

PAROCHIAL CHURCH COUNCIL OF RUGBY SAINT ANDREW'S PARISH CHURCH

REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

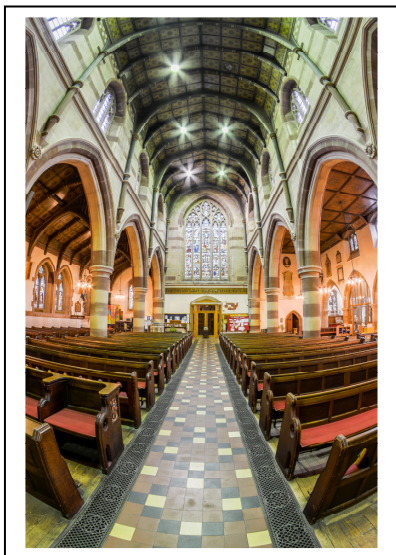


Where there is Love and Wisdom, there is neither Fear nor Ignorance
Where there is Patience and Humility, there is neither Anger nor Annoyance
Where there is Poverty and Joy, there is neither Cupidity nor Avarice
Where there is Peace and Contemplation, there is neither Care nor Restlessness
Where there is the Fear of God to guard the dwelling, there no enemy can enter
Where there is Mercy and Prudence, there is neither Excess nor Harshness

St Francis of Assisi

Aims and Purposes

St Andrew's Parish Church Council (PCC) has the responsibility of co-operating with the Incumbent, the Reverend Imogen Nay, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The Coventry Diocesan mission priorities are: **worshipping God, making new disciples and transforming communities.**



The five *Anglican marks of mission* are:

1. To proclaim the Good News of the Kingdom
2. To teach, baptise and nurture new believers
3. To respond to human need by loving service
4. To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth

Objectives and Activities

The PCC is committed to enabling as many people as possible to encounter God (Father, Son and holy Spirit) through a range of activities, events and services. The PCC maintains an overview of both

the worship life of the church and its other activities, for example, its arts and cultural programme and its café.

When planning our activities for the year, the incumbent and the PCC have considered the Commission's guidance on public benefit, and, the specific guidance on charities for the advancement of religion. St Andrew's exists to serve the people of the ecclesiastical parish in which we are set, through providing them with opportunities to:

- learn about the Christian faith *and*
- develop a relationship with God through the sacramental, prayer and community life of the local church

We also support people to live out their faith as part of our parish community through the additional three Anglican marks of mission (see above 3-5). This includes:

- The provision of pastoral care for members of the congregation and those living in the parish, through home visiting, home communions, hospital visiting, baptisms, weddings and funerals
- Supporting charitable activities and fundraising in the church
- Providing opportunities for those who are vulnerable, and/or with additional support needs to take part in meaningful activity and gain work experience

To facilitate this work, it is essential that we maintain the fabric of the Church of St Andrew's, Rugby as well as maintain and steward our property, St Phillip's House.

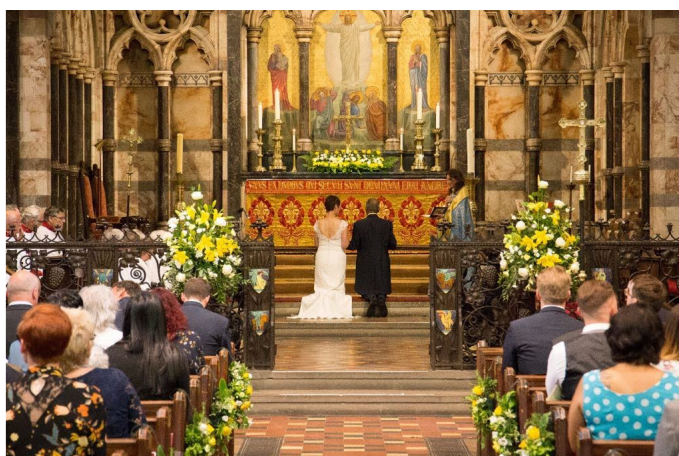
Review of the Year and other Activities

Overview

The *Mission and Vision 2017-2020* document launched in December 2016, has continued to inform the work of the PCC during 2018. With the lighting and audio projects completed in 2017 and the glass wall vestry project finished in early 2018 – the focus has been on consolidating our work in the three key mission areas of: Teaching, Prayer, Children and Young People. In terms of teaching, the environment, has been our major concern. This has led to some interesting developments in our common life, including the launch of Muddy Church. We were delighted to receive our Bronze Eco Award followed on closely by our Silver Eco Award. In terms of prayer, a parish pilgrimage to Assisi and retreat to Ty Mawr has enabled deeper engagement with our spiritual traditions and with one another. Our work with children and young people has continued to grow and develop, with the practice of a monthly All Together Worship, and under Rachel Cliffe a group of young choristers is now being trained. It is encouraging to note that our church family is growing, and not because we have a narrow focus on evangelism, but because the whole of our common life is a sign of God's love and impacts upon and enriches all of our varied activities and events.

The following report provides information about some of the events, activities and achievements of 2018, due to the confines of space, not every event, achievement or person can be mentioned, however every contribution that is made to our common life is valued highly.

The PCC would also like to take this opportunity to thank the Coventry Diocesan Mission Fund for its contribution to our mission work with children and families, both for the Children and Family Post and the Junior Choir post; as well as to the Rugby Benevolent Fund for generously supporting our Events Manager post.



Hash Mistry, Church Warden, marrying Helen Dillow, June 2018

***May God continue to bless our work
and enable us to give Him the glory.
Amen***

Children and Families

We have had a good year with Sunday morning numbers continuing to grow. Sunday Club has moved into our new space in the reordered vestry and the Godly Play sets have multiplied thanks to Rev'd Peter Privett. Special guest Rachel Summers Author of 'Wild Lent' hosted a Family Fun service for us and inspired us to do more 'outdoor church'. So, we decided to introduce a new Muddy Church programme to replace the Family Fun service. Rachel Summers came to launch this for us and this new programme has proved a great success. It provides a space to find God outside amidst creation and has proved invaluable for building deeper relationships with the families that attend. Thanks to Hannah Priest for providing a mini bus and use of her small holding for some of these events.



Little Fishes toddler group relaunched in September as an intentionally Christian group and we now include a short bible story. We have six regular children attending weekly with more male carers' than female attending. We continue to have regular visits from Bizzy tots and Blue Strawberry nurseries. We held a joint Harvest festival service for both nurseries again and some parents attended this year. We held two summer soft play parties in the garden which were really well attended. One of the parties was held to fundraise for Barnardo's who came and provided activities for us.

Our work and links with Northlands and St. Andrew's Benn primary schools continues to grow, with 15 children now attending the leading worship group at St. Andrew's Benn. Baking club has seen some new and keen repeat bakers at Northlands school. Some of the children have been excited to meet Wendy in church at baptisms, events and Christingle services. Wendy was also invited in to Northlands to talk to yr1 and yr2 about being a Christian.

Worship All together services have proved popular and have moved from being just for special festivals to a regular monthly service. With the help of Rev'd Pam Gould we held our first Holy Saturday children and family service where 4 children and 2 adults were baptised. The Christmas tree festival opening saw an increased number attending with a large number of rainbows enjoying craft and pizza, thanks to Sally, Joyce and Theresa your help was much appreciated! Two Christingle services were held again and lots more families attended the Christingle making workshop this time.

Nurture, Learning and Confirmation

Our monthly Café church turned into a weekly Nurture group (NEMS) thanks to John Daymond who has been the constant in keeping this group running. This group has been valued by the few regulars that attend, for support, fellowship and spiritual reflection. Rev'd Pam, Adrian and Wendy held a series of adult confirmation classes which saw five adults being confirmed at Coventry Cathedral at Pentecost. It is great to welcome them into our church family: Jo, Frank, Sarah, Caroline and Scott. Katy and Conor with their baby Elijah were baptized during the year and it is also wonderful to welcome them as regular members of our church. Thanks are due to John Howes who started a Big Table Gospel group in 2018, a bi-monthly group that meets on Friday mornings to discuss the Sunday Gospel reading.



Fabric Report

In 2018 the multi-purpose clergy vestry was completed, after some setbacks in 2017. The new vestry has been used every Sunday by Sunday Club and provides a much-needed meeting room during the week. The beauty of the Lady Chapel has been enhanced and the opening up of the vestry has enabled the better appreciation of the stained-glass windows, which are now reflected in the stunning floor to ceiling glass. No other major work has been completed this year, but items identified on the Quinquennial Report are being dealt with systematically.



Hospitality



Under Sarah Campbell's leadership the café was re-opened as the 'Thirteen Bells Café' in May 2018 to reflect something of its uniqueness, with new furniture and décor. Since Sarah has left, we have simplified some things again, but overall her legacy left us more confident and varied in what we offer. The cafe continued to grow during 2018, served more customers and earned a larger income for the church than ever before. The café is always busy and provides a welcoming space for friends to meet and for meetings to be held. As you enter the church,

the immediate impression is of an active and well-used church, which of course is exactly what we have. Almost every morning and lunchtime there is at least one activity or meeting in progress somewhere in the building.

