

Solihull Action through Advocacy

Report and Financial Statements

31 March 2019

Charity number: 1146073

Company limited by guarantee: 7945421

**Sollhull Action through Advocacy
Report and Financial Statements
Contents**

	Page
Legal and administrative information	1
Chair's statement	2
Report of the Trustees	3 - 5
Report of the Independent Examiner	6
Statement of financial activities	7
Balance sheet	8
Cashflow statement	9
Notes forming part of the financial statements	10 - 18

Solihull Action through Advocacy
Legal and administrative Information

Trustees and Directors

Jane Williams	Chair (until October 2018)	
Shamsher Dharsani	Chair (from October 2018)	
Lesley Johnson	Vice Chair	(resigned 15 July 2019)
Jane Emeny	Treasurer	
Jonathan Bright		(appointed 14 May 2019)
Chris Brodest		
Peter Cornell		(resigned 23 October 2018)
Jessica James		(appointed 14 May 2019)
Yiannis Maos		(resigned 11 September 2018)
Philip Marshall		(appointed 14 May 2019)
Katie Meah		
Andrew Walsh		

Chief Executive Officer

James Voller

Principal Office and Registered Address

11 - 13 Land Lane
Marston Green
Solihull
B37 7DE

Independent examiner

Dr J R Ayling BSc FCA
8 Troutbeck Avenue
Leamington Spa
Warwickshire
CV32 6NE

Bankers

CAF Bank Ltd.
25 Kings Hill Avenue
Kings Hill
West Malling
ME19 4JQ

Solihull Action through Advocacy
Chair's statement for the year ended 31 March 2019

I am very pleased to write my first report as the Chair of Trustees of SATa during what continues to be an interesting time for the organisation. I would first like to thank our outgoing Chair, Jane Williams, for all her work as Chair and I am glad that she will continue to be an active member of our Board.

As public bodies and service providers continue to face challenging times, the role of advocates in making sure that the rights, views, wishes and feelings of individuals are heard and respected is critical and the ever-increasing demand for our service is testament to that. The challenge for us is to ensure that we remain able to meet that demand and that is why, after the important changes on which we reported last year, this year has been focused on ensuring the continuity and accessibility of our core work.

I am therefore particularly pleased to highlight one of our main achievements this year which was the success of our tender to continue delivery as the lead provider of advocacy services for Solihull MBC from April 2019. This was a very competitive tender process and our success is recognition of our high quality of work and commitment to providing the best possible service to our clients. This is made possible by the hard work, commitment and dedication of SATa's staff team and the staff deserve our heartfelt thanks for their commitment. As a board we feel we are very fortunate have such commitment.

The new service has been commissioned for an initial period of at least 3 years and has been designed to ensure a single, simple access point for all statutory and non-statutory advocacy services within Solihull. This is not a small challenge but we have worked very hard to design the new service and we are very pleased to be working in partnership with Independent Advocacy to deliver it. We are both committed to ensuring that this service is open, accessible and responsive to the needs of the Borough's residents and we are looking forward to the important work that lies ahead.

The performance and achievements of the organisation over the year are detailed on the following pages of this report. Those achievements make for very encouraging reading and I and my fellow trustees are very proud of the work that SATa has done and continues to do. On behalf of the whole Board of Trustees, I would like to sincerely thank our very dedicated and skilled team of staff and volunteers for all their hard work and effort in pursuance of our mission.

As with many charities, we remain in challenging times, but I and my fellow trustees are confident that our successes in this year, alongside our future plans, put us in good stead to face the future with optimism and renewed energy and we are looking forward to working together with our partners to enhance the lives of our clients and make our vision of inclusive communities a reality.



Shamsheer Dharsani
Chair of Trustees

Solihull Action through Advocacy

Report of the Trustees for the year ended 31 March 2019

The Trustees / Directors present their report and financial statements of the charitable company for the year ended 31 March 2019.

The Trustees' report and financial statements have been prepared in accordance with the accounting policies set out on pages 10 to 12 and comply with the Charity's governing document, the Charities Act 2011 and the Companies Act 2006.

