Annual Report and Accounts For the Year Ended 30th September 2019

Annual Report of the Trustees for the year From the 1 October 2018 to 30 September 2019

Reference and Administration

Coppins Hall Community Association Registered Charity No.1087586 Registered Office: Coppins Hall Community Centre, Maldon Way, Clacton-on-Sea, Essex. CO16 7PA Trustees for the year 2017/2018: Andrew Mowle (Chairperson), Thomas Clark, Rod Eldridge.

Manager: Patricia Turner

Structure, governance and management

The Association was fully constituted as a Charitable Association on the 15 February 1993 and the Trustees are appointed annually at the Annual General meeting in accordance with the Constitution.

Objectives and Activities.

The objects of the Association are :-

- (a) To promote the benefit of the inhabitants of the Bockings Elm and Rush Green Ward areas (herein after called the "the area of benefit") without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together with said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
- (b) To establish, or secure the establishment of, a community centre (hereinafter called "the centre") and to maintain and manage the same (whether alone or in co-operation with any local authority or other person or body) in furtherance of these objects. The Association shall be non-party in politics and non-sectarian in religion.

Review of the year

Use of the Centre dropped over the course of the year remains static and we have continued to seek funding for new activities for both young and old. We were fortunate in obtaining funding for major a internal refurbishment of all the toilets, baby changing room, lobby and small meeting room which meant closure of the Centre for 2 months in January and February. We are gradually getting usage back but it has been a slow process as social attitudes change to leisure usage. We have in place a tight control of expenditure, particularly the utility and repair costs which are of concern as the building is old, not adequately insulated and needs regular repairs. We are also hopeful of securing grants for the additional activities for both the young people and the disabled which will be run by the Association from the Centre and be of great benefit to the Community and also increase revenue to the Centre. The Association are also looking at several other bids for grants which will bring new activities into the Centre and benefit the Community. Thanks to our manager Patrica for all her invaluable work and all the voluntary help by members of the community which enables the Centre to continue running smoothly and provide a valuable facility for the surrounding areas.

The Trustees of Coppins Hall Community Association

Report and Accounts for the year ended 30 September 2019

Trustees

Andrew Mowle Thomas Clark Rod Eldridge

Bankers

Independent Examiners

Practical Bookkeeping Services 5 Young Close Clacton on Sea Essex CO16 8UQ

Charity Registration Number

Contact

1087586

NatWest

Mr Andrew Mowle 12 Crown Road Clacton on Sea Essex CO15 1AT

Independent Examiners Report to the trustees of Coppins Hall Community Association Charity Registration No 1087586

I report on the financial activities of Coppins Hall Community Centre for the year ended 30 September 2019 as set out in pages 3 to 6

Responsibilities of the Trustees and Examiner

The charity trustees consider that an audit is not required for the year in accordance with section 144(2) of the Charities Act 2011 and that an independent examination is required.

It is my responsibility to:

examine the accounts and follow the procedures in accordance with the general directions given by the Charity Commission and to state whether particular matters have come to my attention.

Basis of Independent Examiners Report

My examination was carried out in accordance with the general directions given by the Charity Commission. This includes a review of the accounting records kept by the charity and comparison of the financial statements presented with these records. This includes consideration of any unusual items or disclosures in the financial records with supporting explanations from the trustees. The procedure undertaken do not provide all the evidence that would be required for an audit, consequently I do not express an audit opinion on the view given by the financial records.

Independent Examiners Report

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

> * the accounting records were not kept in accordance with section 130 of the Charities Act: or

* the accounts did not accord with the accounting records: or

* the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the charities regulations 2008 other than any any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

* I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable proper understanding of the accounts to be reached.

Victoria Goswell MICB PM.Dip 5 Young Close **Clacton on Sea** Essex

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27-11-19	

Signed by order of the Trustees

Mr Andrew G Mowle Trustee

CO19 8UQ

27/11/19

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Signed

Dated

Income and Expenditure Account for the year 1 October 2018 to 30th September 2019

