



# Annual Review 2018/19



***“A better life for children and families  
in Wythenshawe”***

Welcome to our review of 2018/19 - A year that saw us celebrate 25 years of supporting our wonderful community.

We have certainly had our obstacles over the years - and this year has been no exception – but the fact we are still here amid an ever changing, not to mention testing, funding environment speaks volumes for the resilience, creativity and sheer hard work of all those involved with the organisation. We also believe that this strength is a reflection of the community we serve. Wythenshawe undoubtedly has its challenges and difficulties but the fantastic community spirit and willingness to work together shown by those who live and work here means it continues to be a vibrant place where more and more children and families can thrive.

As always it has been a busy, challenging but rewarding year here at Wythenshawe Community Initiative. Over 320 families have benefited from the services we provide. We have offered 200 Child Contact sessions, 195 pre-school playgroup sessions and 555 hours of open access play provision, supported by over 1,200 volunteer hours. We have provided childcare for twelve organisations, employed 7 Wythenshawe residents and offered sessional work to a further 24.

We hope the following pages will give you a flavour of the fantastic work that goes on here and the difference we make to children and families in Wythenshawe and beyond



**Focus on Inclusion - To be a model of excellence in Manchester for inclusive practice to ensure all children aged 0-13 attending our services are safe, happy, and valued as individuals.**

### CASESTUDY

J has been attending our playscheme through the Short Breaks service for disabled children and young people with Special Educational Needs, for a few years now, and this year staff and Mum have been amazed to see such a big difference in him. J was interacting much more with the other children, we observed him taking an interest in some of the activities the others were doing. He showed us how familiar and comfortable he was with his setting by coming into the building with ease, and remembering where to hang his coat and bag. He also clearly remembered the staff who had worked with him previously.

He also managed to express his needs to staff more clearly and was able to forge a lovely bond with another new starter who was attending whilst in temporary foster care, and at first presenting some challenging behaviour. JG also brought the best out in him and helped him to adjust to his new settings and environment.

*"I like to see my child mixing with mainstream children and them accepting him and his disability. Playscheme helped my son to cope with a new environment without mum, therefore helping independence. The time out enabled me to have a break from caring and to do things I cannot do whilst he is around. " J's Mum*

**Focus on Fundraising - Design and deliver a fundraising strategy which will enable the organisation to deliver its aims, become sustainable and financially sound.**

This year as well as our usual grant applications we have also run a range of community fundraising events including:

#### Shirt of Hurt - £630



#### Family Funday - £137



#### Christmas Party Live - £770



#### Sponsored Disco - £1088



#### Various Name the Teddy, football cards etc







## Stepping Stones Playgroup

Over the last year 28 children have attended Stepping Stones. Of these children, 21 were entitled to the funding for disadvantaged 2yr olds and two children received the Element 2 funding to help us provide additional support to meet their needs. Our aim for this year have been to keep improving our teaching and learning to help the development of the children attending the service. We continued to ensure that the children who need it most are able to attend by working with other organisations i.e. Early Help, Speech and Language, other schools and promoting the service in the local area.

It was lovely this year to support Joseph with his transition to 'big' school. Joseph came to Stepping Stones in September 2017 and was very shy at first. Joseph had very little speech and has Down's Syndrome, when he first started he was not walking very well and mostly crawled. Over the time he was with us we watched him blossom as his confidence grew, his legs got stronger and his personality began to shine. We worked closely with mum and the primary school to ensure Joseph had a smooth transition when it was time for him to leave us. We are pleased to report Joseph has settled really into school and is loving it and progressing well!

This year we are working on Manchester City Council's Quality Assurance Framework to achieve a Gold award. Through this process we have received support from a Quality Assurance Officer to complete the Gold award, they have helped us to continue to develop and improve our service and our practice. We are also preparing for our next OFSTED inspection.

The children have enjoyed trips to the local park, library, Manchester Airport and we have been able to go to a fun place called Anchor's Away. The children have done activities to raise money for Children in Need and the Poppy Appeal. The children have also taken part in several fundraising activities for the centre, including raising over £1,000 with a sponsored disco!!



*"I think Stepping Stones is a great place for my child as they help them with the transitioning into nursery"*



*"It's a lovely, warm, welcoming place. It's relaxed and friendly, there is always a lovely welcome when the doors open"*



## Wythenshawe Child Contact Centre

2018 was a challenging year for the Contact Centre as we had to make the difficult decision to reduce the service to just one session per week. Despite this cut in service, this year has seen the Contact Centre supporting 50 children to spend quality time with their non-resident parent. As well as mums and dads we also helped grandparents, siblings and aunts rebuild precious relationships with their younger family members.

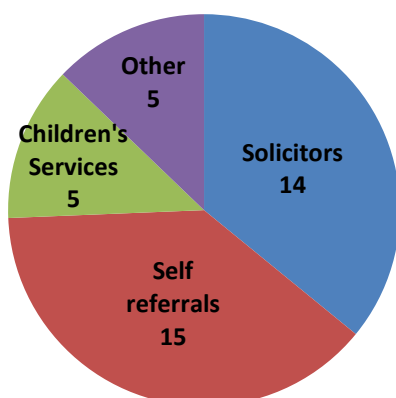
Of the 50 families using the centre over the year, 26 of these were able to move on to independent arrangements. Self-referrals continue to be our highest source of referrals at 37.5%, with solicitors at 35%, Local Authority at 12.5%, Pro-Contact at 10% and CAFCASS at 5% making up the rest.

The Centre continues to provide a safe, welcoming, fun and, most importantly, neutral space to ensure children can continue to see both parents and other family members even after parental relationships end. The service could not run without the commitment of our amazing volunteers, some of whom have had experience of family breakdown themselves and so are aware of what a vital service they are helping to provide, as this quote from one of our users shows..

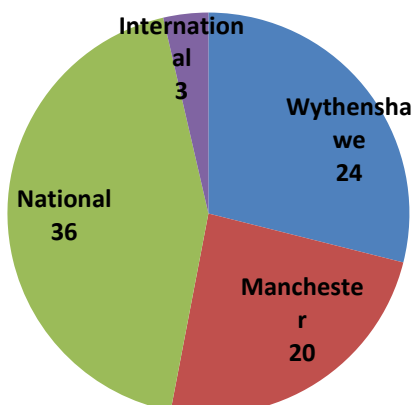
The Contact Centre has *“allowed my son to bond with his Dad without any anxiety for me or any conflict. Thank you for being so welcoming and reassuring me that not only Robbie is ok but I’ve done a good job in raising him!”*

### How did the Contact Centre do in 2018?

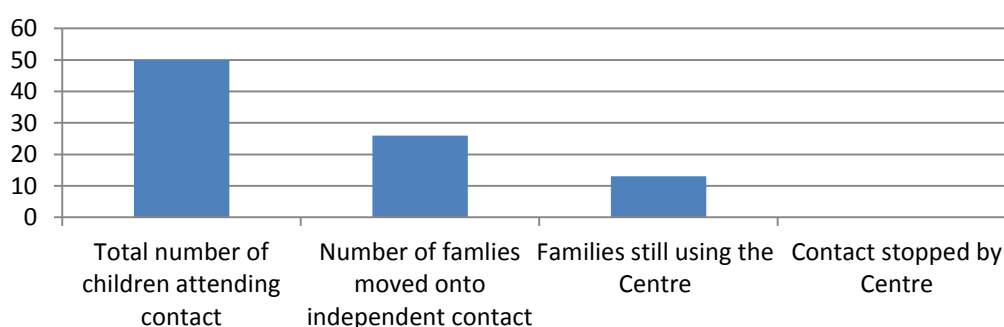
**Referrals**



**Where our families come from**



**Families attending**





## Playing Out in Wythenshawe

Over the last year we delivered after school and holiday play sessions at Woodhouse Park Family Centre and Milky Button Park. These open access sessions were delivered to children aged 5 to 13yrs. This year we have had 211 children register with us. With lots of activities on offer, some of our most popular were.....



**BUILDING HAMMOCKS**



**JUNK MODELLING**



**WRITING AND PERFORMING SONGS**



**NET CLIMBING**



**ARTS & CRAFTS**



**BUG HOTEL BUILDING**



**COOKING**



**FORAGING**



**TEAM BUILDING**



**GARDENING**



**SPORTS**



**AND LOTS AND LOTS OF PLAYING.....**

Our Play provision is based on offering informal, child led play sessions where we support and encourage them to be independent by choosing their own activities and have an input on what they would like to do during and on future sessions. Playing Out in Wythenshawe helps children explore their outdoor environment, build their social skills, helps them learn to manage conflict and make sense of

"I LOVE SEEING  
ALL MY FRIENDS  
AND CHILLING  
OUT"

some of their feelings; they build strong friendships and develop an understanding of others. Staff have had the privilege of watching many of our children's confidence grow during each session. Our younger children gain so much from our play sessions including building their communication skills and developing their physical skills, like learning to ride a bike or scooter

We have also encouraged our young people to carry out their own fundraising and think about how they can support the development of the project and how the older children can support the younger ones during sessions.

We are most proud this year of watching how our young people have grown in confidence and the support we have given them to take on more responsibility, leading to them having the confidence to become young volunteers.

"THE FAMILY CENTRE IS LIKE OUR HOME FROM HOME"

### What Difference have we made?

Staff noticed some of our older children, those getting ready for high school, seemed to be still wanting to attend our after school sessions as they weren't quite ready for a youth Centre setting, but on some occasions their behavior was becoming noticeably inappropriate around the much younger children who were attending, but they were also displaying some very helpful and nurturing skills towards the young children and seemed eager to help.

Around this time our local housing association were offering funding bids to the young people of Wythenshawe to start up their own projects and ideas, this was the perfect opportunity for our small group, to take some ownership and present their ideas.

So it was then we decided to get together our pitch to start a young youth volunteer group.