Structure, Governance and Management

Solihull Action through Advocacy is a charitable company limited by guarantee, incorporated on 10 February 2012 and registered as a charity on 23 February 2012 with the Charity Commission for England and Wales. The company is governed under a Memorandum and Articles of Association which established the objects and powers of the charitable company. In the event of the company being wound up, each member is required to contribute an amount not exceeding £10.

The Board of Trustees have the responsibility of managing the business of the charitable company and for the purposes of charity law the trustees of the charity are also directors of the company. The Trustees / Directors who have served during the year and since the year end are set out on page 1.

Under the requirements of the Memorandum and Articles of Association there must be at least 3 trustees holding office. The term of office of a trustee continues until they retire or are removed in accordance with the relevant provisions of the Articles.

All Trustees give their time voluntarily and received no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts.

Trustee vacancies are advertised locally and regionally. Trustees are appointed for their skills and expertise. All new trustees undergo an induction process, including spending time with staff and service users and receive a trustee pack with relevant information about the organisation.

Day to day responsibility for management of the organisation is delegated by the Trustees to the Chief Executive.

Objectives and activities

The Charity's objects as set out in the Memorandum and Articles of Association are:

- to promote social inclusion and to prevent people from becoming socially excluded;
- to assist people to obtain full rights and privileges as citizens and integrate into society;
- to achieve these objectives particularly, but not exclusively, through the provision of independent advocacy support.

'Socially excluded' means being excluded from society, or parts of society, as a result of one or more of the following factors: age, disability, impairment, poor educational or skills attainment, relationship and family breakdown and asylum seekers.

Solihull Action through Advocacy achieves its objectives through the provision of free independent advocacy. Having regard to these achievements, and the public benefit that they provide, the Trustees are satisfied that the Charity has met the Charity Commission guidance on Public Benefit.

Solihull Action through Advocacy

Report of the Trustees for the year ended 31 March 2019

Achievements and performance

Independent Advocacy Case Work

Over the course of this year we have provided a one-to-one independent advocacy case work service to 471 Individuals of whom 202 were new clients. This support was provided across 780 individual cases as follows:

IMCA, DoLS and RPR - We have continued to provide a service to individuals who have been assessed as lacking capacity and are entitled to the support of an Independent Mental Capacity Advocate. This includes those subject to Deprivation of Liberty and those entitled to the support of a Relevant Person's Representative. These are entitlements that were created by the Mental Capacity Act 2005 to ensure that individuals who lack capacity are not deprived of the ability to input into best interest decisions about their lives. This service is commissioned and funded by Solihull MBC as the provision of IMCA falls within its statutory responsibility. In addition, we have also provided some of these same services to other Local Authorities on a spot-purchased basis. In the year we have worked on 439 individual cases with an increase in new referrals of 18% compared to the previous 12 months. The majority of these cases relate to decisions regarding an individual's accommodation but IMCAs are also often involved in decisions relation to serious medical treatment and safeguarding concerns.

Care Act - This year our support offered under the Care Act has been slightly extended to include those with physical disabilities as well our existing provision for those with learning disabilities and older people. This service supports people who are going through the process of an assessment, support planning or review under the Care Act (as well as safeguarding processes) where that individual would otherwise have a substantial difficulty in engaging with that process. This service is also funded by Solihull MBC as part of its statutory responsibilities and we have also provided some of these same services to other Local Authorities on a spot-purchased basis. We have worked on 166 cases in this year with an increase in new referrals of 38% compared to the previous 12 months.

Community Advocacy - Our community advocates work with people with a learning disability and/or autism to assist them with important issues such as housing, employment, healthcare, finances, social care, access to services, bullying and hate crime. Commonly, our clients are turning to us for help because they simply have no one else to turn to; no family or close friends that they can talk to and ask for help. We continue to be funded predominantly by Solihull MBC to provide this service although unfortunately that funding has been reduced in this year. We are very grateful to the Garfield Weston Foundation for their grant of £10,000 to support of our community advocacy work which began this year and will continue into 2019/20. We worked on 81 cases in the year with a comparable level of new referrals received compared to the previous year.

