

Annual Report

Year ending 31 March 2019

Introduction

What is Martineau Gardens?

A therapeutic Community Garden, close to Birmingham city centre, it is a valued slice of organically maintained land that provides a place to learn, to heal, to connect with nature and to play. The Gardens are tended by a community of volunteers, many of whom experience mental health issues or have learning difficulties. The Gardens are open six days a week, as a tranquil place that is free for all to visit, thanks to the dedication and generosity of our volunteers and supporters.

Martineau Gardens' 2018/19 overview

We continued to welcome volunteers on our Therapeutic Horticulture Programme and started a pilot programme for people living with dementia. We consolidated our Environmental Education work with local schools. We completed work on two capital projects, the refurbishment of the Pavilion and the Courtyard Garden, and began work on an extension of the Courtyard Garden around the Pavilion. Martineau Gardens achieved a Green Flag Community Award for the ninth year running.

The Visitor Welcome team of 24 Meet and Greet volunteers continued to welcome our visitors, providing information, sales assistance and cups of tea. We recorded 1602 hours of work. Venue hire increased, with lots of return visits for parties, and events run by other organisations.

Staff and selected volunteers attended external training courses including: continuing professional development for Social and Therapeutic Horticulture and FSI Fundraising and Developing Corporate Relationships. The Trustees review the Risk Management policy annually.

Our achievements

This report refers to our strategic document 'Mission, Values, Objectives and Activities' available on our website.

I To provide opportunities that enhance people's health and wellbeing, in particular but not exclusively through therapeutic horticulture and other support

I.I Designing programmes of support that meet volunteers' identified needs. Training volunteers in skills that contribute towards further learning, volunteering and employment.

Our Therapeutic Horticulture (TH) practice involved 78 people including people with mental health issues,



A breath of fresh air. Martineau Gardens provides tranquillity, close to the city and an opportunity to get close to nature.

Mission Statement

To open up Martineau Gardens to as many people as possible for the promotion of good health and wellbeing, and a growing understanding and enjoyment of our natural habitat and how best to protect it.



Volunteering is at the heart of what we do - the Green Flag Award celebrates the efforts of our volunteers and staff in keeping Martineau Gardens open, six days a week, throughout the year.

learning disabilities, autistic spectrum disorders (ASDs), head injuries and strokes. These volunteers look after the Gardens, supervised by our expert staff Stewart Holmes and Miranda Kingston, whose work is funded by Charitable Trusts. We recorded 4,306 hours of volunteer time worked.

Volunteering gives people exercise, purpose, social contact and an opportunity to learn about plants, conservation and each other. Regular volunteering, even if only for half a day a week, can give structure to someone's life and take them towards integration into society and possible employment.

We worked with Baskerville School, Queen Alexandra College and Woodbourne Priory School and offered work experience placements to students with ASDs, learning disabilities and mental health issues.

Measuring the impact of the work we do with very vulnerable people is incredibly important to us, even though it can be difficult. We have just started using a new system for measuring wellbeing and initial findings are very encouraging.

Average life-satisfaction scores (out of 10) reported by volunteers on our TH programme is 6.65, and of people who apply to join 5.70. The national average is 7.50. We are particularly proud of our volunteers' reports that their life achievement, feelings of community and satisfaction with relationships are all, on average, higher than people report before they join us.

For more details look on our website at: bit.ly/2jHK5JT

1.2 Maintaining and developing the restorative environment of the Gardens

Providing a restful green space that is free to enter improves the health of our volunteers and visitors (including patients and visitors from the Priory Hospital). We started work on a new garden to provide accessible Therapeutic Horticulture.

