

**Northern Norwich Scout District**  
Charity number 1029956

**Annual Report**  
**for the year ended 28 February 2019**

**Principal address**

Mr R Grimbly  
29 Catton Grove Road  
Norwich  
NR3 3NJ

## **Trustees' Report**

### **for the year ended 28 February 2019**

The Trustees present their report and receipts and payments accounts for the year ended 28 February 2019.

#### **Trustees**

Mrs E Page (District Network Commissioner  
& District Explorer Scout Administrator)  
Ms T Betts (District Minutes Secretary)  
Mr R Grimby (District Treasurer)  
Mr M Gleeson (GSL Representative)  
Mr J Higham (Nominated Member)  
Mr M Page (District Explorer Scout Commissioner)

Mr J W Pain (District Chair)  
Mr C Preston (District Scout ASU Manager)  
until 15th February 2019)  
Mrs C Reynolds (AAC Chair)  
Mr L Samuels (Group Chair Representative)  
Mrs L Wright (District Commissioner)

#### **Structure, Governance and Management**

##### **Governing document**

The unincorporated Trust was established by Royal Charter granted 4 January 1912 and registered as a charity with the Charity Commission on 10 December 1993. The District (Trust) is operated in accordance with the organisational structure laid down by the Scout Association.

##### **Appointment of Trustees**

The Trust has a policy for the recruitment of Trustees. Nominations are considered from any source but any potential Trustee would be expected to bring specific skills and/or experience to the Trust. Trustees are elected annually to the District Executive. In appointing new Trustees, the Trust follows the guidance laid down by the Charity Commission.

##### **Induction and training of Trustees**

The induction and training of new Trustees is carried out in accordance with the provisions of the relevant edition of Policy, Organisation and Rules of The Scout Association.

##### **Volunteers**

A great contribution is made by member volunteers including Trustees who devote many hours organising activities and events for the benefit of our young people. There are recruitment procedures in place which comply with Scout Association regulations and statutory requirements.

##### **Risk management**

The Trustees have examined the major strategic, financial and operational risks which the District faces and have produced a document which sets out the systems and procedures to mitigate major risks. The strategy also includes procedures to minimise the impact on the Trust should those risks materialise. This policy is reviewed periodically.

##### **Related parties**

Subscriptions totalling £31,008 (2018: £31,012) were passed on to The Scout Association and The Norfolk County Scout Council as a contribution towards Scouting nationally and in Norfolk. Mr J W Pain and Mrs L Wright who are Trustees of the Northern Norwich Scout District are also Trustees of the Norwich Scouts Ellam Legacy.

##### **Public benefit**

The Trustees of The Northern Norwich Scout District accept the need to have regard to the Charity Commission's guidance on public benefit. They recognise that it is their responsibility to ensure that the benefits offered are realised in the District by promoting all aspects of Scouting both within the District membership and in the wider community.

##### **Objectives and activities**

###### **Summary of objects**

To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities.

**Trustees' Report (continued)  
for the year ended 28 February 2019**

**Objectives and activities (continued)**

**Main activities**

The focus of our activities remains the organisation of events and activities for young people between the ages of 6 to 25 who are eligible within the Northern Norwich Scout District.

**Main achievements and performance**

During the last 12 months, all Sections have participated in a wide range of activities and events organised and supported by the District.

The District overall has benefitted from a supportive ethos with Leadership Teams across Sections working more closely together and supporting each other effectively, with the District Team and Group Scout Leaders continuing to work together to the benefit of all.

The ASU has supported the District through the year, either through facilitating events such as Hill Walking and Vicious Vikings, supporting the Team at District events and supporting Groups at local events both within our own District and further across the County. Their support has been invaluable through the year.

Network are continuing to grow, putting together their own unique programme and linking in well with the Explorers to encourage a smooth transition between these sections.

Explorers have enjoyed a wide range of activities at their respective Units and have come together at a variety of events including a Winter Camp at Roughton Mill, the annual County BPA competition in February, Gillwell 24 Water Activity Camp, Norjam as well as supporting Group events such as the Costessey Hike hosted by the 27th Norwich and the Horsford Hike hosted by 1st Horsford and St. Faiths.