Our young people put together a great pitch, where they then bravely stood up in front of judging panel, in a large room with many other people, such as youth workers, project leaders and young people all competing against each other to secure funding for their project.

Although we didn't get the full amount, our fantastic group managed to secure some funding to get our small young volunteer project up and running. Our Centre has now been running a small youth session for this group every Tuesday since January. This has definitely been one of our highlights. The session involves group activities and discussions which also help provide the young people with a role and some responsibility which they can fulfill whilst attended the other after school provisions.

We are hoping to provide the young people with some first aid training and perhaps some form of rota to provide their service and skills as a suitable role model during our Easter/summer holiday provisions.

Our young people are now working on some ideas to help out within their local community, and these seem to be mostly based around the idea of helping with the elderly and fund raising for their Centre.



"Playscheme has been great. Child has learnt new skills, made friends and had lots of fun. No matter the weather staff were here. So sad summer is over ☹"

"I would like to thank all the staff who made K's time at the playscheme a great experience and made her feel welcome. It has made a difference to her social skills" K's Mum





Well it's been another year of highs and lows for the mobile crèche team - but never losing sight of the difference we make has seen us through! Our wonderfully committed team is made up of 10 sessional workers who I feel increasingly proud to lead. We are currently averaging 275 hours of delivery per quarter. This is an increase of 30% since this time last year. We also provide an on-site crèche service five mornings a week for a homeless refuge and I am confident that we can develop the service even further by offering this invaluable support to other refuges in Manchester.

Here's what service purchasers think:

We have developed some really positive working relationships with several new agencies this year including Fostering First and the Early Help Team who gave us this fantastic feedback after a 12 week course: *"Your crèche workers are lovely and nurturing. We wouldn't dream of going anywhere else for support with our courses. Thank you so much"*

Here's what makes us stand apart from other providers:

14 week Parents Survival Course for The NHS Trust

Before the course started we arranged a meet and greet session for the parent/carers and children who were going to attend. This provided an opportunity to answer any questions or discuss any concerns that parents/carers might have. It also meant that the children got to know the staff prior to being left in their care. We made a note of their individual needs, comforters, likes and dislikes to help us support their separation and enhance continuity. On meeting B and his mummies it was clear that one was extremely anxious about attending the course. I reassured her that it would be beneficial for both herself and B in the long run and that I was experienced in helping to settle children who became upset. The first few sessions were difficult for all of us, with a fair few tears shed by both mum and B. However by session 5 we had progressed to B asking when he could next come to crèche and see us. Mum was still in need of lots of encouragement and reassurance prior to and after the sessions but could already see the difference in B. At the end of the course we were all sad to say goodbye and B's mummies wrote on the evaluation form:

*"B really looked forward to coming every week. They have been so hands on and attentive to his needs. This made him feel safe, happy and secure, making us more at ease to leave him because we know he's well looked after. We really can't find fault with the service"*

"The kids had loads of fun and were sad when it ended"

"I thought the crèche staff were really helpful and friendly and did a fantastic job every week"

"She was understanding when I was worried about leaving him and very attentive when he got upset"



## Willowbank Homeless Refuge Crèche



This service has been running for over 10 years offering a respite service to many families and young people over this time.

We Damien Brehony and Ella Lane have recently been appointed to continue this project and work under the umbrella organisation of Wythenshawe Community Initiative.

During the month of April we had 19 children and young people attending, ages ranging from 9 months to 16 years.

Activities have included:

Cooking – Baking,

Food tasting

Outdoor play – Bikes, Sand, Water,

Singing and music making

Story time



Pizza making,

Arts and crafts

Messy play

Games and puzzles

Free play

We are currently undertaking a gardening project and the children will be able to plant flowers, herbs and vegetables, tend to them and watch them grow.

The young people have also been on some great days out recently including Manchester Airport, Whitworth Park, Platt Fields, Manchester Museum as well as regular visits to the local parks and shops close by. We think it really important to give the children living in the refuge new experiences to help broaden their horizons and raise their aspirations.

As part of the team that supports people at WillowBank we feel it would be beneficial for us to have a little more background knowledge of the families who are using our service and we look forward to liaising more closely with the support team in the future.

T: 0161 4375117

E: [info@planetchildsplay.co.uk](mailto:info@planetchildsplay.co.uk)

W: [www.planetchildsplay.co.uk](http://www.planetchildsplay.co.uk)



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Follow us on Twitter - @planchildsplay

## Financial Review

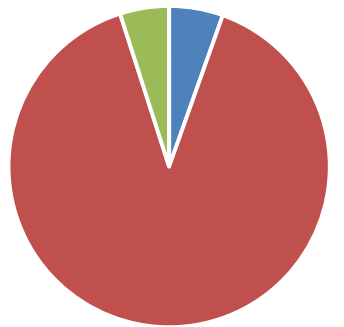
The Trustees review the financial position of the charity as part of the regular Trustee meetings and are satisfied that the income of the fund is sufficient to meet annual operating expenditure.

### Results for the year

Incoming resources were £104,812 and total expenditure was £96,072. There was a increase in funds of £8,739

### Where do our funds come from?

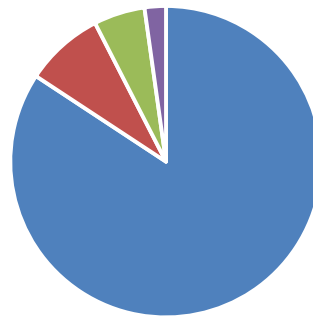
Income of £104,812...



■ Donations and legacies  
 ■ Income from charitable activities  
 ■ Other trading activities  
 ■ Income from investments

### How do we spend our money?

Expenditure of £95,567.....



■ Staff costs   ■ Premises costs   ■ Office costs   ■ Finance costs

## OUR FUNDERS

Huge thanks as always go to our funders and supporters throughout the year.....

\* **Manchester City Council**   \* **GMP Giving Back**   \* **Awards For All**  
 \* **Garfield Weston Foundation**   \* **The Zochonis Charitable Trust**  
 \* **The N Smith Charitable Settlement**  
 \* **Young Manchester**   \* **The Lee and Bakirgian Family Trust**  
 \* **The Peter Kershaw Charitable Trust**   \* **Rycroft Children's Fund**

We would also like to thank **Sue Weighell of Delta Solutions** for providing her accountancy services.

In addition we are indebted to the **United Reformed Church (North West) Trust** for granting us the continued use of our premises without charge.

**Also to all the individuals and WCI staff and volunteers that have donated not only raffle/tombola prizes etc. throughout the year but also their time or services. Your support is greatly appreciated.**

## **In Kind Support**

We have been very grateful to receive In Kind support or donations of toys or equipment from the following businesses, organisations and individuals:

**Asda Wythenshawe**

**brainysfiddle**

**George Borowski & The Fabulous Wonderfals ft**

**Maura**

**NCS The Challenge**

**Southway Housing Trust**

**Bo Weavil**

**Darren Poyzer**

**Inspire\***

**Newall Green Pub**

**The Seashell Trust**

**THANK YOU SO MUCH – YOU REALLY DO MAKE A DIFFERENCE!!**



As competition for grants continues to increase and local government funding faces further cuts, fundraising is becoming an ever more important way of sustaining our work. There are lots of ways that you can help....

### **Ways you can donate**

- **TEXT** - 'WCIM20' plus the amount you wish to donate to 70070
- **ONLINE** - visit <http://bit.ly/wcidonate> to make a donation or set up your own fundraising event
- **SHOPPING** – Simply shop online via **@GiveasyouLive** using the following link and each purchase you make will raise funds <https://www.giveasyoulive.com/join/wci>

We are also looking for people to join our '**Friends of the Family Centre**' group to help develop and organise fundraising events - please get in touch if you would be interested.





## VOLUNTEERS

As always we are completely indebted to the wide range of committed and skilled volunteers who offer their time, expertise and enthusiasm.

Just a few figures to show the massive value our volunteers bring:

- Contact - average of 6 hours per week worth £3,588
- Play - approx. 4 hours a week worth £2,024
- Admin support – 3 hours per week worth £1,650

# We Need You!!

We are always looking for new people to join the team.



We especially need volunteers to support the Contact Centre and our fundraising activities, but whether your talents lie in childcare or computers, DIY or marketing, gardening or fundraising, your contribution **would** make a HUGE difference to hundreds of families!!

Experience/qualifications are great but not essential.

Support and training is provided and expenses will be paid.

Whether you're looking to use your existing skills or learn new ones – we're the place to do it!

If you would be interested in getting involved please get in touch today!

### **Adam's story.....**

*"The reason I volunteer is I very nearly had to use the services to be able to see my son 10 years ago. I saw the opportunity and took it to help out families have much needed contact.*

*I've worked with the public for the past 19 years as a Driving Instructor and am now a groundsman/gardener/plant grower.*

*I get so much job satisfaction from volunteering at the centre helping with contact and learning to handle certain situations. A few of the dads have commented "It's nice to have a bloke helping out".*

*Most people thank us for helping out and it just feels good to help."*



## TRAINING AND EMPLOYMENT

One of our key aims as an organisation is to provide training, volunteer and employment opportunities to local people. This is an area we have enjoyed considerable success in as the following statistics will show.