2 To provide educational opportunities for the people of Birmingham in environmental issues, the sustainable use of resources, therapeutic horticulture and the value of organically grown produce

2.1 Demonstrating organic practices, sustainable use of

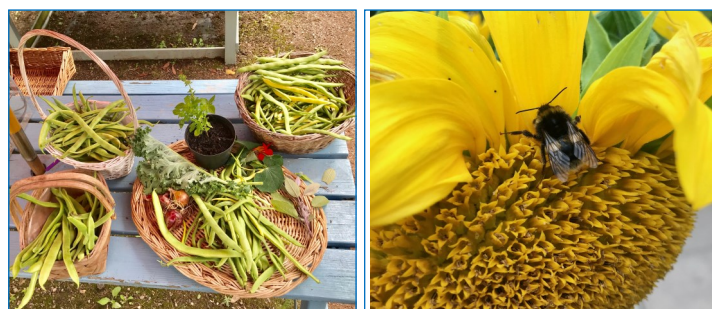
resources and good habitat for local wildlife

Our normal activity includes:

Composting and making leaf mould, organic pest control, reuse of materials, maintaining habitats (bird, bat, insect and hedgehog homes).

Purchasing consistent with our values:

Electricity from Engie; telecoms from The Phone Co-op; building work from Jericho Foundation; recycled or FSC paper; recycled toner cartridges; peat free and organic compost; payroll services from BVSC; DBS checks from Birmingham City Council; catering from ChangeKitchen; consumables from Lembas Ltd; tree surgery from Midland Arboriculture.



Above left, freshly picked produce from the vegetable garden in the sales area.. Above, right, a bumblebee and sunflower.

2.2 Promoting the work of the Gardens by organising special events, producing interpretive literature for visitors, communicating our core values to the people of Birmingham through the securing of media coverage, maintaining an up to date and informative web site, attending local events and giving talks at local groups.

Public Engagement enables Martineau Gardens to meet its Charitable Objects. We promote the work of Martineau Gardens with a range of leaflets, newsletters, news and events e-mailings, securing media coverage, social media and an informative website. We gave talks to two groups and attended seven external events. Groups of adults visiting the Gardens have tours either self-guided or with a member of staff.



1. Social Farms and Gardens workshop in the refurbished Pavilion 2. Therapeutic Horticulturalist Stewart Holmes in the Courtyard Garden on a Spring morning 3. School children on a blindfold walk in the woodland as part of their 'Plant Professor' lesson

2.3 Providing education events, activity-based learning and opportunities for sharing knowledge

Our annual events programme gives people a reason to visit and return to the Gardens, and provides opportunity for family learning. This year we held the Spring Event, two outdoor theatre productions (with Folksy Theatre), a Garden Party with an auction, The Honey Show (with Birmingham and District Beekeepers Association), the Autumn Event, hosted an event for Birmingham Literature Festival and Halloween Storytelling Event (with the Traditional Arts Team).

Courses: two Beekeeping courses (taught by our volunteer Beekeepers Ray Bowers and Sam Walker); 'Building an Earth Oven' taught by Lizzie Bean, and Ceramics taught by Claire Cotterill.

2.4 Hosting and promoting school visits, Forest School and Outdoor Learning activities with an Environmental Education programme

Martineau Gardens was originally designed as a resource for Environmental Education. We employ Juliette Green, an experienced Environmental Education teacher. She has created material for schools to use whilst here and has devised and delivers five lesson plans (Habitat Explorer, Minibeasts, Plant Professor, Pirate Adventure and Adaptation, Evolution and Classification) for Primary Schools. Each visiting school receives a senses tour of the Gardens and a lesson that fits with the National Curriculum. We had visits from 21 schools and home education groups over 46 days. Juliette adapted her teaching to create family activities in school holidays. Caroline Starr conducted tours for children, which complemented Juliette Green's teaching. We offered a venue and/or activities for children and young people's groups like the Woodcraft Folk and Little Leaf Nature Play.

