

BRIGHTON AND HOVE REFORM SYNAGOGUE

FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 MARCH 2019

Charity Registration No. 1155461

BRIGHTON AND HOVE REFORM SYNAGOGUE

Executive Council

Joint Chair	Michael Harris
Joint Chair	Anthony Rosenfield
Vice Chair	Debra Goodman
Vice Chair	Sharon Rose (appointed as Vice Chair on 15 July 2018)
Vice Chair	Simon Rickman (resigned on 15 July 2018)
Hon. Treasurer	Peter Vos
Hon. Secretary	Noah Gerstman

Other Council Members

Roger Berlin
Suzanne Anderson
Bryan Huberman
Jason Lever
Barbara Bell (appointed 15 July 2018 and resigned 29 August 2018)

Address

Palmeira Avenue
Hove
East Sussex
BN3 3GE

www.bh-rs.org

Accountants

Kingston Smith LLP
Chartered Accountants
Betchworth House
57-65 Station Road
Redhill
Surrey
RH1 1DL

www.kingstonsmith.co.uk

BRIGHTON AND HOVE REFORM SYNAGOGUE

Council Report

For the Year Ended 31 March 2019

The Council present their Annual Report, together with the unaudited financial statements, for the year ended 31 March 2019.

Structure Governance and Management

The Synagogue became a Charitable Incorporated Organisation (CIO) on 13 July 2013 although it did not start to operate as a CIO until 1 April 2014. The Synagogue's new constitution as a CIO was registered by the Charity Commission on 24 January 2014.

The 2013 Constitution determines the powers and activities of the Trustees, which it describes as members of the Council. It also sets out how the Trustees should be elected, and defines the duties of the Executive, which comprises the Honorary Officers. At every Annual General Meeting, all Trustees retire from office but are eligible for re-election. Any vacancies arising may be filled by the decision of the members at the Annual General Meeting. The Trustees may at any time decide to appoint a new Trustee, whether in place of a Trustee that has retired or been removed or as an additional Trustee, providing that the limit on number of Trustees set out in the Constitution is not breached.

The Council generally meets monthly and considers a large variety of issues related to the Synagogue's administration. Administrative tasks are generally delegated to members of the Synagogue staff, but they at all times act under Council instruction.

Objectives and Activities

Under the Constitution:

"The object of the CIO is to advance the Jewish religion, in particular, but not exclusively, by supporting and maintaining the Synagogue. Nothing in this constitution shall authorise an application of the property of the CIO for purposes which are not charitable in accordance with section 7 of the Charities and Trustee Investment (Scotland) Act 2005 or section 2 of the Charities Act (Northern Ireland) 2008."

In practice, this means that the Synagogue prioritises the following areas:

- Providing services for its members, including maintaining social/pastoral contact for those in need, providing religious services for lifecycle events and providing Jewish religious activities and services;
- Provision of a building in which religious, educational and charitable activities can take place;
- Provision of staff to organise and assist those activities, although the Synagogue is heavily dependent in all areas on the voluntary activities of its members; and
- Maintaining affiliations with a number of Jewish organisations including the Movement for Reform Judaism, the Jewish Joint Burial Society, the Community Security Trust and the Sussex Jewish Representative Council.

Achievements and Performance during the year

Adult membership was down 14 to 440 during the 2019 year and child membership increased by 2 to 82. This demonstrates the continuing attractiveness of our Cheder (religion school) and "KuddleUp" group for the under-fives despite the ongoing demographic challenges for Jewish communities outside London. During the year we gained 19 (2018 - 33) new adult members and lost 33 (2018 - 46), of which 11 (2018 - 7) were as a result of death and the others mostly moved away or lapsed membership for financial reasons. Maintaining membership in an environment where we lose so many each year is challenging and requires tremendous efforts from the Rabbi and the cheder team. Since Rabbi Andrea joined us in 2012 we have had a net reduction of 27 adult members, although we had suffered very large declines in membership in the previous several years.

BRIGHTON AND HOVE REFORM SYNAGOGUE

Council Report (Continued)

For the Year Ended 31 March 2019

Achievements and Performance during the year (continued)

Rabbi Andrea is now well established and respected in the diverse Jewish community in Sussex, which census data shows is now spread all over the County, with just one third in Brighton and Hove where the community used to be concentrated. The Rabbi continues to participate in inter-faith dialogue and guides the education of our children as well as adults seeking conversion or simply, more Jewish knowledge. He is ably supported by his wife Sara, who took over as Head-teacher of the Cheder at the end of the year, and he has become a senior figure in the Brighton & Hove Jewish community. In addition to our traditional services, we have a popular and innovative musical Kolot service monthly on Friday evenings, thought-provoking sermons as well as question-time opportunities, and a complete programme of services on all Shabbatot and festivals. Rabbi and the Council continue to build and strengthen our ties to other Reform congregations through Reform Judaism (formerly MRJ), as well as maintaining strong co-operation with the three other well-established Jewish communities in the city.

