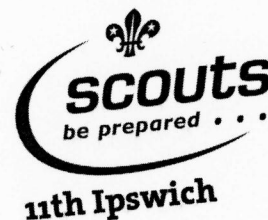


Trustees Annual report

For the year ended 31st March 2019



11TH IPSWICH SCOUT GROUP CHESTERFIELD DRIVE IPSWICH IP1 6DW

UNAUDITED

TRUSTEES' & EXAMINER'S REPORTS & FINANCIAL ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2019

11th Ipswich Scout Group: David Degiorgio No. 1 The Grove Henley Road Ipswich Suffolk IP1 4NW
Group Treasurer: Home 01473 211447. Mob. 07908 598300.email: treasurer11thipswich@gmail.com
Charity Number 305658
Patron HM The Queen **President** HRH The Duke Of Kent **Founder** Robert Baden-Powell OM **Chief Scout** Bear Grylls
Incorporated by the Royal Charter Charity Number 306101

11TH IPSWICH SCOUT GROUP CHESTERFIELD DRIVE IPSWICH IP1 6DW

CONTENTS

	Page
Reference and administrative details of the charity, its trustees and advisors	1
Trustees' report	2-3
Group Scout Leaders report	4
Independent examiner's report	5-6
Receipts and Payments accounts and balance sheet	7-8

11TH IPSWICH SCOUT GROUP CHESTERFIELD DRIVE IPSWICH IP1 6DW

GROUP SCOUT LEADER MIKE HOLLINGSWORTH

TRUSTEES: Nominated/Elected

Name

CHAIR

ANDY SPARKS

TREASURER

DAVID DEGIORGIO

SECRETARY

LIZ GARWOOD

OLIVER ARTHUR

DAVE BALDRY

CHRIS BALDRY

MARY BALDRY

JOHN BARBER

PAUL GOFFIN

PATRICK JAMESON

SHANE O'HALLORAN

CARL REEDER

BANKERS:

CO-OPERATIVE BANK

9 – 11 QUEEN STREET IPSWICH IP1 1SW

INDEPENDENT EXAMINER:

ROBERT I MILLEA FCA CA ANZ

Group registration number with the Scout Association: 5225

Charity reg no: 305658

The trustees of the 11th Ipswich Scout Group are the officials of the group executive committee. The trustees are detailed at the front of this report.

Structure, governance and management

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group, which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parents' representation and meets every 2 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of their appointments and is responsible for:

- The maintenance of group property;
- The raising of funds and the administration of group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Arranging accommodation and assisting to find camping grounds;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing group administrators and advisors other than those who are elected.

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

- Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group may be necessary.
- Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss

- Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Association's national accident insurance policy. Risk Assessments are undertaken before all activities are commenced.
- Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an on-going basis, either temporarily or permanently.
- Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group may be necessary.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss; these include comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and activities

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potential, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Scout Group consists of the following Sections:

- Beaver colony
- Cub Pack (Monday)
- Cub Pack (Wednesday)
- Scout Troop
- Scout Active Support

The executive committee, sub committees, leaders and helpers work together to provide a high standard of maintenance and care of all young people, property, vehicles and equipment in their charge.

Public benefit

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Financial review

The trustees have not formally set a target for reserves. The current level of reserves held is £158,439. (2017: £151,007)

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Group Scout Leader's Report for the 2019 Annual Report

When I wrote my report last year I suggested we were looking into the likely costs to provide all that was going to be necessary in order to have our own indoor archery range. Well, having found out that our Executive Committee agreed it was a good idea and that the Group had sufficient funds for us to go ahead, under the leadership of Les and Mary Baldry the necessary equipment; bows, arrows, arm guards, targets, etc., and the curtaining and track at the far end of the main hall were purchased and put in place. I'm pleased to say that, like the climbing wall, it's been well used and it does save a trip to Hallowtree, (where the equipment and range can only be used in daylight hours, and in good weather), meaning that Sections can offer this experience to their young people at any time. We're also blessed in now having six of our Leader Team holding their Archery Instructors qualification.

While, overall, we remain a strong Group, our numbers, both in terms of adults and young people, have dropped slightly when compared to this time last year. That said, I'm again indebted to the willing team of volunteers, and that must not be overlooked, they are volunteers, whether they wear a uniform or not, who week in week out turn out to provide the young people of 11TH Ipswich Scout Group with some of the finest opportunities and experiences they will ever have. At the end of the day we offer tremendous value for money when compared with similar activities offered by other organisations.

Having met only very recently with our Leader Team it's good to see the programmes that are in place up until the end of the summer term, and for those Cubs and Scouts who will be taking part in the various camps I know they'll have a great time irrespective of whatever the weather is able to throw at them. For my part I'm looking forward to returning with the Scout Troop to Westerhnoe in Germany for their summer camp. The Troop was last there in 2009, and it will be interesting to re-visit the area/see what changes, if any may have occurred. All I ask is that this year summer is dry; it was wet both in the Lake District last year and in the New Forest the year before that. Third time lucky I wonder?

Looking back to last year's fireworks display, it was a great success, and my thanks go to all those involved in this invaluable and major fund raiser for the Group. Given the outcome it has been agreed the Group should look to purchase two new minibuses as while our current ones have served us well they are starting to show there age, both in terms of body work and the increasing need for repairs, some of which have been fairly major.