Parents - Our service for parents with a learning disability provides advocacy support during child protection proceedings or pre-proceedings. These are cases that usually revolve around whether a parent is able to care for the child(ren) or whether the children should be cared for by a relative or someone else. In many cases this results in children being removed from the care of their parents. Support from an advocate ensures that parents are fully engaged in the decision-making process and also that all options to support parents to continue caring for their own children have been considered and explored. We have worked on 44 parents advocacy cases in this year with a comparable level of new referrals received compared to the previous year.

Young People - We have continued to provide support to young people with learning disabilities and autism, particularly those who are in transition into adulthood. Key issues within this group include education (particularly reasonable adjustments, school exclusions and EHCPs), employment, relationships and mental health (with the latter becoming an increasing challenge among young people). We have also noted a small but noticeable increase in the number of young people we see who are querying their gender identity. This work has been funded by Children in Need with complementary funding provided by Solihull MBC and we worked on 50 cases in the year.

Solihull Action through Advocacy

Report of the Trustees for the year ended 31 March 2019

Achievements and performance (continued)

Group and Peer Advocacy

In addition to one-to-one case work, we also run a number of projects and services working through groups and with peer advocates:

Hidden Lives Remembered - This is our new project funded by the Heritage Lottery Fund to record the stories of people with learning disabilities who lived in long-stay institutions and their experiences of moving out into the community. The project has its own website (www.hiddenlivesremembered.com) with blogs and video clips and we are working towards a series of exhibitions at the end of the project between October and November 2019.

Changing Lives Board - We continue our support of the Changing Lives Board which has met every month to discuss issues that are important to people with learning disabilities in Solihull. The Board continues to be very active and to feed into other local and regional forums and this year has been very pleased to welcome Dame Caroline Spelman MP to one of its meetings so that she can hear for herself what people with learning disabilities in the Borough are thinking. 23 individuals have participated in Changing Lives throughout the year and the Board has exciting plans for the year ahead.

Peer Visitors - Our Peer Visitor service has continued this year by supporting people with learning disabilities living in residential homes to talk about their experience of the care they receive and to help them seek improvements and changes where appropriate. This year, as well as our existing service for SMBC-run homes, we were delighted to be able to provide the service for the first time to residents of privately-run small homes. We are grateful to BIG Lottery for supporting that work.

Young People's Group Work - As part of our Children In Need funded project we delivered group sessions to a total of 32 young people across 4 special schools.

Safe Places - We have continued the monitoring and expansion of the Safe Places scheme into new areas. Each new Safe Place is helping to make the Borough a place that vulnerable people feel more confident to live and go out in. We are grateful to the West Midlands Police and Crime Commissioner for funds provided through the Active Citizens Fund which has helped us to continue this work.


AdvoActs - We continue to support the AdvoActs drama group although it is not currently directly funded. We hope to achieve new funding for the group over the coming year.

Financial review

The Statement of Financial Activities shows an income of £362,629 (2018: £430,086) and expenditure of £402,440 (2018: £421,303) resulting in net expenditure for the year of £39,811 (2018: net income of £8,783). The fund balance at 31 March 2019 is held between the unrestricted fund balance of £44,626 (2018: £84,529) and the restricted fund balance of £799 (2018: £707).

The Trustees aim to maintain reserves of £50,000 which it considers sufficient to cover potential short-term challenges in funding strategies and winding up costs if necessary. Total funds at 31 March 2019 were £45,425 (2018: £85,236).

This report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006. This report was approved by the Trustees / Directors and signed on their behalf by:



Shamsher Dharsani
Chair of Trustees



Jane Emeny
Treasurer

12.11.2019

Date

Independent examiner's report
To the Trustees of Solihull Action through Advocacy

I report on the accounts of the charitable company for the year ended 31 March 2019 which are set out on pages 7 to 18.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

It is my responsibility to:

- {a} examine the accounts under section 145 of the 2011 Act;
- {b} to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- {c} to state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - {a} to keep accounting records in accordance with section 130 of the 2011 Act; and
 - {b} to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Dr J R Ayling BSc FCA
Dr J R Ayling BSc FCA
8 Troutbeck Avenue
Leamington Spa
CV32 6NE

