

City of Derby Sea Cadets (also known as TS Kenya)

Trustees' Report

Objectives and Purpose

The organisation works to give young people between the ages of 10 and 18 the best possible start in life through nautical adventure and fun, based upon the customs of the Royal Navy and Royal Marines. Our objectives are to provide young people from Derby and its immediate locality opportunities that promote the core values of integrity, commitment, self-discipline and respect. We do this through a mixture of outdoor adventure, team building and more formal learning activities.

Public Benefit

The Trustees fulfil the Charity Commission's general guidance on public benefit provided by the Unit in relation to the objectives above. In order to do this the Unit takes young people from all backgrounds and helps them to develop their capabilities for responsibility together with both social and practical skills.

Summary of the Year End

The Unit currently has a complement of 39 cadets and 10 staff and the Trustees consider the year to have been successful with maintaining both cadets and staff numbers having been maintained numbers at a sustainable level. An improved Pennant score was achieved at the last Annual Performance Review? The Unit has maintained its fund-raising performance having successfully raised funds for a replacement minibus during the last year. The focus of the Trustees' plans will now shift to for the development and improvement of the Unit infrastructure.

Future Plans

Fund-raising will remain as a major priority for the Unit to ensure that our facilities remain safe and continue to meet the requirements for training Sea Cadets.

Other priorities include staff recruitment and training with an increased focus on boating courses, both of which should improve the cadet experience.

The staff and UMT members continue with the programme of infrastructure and decoration improvements.

The Unit continues to seek additional instructional staff and UMT members in order to ensure that cadet recruitment and activities are not unduly restricted.

Constitution

The Unit adopted the Sea Cadet Association Standard Constitution on 21st September 2017.

Financial Review

The deficit for the year was £12,469. This was largely driven by £24,410 spent on the acquisition of a minibus. Funds at the end of the year stood at £8,369, of which £2,220 were funds restricted for infrastructure improvements.

Reserves Policy

The Charity's free cash reserves at the year-end were £6,149. However, a retrospective grant of £5,000 in respect of the replacement minibus was received after the year end. It is the policy to maintain reserves to sustain the underlying operational cost of the Unit for a period of 12 months, without further income.

General Information

Charity Registered Number 507852

Address

53a Farm Street
Derby
DE22 3UJ

President

Cdr Jonty Powis RN

The Unit is managed by a Unit Management Team (UMT) comprising the following members:

Trustees

Maj Ralph Eales RM (Chairman)
Jonathan Bainbridge (Treasurer)
Katy Clark (Secretary)
Michael Weighill
Alison Siddall
Carl Hurst

Officer in Charge (OIC)

PO Paula King

Reporting Accountant

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

CITY OF DERBY SEA CADETS

FINANCIAL STATEMENTS

FOR

31 MARCH 2019

Charity Registration Number 507852

CITY OF DERBY SEA CADETS

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2019

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CITY OF DERBY SEA CADETS

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the trustees of City of Derby sea Cadets

I report on the accounts for the year ended 31 March 2019 which are set out on pages 2 to 5.

Respective responsibilities of the trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act). It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act) and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records are kept in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
- 2 to which, in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Newey

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

22/10/19

Date

CITY OF DERBY SEA CADETS

Receipts and Payments Account for year ended 31 March 2019

2018			2019
£			£
24529	Opening Balance		20838
	Receipts		
0	Grants	note 1	13676
7938	Donations	note 2	4703
20	Interest		61
7711	Sundry	note 3	9548
<u>15669</u>			<u>27988</u>
	Payments		
2116	Light, heat & water		3044
110	Postage & telephone		149
9438	Repairs, maintenance & equipment		29780
2020	Insurances		1680
5676	Other activity costs	note 4	5804
<u>19360</u>			<u>40457</u>
<u>-3691</u>	Surplus/Deficit for year		<u>-12469</u>
<u>20838</u>	Closing Balance		<u>8369</u>

CITY OF DERBY SEA CADETS

Statement of Assets and Liabilities as at 31 March 2019

2018			2019
£		£	£
35257	Fixed assets	note 5	52559
	Current assets		
1900	Yorkshire Bank - current	7604	
18802	Yorkshire Instant Account	0	
135	Cash	765	
<u>20838</u>			<u>8369</u>
	Less Liabilities		
0	Other Creditors		0
<u>0</u>			<u>0</u>
<u>20838</u>	Net Current Assets		<u>8369</u>
<u>56095</u>	Total Assets		<u>60928</u>



Chair

12 November 2019
Date



Treasurer

12 November 2019
Date

CITY OF DERBY SEA CADETS

Notes to the accounts

Note 1

Grants

	Unrestricted	Restricted	Total 2019	Total 2018
	£	£	£	£
DCR Allen Charitable Trust	0	12000	12000	0
Toyota UK Charitable Trust	0	1676	1676	0
	0	13676	13676	0

Note 2

Donations

	Total 2019	Total 2018
	£	£
Royal British Legion	0	30
Royal Navy	300	0
ASDA	200	0
Groundwork UK	1000	0
Derby Submariners	0	40
Freemasons	600	1675
Other donation	2603	943
Lubrizol	0	250
Rolls Royce	0	5000
	4703	7938

Note 3

Sundry income

	Total 2019	Total 2018
	£	£
Travel income	235	175
Subscriptions	3542	3080
Other	671	1726
Activity income	5100	2730
	9548	7711

Note 4

Sundry expenditure

	Total 2019	Total 2018
	£	£
Statutory payments	364	208
Training	2161	1479
Other activity costs	3279	3989
	5804	5676

CITY OF DERBY SEA CADETS

Notes to the accounts

Note 5

Fixed Assets

	Building £	Equipment £	Total
Cost as at March 31st 2018	50300	0	50300
Additions	0	24410	24410
Cost as at March 31st 2019	<u>50300</u>	<u>24410</u>	<u>74710</u>
Depreciation as at March 31st 2018	15043	0	15043
Charge for the year	1006	6103	7109
Depreciation as at March 31st 2019	<u>16049</u>	<u>6103</u>	<u>22152</u>
Net value as at March 31st 2019	34251	18308	52559
Net value as at March 31st 2018	35257	0	35257

Note 6

Restricted Funds

	Opening Balance £	Income £	Expenditure £	Closing Balance £
Infrastructure Fund	2141	1721	1642	2220
DCR Allen Charitable Trust	0	12000	12000	0
Rolls Royce	5000	0	5000	0
	<u>7141</u>	<u>13721</u>	<u>18642</u>	<u>2220</u>

Infrastructure Fund

	£
Opening Balance	2141
2018/19 donations	<u>1721</u>
	3862
Skip hire	156
Flooring	1049
Electrical improvements & repairs	<u>437</u>
	1642
Remaining unspent	<u><u>2220</u></u>

The Rolls Royce and DCR Allen Charitable Trust money was spent on a Minibus.

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