This year staff and volunteers have undertaken a variety of training including:

- \* Practical Safeguarding
- \* Autism Awareness
- \* Introduction to Youth Work
- \* Paediatric First Aid
- \* Contact Volunteer Induction

We also like to see our volunteers and staff grow and develop their skills and confidence and, much as we don't like to lose them, we congratulate those who have moved on this year to:

- Employment with other organisations – 6
- Become parents – 1
- Further education or training - 3

## MEET THE TEAM.....

### MANAGEMENT COMMITTEE

**Chair** Christine Greenhalgh    **Treasurer** Fiona Hatch

**Trustees** Eula Mesquita, Sarah Lynch

**Manager** Clare North        **Cleaner** Janice Weatherley

**Fundraising Volunteer** – Kate Fitzhugh

**Playing Out in Wythenshawe** Lauren McGrillen, & Ella Lane

**Stepping Stones Playgroup** Nicola McNeil, Kim Horan & Charlotte North

**Wythenshawe Child Contact Centre** Caroline Owen, Carol Webster, Tina Hagan, Teresa Simmons, Adam McBride, Vicky Fletcher, Lea Simmons

**Planet Child's Play** Nicola McNeil, Ella Lane, Nicola Wallace, Geena Breddy, Ashley Mather, , Lauren McGrillen, Megan Ramsbotton, Danielle Oldfield, Rebecca Marsh

**Willowbank Crèche** Damien Brehony & Ella Lane



**GET IN TOUCH!**

**Telephone: 0161 498 0292**

**Email: [info@whpfamilycentre.co.uk](mailto:info@whpfamilycentre.co.uk)**

**Website: [www.whpfamilycentre.co.uk](http://www.whpfamilycentre.co.uk)**



**Follow us on Twitter - @whpfc**



**Like us on Facebook - @WHPFamilyCentre**

***“A better life for children and families  
in Wythenshawe”***



# Wythenshawe Community Initiative Ltd

REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

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## Trustees' Report and Financial Statements for the period to 31 March 2019

### Registered Charity Number

1112990

### Company number

05564192

### Principal Office:

Woodhouse Park Family Centre  
7 Stoneacre Road  
Wythenshawe  
Manchester  
M22 1BP

### Trustees at the date this report was approved

Christine Greenhalgh (Chair)  
Fiona Hatch (Treasurer)  
Eula Mesquita  
Sarah Lynch

### Bankers

National Westminster Bank plc  
Barclays Bank plc

### Independent Examiner

S Weighell FCA  
3 Wellgreen Close  
Hale  
Altrincham  
WA15 8PT



## Trustees' Report

The Trustees, two of whom are also directors for the purposes of company law, present their annual report together with the unaudited financial statements of the Charity for the year ended 31 March 2019 which are also prepared to meet the requirements of a Directors' Report and Accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Memorandum and Articles of Association, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

### Trustees

The Trustees who served throughout the year and at the date of this report are listed on page 2.

### Structure Governance and Management

The Charity is a company limited by guarantee. The members of the Company are the directors named on page 1. In the event of the Company being wound up, the liability in respect of the guarantee is limited to £1 per member of the Company. The Charity's governance arrangements and structure are set out in the Memorandum and Articles of Association. The Trustees are the Management Committee, which comprises the Chairperson, the Treasurer and the other trustees as listed on page 1. New Trustees are recruited from a range of groups including user groups and other interested members of the local community including professional people who come into contact with us, employees, ex-employees and representatives of the United Reformed Church, from which organisation we lease our premises.

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems, procedures and initiatives to manage those risks have been established, or are presently being considered, by the Trustees.

### Objectives and Activities

The principal objectives of the Charity are:

1) Alleviating the hardship and distress of children resident in the area of benefit, caused by the break-up of marriage and family and to preserve and protect their good mental and physical health by providing and maintaining a centre and facilities.

2) Advancing the education of the public and providing facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of those persons.

3) Relieving poverty, in particular by the provision of advice, information and support.

The Charity operates in Woodhouse Park in particular and the district of Wythenshawe in general.

We have had due regard to the public benefit guidance published by the Charity Commission in compliance with its duties under section 4 of the Charities Act 2006. The guidance sets out two key principles:

The organisation must have an identifiable benefit.

The benefit must be to the public or section of the public.

We confirm that we meet these requirements.

## Principal Activities

2018/19 saw us celebrate 25 years of supporting our wonderful community. We have certainly had our obstacles over the years - and this year has been no exception – but the fact we are still here amid an ever changing, not to mention testing, funding environment speaks volumes for the resilience, creativity and sheer hard work of all those involved with the organisation. We also believe that this strength is a reflection of the community we serve. Wythenshawe undoubtedly has its challenges and difficulties but the fantastic community spirit and willingness to work together shown by those who live and work here means it continues to be a vibrant place where more and more children and families can thrive.

As always it has been a busy, challenging but rewarding year here at Wythenshawe Community Initiative. Over 320 families have benefited from the services we provide. We have offered 200 Child Contact sessions, 195 pre-school playgroup sessions and 555 hours of open access play provision, supported by over 1,200 volunteer hours. We have provided childcare for twelve organisations, employed 7 Wythenshawe residents and offered sessional work to a further 24. In addition to this so much of the support we give is not through a formal service or

### Stepping Stones Playgroup

Over the last year 28 children have attended Stepping Stones. Of these children, 21 were entitled to the funding for disadvantaged 2yr olds and two children receive the element 2 funding to help us provide additional support to meet their needs. Our aims for this year have been to keep improving our teaching and learning to help the development of the children attending the service. We continued to ensure that the children who need it most are able to attend by working with other organisations i.e. early help, speech and language, other schools and promoting the service in the local area.

It was lovely this year to support Joseph with his transition to 'big' school. Joseph came to Stepping Stones in September 2017 and was very shy at first. Joseph had very little speech and has Down's Syndrome, when he first started he was not walking very well and mostly crawled. Over the time he was with us we watched him blossom as his confidence grew, his legs got stronger and his personality began to shine. We worked closely with mum and the primary school to ensure Joseph had a smooth transition when it was time for him to leave us. We are pleased to report Joseph has settled really into school and is loving it and progressing well!

This year we are working on Manchester City Council's Quality Assurance Framework to achieve a Gold award. Through this process we have received support from a Quality Assurance Officer to complete the Gold award, they have helped us to continue to develop and improve our service and our practice. We are also preparing for our next OFSTED inspection.

The children have enjoyed trips to the local park, library, Manchester Airport and we have been able to go to a fun place called Anchor's Away. The children have done activities to raise money for Children in Need and the Poppy Appeal. The children have also taken part

in several fundraising activities for the centre, including raising over £1,000 with a sponsored disco!!

The service continues to be supported by volunteers. We will continue working with the children and their families, striving to an outstanding report.

### Playing Out in Wythenshawe

Our Play provision is based on offering informal, child led play sessions where we support and encourage them to be independent by choosing their own activities and have an input on what they would like to do during and on future sessions. Playing Out in Wythenshawe helps children explore their outdoor environment, build their social skills, helps them learn to manage conflict and make sense of some of their feelings; they build strong friendships and develop an understanding of others. Staff have had the privilege in watching so many of our children's confidence grow during each session. Many of our younger children gained so much from our play sessions such as building their communication skills, developing their physical skills, such as learning to ride a bike or scooter

We have also encouraged our young people to carry out their own fundraising and think about how they can support the development of the project and how the older children can support the younger ones during sessions.

We are most proud this year of watching how our young people have grown in confidence and the support we have given them to take on more responsibility, leading to them having the confidence to become young volunteers.

#### **What Difference have we made?**

Staff noticed some of our older transition age/ young people seemed to be still wanting to attend our after school sessions, as themselves and their parents weren't quite ready for a youth Centre setting, but on some occasions their behavior was becoming noticeably inappropriate around the much younger children who were attending, but they were also displaying some very helpful and nurturing skills towards the young children and seemed eager to help.

Around this time our local housing association were offering funding bids to the young people of Wythenshawe to start up their own projects and ideas, this was the perfect opportunity for our small group, to take some ownership and present their ideas.

So it was then we decided to get together our pitch to start a young youth volunteer group. Our young people put together a great pitch, where they then bravely stood up in front of judging panel, in a large room with many other people, such as youth workers, project leaders and young people all competing against each other to secure funding for their project.

Although we didn't get the full amount, our fantastic group managed to secure some funding to get our small youth/young volunteer project up and running. Our Centre has now been running a small youth session for our older young people every Tuesday since January. This has definitely been one of our highlights.

It's here we cover group activities and discussions which also help provide the young people with a role and some responsibility which they can fulfill whilst attended the other after school provisions.



We are hoping to provide the young people with some first aid training and perhaps some form of Rota to provide their service and skills as a suitable role model during our Easter/summer holiday provisions.

Our young people are now working on some ideas to help out within their local community, and these seem to be mostly based around the idea of helping with the elderly and fund raising for their Centre. Our project now offers a junior/ youth and young volunteer session on a Tuesday, which gives a more structured and mature setting for our older service users, giving them the opportunity to build and develop more age appropriate skills

### Wythenshawe Child Contact Centre

2018 was a challenging year for the Contact Centre as we had to make the difficult decision to reduce the service to just one session per week.

Despite this cut in service, 2018 saw the Contact Centre supporting 50 children to spend quality time with their non-resident parent. As well as mums and dads we also helped grandparents, siblings and aunts rebuild precious relationships with their younger family members.

Of the 50 families using the centre over the year, 26 of these were able to move on to independent arrangements.

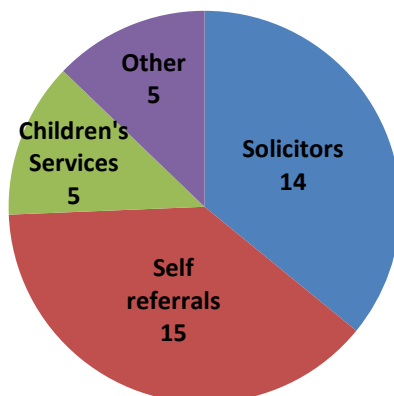
Self-referrals continue to be our highest source of referrals at 37.5%, with solicitors at 35%, Local Authority at 12.5%, Pro-Contact at 10% and CAFCASS at 5% making up the rest.

The Centre continues to provide a safe, welcoming, fun and, most importantly, neutral space to ensure children have their right to have a relationship with both their parents upheld.