18.11.2019

Date

Solihull Action through Advocacy
Statement of Financial Activities (including income and expenditure account)
For the year ended 31 March 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2019 £	Total 2018 £
Income and endowments from:					
Donations and legacies	2	3,695	-	3,695	9,059
Charitable activities	3	270,216	85,480	355,696	414,262
Other trading activities	4	-	-	-	242
Investments		107	-	107	34
Other	5	3,131	-	3,131	6,489
		<u>277,149</u>	<u>85,480</u>	<u>362,629</u>	<u>430,086</u>
Expenditure on:					
Charitable activities	6	306,931	94,957	401,888	421,093
Other		329	223	552	210
		<u>307,260</u>	<u>95,180</u>	<u>402,440</u>	<u>421,303</u>
Net (expenditure) / income		(30,111)	(9,700)	(39,811)	8,783
Transfers between funds	16	(9,792)	9,792	-	-
Net movement in funds		<u>(39,903)</u>	<u>92</u>	<u>(39,811)</u>	<u>8,783</u>
Balance at 1 April 2018	16	84,529	707	85,236	76,453
Balance at 31 March 2019	16	<u>44,626</u>	<u>799</u>	<u>45,425</u>	<u>85,236</u>

There were no recognised gains and losses for the charitable company for the current or prior years other than those included in the statement of Financial Activities. All income and expenditure arises from continuing activities.

**Solihull Action through Advocacy
Company limited by guarantee: 7945421
Balance Sheet as at 31 March 2019**

	Notes	31 March 2019 £	31 March 2018 £
Fixed assets			
Tangible assets	11	<u>2,067</u>	<u>3,100</u>
Current assets			
Debtors	12	1,263,069	193,703
Cash at bank and in hand		62,249	68,654
		<u>1,325,318</u>	<u>262,357</u>
Liabilities			
Creditors: amounts falling due within one year	13	<u>(477,070)</u>	<u>(83,459)</u>
Net current assets		<u>848,248</u>	<u>178,898</u>
Total assets less current liabilities		<u>850,315</u>	<u>181,998</u>
Creditors: amounts falling due after more than one year	14	<u>(804,890)</u>	<u>(96,762)</u>
Total net assets		<u>45,425</u>	<u>85,236</u>
Funds			
Restricted	16	799	707
Unrestricted	16	44,626	84,529
		<u>45,425</u>	<u>85,236</u>


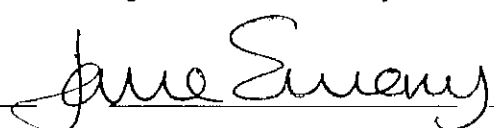
For the year ending 31 March 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Trustees / Directors and signed on their behalf by:



12.11.2019

Shamsher Dharsani
Chair of Trustees

Jane Emery
Treasurer

Date

Solihull Action through Advocacy**Cash flow statement for the year ended 31 March 2019**

	Year ended 31 March 2019 £	Year ended 31 March 2018 £
Net cash used in operating activities		
Net (expenditure) / income	(39,811)	8,783
Adjustments for:		
Depreciation charges	1,033	388
Loss on sale of fixed assets	-	49
Interest income shown in investing activities	(107)	(34)
Increase in debtors	(1,069,366)	(108,743)
Increase in creditors	1,101,739	77,109
Net cash used in operating activities	<u>(6,512)</u>	<u>(22,448)</u>
Cash flows from investing activities		
Interest and dividends	107	34
Purchase of fixed assets	-	(3,488)
Net cash provided by / (used in) investing activities	<u>107</u>	<u>(3,454)</u>
Change in cash and cash equivalents in the year	(6,405)	(25,902)
Cash and cash equivalents brought forward	<u>68,654</u>	<u>94,556</u>
Cash and cash equivalents carried forward	<u>62,249</u>	<u>68,654</u>
Analysis of cash and cash equivalents		
Cash at bank and in hand	<u>62,249</u>	<u>68,654</u>

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

1 Accounting policies

{a} General Information and basis of preparation

Solihull Action through Advocacy is a charitable company incorporated in England and Wales. In the event of the charity being wound up, the liability in respect of the guarantee, is limited to £10 per member of the charity. The address of the registered office is given in the charity information on page 1 of these financial statements. The nature of the charity's operations and principal activities are: to promote social inclusion and to prevent people from becoming socially excluded; to assist people to obtain full rights and privileges as citizens and integrate into society; to achieve these objectives particularly, but not exclusively, through the provision of independent advocacy support.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), and UK Generally Accepted Practice as it applies from 1 January 2015.