This Section continues to benefit from the Duke of Edinburgh programme in the District and the relaunch this year of the Young Leader Scheme continues to support those wishing to take on a more supportive role at Group level as well as enjoying their own scouting through the Explorer Section. We have three Explorers who are part of the World Scout Jamboree Contingent 2019, and four Scouts who are joining the Contingent for EuroJam 2020.

Scouts across the District have had many opportunities to enjoy Scouting together; events range from neighbouring Groups Hike Competitions, District Shooting and Archery Competitions including new this year Tomahawks, Norjam and the annual WAM Camp in June which saw a record number of 180 Scouts participate. Our Scouts also managed to retain their title in the County Shooting competition in October 2018.

Cubs have also had opportunities to enjoy Scouting together - Cubs on the Water saw 110 Cubs from the District over a weekend in June enjoy Kayaking, Rafting and many land-based water-themed activities, stamina and perseverance were required to take part in the District Cubs Cycle Ride in September and a day trip to London in May included visits to the Natural History and Science Museums.

The Beavers got on board with a National campaign to take part in a Damboree and held a District Beaver Camp in June attended by 62 Beavers. In October 50 Beavers from 4 Colonies enjoyed a trip to Pensthorpe while in February half term 38 Beavers from 5 colonies attended the popular Spixworth Panto.

A Centenary Celebration held at the 25th Norwich marked 100 years of Scouting at the Group this year which gave existing and former members of the Group an opportunity to come together to mark this occasion.

Many members of our District (33), primarily those working behind the scenes in governance attended the County led TRUST 2018 event in November.

Annual renewal of Promise and Celebration of Youth Achievement as part of our St. George's Day event. A number of our District Team, Executive and Group Members were recognised for their dedication to Scouting in the annual St. George's Day Awards.

Total membership declared on the annual census at 31 January 2019 was 1,051 (A: 270, Y:781). 2018: 1,099 (A: 283, Y: 816), 2017: 1,048 (A:260, Y: 788), 2016: 971.

**Trustees' Report (continued)  
for the year ended 28 February 2019**

**Financial review**

**Reserves**

On 28 February 2019 the charity held bank and cash balances of £49,793. These funds are held on behalf of the District, District Explorer Scouts and the Scout Active Support Unit. Included within the funds is an amount of £7,223 specifically held to part fund the cost of a trip to Austria in 2019. All other amounts are held in order to maintain activities of the charity for the following year.

Signed on behalf of the charity's Trustees on 17 June 2019.

J W Pain  
District Chairman

## **Independent Examiner's Report to the Trustees of Northern Norwich Scout District**

I report to the Trustees on my examination of the accounts of the charity ('the Trust') for the year ended 28 February 2019 which is set out on page 5.

### **Responsibilities and basis of report**

As the charity Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts did not accord with the accounting records, or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Nigel Harrod  
Independent Examiner  
18 June 2019