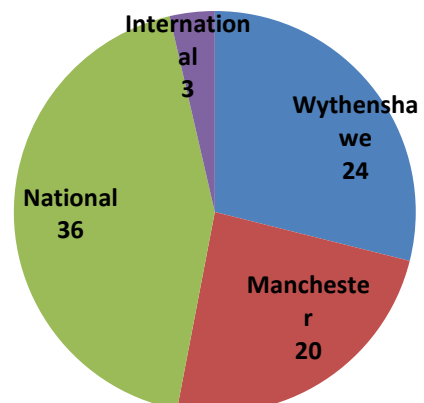
As always the Contact Centre could not run without the dedication of our fabulous team of volunteers who come from a diverse range of backgrounds and bring a variety of skills and experience to the service. A team of 8 volunteers supported the Centre this year and over the next year we aim to grow this number to enable us to increase the number of sessions on offer.

### How did the Contact Centre do in 2018?

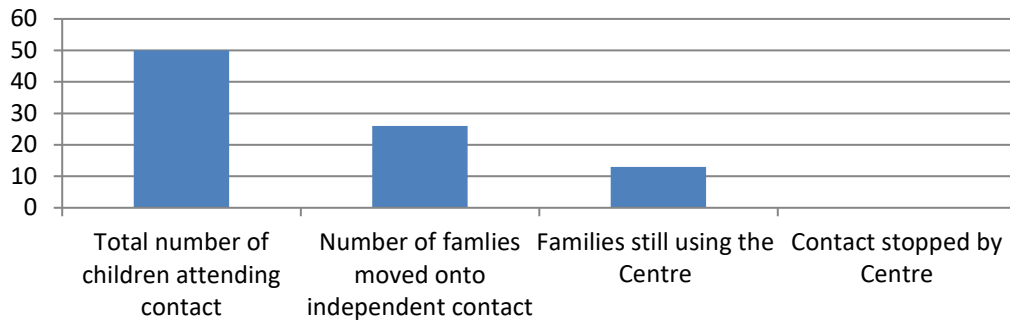
**Referrals**



**Where our families come from**



### Families attending



### Training And Employment

One of our key aims as an organisation is to provide training, volunteer and employment opportunities to local people. This is an area we have enjoyed considerable success in as the following statistics will show.

This year staff and volunteers have undertaken a variety of training including:

- \* Practical Safeguarding
- \* Autism Awareness
- \* Introduction to Youth Work
- \* Paediatric First Aid
- \* Contact Volunteer Induction
- \* Food Hygiene

We also like to see our volunteers and staff grow and develop their skills and confidence and, much as we don't like to lose them, we congratulate those who have moved on this year to:

- Employment with other organisations – 6
- Further education or training – 3

## Donations in kind and volunteers

### Volunteers

As always we are completely indebted to the wide range of committed and skilled volunteers who offer their time, expertise and enthusiasm.

Just a few figures to show the massive value our volunteers bring:

- Contact - average of 6 hours per week worth £3,588
- Play - approx. 4 hours a week worth £2,024
- Admin support – 3 hours per week worth £1,650

Adam's story.....

*"The reason I volunteer is I very nearly had to use the services to be able to see my son 10 years ago. I saw the opportunity and took it to help out families have much needed contact. I've worked with the public for the past 19 years as a Driving Instructor and am now a groundsman/gardener/plant grower.*

*I get so much job satisfaction from volunteering at the centre helping with contact and learning to handle certain situations. A few of the dads have commented "It's nice to have a bloke helping out. Most people thank us for helping out and it just feels good to help."*

### In Kind Support

We have been very grateful to receive In Kind support or donations of toys or equipment from the following businesses, organisations and individuals:

**Asda Wythenshawe**

**brainysfiddle**

**George Borowski & The Fabulous Wonderfals ft Maura**

**NCS The Challenge**

**Southway Housing Trust**

**Bo Weavil**

**Darren Poyzer**

**Inspire\***

**Newall Green Pub**

**The Seashell Trust**

## OUR FUNDERS

Huge thanks as always go to our funders and supporters throughout the year.....

\* Manchester City Council   \* GMP Giving Back   \* Awards For All

\* Garfield Weston Foundation   \* The Zochonis Charitable Trust

\* The N Smith Charitable Settlement

\* Young Manchester   \*The Lee and Bakirgian Family Trust

\*The Peter Kershaw Charitable Trust   \*Rycroft Children's Fund

We would also like to thank [Sue Weighell of Delta Solutions](#) for providing her accountancy services.

In addition we are indebted to the [United Reformed Church \(North West\) Trust](#) for granting us the continued use of our premises without charge.

Also to all the individuals and WCI staff and volunteers that have donated not only raffle/tombola prizes etc. throughout the year but also their time or services. Your support is greatly appreciated.



## Financial Review

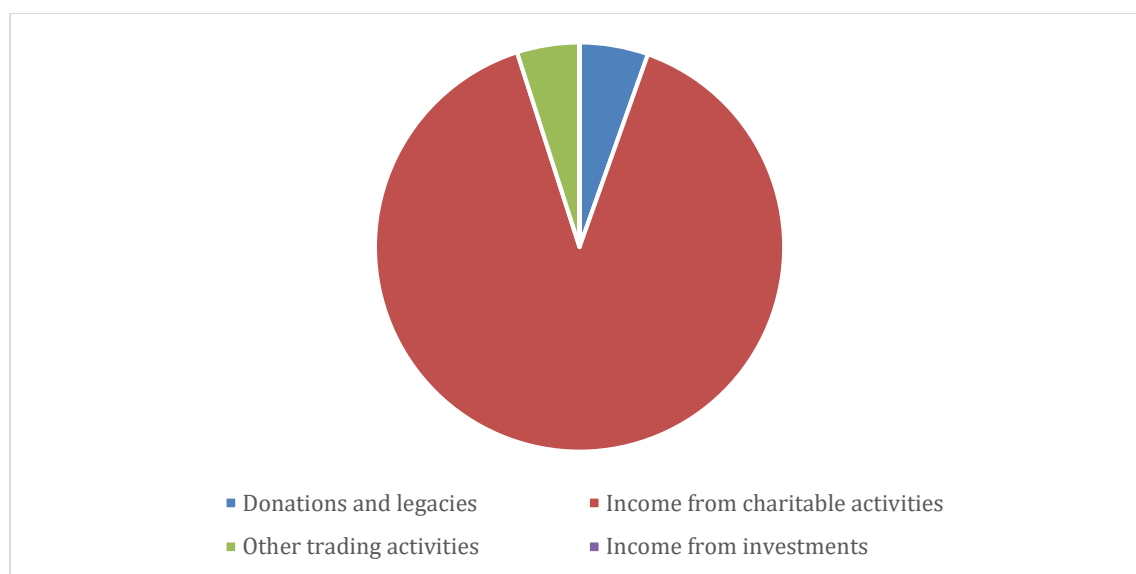
The Trustees review the financial position of the charity as part of the regular Trustee meetings and are satisfied that the income of the fund is sufficient to meet annual operating expenditure.

### Results for the year

Incoming resources were £104,812 and total expenditure was £95,567. There was a increase in funds of £8,739

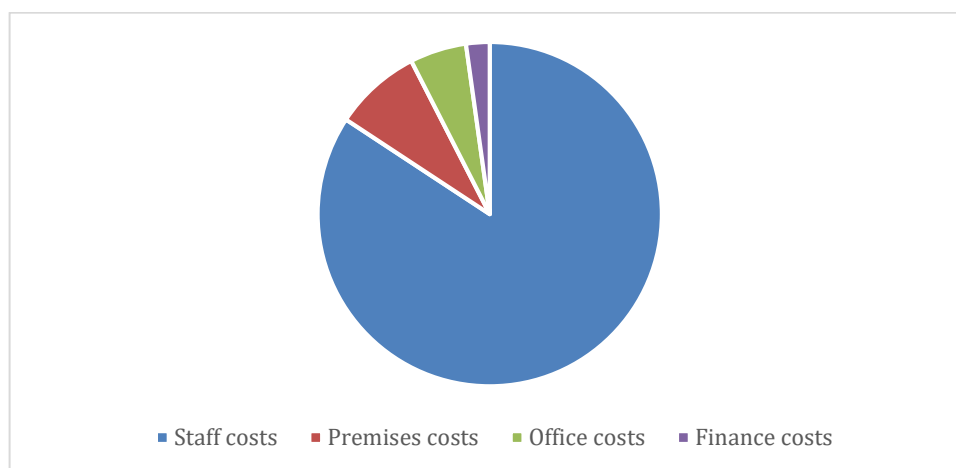
### Where do our funds come from?

Income of £104,812....



### How do we spend our money?

Expenditure of £95,567.....



### Reserves Policy

As required by the Charity Commission the Trustees have adopted the following reserves policy:

1. We will maintain the sum of £15,000, or such amount as is determined from time to time by the Management Committee, as a contingency fund (designated reserve) for the sole purpose of bridging a gap in the receipt of funding income.

2. In addition to the above sum we will recognise as a restricted reserve at the end of our financial year any income, received by us for the purpose of funding a specific post, activity or expense, to the extent that the income has not been used for that purpose during the year.

3. Subject to meeting the ongoing expenditure needs of the organisation we will aim to maintain our unrestricted funds at a level equivalent to six months' worth of current running costs.

Finally, for the avoidance of doubt the Trustees confirm that at the year end:

1. no restricted funds are in deficit
2. no funds were held by the Trustees as Custodian Trustees.