The financial statements are prepared on a going concern basis under the historical cost convention.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

{b} Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

{c} Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

The charity receives government grants in respect of its advocacy projects. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

All income arises in the United Kingdom.

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

1 Accounting policies (continued)

{d} Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. It is categorised under the following headings:

- Costs of raising funds includes the costs of fundraising and trading activities
- Expenditure on charitable activities comprises the direct costs of the provision of advocacy services and associated overhead expenses

Irrecoverable VAT is charged as an expense against the activity for which expenditure arose.

{e} Support costs allocation

Support costs are those that assist the work of the charity, but do not directly represent charitable activities and include administrative payroll costs, premises costs, office costs and governance costs. All support costs have been allocated to expenditure on charitable activities as raising funds is undertaken on a wholly voluntary basis. Any support costs which cannot be directly attributed to individual funds are apportioned according to the gross payroll cost incurred by each fund. The analysis of these costs is included in note 7.

{f} Tangible fixed assets

Tangible fixed assets are stated at cost (or deemed cost) or valuation less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Computers and office equipment	33.3% reducing balance
Fixtures, fittings and equipment	33.3% straight line

Assets costing less than £1,000 are written off to the SoFA in the year of purchase.

{g} Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

{h} Impairment

Assets not measured at fair value are reviewed for any indication that the asset may be impaired at each balance sheet date. If such indication exists, the recoverable amount of the asset, or the asset's cash generating unit, is estimated and compared to the carrying amount. Where the carrying amount exceeds its recoverable amount, an impairment loss is recognised in profit or loss unless the asset is carried at a revalued amount where the impairment loss is a revaluation decrease.

{i} Creditors and provisions

Creditors and provisions are recognised when the charity has an obligation at the balance sheet date as a result of a past event, it is probable that an outflow of economic benefits will be required in settlement and the amount can be reliably estimated.

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

1 Accounting policies (continued)

{j} Leases

Rentals payable and receivable under operating leases are charged to the SoFA on a straight line basis over the period of the lease.

{k} Tax

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charity for UK corporation tax purposes.

{l} Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity, to be able to continue as a going concern.

2 Donations and legacies

	Year ended 31 March 2019 £	Year ended 31 March 2018 £
Other donations and gift aid	3,695	9,059

Other donations include restricted income of £nil (2018: £1,592).

3 Income from charitable activities

	Year ended 31 March 2019 £	Year ended 31 March 2018 £
Core funding from Solihull MBC	259,837	304,654
Grants	70,147	67,870
Other charitable income	25,712	41,738
	<u>355,696</u>	<u>414,262</u>

£68,480 (2018: £67,870) of grant income is restricted. Other charitable income includes £17,000 (2018: £15,000) which is also restricted.

4 Other trading activities

	Year ended 31 March 2019 £	Year ended 31 March 2018 £
Fundraising income	-	242

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

5 Other Income	Year ended 31 March 2019 £	Year ended 31 March 2018 £
Sundry income	3,131	6,489

6 Expenditure on charitable activities

	Unrestricted Funds £	Restricted Funds £	Year ended 31 March 2019 Total £	Year ended 31 March 2018 Total £
Direct staff costs	194,427	60,995	255,422	285,979
Direct office costs	944	4,802	5,746	1,446
Direct professional fees	-	-	-	3,901
Governance	37	-	37	-
Other direct costs	1,060	1,294	2,354	1,464
Total direct costs	196,468	67,091	263,559	292,790
Support costs (note 7)	110,463	27,866	138,329	128,303
	306,931	94,957	401,888	421,093