We are very well served by Brooke School, who continue to run the café Monday to Wednesday every week in term time. They sell their own delicious home-made cakes, and the pupils do an excellent job serving customers. Under Jan's leadership they are contributing enormously to the church's finances, and to keeping the café open every day. We are very lucky to have their services. Many members of our congregation are using the café, but the café does bring into the church many customers who are not part of our worshipping community, and they are, of course, most welcome.

In 2018, we took over £30,000. Our expenditure on food and equipment was about £7,500, and so we contributed well over **£23,000** to St Andrews' funds. This is a considerable achievement, and we are very grateful to all the volunteers who work in the café. It can be a demanding, but fun task. Volunteers do anything from 2 to 6 sessions a month, but we are always looking for new people to help spread the work-load, and just 2 days a month would make an enormous difference.

Eco Church

Our Eco-Church group is chaired by John Daymond with staff, officers, congregation members and one member of the local community. Eco Church is promoted by A Rocha, a Christian Charity which facilitates a scheme to encourage churches to develop an ethos of care for God's earth. The award is in three stages – Bronze, Silver and Gold as we achieve set objectives. The award covers five areas – Worship and Teaching, Buildings, Land, Community and Global, Lifestyle and Additional Information. Each of the group has overall responsibility for one area with two responsible for Community and Global.

We applied for and gained the Silver Award in July 2018, one of only two churches in the Coventry Diocese to receive Silver and are working towards achieving the Gold Award. Some of the action has no cost, some will bear a small cost and others will require substantial funding which will be obtained from external sources where possible.

We benefit considerably from the investment made in the new LED lighting that was installed in October 2017. We have changed our electricity supplier to a Green Energy Supplier, the use of recycled paper is on-going, the cleaning chemicals have been reviewed to ensure they are eco-friendly, we actively encourage recycling, use recyclable veg ware cups, continue to use Fairtrade products, are a collection point for ink-jet cartridges which not only saves waste but provides another income stream. As a group we wish to promote walking and cycling to Church and to reduce the use of cars promoting car sharing is advanced. We have mounted displays of Eco Ideas and included them on the pew sheets. We are making Eco Bricks which will be used in a structure in the St Andrews' Gardens development and hold a weekly workshop. This saves non-recyclable material ending up in landfill.

We have attended two meetings of the Coventry Diocesan Environment Group – one at Budbrooke and one at Hartshill; these have provided opportunities to hear what other Churches are doing. We also attended the November meeting of the Diocesan Environment Group. We have exciting plans to continue our Eco Church journey in the future.

Our Gardens

The *St Andrew's Garden- A Space for Everyone* project has been developing during 2018 and the official fundraising campaign was launched at the end of 2018. The project forms part of our on-going commitment to be an eco-church. The project is framed around three ideas: peace, performance and play. We have pledged to deliver:

- A bespoke space for community and town events - with new power and space for more stalls, performance and play
- A flagship, chemical free, fully bee friendly, pollinators garden in the heart of town
- A renewed Memorial Garden with artist-designed memorial screen
- An Ecobrick story telling chair, and programme of free storytelling for all in the centre of town
- More free music and performances for the community within the garden - to include more festivals, markets and events
- A water refill and drinking fountain
- Solar powered charging bench

We hope to deliver this project in 2019, our thanks to Amber Merrick-Potter who has been the consultant hired by the PCC to deliver this work.

Trinity Church grave yard, officially opened as St Andrew's Garden in the 1980's, has been a hot-spot for anti-social behavior for a number of years. With the support of local councillors the church has been involved in tidying up the area, gardening and campaigning to have the area improved. By the end of the year we were confident that the council were about to embark on a plan to enable this to happen.

Managing our land on eco principles, as well as ensuring it is of positive benefit for the local community, helps us meet one of the Anglican marks of mission: *To strive to safeguard the integrity of creation and sustain and renew the life of the earth.*

The Mothers' Union

The Mothers' Union under the able chaplaincy of Rev'd Pam Gould has continued to meet on the second Wednesday of each month at 2.15 pm, hosting a simple said Holy Communion, followed by the traditional tea, biscuits, chat and general catch-up. Those members of the group no longer able for reasons of age, ill-health, or infirmity to join us, are remembered in our prayers, and also are visited regularly, if appropriate with a Home Communion, by some of the ladies. We are usually a congregation of around a dozen, mostly but not exclusively female, and warmly welcome anyone, of

either gender, and with or without a MU connection, to join us, both for the celebration of Communion, and the time of refreshment and friendship. A highlight of last year was being joined by a MU member, visiting family in Rugby from her home in South Africa, who had spotted the service advertised in the weekly newssheet, so popped in, and was of course instantly made most welcome. It's on occasions such as this that the implications of being part of a world- wide organization with its focus on family life in so many ways and contexts, and with its simple vision statement of faith in Action, can give us a renewed sense of purpose and belonging.

Pastoral Care

We have a dedicated Pastoral Care team at St Andrews to support the pastoral ministry of the Rector. Alongside keeping in touch with members of the congregation who may need visiting, prayer or other support, their main work is to take Home Communion to people who cannot attend our services, on a temporary or permanent basis. During this year they have given 50 Home Communion a month either to people in their own homes or to those in residential or nursing care—this is a tremendous amount of people whose spiritual needs are being met by us as a church. Many thanks are due to those who feel that this is their service for God and their faith in action. The team meet every 2 months to talk to each other about what has been going on in terms of our pastoral care in confidential meetings.

Safeguarding

Number of people receiving a DBS during 2018: 6

Number of people receiving Safeguarding training during 2018: 5

Number of safeguarding Incidents during 2018: 0

During 2018 the PCC adopted the revised Safeguarding Policy Statement issued by Coventry Diocese—a full copy of Coventry Diocese Safeguarding Policy can be found on the Diocesan website.

The Parish Safeguarding Lead undertook C2 Safeguarding training for Lay Leaders and updated her SI training on Safer Recruitment. She also assisted at Safeguarding training sessions for church volunteers across the Diocese. We have also developed role descriptions for all volunteer posts within St Andrews as new volunteers need a role description to apply for any volunteer role. Safeguarding is now a standing item on every PCC agenda. Coventry Diocese have developed a digital Parish Safeguarding Action Plan for all churches- St Andrews took part in the pilot for the Plan and following that, we now have a Parish Safeguarding Action Plan, which we will update accordingly. Further development of this plan is expected during 2019/2020.

Cultural and Community Events

2018 has seen the delivery of a huge variety of multi-artform events, from workshops, talks, through to eco-markets and concerts. All were very popular, attracting returning and developing new audiences. Some highlights from the 2018 programme included launching our Folk Series during the Rugby Festival of Culture, Angel of Dresden art installation and launching our Sustainable Saturday market. We developed a special programme to commemorate the Armistice during 2018, featuring Art Works, 'There but not there' Soldier Silhouettes and a special Requiem Concert. All were hugely popular and provided poignant moments for the community to come together and remember.



We have continued to nurture and grow our relationships with key partners and have delivered programmes in partnership with RBC, Rugby First, Rotary, local schools and charities such as

Works4me. We extended our involvement with key Town Centre events; this year we curated a Lantern Parade of light during the town light switch on and engaged well over 100 families in free lantern making activities, delivered by Works4Me and funded through the Edward Cadbury trust. 2018 was also a year to celebrate our achievements on our Eco Church journey – our programming is curated to reflect and support this mission – and we have run a series of Sustainable Saturday Markets and Eco Workshops, with many more developments planned for 2019!

Special thanks to all the dedicated volunteers who contribute to our church's vibrant community and cultural events.

Café Writers

Theresa Le Flem's Café Writers group has been going since July 2016, here she tells us a bit more about what they get up to:

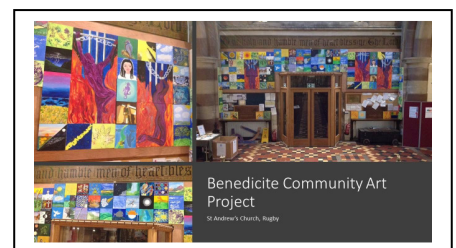
'We discuss the highs and lows of writing, inspiration, seeking publication, publicity, the impact of rejection, and the thrill of success. I used to think of a subject for discussion myself; now individual members can suggest a theme for which I design a new poster and distribute flyers in several places in town. When it started, some of us were already published authors, some have gained publication recently, and some are hoping to achieve that dream. We encourage each other and help each other if necessary. I believe issuing a new poster for each meeting keeps the thing alive and the interest going.

In September last year eight of us, those who are published authors, took our books to display and sell at Southam Book Festival. We also displayed posters and flyers for the Café Writers meetings. It was very successful. Recently we have been invited to attend their Festival again this year. We are also planning to take part in the Rugby Festival of Culture.

Looking towards the future, I'm hoping many more aspiring authors will join us and enjoy the support we give each other, as well as discover the companionship, the friendly atmosphere, and the peace of our beautiful church. We are still seeing new people come and introduce themselves; there are, it seems, many undiscovered writers in the Rugby area. As I'm sometimes unable to attend myself, I'm now able to delegate other members to lead the discussion, and may in time, also be able to share the load of designing and distributing posters and flyers. Whichever way, I'm confident the group will continue for as long as people enjoy writing, and reading, books.'