3. To conserve, protect and improve the natural environment of Martineau Gardens

3.1 Providing opportunities for people to support our horticulture and conservation work

The wildlife area of Martineau Gardens is designated as a Site of Local Importance for Nature Conservation (SLINC). A diversity of plants supports a diversity of insects which feed birds and bats. During the winter months our conservation work parties coppice and thin the woodland to let more light reach the 'herb layer'. We remove ivy and brambles to encourage the growth of wildflowers.

3.2 Conducting surveys and recording wildlife to monitor the outcomes of conservation management work

To monitor the quality of the habitats we care for, volunteers Brian Perry and Andrew Curran continue to record our wildlife sightings. Birds, invertebrates and wild plants seen during the month are recorded in the bird hide, our records contribute to Eco Record. Wildlife news is shared in our newsletters and social media posts.



Pictured above **left:** Martineau Gardens was featured on BBC 'Gardeners' World', Brian and Andrew were interviewed by presenter Adam Frost about their moth trapping sessions, the moths 'performed' and a rare find for the Gardens was recorded during the BBC's visit, that of the Lime hawk-moth.



Pictured above **right:** providing recreational opportunities—families picnicking at an event

3.3 Maintaining a balance between the educational, therapeutic, productive, recreational, aesthetic and wildlife-friendly aspects of the Gardens

We monitor feedback through a range of sources, including ratings from schools and pupils, visitor satisfaction forms, event comments slips and reports on web sites such as Tripadvisor:

"this lovely little oasis feels a million miles from the hustle and bustle of the city. There are formal gardens to relax in or a little area of woodland, should you want to take younger members on a bear hunt (ok, a bug hunt)" *June 2018*

3.4 Managing the land using organic principles so that it produces high quality food and plants

We produce and sell plants, vegetables, fruit, preserves, honey and chopped logs. In 2018 John Gale retired, after many years, as our beekeeper. He's still active in the Gardens, extending and maintaining our rainwater collection system.

4. To grow support for Martineau Gardens to ensure that it remains open to the people of Birmingham and beyond as a safe and tranquil space

4.1 Securing income from a range of sources including grants, donations, the Membership scheme, events and selling produce.

A number of Trusts have generously supported our work for several years, and we continue to seek new supporters through applications to new funds established to promote wellbeing through social prescribing. We encourage visitors to become a 'Friend of Martineau Gardens' through our membership scheme. We actively promote this to visitors, on our events literature, and on our web site.

4.2 Increasing public use of Martineau Gardens

Completing the renovation of the Pavilion by installing the kitchen has provided greater opportunity to generate income from venue hire, for both business and private events. The arrival of 'Stickman' introduced a new wave of family visitors who have made good use of the play area. A new cycle shelter was installed funded through Birmingham Cycle Revolution via Birmingham City Council.



The Pavilion: a welcoming space at the heart of our community

5. Looking ahead

The Pavilion refurbishment work has created a lovely room for school groups, courses, meetings and parties. The next step will be to improve toilet facilities and the 'shipwreck' children's play area. Jo Malone London 'shines a beacon on mental health' by supporting therapeutic gardens for people with mental health issues. With their funding our volunteers started transforming an under-used space into an accessible garden, where some of our most vulnerable users will be able to participate in Therapeutic Horticulture.

6. Further information

6.1 Legal status

Martineau Gardens is a Company Limited by Guarantee (4273209) and a Registered Charity (1092364).

How to contact us

Martineau Gardens, 27 Priory Road, Edgbaston, Birmingham B5 7UG

T: 0121 440 7430

E: info@martineau-gardens.org.uk

Opening Hours

For visiting: Mon - Sat, 10am - 4pm, Volunteering: Mon - Thurs, 10am - 4pm, Volunteering for women: Fri, 10am - 4pm

6.2 The Trustees

Peter Arnold, Tim Bruton (Treasurer), Sarah Colles, Liz Hensel, Sue Roberts (Chair), Glenys Thomas and Tom Walkling.