### Statement of Trustees' responsibilities

In the attached accounts set out on pages 18 to 26, the Trustees have prepared financial statements for the period up to 31 March 2019. In preparing such statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the Foundation will continue in its operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at the time the financial position of the Foundation and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Foundation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Nov 29, 2019

The report was approved by the trustees on \_\_\_\_\_ and signed on its behalf by:

  
Christine Greenhalgh (Nov 29, 2019)

Chair

  
Fiona Hatch (Nov 29, 2019)

Trustee

## Independent Examiner's Report

<b>Report to the trustees/ members of</b>	Wythenshawe Community Initiative Ltd		
<b>On accounts for the year ended</b>	31 March 2019	<b>Charity no (if any)</b>	1121682
<b>Set out on pages</b>	18 to 26		

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.



**Independent  
examiner's  
statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Sue Weighell*

**Date:**

Nov 30, 2019

**Name:**

Susan Weighell FCA

**Relevant professional  
qualification(s) or  
body (if any):**

Fellow of the Institute of Chartered Accountants in England & Wales

**Address:**

3 Wellgreen Close

Hale

Altrincham WA15 8PT

## Accounts for the year ending 31 March 2019

## Statement of Financial activities for the year ended 31 March 2019

	<i>Notes</i>	<i>Unrestricted funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds</i>	<i>Prior Period Total funds 2018</i>
		£	£	£	£	£
<b>Income and endowments from:</b>						
Income from charitable activities	2	53,235	40,705	0	<b>93,941</b>	72,450
Donations and legacies	4	5,689	0	0	<b>5,689</b>	2,755
Other trading activities	5	5,180	0		<b>5,180</b>	2,530
Income from investments	3	2	0	0	<b>2</b>	1
<b>Total income</b>		64,106	40,705	0	<b>104,812</b>	77,736
<b>Expenditure on:</b>						
Charitable activities	6	3,639	94,428	0	<b>95,567</b>	88,426
<b>Total expenditure</b>		3,639	94,428	0	<b>95,567</b>	(88,426)
<b>Net income/(expenditure)</b>		60,467	(53,723)	0	<b>8,244</b>	(10,690)
<b>Transfers between funds</b>		(60,467)	54,423	6,044	<b>0</b>	0
<b>Net movement in funds</b>		0	2,200	6,044	<b>8,244</b>	(10,690)
Total funds brought forward		0	0	26,296	<b>26,296</b>	36,986
<b>Total funds carried forward</b>		0	2,200	32,340	<b>34,540</b>	26,296

**Balance Sheet as at 31 March 2019**

	Notes	£	2019 £	2018 £
<b>Fixed Assets</b>	5		2	2
<b>Current Assets</b>				
Debtors	9	36,376		26,786
Cash at bank and in hand		2,389		2,238
		<u>38,765</u>		<u>29,024</u>
<b>Current Liabilities</b>				
Creditors and accruals	10	4,227		2,730
<b>Net Current Assets</b>			34,538	26,294
<b>Net Assets</b>			<u>34,540</u>	<u>26,296</u>
<b>The funds of the charity</b>				
Designated funds	11		32,340	26,296
Restricted income funds	12		2,200	0
Unrestricted funds	13		0	0
<b>Total charity funds</b>			<u>34,540</u>	<u>26,296</u>

Nov 29, 2019

Approved by the trustees on \_\_\_\_\_ and signed on its behalf by:

  
 Christine Greenhalgh (Nov 29, 2019)

Chair

  
 Fiona Hatch (Nov 29, 2019)

Trustee

## Notes to the accounts for the year ending 31 March 2019

### **1) Accounting policies**

The charity is a company limited by guarantee. The members of the Company are the directors named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared on a going concern basis. There are no material uncertainties in respect of the charity's ability to continue as a going concern for the foreseeable future, based on latest strategic plans and financial budgets.

#### **b) Income Recognition**

Income from grants and donations is recognised once the Charity has entitlement to the income, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from creche facilities is recognised as earned as the related services are provided.

Interest receivable on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

#### **c) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.



Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements, including the independent examiner's fees and legal costs.

d) Depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is charged so as to write down the value of the assets over their expected useful lives at the following rates:

Computer equipment	20% per annum straight line
Office equipment	25% per annum straight line

e) Debtors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

f) Cash at bank and in hand

Cash at bank and cash in hand and deposits with a short maturity of three months or less from the date of acquisition or the date of opening the deposit or similar account.

g) Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amounts after allowing for any trade discounts due.

h) Fund Accounting

Funds held by the Charity can be one of:

- i) Unrestricted general funds – which can be used in accordance with the Foundation's objects at the discretion of the Trustees;
- ii) Designated funds- which are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects; or
- iii) Restricted funds – which are funds that can only be used for particular restricted purposes within the objects of the Foundation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further details of each fund are shown in notes 11,14 and 16.

## Notes to the accounts for the year ending 31 March 2019 (cont.)

**2) Income from charitable activities**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Play Fund	0	11,000	0	11,000	14,000
CAFCASS/Referral fees	2,029	0	0	2,029	6,746
Toddler Group Voluntary Cont	565	0	0	565	926
Play Scheme	3,375	11,905	0	15,280	13,843
Play Group Grant	28,491	15,600	0	44,091	32,130
Play Group fees	1,970	0	0	1,970	0
Grants	16,806	2,200	0	19,006	4,807
<b>Total</b>	<b>53,236</b>	<b>40,705</b>	<b>0</b>	<b>93,941</b>	<b>72,450</b>

**3) Investment Income**

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Bank interest received	2	0	0	2	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**4) Donations**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Donations	5,689	0	0	5,689	2,755
<b>Total</b>	<b>5,689</b>	<b>0</b>	<b>0</b>	<b>5,689</b>	<b>2,755</b>

## Notes to the accounts for the year ending 31 March 2019 (cont.)

**5) Other trading activities**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Rent received	5,180	0	0	5,180	2,530
<b>Total</b>	5,180	0	0	5,180	2,530

**6) Expenditure on charitable activities**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Staff costs	0	81,276	0	81,276	77,830
Rates	0	888	0	888	948
Insurance	0	1,579	0	1,579	740
Repairs and maintenance	0	1,066	0	1,066	1,064
Light and heat	0	1,897	0	1,897	1,671
Operating lease payments	0	1,602	0	1,602	1,494
Cleaning and gardening	0	176	0	176	134
Equipment	0	715	0	715	950
Postage and stationery	0	301	0	301	282
Bank charges	242	0	0	242	266
Audit and accountancy	1,897	0	0	1,897	1,347
Legal fees	1,500	0	0	1,500	0
Telephone	0	768	0	768	743
Subscriptions	0	620	0	620	341
Publicity and advertising	0	0	0	0	100
Training	0	94	0	94	39
Travel	0	53	0	53	155
Sundry	0	1,893	0	1,893	322
<b>Total</b>	3,639	92,928	0	96,567	88,426

## Notes to the accounts for the year ending 31 March 2019 (cont.)

**7) Net (expenditure)/income is stated after charging**

	<b>2019</b> <b>£</b>	<b>2018</b> <b>£</b>
Independent examination	540	540
<b>Total</b>	<b>540</b>	<b>540</b>

**8) Fixed Assets**

	<b>Office Equipment</b>	<b>Computer Equipment</b>	<b>Total</b>
<b>Cost</b>			
At 1 April 2018 and 31 March 2019	691	2,194	2,885
<b>Depreciation</b>			
At 1 April 2018 and 31 March 2019	690	2,193	2,883
<b>Net book value</b>			
At 1 April 2018 and 31 March 2019	1	1	2

**9) Debtors: amounts falling due within one year**

	<b>2019</b> <b>£</b>	<b>2018</b> <b>£</b>
Prepayments	1,188	1,370
Due from subsidiary company	35,188	25,416
<b>Total</b>	<b>36,376</b>	<b>26,786</b>

**10) Creditors: amounts falling due within one year**

	<b>2019</b> <b>£</b>	<b>2018</b> <b>£</b>
Accruals	948	1,620
Pension and Paye/Nic due	2,599	1,110
Trade creditors	680	0
<b>Total</b>	<b>4,227</b>	<b>2,730</b>

**11) Statement of Funds**

	<b>Brought Forward</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfer between funds</b>	<b>Carried forward</b>
	£	£	£	£	£
<b>Unrestricted Funds</b>					
Designated	26,296			6,044	32,340
Restricted	0	40,705	(92,928)	54,423	2,200
Unrestricted	0	64,106	(3,639)	(60,467)	0
<b>Total</b>	<b>26,296</b>	<b>104,811</b>	<b>95,567</b>	<b>0</b>	<b>34,540</b>

**12) Restricted Funds**

	Contact centre	Playing Out	Play group	Comm dev fund	Equip & activities	MACC grant	Total
Brought Forward	0	0	0	0	0	0	0
Income	11,000	27,505	0	0	2,200	0	40,705
Salaries	(3,777)	(9,209)	(21,923)	0	0	0	(34,909)
Other costs	(7,560)	(27,574)	(22,885)	0	0	0	(58,019)
Transfer from other funds	337	9,268	44,808	0	0	0	54,423
Carried Forward	0	0	0	0	2,200	0	2,200

**13) Analysis of staff costs, trustee remuneration and expenses and cost of key management personnel**

	<b>2019 £</b>	<b>2018 £</b>
Wages and salaries incl. social security	78,055	75,725
Pension costs	3,222	2,106
<b>Total</b>	<b>81,277</b>	<b>77,831</b>



No employee had employee benefits in excess of £60,000

The Charity's Trustees were not paid or received any other benefits from the Charity or its subsidiary during the year. The trustees were not reimbursed any expenses by the Charity during the year. No trustee received payment for professional or other services supplied to the Charity.

The key management personnel of the Charity comprise the Trustees. The employee benefits of the key management personnel of the Charity were Nil.