Benedicite: Community Art Project

Rev'd Peter Privett led a community art project, with funding from the Westhill Foundation. The project took its inspiration from the Biblical words on the west-end wall from the Benedicite: 'O ye holy and humble men of heart bless ye the Lord'. Members of the congregation and members of the public were invited to paint a small panel, using the theme of the Benedicite. The project was enormously well supported, and the art panels form a temporary art display on the west wall that was suffering from some unsightly peeling paint on the theme of blessing God in the midst of adversity. Our grateful thanks to the Westhill Foundation for supporting another of our community art projects, and to Rev'd Peter Privett for his endless creativity and skill with community engagement.



Worship, Prayer and Spirituality

The spirituality of St Francis has been present in our church during 2018, inspiring us to value God's creation and to praise him in all circumstances. 18 members of our church went on pilgrimage to Assisi during Lent and were inspired by both Francis and Clare.

Parish Pilgrimage to Assisi, Florence and Rome 26th February to 5th March, reflections from John Daymond.

'A group of 18 souls from within and without the congregation of St Andrews' set out together to follow the footsteps of St Francis, explore Italian heritage and history, whilst sampling the local cuisine and a drop of wine, and encouraging each other on our pilgrimage. Before departure our number was depleted by two who withdrew for family matters. Our daily prayer included those we had left behind, particularly those now directly affected by personal loss.



One marvelled at the richness and beauty of the art, buildings, history, architecture of both Rome and Florence. The number of people visiting the various venues we entered dictated not only the pace of our travel, but the time spent in trying to see all the wonderful items on display. The snowy and icy weather did not dim the experience which was varied and the welcome and hospitality freely given.

The group is necessarily made up of those you know a little, those you know only on a nodding acquaintance and those you know not at all – yet the week provided the opportunity for each to support the other as events revealed some emotional and challenging times. It forged a group not a collection of individuals.

Assisi, from the richness and artistic glory of Rome and Florence seemed to echo the journey Francis made from wealth and luxury to a life of poverty and meaning. Assisi though comparably simple is yet beautiful, stunning and stimulating. The journey to the Hermitage was made by some on foot, in extreme conditions of driving rain and wind replicating the hardship Francis endured. For a few the journey was less arduous but both challenging and difficult in other ways.

The Hermitage is hewn out of the sheer rock with dormitory, refectory, chapel and inner sanctum where Francis had his cell. You felt the hardship of the conditions in which they contemplated, prayed, supported each other and found themselves in an existence free of distraction to pursue their aims. We had endured on our journey a mere snapshot of the larger journey made by Francis and his followers.

We as a group became more united providing support to each other as necessary, both practical and emotional. The experience, from richness and glory, to relative simplicity in arduous conditions raised questions, some still to be answered – provided experiences to be remembered and learned from, and places to revisit one day for a clearer view and greater understanding.'

Church Music

The parish choir of St Andrew's continues to grow and develop, providing a wide range of music throughout the year, and achieving a remarkable standard. The choir's primary duty is to lead the worship at the Sunday services of Parish Mass, Compline and Evensong, and over the past year the repertoire has included music from the 16th century to pieces written in the last few years. In one year alone the choir will sing at least 150 choral works - the Director of Music Dr Richard Dunster-Sigtermans believes in keeping the singers busy! Highlights of the year away from the usual Sunday commitments include several concerts, with both sacred and secular music, a highly moving evening of readings and music on Remembrance Day, featuring the Rutter Requiem with a chamber orchestra, and the Advent and Christmas Carol services where the church was packed to the rafters.

Rachel Cliffe was appointed as the Junior Choir trainer (after the departure of Jo Foote in March) and started in September. She has made a fantastic start in quickly building up a group of young choristers which now number a regular 11 each week. The emphasis is on training the Choristers to sing, read and enjoy their music and they have begun to sing at the All Age Choral Eucharist once a month.

They sang together at the Christingle service and the lights service before Christmas and have joined the main choir each month in 2019. The main choir have been very welcoming to the Choristers and the ladies of the front row have been brilliant at helping them to navigate the service. The Choristers have been invited to take part in the CMS junior choral concert later in the spring and will be taking part in the Manchester Carols next Christmas.



The Young Singers group currently has 5 members. The aim with the group is to learn through singing and playing and to build musical confidence whilst enjoying the session. The target age group is 4 to 7 and through visiting schools and further promotion it is hoped more will join the group in 2019. A team of volunteers helps the Wednesday group by registering children on the door and many thanks are due to the team for supporting Rachel.

The Community Choir under Angela Youngman-Stewart has a healthy 60 members, enjoys a wide repertoire and is invited to sing at different venues around Rugby. They meet on Monday nights at St Andrew's.

Bell Ringing

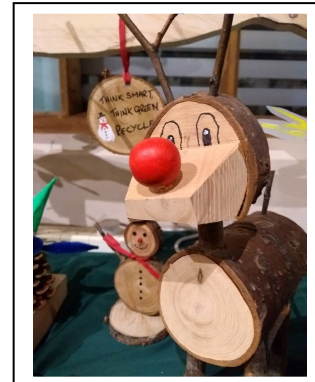
Both rings of bells have continued to be rung during the year, for service, weekly practice (Monday evenings) and weddings. Our only visiting band of ringers this year came from the Welsh College Society of Change Ringers. There were no Full Peals rung during the year, but six Quarter Peals were rung - two in the NE Tower, and four in the West tower. These quarters included one in the West Tower by a visiting band. An attempt to ring a quarter peal of St Andrews Triples to celebrate St Andrews Day was successful. The bells of the North East Tower were also rung on November 11th as part of a country wide initiative to get lots of bells ringing to celebrate the 100th anniversary of the end of the first World War.

Around Christmas we rang carols on handbells at Te Hira, Granville House, Farmers Court, Trinity Court, Drovers Court, Claremont Centre and at Homewood Care Home in Leamington Spa. We also rang carols at St Andrews prior to the Manchester Carols Concert. Thanks are due to John Slack, a Newbold ringer, for helping out at these events.

Unusually this year the Coventry Diocesan Guild of Church Bell Ringers has offered to cover the costs of a bell hangers inspection and minor maintenance of the bells in the Guild area, and our application for this is currently with Taylors of Loughborough.

Charity Work

General charity giving for: Toilet Twinning, Futures Unlocked, Rugby Youth for Christ, Works 4 me and Friends of St Andrews was **£1437.15**. The Harvest lunch raised £761.80 for the Christian Aid Harvest Appeal; at the Christingle services **£664.38** was collected for the Children's Society. We also participated in Christian Aid Week with town centre collections and street collections and they had a stall on our forecourt.



The Christmas Tree Festival set 'Recycling' as its theme this year which gave rise to some very creative and inventive trees with money going to Toilet Twinning and Works for Me. The annual Rotary Christmas Tree of Light service was held in St Andrew's with money from the Tree of Light given to Myton Hospice. Andy and Laura Cope returned to put on the sell-out success of Manchester Carols, which in addition to telling the Christmas story in a fresh and creative way, raised around £700 for Myton Hospice and the same for the church.

Financial Review

On the general Fund there was an excess of expenditure over income in the year of £5,273. Whilst direct giving and rental income increased, fund raising event income was down. Expenditure increased by £9,515 due mainly to an increase in the Diocesan Quota, church running costs and fundraising costs.

There was little movement in the designated funds apart from interest received but transfers towards the cost of outreach work meant there was a deficit on these funds of £6,156 for the year and a balance to carry forward of £255,911.

As can be seen from the Movement of funds on the Restricted Funds there has been a lot of activity including transfers between funds. Three new funds have been created for the Community Outreach, Spacehive Project and a Fund encompassing grants receive for three small projects. Further spending in the year from the Mission and Vision Fund covered work on the vestry, refurbishing the cafe and the salary of the new post of cafe manager which ceased after six months. The restricted funds had increased by £3,974 at the year end to £88083.

Income for the Mission and Vision Fund is transferred each year from the Endowment Fund.

During the year changes were made to the investments held by the Church from all Interest Bearing Accounts to some Interest Bearing Accounts and also an investment in the Central Board of Finance Investment Fund. As often happens this investment decreased in value over the short period that it was held. Allowing for this and transfers to the Mission and Vision Fund, the balance on the Endowment Fund had decreased by £30,271 to £129,958 at the year end.

As can be seen from the Balance Sheet the total assets held by the Church at the end of December was £463,343 a decrease of £37,726.

Reserves Policy

The Council consider that the reserves held at the end of the year were adequate for the church's needs over the next twelve months. Whilst the unrestricted fund is in deficit there are adequate funds held on deposit by designated funds to cover this and provide sufficient working capital. The majority of the restricted and endowment funds assets are also held on deposit, which can be realised at short notice.

At present, as mentioned above, the church still has a small deficit on unrestricted general funds. It is the intention of the PCC to move to a situation where some unrestricted general funds can be held in reserve to cover future expected general running costs, with the rest of the funds held being either designated or restricted for specific purposes. The PCC will shortly resolve to keep sufficient general reserves to cover at least three months running costs.

Structure, Governance and Management

The Parochial Church Council of the Ecclesiastical Parish of St Andrew Rugby was formed when the Rugby Team Ministry was dissolved on 4th July 2013.