6.3 The Staff

Gill Milburn replaced Caroline Hutton as Director in April 2018. Caroline completed the hand-over in July. Jane Bradshaw (Administrator) 3 days; Michael Burnett (Fundraiser) 1.5 days; Lee Davies (Apprentice Gardener, to July 2018); Juliette Green (Environmental Education) 3 days from March to Oct; Sarah Hill-Daniel (Marketing and Communications) 2 days; Stewart Holmes (Therapeutic Horticulture) 4 days; Miranda Kingston (Therapeutic Horticulture) 3 days; Alec Middleton (Venue Hire) 1 day; Gill Milburn (Director) 4 days.

6.4 Patron

Alys Fowler

6.5 Finances

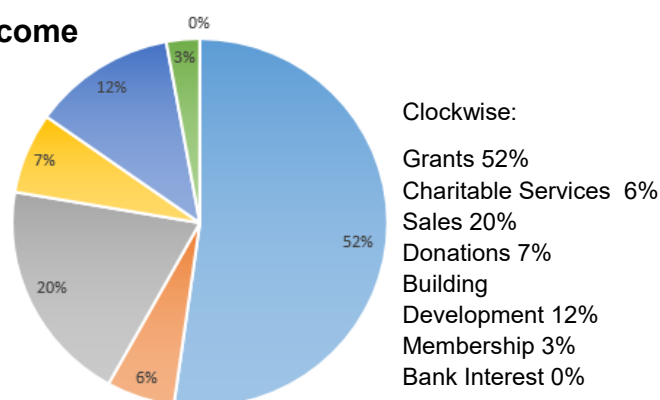
Income: £206,451 Expenditure: £211,393

Balance at 31 March 2018 = £116,767

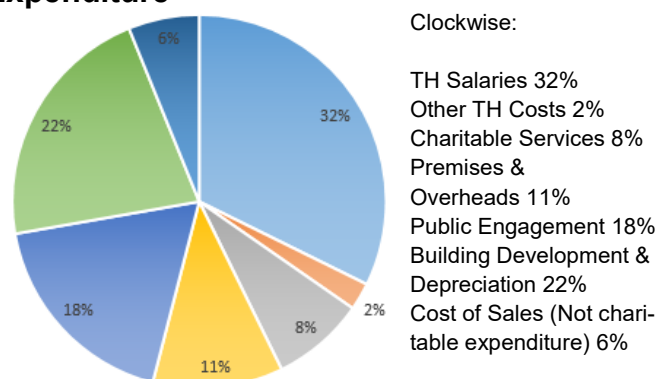
Balance at 31 March 2019= £111,825

For further information, our annual accounts are available on request.

Income



Expenditure



Martineau Gardens

Report and Financial Statements

Registered number 4273209

31 March 2019

Legal and administrative information

Status

Martineau Gardens is a charitable company limited by guarantee and a registered charity governed by its memorandum and articles of association. The company was incorporated on 20 August 2001 and registered as a charity on 7 June 2002 (charity number 1092364).

Trustees

Mr P Arnold

Ms S Roberts, Chair

Ms G Thomas

Mr T Walkling

Mr T Bruton

Mrs S Colles

Mrs L Hensel

Secretary

Ms C Hutton (until 31 March 2018)

Mrs G Milburn (from 1 April 2018)

Registered Office

27 Priory Road, Edgbaston, Birmingham, B5 7UG

Report of the Trustees for the year ended 31 March 2019 (incorporating the Directors' report)

The Trustees, who are also directors of the charitable company for the purposes of the Companies Act, present their report for the financial year ended 31 March 2019.

Review of financial results and future developments

Martineau Gardens continues to generate public benefit through its main activities, namely Therapeutic Horticulture and visits from schools, groups and the general public, providing opportunities to learn about plants, biodiversity and food growing.

During this financial year, outgoing resources have exceeded incoming resources by £(4,942). There was a £(6,766) deficit on restricted funds and a £1,824 surplus on unrestricted funds in the year. Overall net assets at the year-end was £111,825.