Statement of Financial Activities for the Year Ended 30 September 2019

Unrestricted FundsTotal FundsTotal 2019Total 2018Income Resources Rent & Lettings10,505 f f f Grants17,31547,00054,313Bingo/Raffle/Canteen2,3332,3334,813Bank Interest20,15847,00067,15821,233Total Income Resources20,15847,00067,15821,233Expenditure Grant Improvements43,655~~Grant Smither & 10,5051,7172,5278,060Telephone & Website1,7172,5279,850Insurance77769,855537Stationery & Office Software66268Ucences645645645Utilities7,3967,406Subscriptions & Memberships20822Rates1,4119631Bingo/Raffle/Canteen762924Activity Expenses4031303Depreciation403918Total Resources Expended26,69343,65570,348Note & Expenditure)403918Total Resources Expended26,69343,65570,348Net Receipts (Expenditure)403914,199Reserves Brought Forward26,69343,65570,348Lit.54911,54914,739						
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Bank Interest551Total Income Resources20,15847,00067,15821,233Expenditure Grant Improvements43,655~Salaries / Wages27,8008,060Telephone & Website1,7172,527Insurance776985Premises Maintenance7571,980Cleaning155537Stationery & Office Software66268Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation403918Total Resources Expended26,69343,655Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666	Grants	1	7,315	47,000	54,315	
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Expenditure43,655~Grant Improvements27,8008,060Salaries / Wages27,8008,060Telephone & Website1,7172,527Insurance776985Premises Maintenance7571,980Cleaning155537Stationery & Office Software66268Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation403918Total Resources Expended26,69343,655Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666	Bank Interest		5		5	1
Expenditure43,655~Grant Improvements27,8008,060Salaries / Wages27,8008,060Telephone & Website1,7172,527Insurance776985Premises Maintenance7571,980Cleaning155537Stationery & Office Software66268Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation403918Total Resources Expended26,69343,655Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666						
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Grant Improvements43,655~Salaries / Wages27,8008,060Telephone & Website1,7172,527Insurance776985Premises Maintenance7571,980Cleaning155537Stationery & Office Software66268Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation403918Fixtures & Fittings403918Cotal Resources Expended26,69343,655Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666						
Grant Improvements43,655~Salaries / Wages27,8008,060Telephone & Website1,7172,527Insurance776985Premises Maintenance7571,980Cleaning155537Stationery & Office Software66268Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation403918Fixtures & Fittings403918Cotal Resources Expended26,69343,655Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666	Expenditure					
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Stationery & Office Software66268Stationery & Office Software645645Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation31303Fixtures & Fittings403918Total Resources Expended26,69343,655Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666	Premises Maintenance		757			1,980
Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation403918Total Resources Expended26,69343,655Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666	Cleaning		155			537
Licences645645Utilities7,3967,406Subscriptions & Memberships2082Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation Fixtures & Fittings403918Total Resources Expended26,69343,65570,348Net Receipts (Expenditure) Reserves Brought Forward(3,190)(4,927) 14,73919,666	-		66			268
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Rates1,419631Bingo/Raffle/Canteen762924Activity Expenses4,011~Professional Fees765894Write Off31303Depreciation Fixtures & Fittings403918Total Resources Expended26,69343,65570,348Net Receipts (Expenditure) Reserves Brought Forward(3,190)(4,927) 14,73919,666	Subscriptions & Memberships		20			82
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Professional Fees765894Write Off31303Depreciation Fixtures & Fittings403918Total Resources Expended26,69343,65570,348Net Receipts (Expenditure) Reserves Brought Forward(3,190)(4,927) 19,666			4,011		1	~
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Fixtures & Fittings403918Total Resources Expended26,69343,65570,34826,160Net Receipts (Expenditure) Reserves Brought Forward(3,190)(4,927)14,73919,666	Write Off	3	1			303
Fixtures & Fittings403918Total Resources Expended26,69343,65570,34826,160Net Receipts (Expenditure) Reserves Brought Forward(3,190)(4,927)14,73919,666						
Fixtures & Fittings403918Total Resources Expended26,69343,65570,34826,160Net Receipts (Expenditure) Reserves Brought Forward(3,190)(4,927)14,73919,666	Depreciation					
Total Resources Expended 26,693 43,655 70,348 26,160 Net Receipts (Expenditure) (3,190) (4,927) Reserves Brought Forward 14,739 19,666			403			918
Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666	-					
Net Receipts (Expenditure)(3,190)(4,927)Reserves Brought Forward14,73919,666	Total Resources Expended		26,693	43,655	70,348	26,160
Reserves Brought Forward 14,739 19,666						
Reserves Brought Forward 14,739 19,666	Net Receipts (Expenditure)				(3,190)	(4,927)
					11,549	14,739

Balance Sheet as at 30th September 2019

		2019		2018
Fixed Assets	4		1,613	2,017
Current Assets				
Bank Accounts	5	9,681		6,731
Bank Cash at Hand		198		199
Employee Loans		600		
Debtors		~	10,479	6,175
Current Liabilities				
Creditors	6	273		~
Taxation		(27)		(7)
Accruals	7	297	543	390
			11,549	14,739
Total Funds				
Unrestricted Funds			11,549	14,739

Notes year ended 30 September 2019

<u>1. Grants</u>	
Garfield Weston (Refurbishment)	47,000.00
Essex County Council	7,315.00
-	54,315.00
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2. Salaries & Wages	
Administrator Salary	7,800.00
3. Write Off	
Administrator Wages Underpayment	-0.20
Orton Wenlock Supplier Overpayment	10.80
Income Sheet Calculation Errors	-9.40
	1.20
	1.20

4. Fixed Assets	Cost	Additions	Bought Forward Depreciation	Charge For Year	Value
Computer Room Equipment	2488	0	2488		0
Furniture and Fittings	3597	0	1580	404	1613
Electrical Equipment	360	0	360		0
	6445	0	4428	404	1613

5. Bank Accounts	
NatWest Current Account	7,270.86
NatWest Reserve Account	2,410.00
	9,680.86
<u>6. Creditors</u>	
Water Rates	273
	273
7. Accruals	
PBS (Accountancy)	297.00

297
Exection of the sector of the