The method of appointment of Parochial Church Council members is set out in the Church Representation Rules. At St Andrew's Church the membership of the PCC consists of the incumbent, the assistant priest, the churchwardens, treasurer, readers and other clergy (if co-opted) and members of the congregation who are on the electoral roll. All those who attend our services or who live in the parish are encouraged to register on the Electoral Roll and vote for PCC members and Churchwardens.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent; PCC members are also trustees of the charity. New members receive information about their duties as a charity trustee.

The PCC met 10 times in the year. Given its wide responsibilities the PCC has a number of committees which deal with a particular aspect of church life; this includes the Standing Committee, the Finance Committee and the Fabric Group. These committees report back to the PCC on a regular basis and inform the decision-making process of the PCC.

Ensuring the Christian governance of our Church School, St Andrew Benn Primary School is an additional responsibility of the PCC with the Diocesan Board of Education and the PCC appoints Foundation Governors to the Board. The Conventional District of St Peter John is delegated to the oversight of the Priest in Charge, the Reverend Sheila Bridge and the PCC of St Peter John. Their accounts are separate and are not included in this report.

Administrative Information

St Andrew's Church is situated in the town centre of Rugby, Warwickshire. It is part of the Diocese of Coventry within the Church of England. The Correspondence address is St Andrew's Church, Church Street, Rugby, CV21 3PT. The PCC is a body corporate (PCC Powers Measure 1996, Church Representation Rules 2011) and a registered charity, number 1160223. The Parochial Church Council (PCC) of the Ecclesiastical Parish of St Andrew Rugby was registered with the Charity Commission in March 2014.

PCC Members are elected for three years. The members listed below are those who have served at any time from the 1st January 2018 until the approval of the financial statements on

Ex officio members:

- Incumbent: The Reverend Imogen Nay (Chairperson)
- Wardens: Joyce Woodings (and deanery synod rep) and Hash Mistry

Elected members:

- Ian Sheppard from April 2015, Assistant Church Warden
- Pat Eales Deanery Synod Representative
- Moira Gatward from July 2013
- Rex Pogson Deanery Synod Representative
- Tony Pratt Deanery Synod Representative
- Bryan Acford from April 2014, Asst Church Warden
- Ivan Finbow Gift Aid Officer, co-opted Sept 2015
- Chris Homer co-opted Jan 2016
- John Goddard Tower Captain, co-opted Jan 2016
- Theresa Le Flem Co-opted June 2018
- Gerald Newth Elected April 2018
- Rev'd Pam Gould Co-opted April 2018

Committee Chairs

Chair of Standing Committee, Rev'd Imogen Nay

Chair of Finance Committee, Ian Sheppard

Chair of Fabric Committee, Hash Mistry

Approved by the PCC on the

Signed: Rev'd Imogen Nay

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2018

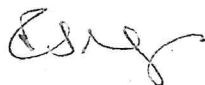
	Note	Unrestricted £	Designated £	Restricted £	Endowment £	2018 Total £	2017 Total £
INCOMING RESOURCES							
Incoming resources from donors	2(a)	93,772	-	2,625	-	96,397	87,049
Other voluntary incoming resources	2(b)	49,023	-	31,616	-	80,639	96,053
Income from charitable/ancillary trading	2(c)	8,921	598	100	-	9,619	10,227
Other Ordinary Income	2(d)	231	-	2,564	-	2,795	16,081
Income from Investments	2(e)	8,345	1,252	2,638	-	12,235	12,241
Total Incoming Resources		160,292	1,850	39,543	-	201,685	221,651
RESOURCES USED							
Grants	3(a)	1,953	-	-	-	1,953	4,873
Activities directly relating to church	3(b)	126,908	32	61,877	-	188,817	284,372
Fund Raising & Publicity	3 (c)	13,399	-	4,959	-	18,358	7,568
Church management and administration	3(d)	23,305	-	1,476	-	24,781	24,877
Total Resources Used		165,565	32	68,312	-	233,909	321,690
NET INCOMING/(OUTGOING) RESOURCES							
		-5,273	1,818	-28,769	-	-32,224	-100,039
Inter Account transfer			-7,974	32,743	-24,769	-	-
Realised and Unrealised Losses on Investments			-	-	-5,502	-5,502	-
NET MOVEMENT IN FUNDS		-5,273	-6,156	3,974	-30,271	-37,726	-100,039
Balance 1st January 2018		-5,336	262,067	84,109	160,229	501,069	601,108
BALANCE 31st December 2018		-£10,609	£255,911	£88,083	£129,958	£463,343	£501,069

Signed A/c's

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY
BALANCE SHEET AT 31st DECEMBER 2018

	Note	Unrestricted £	Designated £	Restricted £	Endowment £	Total 2018 £	Total 2017 £
FIXED ASSETS							
Tangible Fixed Assets	9	664	-	2,952	-	3,616	5,314
Investment Assets	10	-	233,878	57,801	129,958	421,637	467,522
		664	233,878	60,753	129,958	425,253	472,836
CURRENT ASSETS							
Debtors	11	6,733	-	2,500	-	9,233	25,248
Inter Fund balances		-44,245	22,033	22,212	-		
Short Term Deposits				2,618	-	2,618	2,714
Cash at Bank and in Hand		42,505	-		(3)	42,505	24,820
		4,993	22,033	27,330	-	54,356	52,782
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR							
	12	16,266	-	-	-	16,266	24,549
NET CURRENT ASSETS		-11,273	22,033	27,330	-	38,090	28,233
NET ASSETS		-£10,609	£255,911	£88,083	-	£463,343	£501,069
FUNDS							
Balance	13	-£10,609	£255,911	£88,083	£129,958	£463,343	£501,069

These accounts were approved by the Parochial Church Council on 7th April 2019
and signed on their behalf by:



1 ACCOUNTING POLICIES

General information

The Parish is an unincorporated charity registered in England and Wales. The charity registration number and registered address are shown on page 1 of the annual report and financial statements.

Basis of preparation of Financial Statements,

The financial statements have been prepared under the historical cost convention with items recognised at cost or at transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 (as updated through Update Bulletin 1 published on 2nd February 2016) and the Financial Reporting Standard applicable in UK and Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared to give 'a true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 rather than the Accounting and Reporting by Charities Statement of Recommended Practice effective from 1st April 2005 which has since been withdrawn.

The accounts are presented in sterling.

The PCC constitutes a public benefit entity as defined by FRS102.

Going Concern

The PCC consider that there are no material uncertainties about the Church's ability to continue as a going concern as they believe they have sufficient and adequate financial resources to meet liabilities as they fall due.

Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted Funds represent resources received and allocated according to limitation on their use specified by donors or other providers.

Endowment Funds can be either permanent or expendable.

Permanent endowment funds relate to gifts of endowment where there is no power to convert the capital into income.

With expendable endowments there is no actual requirement to apply capital unless the PCC decide to spend it. If the PCC exercise the power to spend or apply the capital of the expendable endowment the relevant funds become restricted or unrestricted income funds depending on whether the terms of the gift restrict the expenditure for specific purposes or not.

The accounts include all transactions, assets and liabilities for which the PCC is responsible.

They do not include the accounts of other church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Further details of restricted and endowment funds are shown in notes 13 and 17 to the accounts.

1 ACCOUNTING POLICIES (continued)

Incoming resources

Voluntary income and Charitable Activities

Income is recognised when the PCC has entitlement to the funds, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income raised from fund-raising events is accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Grant Income

Grant income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income from Investments

Dividends are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Interest entitlements are accrued on a daily basis.

Rental Income from letting investment property is recognised when the rent is due.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources Used

All expenditure is accounted for on an accruals basis. Irrecoverable VAT is charged with relevant expenditure.

Grants

Grants and donations are accounted for when paid over, or when awarded by the PCC if that award creates a binding obligation.

Activities directly relating to the work of the Church

Charitable activities include all costs that directly relate to the work of the church including running costs and costs of maintenance and repair. Support and governance costs are deemed to relate directly to the work of the church.

The parish share is accounted for when payable. Any share unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fundraising costs

Fundraising costs comprise the cost of running concerts etc during the year.

1 ACCOUNTING POLICIES (continued)**Fixed Assets****Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with the Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventories, which can be inspected at any reasonable time). For inalienable property acquired prior to 1999 there is no cost information available for the majority of items and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 are included in the accounts and depreciated over their current anticipated useful economic life on a reducing balance basis. All expenditure incurred in the year on consecrated or beneficed buildings, where the items cost under £1,000, is written off.

Other fixtures, fittings and office equipment

Equipment used within the church is depreciated at 25%/20% per annum on either a straight line basis or reducing balance basis. Individual items of equipment costing £1,000 or less are written off in the year, when the asset is acquired.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently valued at their fair value at 31 December. Deposit with CBF and other deposit holders are valued at their statement value.

Investment Properties

Freehold Investment Property, which is property held to earn rentals and /or for capital appreciation, is initially recognised at cost, subsequently valued at a fair value at 31st December. The statement of financial activities includes the net gain or loss arising on revaluation throughout the year.

Current assets

Amounts owing to the PCC at 31st December for fees, rents or other income are shown as debtors.

Cash at bank is held on current and deposit account at short maturity of seven days.