7 Allocation of support costs

All support costs are allocated to expenditure on charitable activities and then apportioned between individual funds on the basis of the direct payroll cost incurred by each fund. Total support costs comprise the following:

	Year ended 31 March 2019 £
Staff costs	83,284
Premises costs	31,065
Office costs	20,302
Depreciation	1,033
Professional fees	115
Governance	1,474
Other costs	1,056
	138,329

8 Net movement in funds for the year

The net movement in funds for the year is stated after charging:

	Year ended 31 March 2019 £	Year ended 31 March 2018 £
Depreciation of tangible fixed assets	1,033	388
Fees payable to the independent examiner:	1,400	1,400

No other fees were paid to the independent examiner (2018: £nil).

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

9 Staff costs

	Year ended 31 March 2019	Year ended 31 March 2018
	£	£
The staff costs were:		
Wages and salaries	294,708	315,399
Social security costs	18,180	20,600
Pension contributions	14,667	10,644
	<u>327,555</u>	<u>346,643</u>
Other staff costs	11,151	12,227
	<u>338,706</u>	<u>358,870</u>

The other staff costs comprise mainly travel, recruitment and training costs. No employee received annual emoluments in excess of £40,000 (2018: none). The average weekly number of staff employed during the year was:

	Year ended 31 March 2019	Year ended 31 March 2018
	No.	No.
Charitable Activities	19	21
Other	3	3
	<u>22</u>	<u>24</u>

10 Trustees' expenses and remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2018: £nil). Expenses paid to the trustees in the year totalled £nil (2018: £nil). There were no related party transactions (2018: none).

11 Tangible fixed assets

	Computers and office equipment £
Cost	
At 31 March 2018 and at 31 March 2019	<u>3,488</u>
Depreciation	
At 1 April 2018	388
Charge for year	1,033
At 31 March 2019	<u>1,421</u>
Net book value	
At 31 March 2019	<u>2,067</u>
At 31 March 2018	<u>3,100</u>

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

12 Debtors	31 March 2019	31 March 2018
	£	£
Trade debtors	-	30,328
Other debtors	8,348	7,928
Prepayments and accrued income	1,254,723	155,447
	<u>1,263,069</u>	<u>193,703</u>

Included within prepayments and accrued income is £804,890 (31 March 2018: £96,762) due after more than one year, see note 15.

13 Creditors: amounts falling due within one year	31 March 2019	31 March 2018
	£	£
Trade creditors	4,839	4,696
Accruals and deferred income	467,600	74,376
Taxation and social security	4,631	4,387
	<u>477,070</u>	<u>83,459</u>

14 Creditors: amounts falling due after more than one year	31 March 2019	31 March 2018
	£	£
Accruals and deferred income	<u>804,890</u>	<u>96,762</u>

All accruals and deferred income are due within five years. No interest is chargeable.

15 Deferred income	£
At 1 April 2018	161,260
Additions during the year	1,172,436
Amounts released to income	(64,497)
At 31 March 2019	<u>1,269,199</u>

Grant Income of £16,004 received in the year has been deferred because although it was received in March 2019 it is in respect of projects that will take place in the year to 31 March 2020. Further funding of £1,253,195, which has been contractually agreed but not yet received, has been accrued (see note 12) and deferred at 31 March 2019.