Our numerous activity groups continue to cater for a growing number of requirements. We have members and others studying religious texts under the Rabbi, a book-club, a group learning to "leyn" (chant in Hebrew from the Torah scroll), another group improving their Hebrew reading and speaking through participation in a community "Ulpan", and a "Rosh Chodesh" women's group. We provide teas for the elderly in cooperation with "Helping Hands", another local charity, and we organise various social events including an annual quiz and musical entertainments. An active Cheder committee acts both as a parents' group and runs fund-raising events. We publish a bi-monthly magazine (Sha'are Shalom), with a colourful "brochure edition" annually.

Members of Council each take responsibility for specific aspects of this activity, and Council receives monthly reports, either orally or in writing, from those responsible. Some activities are organised by members of the community with appropriate experience, but who do not themselves sit on Council. Examples of activities led by non-members of the Council include our programme for support of our most elderly members, and the head-teacher of the Cheder who attends Council quarterly to report on this most important element of our activities. We continue to prioritise the younger generation in our budgetary decision-making, and their activities we find are the most effective way to bring new members into the community.

We start with "Kuddle-up" for the youngest and Cheder for school age children up to Bar/Batmitzvah age. After that, the Bar/Batmitzvah graduates are invited to attend Cheder as classroom assistants, and nearly all continue to attend on Sunday mornings. We have separate monthly services for both younger and older children (Shabbat Doroteinu and Shabbaton). For the over 13's we have a Youth Leader working in co-operation with RJ Netzer, RJ's youth group, running the new youth club for the 13- 15 age group and the J-crew group for the 15-18s, mostly under a youth leader, usually a role taken by a student at the University of Sussex.

Financial Review

We have generated a surplus on operations this year as a result of receiving £460,974 (2018 - £445,172) of legacy income, of which all but £5,000 (2018 - £2,000) came from a single donor, Moss Murray, for whom we held a remembrance service in May 2018, two years after his passing. The Council has decided to ring fence most of this money by investing it in a high yield charitable fund to provide a stable income for future years, which will underwrite our ability to continue to provide high quality religious and educational services in the face of demographic declines. Legacy income, although unpredictable, has the capability to change our whole financial situation, and we are now paying more attention to requesting that those members, who are able, do leave a remembrance for the Synagogue in their Wills.

Our total income in 2019 excluding the legacies in both years was £291,064 (2018 - £276,336), up 5.3%. This increase of £14,728 was primarily due to a rise of £6,562 in funeral and related income, which is 8%, mostly related to an increase in non-member funerals. In total, funeral related income for the year was £79,374 (2018 - £73,656). Other income, excluding major legacies and funerals, was £223,843 (2018 - £202,680), up by 10.4%. The main increases were in minor legacies, Ulpan fees, and there was a minor increase in subscription-related income this year although generally it is hard to increase subscription income, despite annual inflation-linked increases, because of pressure on members' financial capabilities, including now younger members as well as the elderly.

Expenses were £473,834 (2018 - £314,809), an increase which has been driven by Synagogue redevelopment costs of £157,824 (2018 - £11,737). Excluding Synagogue redevelopment costs, expenses for the year show little overall movement at £316,010 (2018 - £303,072). Excluding funerals and related costs the increase was £9,811 or 4.1% at £251,008 (2018 - £241,197). The increase of other costs was driven by staff costs, which were up by £10,380 (7.4%).

BRIGHTON AND HOVE REFORM SYNAGOGUE
Council Report (Continued)
For the Year Ended 31 March 2019

The surplus (shown as the net movement of funds in the Statement of Financial Affairs or SOFA), for 2019 was therefore £281,213 (2018 - £407,188, 2017 - £19,687 and 2016 - £7,439) and this was the fifth successive year in which we have generated a positive surplus on our accounting basis. However, excluding the windfall legacies we did have a substantially increased deficit in 2019 of £179,761 (including redevelopment costs of £157,824) up from £38,473 in 2018 and £20,313 in 2017, whereas in 2016 we had a surplus greater than the small legacies received. Clearly the Synagogue cannot rely on legacies for its ordinary running expenses as we had eight years up to 2015 with no legacies above £10,000.