During the year, we completed a significant renovation project on the Pavilion. This included a new roof, a new kitchen, a new wood burning stove and significant insulation work.

Thanks to support from Jo Malone London, Martineau Gardens created a new Courtyard Garden, which was also completed in FY 18/19.

Our work in Therapeutic Horticulture continues to rely on grants from Charitable Trusts including £15,000 being the final instalment of a three-year £45,000 grant from the Henry Smith Charity.

Environmental Education sessions with schools and other groups are being supported by a number of Charitable Trusts, including the Ernest Cooke Trust, so we were able to extend the service and employ a teacher, part time for eight months a year.

Trustees have continued to review income generation with the aim of increasing income from: -

- The hire of the gardens for events including more corporate sponsored activities;
- Membership of the Friends scheme, which is listed separately from donations;
- Special events held at the Gardens
- Educational visits and services provided by the gardens

Following the completion of 2 major projects in the last 12 months, the primary focus of our income generation activities continues to be on securing funding for our running costs.

Reserves Policy

The Charity has agreed the level of reserves, that is, those funds that are freely available that the Charity ought to retain for the unexpected and for future investment. The Charity aims that cash or borrowing facilities are available to cover three months of normal unrestricted expenditure which now amounts to approximately £15,000 and year end unrestricted cash amounted to £27,000. The Charity considers that in the current economic conditions, it would be prudent to maintain a higher than normal level of cash until future operating conditions become clearer. In future years, higher levels of funds may be retained to support our further refurbishment plans.

Funds held as custodian trustee on behalf of others

The Charity does not hold any funds as custodian trustee on behalf of others.

Trustees' responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

Report of the Trustees for the year ended 31 March 2019 (incorporating the Directors' report)


The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees have given consideration to the Charity Commission guidance and the Charity Act 2011 with regards to public benefit.

Auditors

The trustees have appointed Birmingham Voluntary Services Council (BVSC) to carry out an independent examination of these accounts.

By order of the Trustees:

A handwritten signature in dark ink, appearing to be 'TB', with a horizontal line extending to the right and a small dot at the end.

Tim Bruton (Treasurer)

Statement of Financial Activities (including Income and Expenditure Account) for the year ended 31 March 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Incoming resources					
Grants		200	107,604	107,804	82,770
Charitable services		375	11,751	12,126	10,222
Sales		40,433	30	40,463	35,244
Donations		7,012	7,632	14,644	31,746
Building development		-	25,484	25,484	118,828
Membership		5,930	-	5,930	5,327
Bank interest		-	-	-	65
Total incoming resources		53,950	152,501	206,451	284,202
Resources expended					
<i>Charitable expenditure</i>					
Therapeutic horticulture salaries	2	-	68,273	68,273	77,523
Other therapeutic horticulture costs		-	5,012	5,012	4,105
Charitable services		-	17,039	17,039	11,845
Premises and overheads		9,771	14,083	23,854	20,498
Public engagement		29,994	8,551	38,545	35,283
Building development and depreciation		-	45,699	45,699	117,144
<i>Other expenditure</i>					
Cost of sales		12,971	-	12,971	11,534
Total resources expended		52,736	158,657	211,393	277,932
Transfer of funds		610	(610)	-	-
Net movement in funds		1,824	(6,766)	(4,942)	6,270
Total funds at start of year		25,246	91,521	116,767	110,497
Total funds at end of year		27,070	84,755	111,825	116,767

Balance Sheet as at 31 March 2019

	Notes	2019 £	2018 £
Tangible fixed assets	3	27,903	11,752
Current assets			
Cash at bank and in hand	4	92,320	122,327
Debtors	5	3,245	1,518
		95,565	123,845
Creditors falling due in one year	6	(11,643)	(18,830)
Net current assets		83,922	105,015
Net assets		111,825	116,767
Unrestricted funds		27,070	25,246
Restricted funds	7	56,852	79,769
Fixed asset fund		27,903	11,752
Total funds		111,825	116,767

For the year ended 31 March 2019, the company was entitled to exemption under section 477 of the Companies Act 2006.