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

16 Summary of fund movements

	Fund balance b/f	Income £	Expenditure £	Fund transfers £	Fund balance c/f £
Unrestricted funds					
General fund	<u>75,542</u>	<u>17,312</u>	<u>(44,893)</u>	<u>(3,335)</u>	<u>44,626</u>
Designated funds					
Community Advocacy	-	36,000	(36,113)	113	-
Parents Advocacy	-	35,398	(35,650)	252	-
Statutory Advocacy	8,987	146,452	(148,234)	(7,205)	-
Volunteer & Peer Advocacy	-	24,000	(24,017)	17	-
Peer visitors	-	13,487	(13,494)	7	-
Safe Places	-	4,500	(4,859)	359	-
	<u>8,987</u>	<u>259,837</u>	<u>(262,367)</u>	<u>(6,457)</u>	<u>-</u>
Total unrestricted funds	<u>84,529</u>	<u>277,149</u>	<u>(307,260)</u>	<u>(9,792)</u>	<u>44,626</u>
Restricted funds					
Children in Need (Transition)	707	19,537	(19,537)	-	707
B'ham & Solihull CCG (Transition)	-	15,000	(15,000)	-	-
AdvoActs	-	-	(6,052)	6,052	-
Awards for All	-	9,593	(10,969)	1,376	-
Pink Ribbon	-	3,300	(3,301)	1	-
Heritage Lottery Fund	-	30,300	(31,204)	904	-
WM Police Active Citizens	-	2,000	(1,908)	-	92
Tesco Bags of help	-	2,000	(2,001)	1	-
WMCATR	-	3,750	(5,208)	1,458	-
	<u>707</u>	<u>85,480</u>	<u>(95,180)</u>	<u>9,792</u>	<u>799</u>
Total funds	<u>85,236</u>	<u>362,629</u>	<u>(402,440)</u>	<u>-</u>	<u>45,425</u>

All transfers between the general fund and designated funds are to bring the year end fund balances to £nil.

All transfers from the general fund to restricted funds are to finance deficits as shown.

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

16 Summary of fund movements (continued)

Funds are held for the following purposes:

Community Advocacy	One to one support for adults with a learning disability / autism.
Parents Advocacy	One to one support for parents with a learning disability who are going through child protection proceedings.
Statutory Advocacy	One to one support for people with a learning disability / autism, older people and people with physical disabilities who meet the requirements for advocacy under s.67 and s.68 of the Care Act 2014. One to one advocacy support for people assessed as lacking capacity and meeting requirements for independent advocacy support under the Mental Capacity Act 2005.
Volunteer & Peer Advocacy	Recruitment and support of people with learning disabilities and other volunteers to engage in peer-led group advocacy and representation.
Peer visitors	Peer-led quality monitoring visits to Local Authority residential care homes.
Safe Places	A scheme to enlist shops and community venues to be identified as "safe places" where vulnerable adults can go if they need assistance.
Children In Need (Transition)	Advocacy support for young people with learning disabilities transitioning from children's to adults' services.
B'ham & Solihull CCG (Transition)	Advocacy support for young people with learning disabilities transitioning from children's to adults' services.
AdvoActs	Drama group for people with a learning disability.
Awards for All	Peer-led quality monitoring visits to privately-run residential care homes.
Pink Ribbon	Cancer-related peer support for people with learning disabilities.
Heritage Lottery Fund	Oral history project recording the stories of people with learning disabilities who lived in institutions and their experiences of transitioning to community living.
WM Police Active Citizens	Support for the expansion of the Safe Places project
Tesco Bags of help	Peer-support for people with learning disabilities to improve health awareness
WMCATR	West Midlands Combined Authority Transport Regeneration Fund. Working with adults with learning disabilities to develop skills to use public transport with confidence.

Solihull Action through Advocacy
Notes forming part of the financial statements
for the year ended 31 March 2019

17 Analysis of net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total £
Fixed assets	2,067	-	2,067
Debtors	1,237,102	25,967	1,263,069
Cash	54,279	7,970	62,249
Current liabilities	(449,136)	(27,934)	(477,070)
Long term liabilities	(799,686)	(5,204)	(804,890)
	<u>44,626</u>	<u>799</u>	<u>45,425</u>

18 Operating lease commitments

At the reporting end date the charitable company had outstanding commitments for future minimum lease payments under non cancellable operating leases as follows:

	Premises		Office equipment	
	31 March 2019 £	31 March 2018 £	31 March 2019 £	31 March 2018 £
Not later than one year	18,500	9,250	2,136	436
Later than one year and not later than five years	27,750	-	6,942	-
	<u>46,250</u>	<u>9,250</u>	<u>9,078</u>	<u>436</u>

19 Controlling party and ultimate controlling party

The controlling party and ultimate controlling party of the charitable company is the Board of Trustees / Directors of Solihull Action through Advocacy.