Reserves

In 2019 the cash reserves decreased by £25,995 to £95,779. However, £766,646 was invested in a high yield charitable fund largely due to the receipt of a large legacy, of which £443,172 was recognised in income in 2018 but was included in debtors until its receipt during 2019. Free reserves after deduction of fixed assets yet to be depreciated are £275,558 more at £750,299. The Council still consider that the Synagogue should retain cash reserves of at least £100,000 to cover emergencies and cushion against large swings and seasonality in income and expenditure, not least from unpredictable funerals and legacies which we have always experienced. We are therefore hopeful that our redevelopment project, which is still in the planning stage, will eventually provide some cash benefit from reduced expenditures to further boost our reserves.

The coming year

The Council have, as usual, prepared a budget for 2020 (the year to March 2020) which includes further costs for the redevelopment project, some of which will be capitalised when we get planning permission. We are hopeful that the current level of activity will enable us to start increasing membership, which is the key to an improved financial situation. Members who participate in activities contribute more than just their subscriptions. Nevertheless, and being conservative, we have budgeted for a small deficit before the additional costs which may be incurred for the redevelopment project. We will need the assistance of all our members and volunteers to ensure that we do achieve a better result in reality, as we did in 2017. In 2019 we under-estimated the income from funerals, which is exceptionally hard to forecast, and excluded legacy income from our budget, and probably these two items will prove similarly inaccurate in our 2020 budget.

Public Benefit

The Trustees confirm that they have complied with the duty in Section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit and the specific guidance relating to bodies for the advancement of religion. We are constitutionally required to prioritise the provision of Jewish religious services, and the Council performs that duty through the employment of a Rabbi, the training of lay readers, and the provision of a large, beautiful and appropriate Sanctuary. In addition the Council fulfils its duty for "other charitable activities" through active dedication to:

- Pastoral care, both to members and on occasion to other Jewish people in the area;
- Education both for adults and children in topics both specifically Jewish and of general Jewish interest; and
- Perpetuation of the Jewish community, fulfilled through fundraising as well as activities. Fundraising is usually combined with social activity, popular amongst both members and other people in the community.

Honorary Officers

Michael Harris
Anthony Rosenfield
Debra Goodman
Sharon Rose
Simon Rickman (resigned 15 July 2018)
Peter Vos
Noah Gerstman

Other Council Members

Roger Berlin
Suzanne Anderson
Bryan Huberman
Jason Lever
Barbara Bell (appointed 15 July 2018 and resigned 29 August 2018)

Legal and Administrative Information

The Synagogue is a CIO and is registered as a charity by the Charity Commission, number 1155461. The Synagogue before it became a CIO was registered as a charity number 1132661.

The Synagogue is a constituent member of the Movement for Reform Judaism, which is also a registered charity. These accounts have been drawn up in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities' 2015.

BRIGHTON AND HOVE REFORM SYNAGOGUE
Council Report (Continued)
For the Year Ended 31 March 2019

Risk Management

The Council considers that the Synagogue is subject to significant impairment due to its age and is considering measures to minimise this risk.

Fixed Assets

The movements in Fixed Assets during the year are set out in Note 10 of the financial statements.

Statement of the Council's Responsibilities

The Council are responsible for preparing the Council's Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Council to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Synagogue and of the incoming resources and application of resources of the Synagogue for that period. In preparing these financial statements, the Council are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards, including FRS 102, have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Synagogue will continue in operation.

The Council are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Synagogue and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deeds. They are also responsible for safeguarding the assets of the Synagogue and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By Order of the Council

Palmeira Avenue
Hove
East Sussex
BN3 3GE

Michael Harris
Joint Chair

Date: 13 June 2019

BRIGHTON AND HOVE REFORM SYNAGOGUE
Independent Examiner's Report to the Members of
Brighton and Hove Synagogue

I report on the accounts of Brighton and Hove Reform Synagogue for the year ended 31 March 2019, which comprise the Statement of Financial Activities, Balance Sheet and related notes.