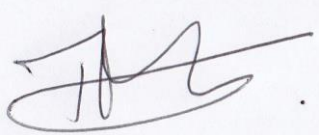
There were no related party transactions in the current or prior period.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibility for:

1. Ensuring the company keeps accounting records which comply with section 386; and
2. Preparing accounts which give a true and fair view of the state of affairs of the company as at the end of its financial year and of its profit and loss for the financial year in accordance with section 393 and which otherwise comply with the requirements of the Companies Act relating to accounts so far as applicable to the company.

Approved by the trustees on 26 October 2019 and signed on its behalf by:



Tim Bruton (Treasurer)

Notes to the accounts

1. Accounting Policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011 and the UK Generally accepted Practices it applies from 1 January 2015. The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Capitalisation and depreciation of tangible assets

All assets costing more than £200 are capitalised, including, where applicable, irrecoverable VAT. No depreciation is charged in the year of acquisition. The cost of these assets is then written off by equal annual instalments over their expected useful life as follows:

Equipment: 3-10 years

Incoming resources

Grants are generally recognised in full in the Statement of Financial Activities, in the year in which they are receivable. Grants received which support future charitable activity are deferred.

Statutory income, sales and donations are included in the Statement of Financial Activities when receivable.

Resources expended

Resources expended are recognised in the period in which they are incurred.

Restricted funds

Restricted funds are to be used for specific purposes laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds

Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

2. Staff costs

Staff costs were as follows:

	2019 £	2018 £
Wages and salaries	115,661	121,385
Social security costs	2,342	2,742
	<hr/>	<hr/>
Total funds	118,003	124,127
	<hr/>	<hr/>

Within the Statement of Financial Activities wages and salaries are allocated to the category of expenditure to which they relate.

The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	2019	2018
Project co-ordinators and management	5.1	5.1
	<hr/>	<hr/>

No trustees receive any remuneration or benefits, no trustee expenses were paid and no staff earn over £60,000

Notes to the accounts

3. Tangible fixed assets

	<i>Equipment</i> £
Cost	
At 1 April 2018	21,137
Additions	18,710
Disposals	(929)
	<hr/>
At 31 March 2019	38,918
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Depreciation	
At 1 April 2018	9,385
Charge for the year	2,460
Disposals	(830)
	<hr/>
At 31 March 2019	11,015
	<hr/>
Net book value	
At 31 March 2019	27,903
	<hr/>
At 31 March 2018	11,752
	<hr/>

4. Cash at bank and in hand

	2019 £	2018 £
Cash at bank	92,320	122,327
	<hr/>	<hr/>
	92,320	113,111
	<hr/>	<hr/>

5. Debtors

	2019 £	2018 £
Trade debtors	3,245	1,518
	<hr/>	<hr/>

6. Creditors: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	393	2,580
Deferred revenue	11,250	16,250
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	11,643	18,830
	<hr/>	<hr/>

Deferred revenue represents grants and statutory income received in the year that relates to the year ended 31 March 2019.

Notes to the accounts

7. Restricted Funds

	Therapeutic Horticulture	Building Funds	Education Services	Courtyard Gardens	Total
Opening balance	31,661	3,277	6,133	38,698	79,769
Income for the year	84,430	19,704	25,882	22,484	152,500
Expenditure	(82,673)	(11,174)	(30,285)	(31,965)	(156,097)
Transfers	(696)	(11,623)	-	(7,001)	(19,320)
Closing balance	32,722	184	1,730	22,216	56,852

Independent examiner's report to the trustees of Martineau Gardens

I report on the accounts of the Company for the year ended 31st March 2019.

Respective responsibilities of trustees and examiner:

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



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Jasbir Rai ACMA
Independent Examiner
23rd October 2019

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