Liabilities: amounts falling due within one year

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Financial Instruments

The PCC only had financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at their transaction value and subsequently measured at their settlement value.

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2018(continued)

2 INCOMING RESOURCES	Unrestricted		Designated		Restricted	Endowment	2018	2017
	£	£	£	£	£	£	Total	Total
2(a) Incoming resources from donors								
Planned Giving								
Contributions received	59,650	1+2	-	-	-	-	59,650	57,039
Income tax recoverable on giving	14,894	6	-	2,625	-	-	17,519	15,705
Gift Aid Donations	10,224	3	-	-	-	-	10,224	6,071
Collections (open plate) at all services	8,592	3	-	-	-	-	8,592	7,203
Childrens Services	412	4	-	-	-	-	412	1,031
	93,772		-	2,625	-	-	96,397	87,049
2(b) Other voluntary incoming resources								
Donations etc.	2,980	4	-	13,120	4	-	16,100	6,432
Legacies	7							3,000
Fund raising events	45,450	- CAFE	-	-	-	-	45,450	48,221
Sundry income	593		-	-	-	-	593	579
Grants	-		-	18,496	8	-	18,496	37,821
	49,023		-	31,616	-	-	80,639	96,053
2(c) Income from charitable and ancillary trading								
Magazine sales books and adverts								74
Printing								228
Fees	8,921	11	598	100	11	-	9,619	9,925
	8,921		598	100	-	-	9,619	10,227
2(d) Other Ordinary Income								
VAT	-	13	-	2,564	13	-	2,564	15,952
Other	231		-	-		-	231	129
	231		-	2,564	-	-	2,795	16,081
2(e) Income from investments								
Dividends and interest	-55	1,252	2,638	-	-	-	3,835	4,941
Rent received	8,400	10	-	10	10	-	8,400	7,300
	8,345	1,252	2,638	-	-	-	12,235	12,241
TOTAL INCOMING RESOURCES	£160,292	£1,850	£39,543	£-	£201,685	£221,651		

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2018(continued)

						2018	2017
3 RESOURCES USED	Note	Unrestricted	Designated	Restricted	Endowment	Total	Total
		£	£	£	£	£	£
3(a) Grants							
Missionary and charitable giving:							
Church overseas;							
- missionary societies		-	-	-	-	-	361
- relief and development agencies		170	-	-	-	170	
Home missions and other							1,098
Church societies		834	-	-	-	834	
Other grants (inc. Unallocated grants)		949	-	-	-	949	3,414
		1,953	18	-	-	1,953	4,873
3(b) Activities directly relating to the work of the Church							
Ministry:							
share to diocese etc		68,509	19	-	-	68,509	66,389
clergy Expenses	5	1,395	21	-	-	1,395	2,417
Fees to Diocese		2,306	23	-	-	2,306	2,938
Bellringers		100	23	-	50	150	390
Upkeep of Church;							
verger's fees		598	23	-	-	598	-
running costs	6	27,645	23	40	-	27,685	23,390
Church maintenance		7,719	23	1,124	-	8,843	9,315
Major Repair Expenditure		-	-	27,547	27	27,547	133,675
Salary of organists and fees		11,836	20	-	-	11,836	10,331
Choir Fees and Expenses		580	20	-	-	580	945
Mission		1,333	22	-	-	1,333	1,093
Publicity		658	99	-	-	658	517
Princes Street Expenses	7	436	99	-	-	436	1,912
Outreach Salaries		-	-	28,812	20	28,812	26,372
Refugee Expenses		-	-	1,075	99	1,075	-
Project grant expenses		-	-	2,324	99	2,324	-
Young people's work		918	22	-	-	918	1,268
Other payments	8	2,875	17	32	905	3,812	3,420
		126,908	32	61,877	-	188,817	284,372
3(c) Fund Raising & Publicity							
Cost of Fund raising	4	13,399	-	4,959	-	18,358	7,568
3(d) Church management and administration							
Church centre: salaries and pension		16,000	20	-	-	16,000	15,112
telephone		392	23	-	-	392	389
printing and stationery		677	99	-	-	677	737
copy charges		3,747	99	-	-	3,747	3,902
computer expenses		865	-	-	-	865	430
Examiner's Fee		1,402	23	-	-	1,402	1,396
Professional Charges		-	-	-	-	-	1,140
Depreciation		222	99	-	1,476	1,698	1,771
		23,305	-	1,476	-	24,781	24,877
TOTAL RESOURCES USED		£165,565	£32	£68,312	£-	£233,909	£321,690

	2018	2017	2018	2017
4 FUND RAISING	Income		Expenditure	
Café	30,812	29,160	14,150	4,259
Open Door	6,322	4,753	2,808	946
Recitals and Concerts	1,169	2,086	386	482
Cards books and candles	1,759	2,191	423	878
Use of Church and frontage	3,410	4,000	-	-
Festival of trees	-	671	-	109
Other and sales of products	1,978	5,360	591	894
	<u>45,450</u>	<u>48,221</u>	<u>18,358</u>	<u>7,568</u>

5 CLERGY EXPENSES:

	£	£
Travel etc	-	2,059
Clergy Fees	1,395	358
	<u>£1,395</u>	<u>£2,417</u>

The travel expenses etc were reimbursed to the Rector, a member of the PCC. No other member of the PCC was reimbursed any expenses

6 CHURCH RUNNING COSTS

	£	£
Insurance and Licences	23 10,051	10,155
Heat, Light and Water	24 11,991	8,528
Wine and Candles	23 2,336	705
Baptisms	23 211	168
Cleaner's wages	23 3,096	2,119
Other Service costs	23 -	1,715
	<u>£27,685</u>	<u>£23,390</u>

7 PRINCES STREET PROPERTY EXPENSES:

Insurance	256	291
Council Tax/Water/Electricity	-	258
Repairs	180	393
Letting and Collection Fees	-	900
Miscellaneous	-	70
	<u>99 £436</u>	<u>£1,912</u>

8 MISCELLANEOUS EXPENSES

	£	£
Christian Stewardship Envelopes	252	329
Flowers	538	421
Housekeeping Supplies	763	752
Subscription	399	243
Book of Remembrance	35	33
Gifts	231	162
Other	657	607
	<u>£2,875</u>	<u>£2,547</u>

9 FIXED ASSETS	Freehold Property	Office Equipmt	2,018 Total	2,017 Total
Cost	£	£	£	£
At 1st January 2018	-	11,116	11,116	11,116
Additions/Sales	-	-	-	-
Sales	-	-	-	-
At 31st December 2018	-	11,116	11,116	11,116
Depreciation				
At 1st January 2018	-	5,802	5,802	4,031
Depreciation for the year	-	1,698	1,698	1,771
Depreciation on sales	-	-	-	-
At 31st December 2018	-	7,500	7,500	5,802
Net Book Value	-	£3,616	£3,616	£5,314
Unrestricted Fund		Office Fixtures	664	886
Restricted Fund		Office Fixtures	2,952	4,428
			£3,616	£5,314

10 INVESTMENTS

	Unrest	Design	Restricted	Endowment	Total
	£	£		£	£
As at 1st January 2018	-	239,905	67,388	160,229	467,522
Additions/Transfers	-	727	32,743	-	33,470
Interest		1,252	2,638	-	3,890
	-	241,884	102,769	160,229	504,882
Unrealised	-	-	-	5,502	5,502
Withdrawn	-	8,006	44,968	24,769	77,743
At 31st December 2018	-	£233,878	£57,801	£129,958	£421,637

	2018	2017
	£	£
The investments comprise :		
Freehold Investment Property	(cost value £119,986)	146,000
Government Stocks	635	635
Deposits with Finance Houses etc	152,616	230,359
CCLA Investment Units	(cost £60,000)	54,498
CCLA Central Board of Finance Deposits	67,888	90,528
	£ 421,637	£ 467,522

The fair value of the investment property has been arrived at on the basis of a valuation carried out by the trustees. The trustees consider that their value would have been appropriate value as at 31 December 2018.

The value of financial instruments held at fair value was £54,498 (2017 : £nil).