Respective Responsibilities of Trustees and Examiner

The Synagogue's Trustees are responsible for the preparation of the accounts. The Synagogue's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Betchworth House
57 - 65 Station Road
Redhill
Surrey
RH1 1DL

Date: 17 June 2019

Ian Matthews
On behalf of Kingston Smith LLP
Chartered Accountants

BRIGHTON AND HOVE REFORM SYNAGOGUE

Statement of Financial Activities For the Year Ended 31 March 2019

	Note	Unrestricted Funds £	Restricted Funds £	2019 Total £	2018 Total £
INCOME AND ENDOWMENTS					
Donations, gifts and legacies	2	474,552	12,670	487,222	472,925
Other Trading Activities					
Trading activities	3	40,370	1,661	42,031	32,876
Other Income		-	-	-	4,509
Charitable Activities	4	166,542	51,490	218,032	211,087
Investment Income	5	4,753	-	4,753	111
Total Operating Income		<u>686,217</u>	<u>65,821</u>	<u>752,038</u>	<u>721,508</u>
EXPENDITURE					
Raising Funds					
Generating Voluntary Income	6	-	4,481	4,481	4,401
Goods sold and services provided		<u>2,414</u>	<u>-</u>	<u>2,414</u>	<u>5,355</u>
Total cost of raising funds		<u>2,414</u>	<u>4,481</u>	<u>6,895</u>	<u>9,756</u>
Charitable Activities	7	411,938	55,001	466,939	305,053
Total Operating Expenditure		<u>414,352</u>	<u>59,482</u>	<u>473,834</u>	<u>314,809</u>
Net Operating Income	9	271,865	6,339	278,204	406,699
Unrealised gains on Investments		3,009	-	3,009	-
Profit on disposal of Investment Assets		<u>-</u>	<u>-</u>	<u>-</u>	<u>489</u>
Net Movement in Funds		<u>274,874</u>	<u>6,339</u>	<u>281,213</u>	<u>407,188</u>
Total Funds Brought Forward		<u>639,384</u>	<u>91,735</u>	<u>731,119</u>	<u>323,931</u>
Total Funds Carried Forward		<u><u>914,258</u></u>	<u><u>98,074</u></u>	<u><u>1,012,332</u></u>	<u><u>731,119</u></u>

BRIGHTON AND HOVE REFORM SYNAGOGUE
Balance Sheet
As at 31 March 2019

	<u>Note</u>	2019	2018
		£	£
Fixed Assets			
Tangible Assets	10	163,959	164,643
Investments	11	<u>769,119</u>	<u>-</u>
		933,078	164,643
Current Assets			
Judaica Shop Stock		1,750	1,872
Funeral Plots		558	558
Debtors and Prepayments	12	30,423	477,443
Cash at Bank and in Hand	13	<u>95,779</u>	<u>121,774</u>
		128,510	601,647
Current Liabilities			
Creditors: Amounts falling due within one year	14	<u>(49,256)</u>	<u>(35,171)</u>
Net Current Assets		<u>79,254</u>	<u>566,476</u>
Total Net Assets		<u><u>1,012,332</u></u>	<u><u>731,119</u></u>
Accumulated Funds			
Restricted Funds	15	98,074	91,735
Unrestricted Funds - Designated		163,959	164,643
Unrestricted Funds - General		<u>750,299</u>	<u>474,741</u>
		914,258	639,384
	16	<u><u>1,012,332</u></u>	<u><u>731,119</u></u>

Approved by the Synagogue Council on 13 June 2019 and signed on its behalf by

.....
Michael Harris - Joint Chair

.....
Peter Vos - Treasurer

BRIGHTON AND HOVE REFORM SYNAGOGUE

Notes to the Financial Statements

For the Year Ended 31 March 2019

1. Accounting Policies

(a) Accounting convention

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Synagogue is a public benefit entity for the purposes of FRS 102 and a registered charity and therefore has also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and Charities Act 2011.

(b) Going concern

The Trustees have assessed whether the use of going concern is appropriate and have considered possible events or conditions that might cast significant doubt on the ability of the Synagogue to continue as a going concern. The Trustees have made this assessment for a period of at least one year from the date of the approval of these financial statements. In particular, the Trustees have considered the Synagogue's forecasts and projections and the level of cash and investments. After making enquiries, the Trustees have concluded that there is a reasonable expectation that the Synagogue has adequate resources to continue in operational existence for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

(c) Subscriptions

Subscriptions due for the current year are included, after making allowance for any amounts that are unlikely to be collected.

(d) Donations, legacies, etc

Voluntary income includes donations and legacies, grants and fundraising income and is included in full in the period in which it is receivable. Legacies are considered receivable when the amount can be reliably measured and receipt is reasonably certain.

