/>									
Transfers between funds		£	-	£	-	£	-	£	-
<u>Net movement in funds</u>		£	8,076	£	-	£	8,076	£	5,460
<hr/>									
Total funds brought forward		£	22,264	£	-	£	22,264	£	16,804
<hr/>									
Total funds carried forward		£	30,340	£	-	£	30,340	£	22,264

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
BALANCE SHEET
AS AT 31 OCTOBER 2018

	Notes	2018		2017	
FIXED ASSETS					
Tangible assets	6	£	3,160	£	4,214
CURRENT ASSETS					
Debtors: due within one year	7	£	1,541	£	1,375
Debtors: due after more than one year	7	£	2,035	£	2,775
Cash at bank and in hand	8	£	24,823	£	15,687
		£	28,399	£	19,837
CREDITORS: amounts falling due within one year	9	£	(1,219)	£	(1,787)
NET CURRENT ASSETS		£	27,180	£	18,050
TOTAL ASSETS LESS CURRENT LIABILITIES		£	30,340	£	22,264
FUNDS	11	£	30,340	£	22,264

The trustees (who are the directors of the company) are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees (who are the directors of the company) acknowledge their responsibility for:

- (a) ensuring the company keeps proper accounting records which comply with section 386 of the Act, and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of sections 394 and 395, and which otherwise comply with the requirements of the Act relating to financial statements, so far as applicable to the company.

These financial statements have been prepared in accordance with the micro-entity provisions in Part 15 of the Companies Act 2006 and with the Financial Reporting Standard Applicable In The UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements were approved by the Board on TO BE DATED

J Hopkinson
Trustee

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic Of Ireland (FRS 102) (effective 1 January 2015) the Financial Reporting Standard Applicable in the UK and Republic Of Ireland (FRS 102) (effective 1 January 2015) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

1.2 Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objective of the charity. Restricted income funds are available for use only in accordance with the donors' conditions under which the income was received.

1.3 Incoming resources

Voluntary income including donations and grants is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

1.4 Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to that category.

1.5 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life as follows:

Fixtures, fittings and equipment 25% on a reducing balance basis

2 Voluntary Income

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2018	Total Funds 2017
Appeals and donations	£ 3,230	£ -	£ 3,230	£ 3,935
Grants	£ 30,000	£ -	£ 30,000	£ 20,000
Fees and supplies	£ 33,011	£ -	£ 33,011	£ 34,491
Interest received	£ -	£ -	£ -	£ 40
	<u>£ 66,241</u>	<u>£ -</u>	<u>£ 66,241</u>	<u>£ 58,466</u>

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018

3 Exceptional Items

During the year ended 31 October 2017 the charity agreed a new lease of its premises and therefore a provision for costs potentially arising from former commitments in respect of its premises of £10,200 was reversed to income in the statement of financial activities for that year.

4 Analysis of total resources expended

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2018	Total Funds 2017
<u>Direct costs</u>				
Residents' costs and activities	£ 4,088	£ -	£ 4,088	£ 3,110
Printing, stationery and postage	£ 669	£ -	£ 669	£ 354
Legal and professional costs	£ 4,307	£ -	£ 4,307	£ 7,209
Depreciation of tangible fixed assets	£ 1,054	£ -	£ 1,054	£ 1,404
	£ 10,118	£ -	£ 10,118	£ 12,077
<u>Running costs</u>				
Employment costs	£ 32,950	£ -	£ 32,950	£ 38,788
Establishment costs	£ 11,452	£ -	£ 11,452	£ 6,699
Repairs and maintenance	£ 1,195	£ -	£ 1,195	£ 1,817
Office expenses	£ 573	£ -	£ 573	£ 843
Sundry and other costs	£ 110	£ -	£ 110	£ 1,190
Travel and subsistence	£ 932	£ -	£ 932	£ 935
Back charges	£ 71	£ -	£ 71	£ -
Legal and professional costs	£ 764	£ -	£ 764	£ 857
	£ 48,047	£ -	£ 48,047	£ 51,129
	£ 58,165	£ -	£ 58,165	£ 63,206

5 Staff costs and numbers

	2018	2017
Gross salaries	£ 32,950	£ 38,590
Social security costs	£ -	£ 198
	£ 32,950	£ 38,788

The average number of employees during the year was 3 (2017: 3)

There are no employees who received employee benefits of more than £60,000 in the year

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018

6 Tangible Fixed Assets

	Fixtures, fittings and equipment	Totals
Cost		
at 1 November 2017	£ 18,490	£ 18,490
Additions	£ -	£ -
Disposals	£ -	£ -
at 31 October 2018	£ 18,490	£ 18,490
Depreciation		
at 1 November 2017	£ 14,276	£ 14,276
Charge for the year	£ 1,054	£ 1,054
Eliminated on disposal	£ -	£ -
at 31 October 2018	£ 15,330	£ 15,330
Net book value		
at 31 October 2018	£ 3,160	£ 3,160
at 31 October 2017	£ 4,214	£ 4,214

7 Debtors

	2018	2017
Debtors falling due within one year are as follows:		
Prepayments	£ 1,541	£ 1,375
	£ 1,541	£ 1,375
Debtors falling due after one year are as follows:		
Prepayments	£ 2,035	£ 2,775
	£ 2,035	£ 2,775

8 Cash at bank and in hand

	2018	2017
Bank deposit account	£ 11	£ 2,782
Bank current account	£ 24,618	£ 12,871
Cash in hand	£ 194	£ 34
	£ 24,823	£ 15,687

9 Creditors: amounts due within one year

	2018	2017
Accrued expenses	£ 655	£ 1,394
Taxation and social security	£ 564	£ 393
	£ 1,219	£ 1,787

ST ANTHONY'S PROJECT FOR HOMELESS ADDICTS
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2018

10 Operating Lease Commitments

2018

2017

The total future minimum lease payments under non-cancellable operating leases at 31 October 2018 is:

Due not later than one year	£	4,200	£	4,200
Due later than one year and not later than five years	£	11,200	£	15,400
Due later than five years	£	-	£	-
	£	15,400	£	19,600

Lease payments of £4,200 (2017: £1,050) have been recognised as an expense in the Statement of Financial Activities

11 Funds

	General Unrestricted Fund	Specific Restricted Fund	Total Funds 2018	Total Funds 2017
Balance at 1 November 2017	£ 22,264	£ -	£ 22,264	£ 16,804
Surplus for the financial year	£ 8,076	£ -	£ 8,076	£ 5,460
Transfer between funds	£ -	£ -	£ -	£ -
Balance at 31 October 2018	£ 30,340	£ -	£ 30,340	£ 22,264

12 Related party transactions

No trustee received any remuneration during the year.