11 SUNDRY DEBTORS

	£	£
Income and Value Added Tax Repayments	7,328	21,347
Christmas CardShop etc	-	968
Donation from Event	-	445
Other	1,779	1,300
Prepayments	126	1,188
	<u>£9,233</u>	<u>£25,248</u>

12 SUNDRY CREDITORS

	£	£
Accounts Payable	5,464	18,237
Tenants Deposit	700	700
Accruals and Deferred Income	10,102	5,612
	<u>£16,266</u>	<u>£24,549</u>

13 MOVEMENT IN FUNDS

	As at 01.01.18	Interest Allocated	Other Income	Expenditure	Unrealised Gains	Transfer	As at 31.12.18
	£	£	£	£		£	£
Unrestricted Funds							
General	-5,336	-55	160,347	165,565	-	-	-10,609
Designated Funds							
RTM Fund	27,099	292	-	-	-	-7,974	19,417
Christmas Tree Fund	304	3	-	32	-	-	275
Community House Fund	146,000	-	-	-	-	-	146,000
Legacies Fund	87,833	948	-	-	-	-	88,781
Volunteers fund	831	9	598	-	-	-	1,438
	<u>£262,067</u>	<u>£1,252</u>	<u>£598</u>	<u>£32</u>	<u>£-</u>	<u>-£7,974</u>	<u>£255,911</u>
Restricted Funds							
Special Fund	20,311	219	-	-	-	-4,074	16,456
Bell Ringers' Fund	2,714	3	174	274	-	-	2,617
Music and Organ Fund	3,505	38	750	1,413	-	-	2,880
FOSSAC Fund	2,852	31	-	-	-	-	2,883
Choir Scholarship Fund	814	9	-	-	-	-	823
Child and Family Fund	10,022	108	17,501	13,144	-	8,143	22,630
Mission and Vision Fund	11,717	1,887	2,564	29,209	-	24,769	11,728
Refugee Fund	1,135	12	1,084	1,075	-	-	1,156
Music Outreach Fund	291	-	1,280	2,751	-	1,180	0
Community Outreach Fun	-	-	6,415	13,208	-	6,794	1
Spacehive Garden	-	-	837	-	-	-	837
Project Grants	-	-	5,800	2,324	-	-	3,476
Wannell Trust	2,629	28	-	141	-	-	2,516
St Philips Fund	28,119	303	500	4,773	-	-4,069	20,080
	<u>£84,109</u>	<u>£2,638</u>	<u>£36,905</u>	<u>£68,312</u>		<u>£32,743</u>	<u>£88,083</u>
Endowment Fund							
Expendable Endowment Fund	<u>£160,229</u>	-	-	-	-£5,502	-£24,769	<u>£129,958</u>

14 STAFF COSTS

The average numbered of people employed during the year was as follows:

	2018	2017
Church Administration	2	2
Church Upkeep	1	1
Outreach Staff	3	2
	<u>6</u>	<u>5</u>

No employee received emolument of more than £60,000 and no member of the PCC received any remuneration or other benefits.

	£	£
Salaries	44,026	43,603
Staff Pension Scheme	786	193
Social Security	-	-
	<u>44,812</u>	<u>43,796</u>

The staff are joined in the new Government pension scheme

15 INTER FUND TRANSFERS

- 1 It was agreed to fund part of the salary of the three outreach workers not covered by grants from the Special Fund and St Philips Fund
- 2 The transfer from Expendable Endowment to Mission and Vision Restricted Fund was to cover work on the vestry, cafe refurbishment and cafe manager's salary (2017 lighting, sound system and glass screen)
- 3 A grant was received for the Spacehive Project from the Friends of St Andrews Church

16 OPERATING LEASE COMMITMENTS

At the 31 December 2018 the church had outstanding commitments for future minimum commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows: -

	2018	2017
Within one year	1,380	-
Between two and five years	5,520	-
	<u>6,900</u>	<u>-</u>

17 FUNDS

Unrestricted Funds

These Funds covers the day to day running of the Church .

Designated Funds

RTM Fund

This Fund was created from monies received from the former Rugby Team Ministry and will be used for those purposes agreed by the PCC.

Community House Fund

This Fund was also transferred from the Rugby Team Ministry to cover the cost of the Community House in Princes Street.

Legacies Fund

This is the balance of monies held from two large legacies, which has been designated for further costs of reordering the church.

Restricted Funds

Special Fund

This Fund is from monies received many years ago to be used at the discretion of the Rector and Churchwardens.

Bellringers' Fund

This represents monies held for the Bellringers from the income receive less expenditure on the bells in the year.

Music and Organ, Fossac and Choir Scholarship Funds

These are monies held for use for the music choir and organ.

Child and Family, Music Outreach and Community Outreach Funds

These funds receives grants and pays out money for the work on children and families music outreach to children and work in the localcommunity.

Refugee Fund

This funds has received donations for and made grants to refugee families from Syria including the family living in the Community House.

Mission and Vision Fund

This fund receives the income from the Expendable Endowment Fund and spends out for mission, transformation and discipleship in Rugby. It is also used for mission to the vulnerable and for those in need and support in the parish of St Andrews including the conventional district of St Peter/John

St Philips Fund

This Fund was transferred from the Rugby Team Ministry to be used for work in area of the Parish formerly served by St Philip's church.

Spacehive Garden

This fund was set up to finance the the reordering of the St Andrews Garden.

Project Grants

This fund is for small grants given for specific purposes.

Wannell Fund

These funds are held to be used for St Andrews Benn School.

Murray School Fund

In addition to the above funds the Rector and Churchwardens hold £24,627 being the balance of funds received following the sale of Murray School. These funds are to be used for projects for schools.

Endowment Fund

Expendable Endowment Fund

This fund was created from the net sale proceeds of Church House. The fund is to be spent on mission, transformation and discipleship in Rugby. It may also be used for mission to the vulnerable and for those in most need of support in the parish of St Andrews including the conventional district of St Peter/John.

PAROCHIAL CHURCH COUNCIL OF ST ANDREW'S CHURCH, RUGBY
(Registered Charity No: 1160223)

Independent Examiner's Report to the Members of the Parochial Church Council

I report on the financial statements of the Parochial Church Council of St Andrew's Church, Rugby (the PCC) for the year ended 31 December 2018 which are set out on pages 14 to 25.

Respective responsibilities of the PCC and the examiner

The members of the PCC are responsible for the preparation of the financial statements. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the PCC has prepared the financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- [1] which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations
- have not been met; or
- [2] to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Wende Hubbard FCCA

For and on behalf of Burgis & Bullock

Chartered Accountants
Statutory Auditor

7 April 2019



1 The Goldsmith Way
Eliot Business Park
Nuneaton
Warwickshire
United Kingdom
CV10 7RJ

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY
STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2018

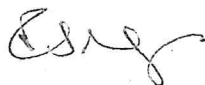
	Note	Unrestricted £	Designated £	Restricted £	Endowment £	2018 Total £	2017 Total £
INCOMING RESOURCES							
Incoming resources from donors	2(a)	93,772	-	2,625	-	96,397	87,049
Other voluntary incoming resources	2(b)	49,023	-	31,616	-	80,639	96,053
Income from charitable/ancillary trading	2(c)	8,921	598	100	-	9,619	10,227
Other Ordinary Income	2(d)	231	-	2,564	-	2,795	16,081
Income from Investments	2(e)	8,345	1,252	2,638	-	12,235	12,241
Total Incoming Resources		160,292	1,850	39,543	-	201,685	221,651
RESOURCES USED							
Grants	3(a)	1,953	-	-	-	1,953	4,873
Activities directly relating to church	3(b)	126,908	32	61,877	-	188,817	284,372
Fund Raising & Publicity	3 (c)	13,399	-	4,959	-	18,358	7,568
Church management and administration	3(d)	23,305	-	1,476	-	24,781	24,877
Total Resources Used		165,565	32	68,312	-	233,909	321,690
NET INCOMING/(OUTGOING) RESOURCES							
		-5,273	1,818	-28,769	-	-32,224	-100,039
Inter Account transfer			-7,974	32,743	-24,769	-	-
Realised and Unrealised Losses on Investments			-	-	-5,502	-5,502	-
NET MOVEMENT IN FUNDS		-5,273	-6,156	3,974	-30,271	-37,726	-100,039
Balance 1st January 2018		-5,336	262,067	84,109	160,229	501,069	601,108
BALANCE 31st December 2018		-£10,609	£255,911	£88,083	£129,958	£463,343	£501,069

Signed A/c's

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY
BALANCE SHEET AT 31st DECEMBER 2018

	Note	Unrestricted £	Designated £	Restricted £	Endowment £	Total 2018 £	Total 2017 £
FIXED ASSETS							
Tangible Fixed Assets	9	664	-	2,952	-	3,616	5,314
Investment Assets	10	-	233,878	57,801	129,958	421,637	467,522
		664	233,878	60,753	129,958	425,253	472,836
CURRENT ASSETS							
Debtors	11	6,733	-	2,500	-	9,233	25,248
Inter Fund balances		-44,245	22,033	22,212	-		
Short Term Deposits				2,618	-	2,618	2,714
Cash at Bank and in Hand		42,505	-		(3)	42,505	24,820
		4,993	22,033	27,330	-	54,356	52,782
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR							
	12	16,266	-	-	-	16,266	24,549
NET CURRENT ASSETS		-11,273	22,033	27,330	-	38,090	28,233
NET ASSETS		-£10,609	£255,911	£88,083	-	£463,343	£501,069
FUNDS							
Balance	13	-£10,609	£255,911	£88,083	£129,958	£463,343	£501,069

These accounts were approved by the Parochial Church Council on 7th April 2019
and signed on their behalf by:



1 ACCOUNTING POLICIES

General information

The Parish is an unincorporated charity registered in England and Wales. The charity registration number and registered address are shown on page 1 of the annual report and financial statements.

Basis of preparation of Financial Statements,

The financial statements have been prepared under the historical cost convention with items recognised at cost or at transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 (as updated through Update Bulletin 1 published on 2nd February 2016) and the Financial Reporting Standard applicable in UK and Republic of Ireland (FRS102), Church Accounting Regulations 2006 and the Charities Act 2011.

The financial statements have been prepared to give 'a true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16th July 2014 rather than the Accounting and Reporting by Charities Statement of Recommended Practice effective from 1st April 2005 which has since been withdrawn.

The accounts are presented in sterling.