As I come to a close I cannot end without expressing my thanks, and those of the Leader Team and supports and young people of the Group to our Executive Committee who again have been so supportive of all we've achieved in the last twelve months.

Yours in Scouting,

Mike Hollingsworth, Group Scout Leader.

Independent examiner's report on the accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

11th IPSWICH SCOUT GROUP

**On accounts for the year
ended**

31 MARCH 2019

**Charity no
(if any)**

305658

Set out on pages

7 & 8

(remember to include the page numbers of additional sheets)

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts the statement below present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:



Date:

27 APRIL 2019

Name:

ROBERT I MILLEA

Relevant professional
qualification(s) or body (if
any):

FCA CA ANZ

Address:

17 Rivish Lane

Long Melford

CO10 9TH

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Receipts and Payments for the year ending 31 March 2019

	<u>2019</u>	<u>2018</u>	<u>2017</u>
<u>OPENING BALANCE</u>	<u>£158,439.34</u>	<u>£151,007.00</u>	<u>£112,280</u>
<u>RECEIPTS</u>			
FIREWORKS	£86,393	£75,832	£84,990
RENTS	£16,666	£14,380	£11,019
GIFT AID	£3,945	£3,112	£6,517
INTEREST	£2,192	£1,033	£562
QUIZ NIGHT	£596	£1,207	£486
JUMBLE SALE	£0.00	£0	£413
200 CLUB	£360	£385	£380
MISCELLANEOUS	£133	£611	£77
SECTION SUBS	£3,691	£4,420	£4,524
CAPITATION/MEMBERSHIP FEES	£1,042	£1,058	£936
DONATIONS	£15	£220	£0
UNCLEARED CHEQUES	£0	£250	£0
<u>TOTAL RECEIPTS</u>	<u>£115,033</u>	<u>£102,508</u>	<u>£109,904</u>
<u>PAYMENTS</u>			
FIREWORKS	£55,023	£53,973	£47,849
GENERAL RATES	£1,641	£1,468	£1,459
WATER RATES	£877	£599	£785
CLEANING	£6,494	£4,987	£4,955
INSURANCE	£944	£941	£1,686
BUILDING REPAIRS & RENEWALS	£9,252	£10,900	£1,309
ELECTRIC	£1,486	£1,527	£1,007
GAS	£1,271	£758	£1,278
TRANSPORT	£8,956	£5,927	£5,627
BROADBAND	£383	£419	£419
POSTAGE & STATIONERY	£474	£440	£470
BANK CHARGES	£58	£0	£0.00
MISCELLANEOUS	£1,517	£2,425	£881
SMALL EQUIPMENT	£1,682	£1,036	£384
EQUIPMENT	£7,363	£3,804	£1,524
EQUIPMENT CONSUMABLES	£790	£2,823	£253
EXAMINERS FEE	£0.00	£220	£450
MONDAY CUBS	£0.00	£50	£681
WEDNESDAY CUBS	£0.00	£0	£160
THURSDAY SCOUTS	(£814)	£2,779	£0
<u>TOTAL PAYMENTS</u>	<u>£97,397</u>	<u>£95,076</u>	<u>£71,177</u>
<u>SURPLUS</u>	<u>£17,636</u>	<u>£7,432</u>	<u>£38,727</u>
<u>CLOSING BALANCE - BANKED</u>	<u>£175,826</u>	<u>£158,439</u>	<u>£151,007</u>

Receipts and Payments for the year ending 31 March 2019

	<u>2019</u>	<u>2018</u>	<u>2017</u>
<u>CASH HELD BY SECTIONS</u>			
Thursday Beavers	£187	£155	£198
Monday Cubs	£551	£1,544	£1,463
Wednesday Cubs	£169	£200	£57
Thursday Scouts	£117	£355	£369
<u>TOTAL</u>	<u>£1,024</u>	<u>£2,254</u>	<u>£2,087</u>
<u>MONETARY ASSETS</u>			
BARCLAYS BANK	£0.00	£3,439	£6,007
CO-OPERATIVE BANK	£2,415	£0	£0
CAMBRIDGE & COUNTIES BANK - 31 Day Notice Account	£68,411	£70,000	£85,000
CAMBRIDGE & COUNTIES BANK - 180 Day Notice Account	£65,000	£0	£60,000
SHAWBROOK BANK	£0.00	£85,000	£0
UNITED TRUST BANK	£40,000	£0	£0
<u>TOTAL (Unrestricted funds)</u>	<u>£175,826</u>	<u>£158,439</u>	<u>£151,007</u>
<u>NON MONETARY ASSETS*</u>			
BUILDINGS	£462,337	£447,091	£412,000
EQUIPMENT	£82,832	£80,000	£67,154
VEHICLES	£15,000	£15,000	£15,000
<u>TOTAL</u>	<u>£560,169</u>	<u>£542,091</u>	<u>£494,154</u>

* SHOWN AS INSURED VALUES

These accounts were approved at the Group's AGM held on 7 May 2019 & signed on their behalf by

Treasurer - David Degiorgio

Group Scout Leader - Mike Hollingsworth