**Receipts and Payments Accounts**  
**Year ended 28 February 2019**

	Scout Active Support Unit Unrestricted £	Explorer District Unrestricted £	Network Unrestricted £	Austria trip Restricted £	Main District Unrestricted £	2019 Total £	2018 Total £
<b>Receipts</b>							
<b>Voluntary sources</b>							
Subscriptions	-	4,264.50	-	-	33,820.00	<b>38,084.50</b>	37,539
Gifts and donations	-	5.00	-	-	-	<b>5.00</b>	54
Gift aid	-	-	-	-	-	<b>-</b>	744
Activities	341.00	942.20	-	-	797.85	<b>2,081.05</b>	1,620
Norjam	-	2,045.00	-	-	-	<b>2,045.00</b>	5,245
St Georges day donations	-	-	-	-	349.33	<b>349.33</b>	329
Duke of Edinburgh Award Scheme	-	1,980.00	-	-	-	<b>1,980.00</b>	169
Clothing and badges	129.00	292.00	230.00	-	128.00	<b>779.00</b>	582
Fundraising	617.00	-	-	-	-	<b>617.00</b>	512
BPA	-	50.00	-	-	-	<b>50.00</b>	50
Miscellaneous	20.50	5.67	-	-	120.00	<b>146.17</b>	41
Camps	1,870.00	4,100.40	-	11,017.94	8,366.66	<b>25,355.00</b>	13,246
Trips and outings	-	-	-	-	675.00	<b>675.00</b>	1,156
<b>Other income</b>							
Bank interest	-	-	-	-	11.69	<b>11.69</b>	8
	<u>2,977.50</u>	<u>13,684.77</u>	<u>230.00</u>	<u>11,017.94</u>	<u>44,268.53</u>	<b><u>72,178.74</u></b>	<u>61,295</u>
<b>Payments</b>							
<b>Direct Charitable Expenditure</b>							
Badges	-	-	-	-	143.75	<b>143.75</b>	61
Norfolk County Scout Council	-	2,128.00	-	-	28,880.00	<b>31,008.00</b>	31,012
Training and courses	-	50.00	-	-	738.46	<b>788.46</b>	1,698
Camp expenses	1,808.36	3,581.41	-	3,795.00	4,691.84	<b>13,876.61</b>	14,344
Duke of Edinburgh Award Scheme	-	1,897.66	-	-	-	<b>1,897.66</b>	140
Activities	261.77	1,819.07	-	-	763.90	<b>2,844.74</b>	3,006
Fundraising expenses	311.71	-	-	-	-	<b>311.71</b>	297
St Georges day	-	-	-	-	750.00	<b>750.00</b>	357
Clothing and Uniform	50.00	666.36	180.00	-	180.72	<b>1,077.08</b>	983
HQ Hire	50.00	595.00	-	-	110.00	<b>755.00</b>	580
Equipment and maintenance	-	512.54	-	-	1,937.63	<b>2,450.17</b>	645
NORJAM	-	3,026.48	-	-	-	<b>3,026.48</b>	3,925
Meetings and room hire	-	-	-	-	140.00	<b>140.00</b>	365
District expenses	-	-	-	-	1,333.12	<b>1,333.12</b>	1,666
Gifts and donations	-	-	-	-	-	<b>-</b>	866
1st aid and other courses	64.40	-	-	-	-	<b>64.40</b>	152
Trips and outings	-	-	-	-	680.32	<b>680.32</b>	1,029
Miscellaneous	11.00	131.15	20.97	-	572.66	<b>735.78</b>	60
BPA	-	70.00	-	-	-	<b>70.00</b>	150
	<u>2,557.24</u>	<u>14,477.67</u>	<u>200.97</u>	<u>3,795.00</u>	<u>40,922.40</u>	<b><u>61,953.28</u></b>	<u>61,336</u>
<b>Excess of payments over receipts</b>	<u>420.26</u>	<u>(792.90)</u>	<u>29.03</u>	<u>7,222.94</u>	<u>3,346.13</u>	<u>10,225.46</u>	<u>(41)</u>
Fund at 1 March 2018	3,446.29	10,784.04	-	-	25,336.90	<b>39,567.23</b>	39,608
<b>Fund at 28 February 2019</b>	<u>3,866.55</u>	<u>9,991.14</u>	<u>29.03</u>	<u>7,222.94</u>	<u>28,683.03</u>	<b><u>49,792.69</u></b>	<u>39,567</u>
Represented by:							
<b>Monetary assets</b>							
Bank current account	3,866.55	9,920.15	29.03	7,222.94	12,727.44	<b>33,766.11</b>	23,371
Bank deposit account	-	-	-	-	15,955.59	<b>15,955.59</b>	15,944
Petty cash in hand	-	70.99	-	-	-	<b>70.99</b>	252
	<u>3,866.55</u>	<u>9,991.14</u>	<u>29.03</u>	<u>7,222.94</u>	<u>28,683.03</u>	<b><u>49,792.69</u></b>	<u>39,567</u>