#### 14) Staff numbers

The average number of persons employed during the year was:

	2019 £	2018 £
Number of employees	9	9
<b>Total</b>	<b>9</b>	<b>9</b>

#### 15) Designated Reserves

The balance on the designated reserve represents amounts set aside to cover salaries in the event of a gap in the receipt of grants

#### 16) Related party transactions

The Company has a wholly owned subsidiary, Planet Child's Play Community Interest Company, which incorporated on 15 August 2013

One of the trustees (Ms C Greenhalgh) is a Director of Planet Child's Play

During the year the Company received income and paid expenses on behalf of Planet Child's Play

At the end of the year Planet Child's Play was owed £17,080 (2018: £25,416) by the Charity.

# Wythenshawe Community Initiative Ltd

REPORT AND UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019

## Contents

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## Trustees' Report and Financial Statements for the period to 31 March 2019

### Registered Charity Number

1112990

### Company number

05564192

### Principal Office:

Woodhouse Park Family Centre  
7 Stoneacre Road  
Wythenshawe  
Manchester  
M22 1BP

### Trustees at the date this report was approved

Christine Greenhalgh (Chair)  
Fiona Hatch (Treasurer)  
Eula Mesquita  
Sarah Lynch

### Bankers

National Westminster Bank plc  
Barclays Bank plc

### Independent Examiner

S Weighell FCA  
3 Wellgreen Close  
Hale  
Altrincham  
WA15 8PT

## Trustees' Report

The Trustees, two of whom are also directors for the purposes of company law, present their annual report together with the unaudited financial statements of the Charity for the year ended 31 March 2019 which are also prepared to meet the requirements of a Directors' Report and Accounts for Companies Act purposes.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Memorandum and Articles of Association, the Charities Act 2011, the Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

### Trustees

The Trustees who served throughout the year and at the date of this report are listed on page 2.

### Structure Governance and Management

The Charity is a company limited by guarantee. The members of the Company are the directors named on page 1. In the event of the Company being wound up, the liability in respect of the guarantee is limited to £1 per member of the Company. The Charity's governance arrangements and structure are set out in the Memorandum and Articles of Association. The Trustees are the Management Committee, which comprises the Chairperson, the Treasurer and the other trustees as listed on page 1. New Trustees are recruited from a range of groups including user groups and other interested members of the local community including professional people who come into contact with us, employees, ex-employees and representatives of the United Reformed Church, from which organisation we lease our premises.

The major risks to which the Charity is exposed, as identified by the Trustees, have been reviewed and systems, procedures and initiatives to manage those risks have been established, or are presently being considered, by the Trustees.

### Objectives and Activities

The principal objectives of the Charity are:

1) Alleviating the hardship and distress of children resident in the area of benefit, caused by the break-up of marriage and family and to preserve and protect their good mental and physical health by providing and maintaining a centre and facilities.

2) Advancing the education of the public and providing facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life of those persons.

3) Relieving poverty, in particular by the provision of advice, information and support.

The Charity operates in Woodhouse Park in particular and the district of Wythenshawe in general.

We have had due regard to the public benefit guidance published by the Charity Commission in compliance with its duties under section 4 of the Charities Act 2006. The guidance sets out two key principles:

The organisation must have an identifiable benefit.

The benefit must be to the public or section of the public.

We confirm that we meet these requirements.



## Principal Activities

2018/19 saw us celebrate 25 years of supporting our wonderful community. We have certainly had our obstacles over the years - and this year has been no exception – but the fact we are still here amid an ever changing, not to mention testing, funding environment speaks volumes for the resilience, creativity and sheer hard work of all those involved with the organisation. We also believe that this strength is a reflection of the community we serve. Wythenshawe undoubtedly has its challenges and difficulties but the fantastic community spirit and willingness to work together shown by those who live and work here means it continues to be a vibrant place where more and more children and families can thrive.

As always it has been a busy, challenging but rewarding year here at Wythenshawe Community Initiative. Over 320 families have benefited from the services we provide. We have offered 200 Child Contact sessions, 195 pre-school playgroup sessions and 555 hours of open access play provision, supported by over 1,200 volunteer hours. We have provided childcare for twelve organisations, employed 7 Wythenshawe residents and offered sessional work to a further 24. In addition to this so much of the support we give is not through a formal service or

### Stepping Stones Playgroup

Over the last year 28 children have attended Stepping Stones. Of these children, 21 were entitled to the funding for disadvantaged 2yr olds and two children receive the element 2 funding to help us provide additional support to meet their needs. Our aims for this year have been to keep improving our teaching and learning to help the development of the children attending the service. We continued to ensure that the children who need it most are able to attend by working with other organisations i.e. early help, speech and language, other schools and promoting the service in the local area.

It was lovely this year to support Joseph with his transition to 'big' school. Joseph came to Stepping Stones in September 2017 and was very shy at first. Joseph had very little speech and has Down's Syndrome, when he first started he was not walking very well and mostly crawled. Over the time he was with us we watched him blossom as his confidence grew, his legs got stronger and his personality began to shine. We worked closely with mum and the primary school to ensure Joseph had a smooth transition when it was time for him to leave us. We are pleased to report Joseph has settled really into school and is loving it and progressing well!

This year we are working on Manchester City Council's Quality Assurance Framework to achieve a Gold award. Through this process we have received support from a Quality Assurance Officer to complete the Gold award, they have helped us to continue to develop and improve our service and our practice. We are also preparing for our next OFSTED inspection.

The children have enjoyed trips to the local park, library, Manchester Airport and we have been able to go to a fun place called Anchor's Away. The children have done activities to raise money for Children in Need and the Poppy Appeal. The children have also taken part

in several fundraising activities for the centre, including raising over £1,000 with a sponsored disco!!

The service continues to be supported by volunteers. We will continue working with the children and their families, striving to an outstanding report.

### Playing Out in Wythenshawe

Our Play provision is based on offering informal, child led play sessions where we support and encourage them to be independent by choosing their own activities and have an input on what they would like to do during and on future sessions. Playing Out in Wythenshawe helps children explore their outdoor environment, build their social skills, helps them learn to manage conflict and make sense of some of their feelings; they build strong friendships and develop an understanding of others. Staff have had the privilege in watching so many of our children's confidence grow during each session. Many of our younger children gained so much from our play sessions such as building their communication skills, developing their physical skills, such as learning to ride a bike or scooter

We have also encouraged our young people to carry out their own fundraising and think about how they can support the development of the project and how the older children can support the younger ones during sessions.

We are most proud this year of watching how our young people have grown in confidence and the support we have given them to take on more responsibility, leading to them having the confidence to become young volunteers.

#### **What Difference have we made?**

Staff noticed some of our older transition age/ young people seemed to be still wanting to attend our after school sessions, as themselves and their parents weren't quite ready for a youth Centre setting, but on some occasions their behavior was becoming noticeably inappropriate around the much younger children who were attending, but they were also displaying some very helpful and nurturing skills towards the young children and seemed eager to help.

Around this time our local housing association were offering funding bids to the young people of Wythenshawe to start up their own projects and ideas, this was the perfect opportunity for our small group, to take some ownership and present their ideas.

So it was then we decided to get together our pitch to start a young youth volunteer group. Our young people put together a great pitch, where they then bravely stood up in front of judging panel, in a large room with many other people, such as youth workers, project leaders and young people all competing against each other to secure funding for their project.

Although we didn't get the full amount, our fantastic group managed to secure some funding to get our small youth/young volunteer project up and running. Our Centre has now been running a small youth session for our older young people every Tuesday since January. This has definitely been one of our highlights.

It's here we cover group activities and discussions which also help provide the young people with a role and some responsibility which they can fulfill whilst attended the other after school provisions.

We are hoping to provide the young people with some first aid training and perhaps some form of Rota to provide their service and skills as a suitable role model during our Easter/summer holiday provisions.

Our young people are now working on some ideas to help out within their local community, and these seem to be mostly based around the idea of helping with the elderly and fund raising for their Centre. Our project now offers a junior/ youth and young volunteer session on a Tuesday, which gives a more structured and mature setting for our older service users, giving them the opportunity to build and develop more age appropriate skills

### Wythenshawe Child Contact Centre

2018 was a challenging year for the Contact Centre as we had to make the difficult decision to reduce the service to just one session per week.

Despite this cut in service, 2018 saw the Contact Centre supporting 50 children to spend quality time with their non-resident parent. As well as mums and dads we also helped grandparents, siblings and aunts rebuild precious relationships with their younger family members.

Of the 50 families using the centre over the year, 26 of these were able to move on to independent arrangements.

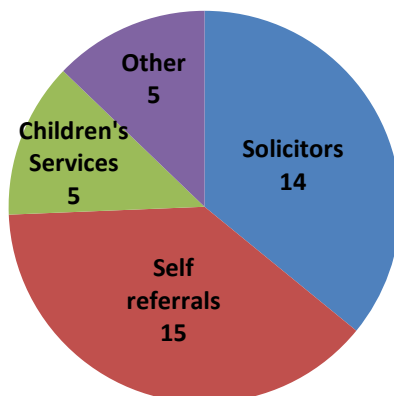
Self-referrals continue to be our highest source of referrals at 37.5%, with solicitors at 35%, Local Authority at 12.5%, Pro-Contact at 10% and CAFCASS at 5% making up the rest.

The Centre continues to provide a safe, welcoming, fun and, most importantly, neutral space to ensure children have their right to have a relationship with both their parents upheld.

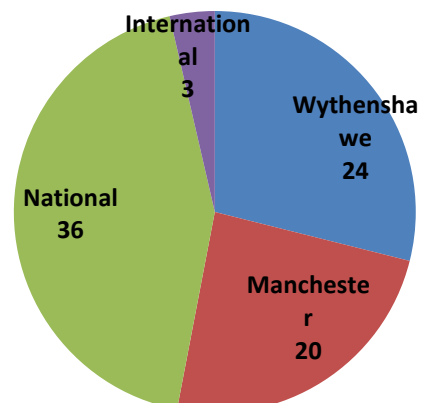
As always the Contact Centre could not run without the dedication of our fabulous team of volunteers who come from a diverse range of backgrounds and bring a variety of skills and experience to the service. A team of 8 volunteers supported the Centre this year and over the next year we aim to grow this number to enable us to increase the number of sessions on offer.