(e) Resources expended

Expenditure is recognised on an accruals basis, gross of irrecoverable VAT. The financial statements distinguish between the following subheadings:

Cost of raising funds

This category includes all expenditure relating to the cost of goods sold and services provided, along with the cost of generating voluntary income.

Cost of charitable activities

This category includes all expenditure on activities in furtherance of the charity's objects together with expenditure on costs incurred in support of the charitable activities undertaken by the charity.

(f) Restricted and unrestricted funds

The accounts distinguish between restricted and unrestricted funds. The former are subject to restrictions on the purposes for which they may be used. Unrestricted funds are those where there are no externally imposed restrictions. They include those freely available to the Synagogue for expenditure or appropriation to reserves for internally designated purposes. The same basis is used for accounting for income in each of these funds.

(g) Designated funds

The Designated Fund relates to the costs involved with the purchase and depreciation of tangible fixed assets.

(h) Critical accounting estimates and areas of judgement

In the view of the Trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry any significant risk of material adjustment on the next financial year.

(i) Burial plots

As in previous years, no depletion provision is considered necessary by the Board in respect of land used for burial.

(j) Stock

Stock is valued at the lower of cost and net realisable value.

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

1. Accounting policies (continued)

(k) Tangible fixed assets

Tangible fixed assets of more than £100 are capitalised and included at cost.

Provision is made for depreciation on tangible assets at rates calculated to write-off the cost over their expected useful life as follows:

Freehold Property	- nil
Fixtures and Fittings	- 25% per annum on a reducing basis
Office and Computer Equipment	- 33% per annum on a reducing basis

The Board have reviewed tangible assets, which comprise land, buildings, fixtures and fittings. Where the Board consider that the expected useful life is in excess of 50 years and the carrying value in the financial statements is not more than the estimated recoverable amount, no depreciation has been charged. The Board have and will continue to carry out annual reviews of impairment.

(l) Fixed asset investments

The Synagogue owns 100% of the issued share capital of BHRS Development Limited and BHRS Residential Limited, companies incorporated on 19 October 2018. These investments are held at cost.

Other investments are held at fair value.

(m) Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Other financial assets, including investments in equity instruments which are not subsidiaries, associates or joint ventures, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in the Statement of Financial Activities.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Basic financial liabilities are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method. Creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

(n) Pensions

The Synagogue operates a defined contribution scheme for the benefit of the Rabbi. Contributions payable are charged to the Statement of Financial Activities in the year they are payable.

(o) Cash flow statement

The charity has taken the exemption available in paragraph 7.1B of FRS102 and has not prepared a cash flow statement.

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

2. Voluntary income - donations and gifts:

Year to 31 March 2019

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Legacies	460,974	-	460,974
Donations	9,909	-	9,909
Fit Out Fund	-	3,737	3,737
Yahrzeit	3,219	-	3,219
Kol Nidre Charities	-	2,990	2,990
Renewal Fund (Representative Council)	-	2,820	2,820
Prayer Book Fund	-	2,432	2,432
Welfare Fund Donations	-	691	691
Memorial Board	450	-	450
Youth Fund	-	-	-
	<u>474,552</u>	<u>12,670</u>	<u>487,222</u>

Year to 31 March 2018

Legacies	445,172	-	445,172
Donations	6,288	-	6,288
Fit Out Fund	-	5,164	5,164
Prayer Book Fund	-	3,359	3,359
Kol Nidre Charities	500	2,841	3,341
Yahrzeit	3,180	-	3,180
Renewal Fund (Representative Council)	-	2,820	2,820
Youth Fund	-	2,000	2,000
Welfare Fund Donations	-	1,133	1,133
Memorial Board	468	-	468
	<u>455,608</u>	<u>17,317</u>	<u>472,925</u>

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

3. Trading Activities:

Year to 31 March 2019	Unrestricted Funds £	Restricted Funds £	Total £
Non-Member Funerals	25,684	-	25,684
Hall Hire (including students)	6,754	-	6,754
Catering team, Seder and Functions	3,044	-	3,044
High Holyday Tickets	1,665	-	1,665
Adverts & New Year Greetings	1,510	-	1,510
Security Fund	-	1,321	1,321
Wedding Charges	900	-	900
Judaica Shop Sales	813	-	813
Board of Deputies	-	340	340
	<u>40,370</u>	<u>1,661</u>	<u>42,031</u>
Year to 31 March 2018			
Non-Member Funerals	15,829	-	15,829
Catering team, Seder and Functions	6,416	-	6,416
Hall Hire (including students)	4,592	-	4,592
High Holyday Tickets	1,695	-	1,695
Adverts & New Year Greetings	1,600	-	1,600
Security Fund	-	1,351	1,351
Judaica Shop Sales	1,163	-	1,163
Board of Deputies	-	230	230
Wedding Charges	-	-	-
	<u>31,295</u>	<u>1,581</u>	<u>32,876</u>