The PCC constitutes a public benefit entity as defined by FRS102.

Going Concern

The PCC consider that there are no material uncertainties about the Church's ability to continue as a going concern as they believe they have sufficient and adequate financial resources to meet liabilities as they fall due.

Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Funds designated for a particular purpose by the PCC are also unrestricted.

Restricted Funds represent resources received and allocated according to limitation on their use specified by donors or other providers.

Endowment Funds can be either permanent or expendable.

Permanent endowment funds relate to gifts of endowment where there is no power to convert the capital into income.

With expendable endowments there is no actual requirement to apply capital unless the PCC decide to spend it. If the PCC exercise the power to spend or apply the capital of the expendable endowment the relevant funds become restricted or unrestricted income funds depending on whether the terms of the gift restrict the expenditure for specific purposes or not.

The accounts include all transactions, assets and liabilities for which the PCC is responsible.

They do not include the accounts of other church groups that owe their main affiliation to another body nor those that are informal gatherings of church members.

Further details of restricted and endowment funds are shown in notes 13 and 17 to the accounts.

1 ACCOUNTING POLICIES (continued)

Incoming resources

Voluntary income and Charitable Activities

Income is recognised when the PCC has entitlement to the funds, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Income raised from fund-raising events is accounted for gross.

Sales of books and magazines from the church bookstall are accounted for gross.

Other Income

Rental income from the letting of church premises is recognised when the rental is due.

Grant Income

Grant income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Income from Investments

Dividends are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Interest entitlements are accrued on a daily basis.

Rental Income from letting investment property is recognised when the rent is due.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31 December.

Resources Used

All expenditure is accounted for on an accruals basis. Irrecoverable VAT is charged with relevant expenditure.

Grants

Grants and donations are accounted for when paid over, or when awarded by the PCC if that award creates a binding obligation.

Activities directly relating to the work of the Church

Charitable activities include all costs that directly relate to the work of the church including running costs and costs of maintenance and repair. Support and governance costs are deemed to relate directly to the work of the church.

The parish share is accounted for when payable. Any share unpaid at 31 December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

Fundraising costs

Fundraising costs comprise the cost of running concerts etc during the year.

1 ACCOUNTING POLICIES (continued)**Fixed Assets****Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts in accordance with the Charities Act 2011.

Movable church furnishings held by the Rector and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventories, which can be inspected at any reasonable time). For inalienable property acquired prior to 1999 there is no cost information available for the majority of items and therefore such assets are not valued in the accounts. Items acquired since 1 January 2000 are included in the accounts and depreciated over their current anticipated useful economic life on a reducing balance basis. All expenditure incurred in the year on consecrated or beneficed buildings, where the items cost under £1,000, is written off.

Other fixtures, fittings and office equipment

Equipment used within the church is depreciated at 25%/20% per annum on either a straight line basis or reducing balance basis. Individual items of equipment costing £1,000 or less are written off in the year, when the asset is acquired.

Investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently valued at their fair value at 31 December. Deposit with CBF and other deposit holders are valued at their statement value.

Investment Properties

Freehold Investment Property, which is property held to earn rentals and /or for capital appreciation, is initially recognised at cost, subsequently valued at a fair value at 31st December. The statement of financial activities includes the net gain or loss arising on revaluation throughout the year.

Current assets

Amounts owing to the PCC at 31st December for fees, rents or other income are shown as debtors.

Cash at bank is held on current and deposit account at short maturity of seven days.

Liabilities: amounts falling due within one year

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the PCC to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Financial Instruments

The PCC only had financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at their transaction value and subsequently measured at their settlement value.

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2018(continued)

2 INCOMING RESOURCES		Unrestricted		Designated	Restricted	Endowment	2018	2017
		£		£	£	£	Total	Total
		£		£	£	£	£	£
2(a)	Incoming resources from donors							
	Planned Giving							
	Contributions received	59,650	1+2	-	-	-	59,650	57,039
	Income tax recoverable on giving	14,894	6	-	2,625	-	17,519	15,705
	Gift Aid Donations	10,224	3	-	-	-	10,224	6,071
	Collections (open plate) at all services	8,592	3	-	-	-	8,592	7,203
	Childrens Services	412	4	-	-	-	412	1,031
		93,772		-	2,625	-	96,397	87,049
2(b)	Other voluntary incoming resources							
	Donations etc.	2,980	4	-	13,120	4	16,100	6,432
	Legacies	7						3,000
	Fund raising events	45,450	- CAFE	-	-	-	45,450	48,221
	Sundry income	593		-	-	-	593	579
	Grants	-		-	18,496	8	18,496	37,821
		49,023		-	31,616	-	80,639	96,053
2(c)	Income from charitable and ancillary trading							
	Magazine sales books and adverts							74
	Printing							228
	Fees	8,921	11	598	100	11	9,619	9,925
		8,921		598	100	-	9,619	10,227
2(d)	Other Ordinary Income							
	VAT	-	13	-	2,564	13	2,564	15,952
	Other	231		-	-		231	129
		231		-	2,564	-	2,795	16,081
2(e)	Income from investments							
	Dividends and interest	-55		1,252	2,638	-	3,835	4,941
	Rent received	8,400	10	-	10	10	8,400	7,300
		8,345		1,252	2,638	-	12,235	12,241
TOTAL INCOMING RESOURCES		£160,292		£1,850	£39,543	£-	£201,685	£221,651

ECCLESIASTICAL PARISH OF ST ANDREW RUGBY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st DECEMBER 2018(continued)

						2018	2017
3 RESOURCES USED	Note	Unrestricted	Designated	Restricted	Endowment	Total	Total
		£	£	£	£	£	£
3(a) Grants							
Missionary and charitable giving:							
Church overseas;							
- missionary societies		-	-	-	-	-	361
- relief and development agencies		170	-	-	-	170	
Home missions and other							1,098
Church societies		834	-	-	-	834	
Other grants (inc. Unallocated grants)		949	-	-	-	949	3,414
		1,953	18	-	-	1,953	4,873
3(b) Activities directly relating to the work of the Church							
Ministry:							
share to diocese etc		68,509	19	-	-	68,509	66,389
clergy Expenses	5	1,395	21	-	-	1,395	2,417
Fees to Diocese		2,306	23	-	-	2,306	2,938
Bellringers		100	23	-	50	150	390
Upkeep of Church;							
verger's fees		598	23	-	-	598	-
running costs	6	27,645	23	40	-	27,685	23,390
Church maintenance		7,719	23	1,124	-	8,843	9,315
Major Repair Expenditure		-	-	27,547	27	27,547	133,675
Salary of organists and fees		11,836	20	-	-	11,836	10,331
Choir Fees and Expenses		580	20	-	-	580	945
Mission		1,333	22	-	-	1,333	1,093
Publicity		658	99	-	-	658	517
Princes Street Expenses	7	436	99	-	-	436	1,912
Outreach Salaries		-	-	28,812	20	28,812	26,372
Refugee Expenses		-	-	1,075	99	1,075	-
Project grant expenses		-	-	2,324	99	2,324	-
Young people's work		918	22	-	-	918	1,268
Other payments	8	2,875	17	32	905	3,812	3,420
		126,908	32	61,877	-	188,817	284,372
3(c) Fund Raising & Publicity							
Cost of Fund raising	4	13,399	-	4,959	-	18,358	7,568
3(d) Church management and administration							
Church centre: salaries and pension		16,000	20	-	-	16,000	15,112
telephone		392	23	-	-	392	389
printing and stationery		677	99	-	-	677	737
copy charges		3,747	99	-	-	3,747	3,902
computer expenses		865	-	-	-	865	430
Examiner's Fee		1,402	23	-	-	1,402	1,396
Professional Charges		-	-	-	-	-	1,140
Depreciation		222	99	-	1,476	1,698	1,771
		23,305	-	1,476	-	24,781	24,877
TOTAL RESOURCES USED		£165,565	£32	£68,312	£-	£233,909	£321,690

	2018	2017	2018	2017
4 FUND RAISING	Income		Expenditure	
Café	30,812	29,160	14,150	4,259
Open Door	6,322	4,753	2,808	946
Recitals and Concerts	1,169	2,086	386	482
Cards books and candles	1,759	2,191	423	878
Use of Church and frontage	3,410	4,000	-	-
Festival of trees	-	671	-	109
Other and sales of products	1,978	5,360	591	894
	<u>45,450</u>	<u>48,221</u>	<u>18,358</u>	<u>7,568</u>

5 CLERGY EXPENSES:

	£	£
Travel etc	-	2,059
Clergy Fees	1,395	358
	<u>£1,395</u>	<u>£2,417</u>

The travel expenses etc were reimbursed to the Rector, a member of the PCC. No other member of the PCC was reimbursed any expenses

6 CHURCH RUNNING COSTS

	£	£
Insurance and Licences	23 10,051	10,155
Heat, Light and Water	24 11,991	8,528
Wine and Candles	23 2,336	705
Baptisms	23 211	168
Cleaner's wages	23 3,096	2,119
Other Service costs	23 -	1,715
	<u>£27,685</u>	<u>£23,390</u>