### How did the Contact Centre do in 2018?

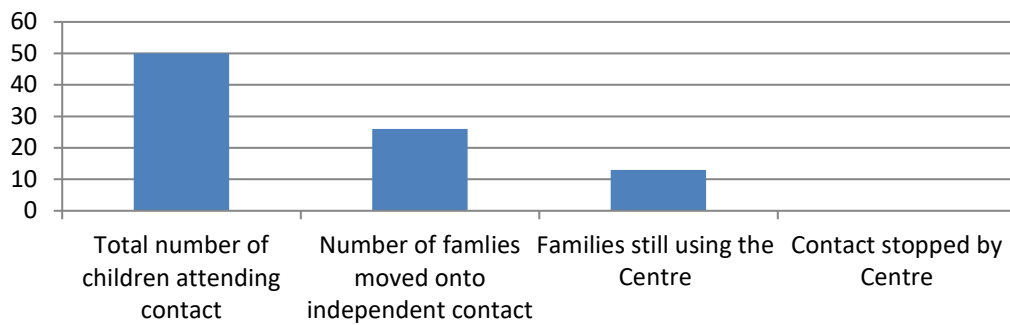
**Referrals**



**Where our families come from**



### Families attending



### Training And Employment

One of our key aims as an organisation is to provide training, volunteer and employment opportunities to local people. This is an area we have enjoyed considerable success in as the following statistics will show.

This year staff and volunteers have undertaken a variety of training including:

- \* Practical Safeguarding
- \* Autism Awareness
- \* Introduction to Youth Work
- \* Paediatric First Aid
- \* Contact Volunteer Induction
- \* Food Hygiene

We also like to see our volunteers and staff grow and develop their skills and confidence and, much as we don't like to lose them, we congratulate those who have moved on this year to:

- Employment with other organisations – 6
- Further education or training – 3

## Donations in kind and volunteers

### Volunteers

As always we are completely indebted to the wide range of committed and skilled volunteers who offer their time, expertise and enthusiasm.

Just a few figures to show the massive value our volunteers bring:

- Contact - average of 6 hours per week worth £3,588
- Play - approx. 4 hours a week worth £2,024
- Admin support – 3 hours per week worth £1,650

Adam's story.....

*"The reason I volunteer is I very nearly had to use the services to be able to see my son 10 years ago. I saw the opportunity and took it to help out families have much needed contact. I've worked with the public for the past 19 years as a Driving Instructor and am now a groundsman/gardener/plant grower.*

*I get so much job satisfaction from volunteering at the centre helping with contact and learning to handle certain situations. A few of the dads have commented "It's nice to have a bloke helping out. Most people thank us for helping out and it just feels good to help."*

### In Kind Support

We have been very grateful to receive In Kind support or donations of toys or equipment from the following businesses, organisations and individuals:

**Asda Wythenshawe**

**brainysfiddle**

**George Borowski & The Fabulous Wonderfals ft Maura**

**NCS The Challenge**

**Southway Housing Trust**

**Bo Weavil**

**Darren Poyzer**

**Inspire\***

**Newall Green Pub**

**The Seashell Trust**

## OUR FUNDERS

Huge thanks as always go to our funders and supporters throughout the year.....

\* Manchester City Council   \* GMP Giving Back   \* Awards For All

\* Garfield Weston Foundation   \* The Zochonis Charitable Trust

\* The N Smith Charitable Settlement

\* Young Manchester   \*The Lee and Bakirgian Family Trust

\*The Peter Kershaw Charitable Trust   \*Rycroft Children's Fund

We would also like to thank [Sue Weighell of Delta Solutions](#) for providing her accountancy services.

In addition we are indebted to the [United Reformed Church \(North West\) Trust](#) for granting us the continued use of our premises without charge.

Also to all the individuals and WCI staff and volunteers that have donated not only raffle/tombola prizes etc. throughout the year but also their time or services. Your support is greatly appreciated.



## Financial Review

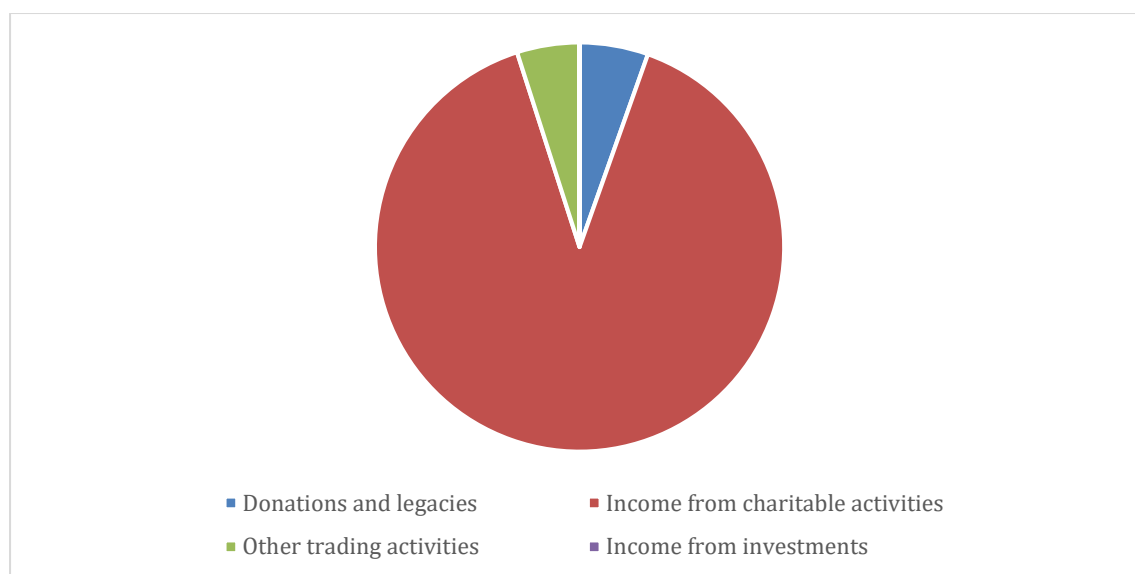
The Trustees review the financial position of the charity as part of the regular Trustee meetings and are satisfied that the income of the fund is sufficient to meet annual operating expenditure.

### Results for the year

Incoming resources were £104,812 and total expenditure was £95,567. There was a increase in funds of £8,739

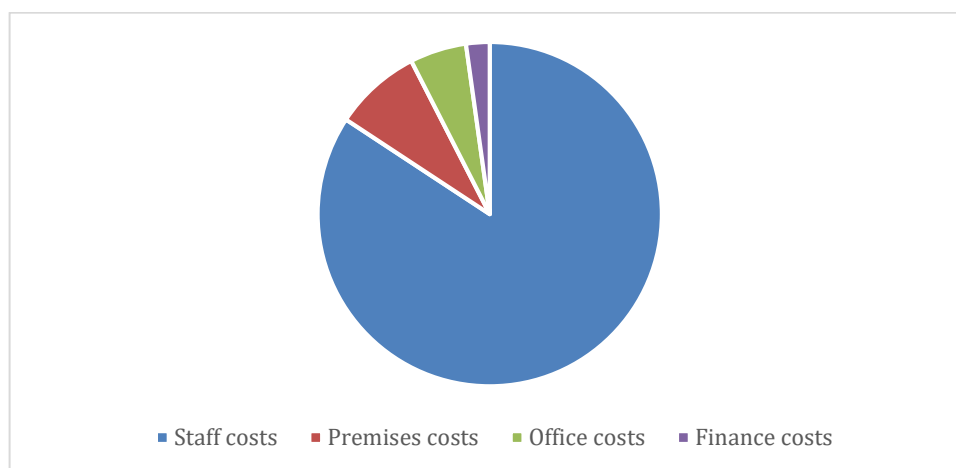
### Where do our funds come from?

Income of £104,812....



### How do we spend our money?

Expenditure of £95,567.....



### Reserves Policy

As required by the Charity Commission the Trustees have adopted the following reserves policy:

1. We will maintain the sum of £15,000, or such amount as is determined from time to time by the Management Committee, as a contingency fund (designated reserve) for the sole purpose of bridging a gap in the receipt of funding income.

2. In addition to the above sum we will recognise as a restricted reserve at the end of our financial year any income, received by us for the purpose of funding a specific post, activity or expense, to the extent that the income has not been used for that purpose during the year.

3. Subject to meeting the ongoing expenditure needs of the organisation we will aim to maintain our unrestricted funds at a level equivalent to six months' worth of current running costs.

Finally, for the avoidance of doubt the Trustees confirm that at the year end:

1. no restricted funds are in deficit
2. no funds were held by the Trustees as Custodian Trustees.