4. Incoming Resources from Charitable Activities

Year to 31 March 2019	Unrestricted Funds £	Restricted Funds £	Total £
Subscriptions	128,829	-	128,829
Jewish Joint Burial Society	-	29,602	29,602
Income from Members for Funerals	-	21,888	21,888
Income Tax Recoverable on Subscriptions and Donations	21,026	-	21,026
Ulpan	12,379	-	12,379
Stone Settings	2,200	-	2,200
Religion Classes	2,108	-	2,108
	<u>166,542</u>	<u>51,490</u>	<u>218,032</u>
Year to 31 March 2018			
Subscriptions	124,490	-	124,490
Income from Members for Funerals	-	29,351	29,351
Jewish Joint Burial Society	-	25,276	25,276
Income Tax Recoverable on Subscriptions and Donations	21,554	-	21,554
Ulpan	5,065	-	5,065
Stone Settings	3,200	-	3,200
Religion Classes	2,151	-	2,151
	<u>156,460</u>	<u>54,627</u>	<u>211,087</u>

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

5. Investment income

Year to 31 March 2019

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Interest on Deposits	495	-	495
Dividends Received	4,258	-	4,258
	<u>4,753</u>	<u>-</u>	<u>4,753</u>

Year to 31 March 2018

Interest on Deposits	74	-	74
Dividends Received	37	-	37
	<u>111</u>	<u>-</u>	<u>111</u>

6. Raising funds

Year ended 31 March 2019

	Unrestricted Funds	Restricted Funds	Total
	£	£	£
Costs of Generating Voluntary Income			
Renewal Fund (Representative Council)	-	2,820	2,820
Security Fund	-	1,321	1,321
Board of Deputies	-	340	340
Fundraising: Costs of goods sold and services provided			
Catering team, Seder and Functions	1,719	-	1,719
Judaica Shop	695	-	695
	<u>2,414</u>	<u>4,481</u>	<u>6,895</u>

Year ended 31 March 2018

Costs of Generating Voluntary Income			
Renewal Fund (Representative Council)	-	2,820	2,820
Security Fund	-	1,351	1,351
Board of Deputies	-	230	230
Fundraising: Costs of goods sold and services provided			
Catering team, Seder and Functions	4,299	-	4,299
Judaica Shop	1,056	-	1,056
	<u>5,355</u>	<u>4,401</u>	<u>9,756</u>

BRIGHTON AND HOVE REFORM SYNAGOGUE

Notes to the Financial Statements

For the Year Ended 31 March 2019

(Continued)

7. Expended charitable activities

Year to 31 March 2019	Unrestricted Funds £	Restricted Funds £	Total £
Costs directly related to activities:-			
Rabbinic Costs and Expenses	66,307	-	66,307
Administration, Cheder and Welfare Costs	63,309	-	63,309
Funeral Costs	15,469	23,428	38,897
Jewish Joint Burial Society	-	26,105	26,105
Movement for Reform Judaism Affiliation	24,366	-	24,366
Education	6,418	-	6,418
Kol Nidre Charities	-	2,990	2,990
Prayer Book Fund Expenses	-	2,220	2,220
Kiddush & Chagim Costs	1,631	-	1,631
Welfare Assistance	-	147	147
Youth Fund	-	111	111
	<u>177,500</u>	<u>55,001</u>	<u>232,501</u>
Support costs allocated to activities:-			
Redevelopment Fees	157,824	-	157,824
Caretaker Costs	22,656	-	22,656
Insurances	8,503	-	8,503
Lighting and Heating	6,228	-	6,228
Accountancy	5,880	-	5,880
Repairs and Maintenance	5,427	-	5,427
Printing, Stationery and Advertising	4,874	-	4,874
Sundry Resources Expended	4,691	-	4,691
Telephone	4,566	-	4,566
Computer Costs	4,109	-	4,109
Legal and Professional	3,926	-	3,926
Water Rates	3,047	-	3,047
Credit Card Charges	1,048	-	1,048
Depreciation	1,034	-	1,034
Investment Management Fees	538	-	538
Travel Expenses	87	-	87
	<u>234,438</u>	<u>-</u>	<u>234,438</u>
	<u>411,938</u>	<u>55,001</u>	<u>466,939</u>