7 PRINCES STREET PROPERTY EXPENSES:

Insurance	256	291
Council Tax/Water/Electricity	-	258
Repairs	180	393
Letting and Collection Fees	-	900
Miscellaneous	-	70
	<u>99 £436</u>	<u>£1,912</u>

8 MISCELLANEOUS EXPENSES

	£	£
Christian Stewardship Envelopes	252	329
Flowers	538	421
Housekeeping Supplies	763	752
Subscription	399	243
Book of Remembrance	35	33
Gifts	231	162
Other	657	607
	<u>£2,875</u>	<u>£2,547</u>

9 FIXED ASSETS	Freehold Property	Office Equipmt	2,018 Total	2,017 Total
Cost	£	£	£	£
At 1st January 2018	-	11,116	11,116	11,116
Additions/Sales	-	-	-	-
Sales	-	-	-	-
At 31st December 2018	-	11,116	11,116	11,116
Depreciation				
At 1st January 2018	-	5,802	5,802	4,031
Depreciation for the year	-	1,698	1,698	1,771
Depreciation on sales	-	-	-	-
At 31st December 2018	-	7,500	7,500	5,802
Net Book Value	-	£3,616	£3,616	£5,314
Unrestricted Fund		Office Fixtures	664	886
Restricted Fund		Office Fixtures	2,952	4,428
			£3,616	£5,314

10 INVESTMENTS

	Unrest	Design	Restricted	Endowment	Total
	£	£		£	£
As at 1st January 2018	-	239,905	67,388	160,229	467,522
Additions/Transfers	-	727	32,743	-	33,470
Interest		1,252	2,638	-	3,890
	-	241,884	102,769	160,229	504,882
Unrealised	-	-	-	5,502	5,502
Withdrawn	-	8,006	44,968	24,769	77,743
At 31st December 2018	-	£233,878	£57,801	£129,958	£421,637

	2018	2017
	£	£
The investments comprise :		
Freehold Investment Property	(cost value £119,986)	146,000
Government Stocks	635	635
Deposits with Finance Houses etc	152,616	230,359
CCLA Investment Units	(cost £60,000)	54,498
CCLA Central Board of Finance Deposits	67,888	90,528
	£ 421,637	£ 467,522

The fair value of the investment property has been arrived at on the basis of a valuation carried out by the trustees. The trustees consider that their value would have been appropriate value as at 31 December 2018.

The value of financial instruments held at fair value was £54,498 (2017 : £nil).

11 SUNDRY DEBTORS

	£	£
Income and Value Added Tax Repayments	7,328	21,347
Christmas CardShop etc	-	968
Donation from Event	-	445
Other	1,779	1,300
Prepayments	126	1,188
	<u>£9,233</u>	<u>£25,248</u>

12 SUNDRY CREDITORS

	£	£
Accounts Payable	5,464	18,237
Tenants Deposit	700	700
Accruals and Deferred Income	10,102	5,612
	<u>£16,266</u>	<u>£24,549</u>

13 MOVEMENT IN FUNDS

	As at 01.01.18	Interest Allocated	Other Income	Expenditure	Unrealised Gains	Transfer	As at 31.12.18
	£	£	£	£		£	£
Unrestricted Funds							
General	-5,336	-55	160,347	165,565	-	-	-10,609
Designated Funds							
RTM Fund	27,099	292	-	-	-	-7,974	19,417
Christmas Tree Fund	304	3	-	32	-	-	275
Community House Fund	146,000	-	-	-	-	-	146,000
Legacies Fund	87,833	948	-	-	-	-	88,781
Volunteers fund	831	9	598	-	-	-	1,438
	<u>£262,067</u>	<u>£1,252</u>	<u>£598</u>	<u>£32</u>	<u>£-</u>	<u>-£7,974</u>	<u>£255,911</u>
Restricted Funds							
Special Fund	20,311	219	-	-	-	-4,074	16,456
Bell Ringers' Fund	2,714	3	174	274	-	-	2,617
Music and Organ Fund	3,505	38	750	1,413	-	-	2,880
FOSSAC Fund	2,852	31	-	-	-	-	2,883
Choir Scholarship Fund	814	9	-	-	-	-	823
Child and Family Fund	10,022	108	17,501	13,144	-	8,143	22,630
Mission and Vision Fund	11,717	1,887	2,564	29,209	-	24,769	11,728
Refugee Fund	1,135	12	1,084	1,075	-	-	1,156
Music Outreach Fund	291	-	1,280	2,751	-	1,180	0
Community Outreach Fun	-	-	6,415	13,208	-	6,794	1
Spacehive Garden	-	-	837	-	-	-	837
Project Grants	-	-	5,800	2,324	-	-	3,476
Wannell Trust	2,629	28	-	141	-	-	2,516
St Philips Fund	28,119	303	500	4,773	-	-4,069	20,080
	<u>£84,109</u>	<u>£2,638</u>	<u>£36,905</u>	<u>£68,312</u>		<u>£32,743</u>	<u>£88,083</u>
Endowment Fund							
Expendable Endowment Fund	<u>£160,229</u>	-	-	-	-£5,502	-£24,769	<u>£129,958</u>

14 STAFF COSTS

The average numbered of people employed during the year was as follows:

	2018	2017
Church Administration	2	2
Church Upkeep	1	1
Outreach Staff	3	2
	<u>6</u>	<u>5</u>

No employee received emolument of more than £60,000 and no member of the PCC received any remuneration or other benefits.

	£	£
Salaries	44,026	43,603
Staff Pension Scheme	786	193
Social Security	-	-
	<u>44,812</u>	<u>43,796</u>

The staff are joined in the new Government pension scheme

15 INTER FUND TRANSFERS

- 1 It was agreed to fund part of the salary of the three outreach workers not covered by grants from the Special Fund and St Philips Fund
- 2 The transfer from Expendable Endowment to Mission and Vision Restricted Fund was to cover work on the vestry, cafe refurbishment and cafe manager's salary (2017 lighting, sound system and glass screen)
- 3 A grant was received for the Spacehive Project from the Friends of St Andrews Church

16 OPERATING LEASE COMMITMENTS

At the 31 December 2018 the church had outstanding commitments for future minimum commitments for future minimum lease payments under non-cancellable operating leases which fall due as follows: -

	2018	2017
Within one year	1,380	-
Between two and five years	5,520	-
	<u>6,900</u>	<u>-</u>

17 FUNDS

Unrestricted Funds

These Funds covers the day to day running of the Church .

Designated Funds

RTM Fund

This Fund was created from monies received from the former Rugby Team Ministry and will be used for those purposes agreed by the PCC.

Community House Fund

This Fund was also transferred from the Rugby Team Ministry to cover the cost of the Community House in Princes Street.

Legacies Fund

This is the balance of monies held from two large legacies, which has been designated for further costs of reordering the church.

Restricted Funds

Special Fund

This Fund is from monies received many years ago to be used at the discretion of the Rector and Churchwardens.

Bellringers' Fund

This represents monies held for the Bellringers from the income receive less expenditure on the bells in the year.

Music and Organ, Fossac and Choir Scholarship Funds

These are monies held for use for the music choir and organ.

Child and Family, Music Outreach and Community Outreach Funds

These funds receives grants and pays out money for the work on children and families music outreach to children and work in the localcommunity.

Refugee Fund

This funds has received donations for and made grants to refugee families from Syria including the family living in the Community House.

Mission and Vision Fund

This fund receives the income from the Expendable Endowment Fund and spends out for mission, transformation and discipleship in Rugby. It is also used for mission to the vulnerable and for those in need and support in the parish of St Andrews including the conventional district of St Peter/John

St Philips Fund

This Fund was transferred from the Rugby Team Ministry to be used for work in area of the Parish formerly served by St Philip's church.

Spacehive Garden

This fund was set up to finance the the reordering of the St Andrews Garden.

Project Grants

This fund is for small grants given for specific purposes.

Wannell Fund

These funds are held to be used for St Andrews Benn School.

Murray School Fund

In addition to the above funds the Rector and Churchwardens hold £24,627 being the balance of funds received following the sale of Murray School. These funds are to be used for projects for schools.

Endowment Fund

Expendable Endowment Fund

This fund was created from the net sale proceeds of Church House. The fund is to be spent on mission, transformation and discipleship in Rugby. It may also be used for mission to the vulnerable and for those in most need of support in the parish of St Andrews including the conventional district of St Peter/John.

PAROCHIAL CHURCH COUNCIL OF ST ANDREW'S CHURCH, RUGBY
(Registered Charity No: 1160223)

Independent Examiner's Report to the Members of the Parochial Church Council

I report on the financial statements of the Parochial Church Council of St Andrew's Church, Rugby (the PCC) for the year ended 31 December 2018 which are set out on pages 14 to 25.

Respective responsibilities of the PCC and the examiner

The members of the PCC are responsible for the preparation of the financial statements. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility:

- to examine the financial statements under section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from the PCC concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

Your attention is drawn to the fact that the PCC has prepared the financial statements in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

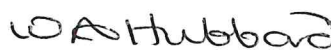
I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- [1] which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare financial statements, which accord with the accounting records and comply with the requirements of the 2011 Act and the Regulations
- have not been met; or
- [2] to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Wende Hubbard FCCA

For and on behalf of Burgis & Bullock



Chartered Accountants
Statutory Auditor

T April 2019

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