### Statement of Trustees' responsibilities

In the attached accounts set out on pages 18 to 26, the Trustees have prepared financial statements for the period up to 31 March 2019. In preparing such statements the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume the Foundation will continue in its operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at the time the financial position of the Foundation and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Foundation and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Nov 29, 2019

The report was approved by the trustees on \_\_\_\_\_ and signed on its behalf by:

  
Christine Greenhalgh (Nov 29, 2019)

Chair

  
Fiona Hatch (Nov 29, 2019)

Trustee

## Independent Examiner's Report

<b>Report to the trustees/ members of</b>	Wythenshawe Community Initiative Ltd		
<b>On accounts for the year ended</b>	31 March 2019	<b>Charity no (if any)</b>	1121682
<b>Set out on pages</b>	18 to 26		

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's  
statement**

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Sue Weighell*

**Date:**

Nov 30, 2019

**Name:**

Susan Weighell FCA

**Relevant professional  
qualification(s) or  
body (if any):**

Fellow of the Institute of Chartered Accountants in England & Wales

**Address:**

3 Wellgreen Close

Hale

Altrincham WA15 8PT

## Accounts for the year ending 31 March 2019

## Statement of Financial activities for the year ended 31 March 2019

	<i>Notes</i>	<i>Unrestricted funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds</i>	<i>Prior Period Total funds 2018</i>
		£	£	£	£	£
<b>Income and endowments from:</b>						
Income from charitable activities	2	53,235	40,705	0	<b>93,941</b>	72,450
Donations and legacies	4	5,689	0	0	<b>5,689</b>	2,755
Other trading activities	5	5,180	0		<b>5,180</b>	2,530
Income from investments	3	2	0	0	<b>2</b>	1
<b>Total income</b>		64,106	40,705	0	<b>104,812</b>	77,736
<b>Expenditure on:</b>						
Charitable activities	6	3,639	94,428	0	<b>95,567</b>	88,426
<b>Total expenditure</b>		3,639	94,428	0	<b>95,567</b>	(88,426)
<b>Net income/(expenditure)</b>		60,467	(53,723)	0	<b>8,244</b>	(10,690)
<b>Transfers between funds</b>		(60,467)	54,423	6,044	<b>0</b>	0
<b>Net movement in funds</b>		0	2,200	6,044	<b>8,244</b>	(10,690)
Total funds brought forward		0	0	26,296	<b>26,296</b>	36,986
<b>Total funds carried forward</b>		0	2,200	32,340	<b>34,540</b>	26,296



**Balance Sheet as at 31 March 2019**

	Notes	£	2019 £	2018 £
<b>Fixed Assets</b>	5		2	2
<b>Current Assets</b>				
Debtors	9	36,376		26,786
Cash at bank and in hand		2,389		2,238
		<u>38,765</u>		<u>29,024</u>
<b>Current Liabilities</b>				
Creditors and accruals	10	4,227		2,730
<b>Net Current Assets</b>			34,538	26,294
<b>Net Assets</b>			<u>34,540</u>	<u>26,296</u>
<b>The funds of the charity</b>				
Designated funds	11		32,340	26,296
Restricted income funds	12		2,200	0
Unrestricted funds	13		0	0
<b>Total charity funds</b>			<u>34,540</u>	<u>26,296</u>

Nov 29, 2019

Approved by the trustees on \_\_\_\_\_ and signed on its behalf by:

  
 Christine Greenhalgh (Nov 29, 2019)

Chair

  
 Fiona Hatch (Nov 29, 2019)

Trustee

## Notes to the accounts for the year ending 31 March 2019

### **1) Accounting policies**

The charity is a company limited by guarantee. The members of the Company are the directors named on page 1. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity.

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS 102. Assets and liabilities are recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared on a going concern basis. There are no material uncertainties in respect of the charity's ability to continue as a going concern for the foreseeable future, based on latest strategic plans and financial budgets.

#### **b) Income Recognition**

Income from grants and donations is recognised once the Charity has entitlement to the income, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from creche facilities is recognised as earned as the related services are provided.

Interest receivable on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

#### **c) Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements, including the independent examiner's fees and legal costs.

d) Depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is charged so as to write down the value of the assets over their expected useful lives at the following rates:

Computer equipment	20% per annum straight line
Office equipment	25% per annum straight line

e) Debtors

Debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

f) Cash at bank and in hand

Cash at bank and cash in hand and deposits with a short maturity of three months or less from the date of acquisition or the date of opening the deposit or similar account.

g) Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amounts after allowing for any trade discounts due.

h) Fund Accounting

Funds held by the Charity can be one of:

- i) Unrestricted general funds – which can be used in accordance with the Foundation's objects at the discretion of the Trustees;
- ii) Designated funds- which are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects; or
- iii) Restricted funds – which are funds that can only be used for particular restricted purposes within the objects of the Foundation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further details of each fund are shown in notes 11,14 and 16.

## Notes to the accounts for the year ending 31 March 2019 (cont.)

**2) Income from charitable activities**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Play Fund	0	11,000	0	11,000	14,000
CAFCASS/Referral fees	2,029	0	0	2,029	6,746
Toddler Group Voluntary Cont	565	0	0	565	926
Play Scheme	3,375	11,905	0	15,280	13,843
Play Group Grant	28,491	15,600	0	44,091	32,130
Play Group fees	1,970	0	0	1,970	0
Grants	16,806	2,200	0	19,006	4,807
<b>Total</b>	<b>53,236</b>	<b>40,705</b>	<b>0</b>	<b>93,941</b>	<b>72,450</b>

**3) Investment Income**

	<i>Unrestricted</i>	<i>Restricted</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Bank interest received	2	0	0	2	1
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>

**4) Donations**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Donations	5,689	0	0	5,689	2,755
<b>Total</b>	<b>5,689</b>	<b>0</b>	<b>0</b>	<b>5,689</b>	<b>2,755</b>

## Notes to the accounts for the year ending 31 March 2019 (cont.)

**5) Other trading activities**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Rent received	5,180	0	0	5,180	2,530
<b>Total</b>	5,180	0	0	5,180	2,530

**6) Expenditure on charitable activities**

	<i>Unrestricted Funds</i>	<i>Restricted Funds</i>	<i>Designated Funds</i>	<i>Total Funds 2019</i>	<i>Prior Period Total funds 2018</i>
	£	£	£	£	£
Staff costs	0	81,276	0	81,276	77,830
Rates	0	888	0	888	948
Insurance	0	1,579	0	1,579	740
Repairs and maintenance	0	1,066	0	1,066	1,064
Light and heat	0	1,897	0	1,897	1,671
Operating lease payments	0	1,602	0	1,602	1,494
Cleaning and gardening	0	176	0	176	134
Equipment	0	715	0	715	950
Postage and stationery	0	301	0	301	282
Bank charges	242	0	0	242	266
Audit and accountancy	1,897	0	0	1,897	1,347
Legal fees	1,500	0	0	1,500	0
Telephone	0	768	0	768	743
Subscriptions	0	620	0	620	341
Publicity and advertising	0	0	0	0	100
Training	0	94	0	94	39
Travel	0	53	0	53	155
Sundry	0	1,893	0	1,893	322
<b>Total</b>	3,639	92,928	0	96,567	88,426

## Notes to the accounts for the year ending 31 March 2019 (cont.)

**7) Net (expenditure)/income is stated after charging**

	<b>2019</b> <b>£</b>	<b>2018</b> <b>£</b>
Independent examination	540	540
<b>Total</b>	<b>540</b>	<b>540</b>

**8) Fixed Assets**

	<b>Office Equipment</b>	<b>Computer Equipment</b>	<b>Total</b>
<b>Cost</b>			
At 1 April 2018 and 31 March 2019	691	2,194	2,885
<b>Depreciation</b>			
At 1 April 2018 and 31 March 2019	690	2,193	2,883
<b>Net book value</b>			
At 1 April 2018 and 31 March 2019	1	1	2

**9) Debtors: amounts falling due within one year**

	<b>2019</b> <b>£</b>	<b>2018</b> <b>£</b>
Prepayments	1,188	1,370
Due from subsidiary company	35,188	25,416
<b>Total</b>	<b>36,376</b>	<b>26,786</b>

**10) Creditors: amounts falling due within one year**

	<b>2019</b> <b>£</b>	<b>2018</b> <b>£</b>
Accruals	948	1,620
Pension and Paye/Nic due	2,599	1,110
Trade creditors	680	0
<b>Total</b>	<b>4,227</b>	<b>2,730</b>

**11) Statement of Funds**

	<b>Brought Forward</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfer between funds</b>	<b>Carried forward</b>
	£	£	£	£	£
<b>Unrestricted Funds</b>					
Designated	26,296			6,044	32,340
Restricted	0	40,705	(92,928)	54,423	2,200
Unrestricted	0	64,106	(3,639)	(60,467)	0
<b>Total</b>	<b>26,296</b>	<b>104,811</b>	<b>95,567</b>	<b>0</b>	<b>34,540</b>

**12) Restricted Funds**

	Contact centre	Playing Out	Play group	Comm dev fund	Equip & activities	MACC grant	Total
Brought Forward	0	0	0	0	0	0	0
Income	11,000	27,505	0	0	2,200	0	40,705
Salaries	(3,777)	(9,209)	(21,923)	0	0	0	(34,909)
Other costs	(7,560)	(27,574)	(22,885)	0	0	0	(58,019)
Transfer from other funds	337	9,268	44,808	0	0	0	54,423
Carried Forward	0	0	0	0	2,200	0	2,200

**13) Analysis of staff costs, trustee remuneration and expenses and cost of key management personnel**

	<b>2019 £</b>	<b>2018 £</b>
Wages and salaries incl. social security	78,055	75,725
Pension costs	3,222	2,106
<b>Total</b>	<b>81,277</b>	<b>77,831</b>

No employee had employee benefits in excess of £60,000

The Charity's Trustees were not paid or received any other benefits from the Charity or its subsidiary during the year. The trustees were not reimbursed any expenses by the Charity during the year. No trustee received payment for professional or other services supplied to the Charity.

The key management personnel of the Charity comprise the Trustees. The employee benefits of the key management personnel of the Charity were Nil.

#### 14) Staff numbers

The average number of persons employed during the year was:

	2019 £	2018 £
Number of employees	9	9
<b>Total</b>	<b>9</b>	<b>9</b>

#### 15) Designated Reserves

The balance on the designated reserve represents amounts set aside to cover salaries in the event of a gap in the receipt of grants

#### 16) Related party transactions

The Company has a wholly owned subsidiary, Planet Child's Play Community Interest Company, which incorporated on 15 August 2013

One of the trustees (Ms C Greenhalgh) is a Director of Planet Child's Play

During the year the Company received income and paid expenses on behalf of Planet Child's Play

At the end of the year Planet Child's Play was owed £17,080 (2018: £25,416) by the Charity.