BRIGHTON AND HOVE REFORM SYNAGOGUE

Notes to the Financial Statements

For the Year Ended 31 March 2019

(Continued)

7. Expended charitable activities (continued)

Year to 31 March 2018	Unrestricted	Restricted	
	<u>Funds</u>	<u>Funds</u>	<u>Total</u>
	£	£	£
Costs directly related to activities:-			
Rabbinic Costs and Expenses	64,601	-	64,601
Administration, Cheder and Welfare Costs	55,674	-	55,674
Funeral Costs	12,175	24,345	36,520
Jewish Joint Burial Society	-	25,355	25,355
Movement for Reform Judaism Affiliation	24,017	-	24,017
Education	5,919	-	5,919
Kol Nidre Charities	-	2,841	2,841
Prayer Book Fund Expenses	-	2,618	2,618
Kiddush & Chagim Costs	1,771	-	1,771
Youth Fund	-	380	380
Welfare Assistance	-	210	210
	<u>164,157</u>	<u>55,749</u>	<u>219,906</u>
Support costs allocated to activities:-			
Caretaker Costs	21,518	-	21,518
Redevelopment Fees	11,737	-	11,737
Lighting and Heating	8,725	-	8,725
Insurances	8,255	-	8,255
Repairs and Maintenance	5,990	-	5,990
Accountancy	5,880	-	5,880
Legal and Professional	5,328	-	5,328
Printing, Stationery and Advertising	4,659	-	4,659
Telephone	4,366	-	4,366
Water Rates	3,031	-	3,031
Sundry Resources Expended	2,928	-	2,928
Depreciation	1,333	-	1,333
Computer Costs	611	-	611
Credit Card Charges	574	-	574
Travel Expenses	212	-	212
	<u>85,147</u>	<u>-</u>	<u>85,147</u>
	<u>249,304</u>	<u>55,749</u>	<u>305,053</u>

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

8. Staff costs

	<u>2019</u>	<u>2018</u>
	£	£
Salaries	138,968	129,585
Social security costs	7,223	6,917
Pension and life insurance costs	5,254	4,563
	<u>151,445</u>	<u>141,065</u>

The average numbers of full time equivalent staff employed during the year was 4 (2018: 4). The key management personnel of the Synagogue are the Trustees and the Rabbi.

During the year, the Trustees received remuneration of £nil (2018: £nil) and were not reimbursed any expenses.

During the year, the Rabbi received remuneration of £59,275 (2018: £57,582) and was reimbursed £827 (2018: £727) of expenses.

During the year, no employees received emoluments of more than £60,000 (2018: no employees).

9. Net operating income

	<u>2019</u>	<u>2018</u>
	£	£
This is stated after charging: Independent Examiner's fee	<u>5,880</u>	<u>5,880</u>

During the year, the Synagogue also incurred fees of £2,790 (2018: £nil) in respect of tax advisory services and £330 (2018: £990) in respect of other advice from the Independent Examiner.

10. Tangible fixed assets

	<u>Freehold Land and Buildings</u>	<u>Fixtures and Fittings</u>	<u>Office and Computer Equipment</u>	<u>Total</u>
Cost	£	£	£	£
At 1 April 2018	161,281	74,497	13,504	249,282
Additions	-	350	-	350
At 31 March 2019	<u>161,281</u>	<u>74,847</u>	<u>13,504</u>	<u>249,632</u>
Depreciation				
At 1 April 2018	-	72,413	12,226	84,639
Charge for Year	-	608	426	1,034
At 31 March 2019	<u>-</u>	<u>73,021</u>	<u>12,652</u>	<u>85,673</u>
Net book value at				
31 March 2019	<u>161,281</u>	<u>1,826</u>	<u>852</u>	<u>163,959</u>
31 March 2018	<u>161,281</u>	<u>2,084</u>	<u>1,278</u>	<u>164,643</u>

11. Fixed asset investments

	<u>Investment in subsidiaries</u>	<u>Other investments</u>	<u>Total</u>
Cost or market value	£	£	£
At 1 April 2018	-	-	-
Additions at cost	2	766,646	766,648
Management fees	-	(538)	(538)
Unrealised fair value gains	-	3,009	3,009
At 31 March 2019	<u>2</u>	<u>769,117</u>	<u>769,119</u>
Net book value at			
31 March 2019	<u>2</u>	<u>769,117</u>	<u>769,119</u>
31 March 2018	<u>-</u>	<u>-</u>	<u>-</u>

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

11. Fixed asset investments (continued)

Details of the Synagogue's subsidiaries as at 31 March 2019 were as follows:

Name of undertaking	Class of shares held	% Held		Capital & Reserves	Profit for the year	Principal activity
		Direct	Indirect			
BHRS Development Limited	Ordinary £1 shares	100	-	1	-	Property development
BHRS Residential Limited	Ordinary £1 shares	100	-	1	-	Freehold property holding

The companies are both registered in England and Wales and share the same registered office as the Synagogue.

12. Debtors and prepayments

	<u>2019</u>	<u>2018</u>
	£	£
Other debtors	20,292	17,388
Prepayments	4,540	4,730
Accrued Income	5,591	455,325
	<u>30,423</u>	<u>477,443</u>

13. Cash at bank and in hand

	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	<u>2019</u>	<u>2019</u>	<u>2019</u>	<u>2018</u>
	£	£	£	£
	<u>-</u>	<u>95,779</u>	<u>95,779</u>	<u>121,774</u>

14. Creditors: Amounts falling due within one year

	<u>2019</u>	<u>2018</u>
	£	£
Other creditors and accruals	45,422	32,226
Deferred income	692	-
Social security and other taxes	3,142	2,945
	<u>49,256</u>	<u>35,171</u>

Deferred income represents fundraising income received during the year for events taking place post year end.

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

15. Restricted funds	1 April 2018	Incoming	Outgoing	31 March 2019
	£	£	£	£
Funeral Expenses Fund	35,565	21,888	23,428	34,025
Jewish Joint Burial Society	23,100	29,602	26,105	26,597
Youth Fund	9,559	-	111	9,448
Kol Nidre Charities	-	2,990	2,990	-
Scroll Repair Fund	1,778	-	-	1,778
Prayer Book Fund	11,406	2,432	2,220	11,618
Welfare Fund	5,163	691	147	5,707
Renewal Fund (Representative Council)	-	2,820	2,820	-
Security Fund	-	1,321	1,321	-
Board of Deputies	-	340	340	-
Fit Out Fund	5,164	3,737	-	8,901
	<u>91,735</u>	<u>65,821</u>	<u>59,482</u>	<u>98,074</u>

The Funeral Expenses Fund was set up to cover the costs of members' funerals.

The Jewish Joint Burial Society is a central fund to which contributions are made towards the cost of members' funerals. Peter Vos is a Trustee of this charity as well as being a member of the Synagogue's Executive.

The Youth Fund was set up to assist with the costs of youth activities, mostly in connection with Reform Jewish Youth.

Kol Nidre Charities is the annual appeal on behalf of other charitable organisations.

The Scroll Repair Fund was set up for the upkeep of the scrolls.

The Prayer Book Fund was set up for the maintenance and replacement of the stock of liturgical books.

The Welfare Fund was set up for donations given for a welfare purpose, mostly by the Rabbi.

The Renewal Fund is for contributions to the Sussex Jewish Representative Council.

The Security Fund is for contributions towards the Community Security Trust (CST), which is responsible for the Synagogue's Security.

The Board of Deputies Fund is for contributions towards the representative body of the Jewish community in the UK.

The Fit Out Fund is for contributions towards the new Synagogue's fit out.

BRIGHTON AND HOVE REFORM SYNAGOGUE
Notes to the Financial Statements
For the Year Ended 31 March 2019 (Continued)

16. Analysis of Net Assets between funds

	Tangible Fixed Assets £ (Note 10)	Investments £ (Note 11)	Cash at Bank and in hand £ (Note 13)	Other Net Assets/ (Liabilities) £	Total £
Restricted Funds	-	-	95,779	2,295	98,074
Unrestricted Funds					
General	-	769,119	-	(18,820)	750,299
Designated	163,959	-	-	-	163,959
Net Assets	<u>163,959</u>	<u>769,119</u>	<u>95,779</u>	<u>(16,525)</u>	<u>1,012,332</u>

17. Operating leases

At 31 March 2019, Brighton & Hove Reform Synagogue was committed to make the following payments under non-cancellable operating leases in the year to 31 March 2020:

	<u>2019</u> £	<u>2018</u> £
Due within 1 year	786	881
Within two to five years	2,948	441
	<u>3,734</u>	<u>1,322</u>

The amount charged to the SOFA in respect of operating leases for the year amounted to £906 (2018: £929).

18. Related party transactions

There have been no related party transactions during the year that require disclosure in the financial statements.