

Company No. 01938686
Charity No. 292638

THE LONDON SUZUKI GROUP
REPORT AND UNAUDITED ACCOUNTS
FOR THE PERIOD ENDED 31 AUGUST 2018

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THE LONDON SUZUKI GROUP

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**THE LONDON SUZUKI GROUP
LEGAL AND ADMINISTRATIVE INFORMATION
FOR THE PERIOD ENDED 31 AUGUST 2018**

Constitution

The London Suzuki Group is a company limited by guarantee and a registered charity governed by its memorandum and articles of association. Charity number 292638. Company number 01938686.

Directors and Trustees

The directors of the charitable company ("the charity") are its trustees for the purpose of charity law and throughout this report are collectively referred to as the trustees.

The directors and trustees serving during the year and since the year end were as follows:

Helen Brunner
Edward de Nor
Mallory Hamm
Nona Liang
Nicholas Thompsell
Jamey Whitnall (Treasurer)
Kimberley Wong

Secretary

Jamey Whitnall

Registered Office

Unit C
Q West
1110 Great West Road
Brentford
TW8 0GP

Bankers

CAF (Charities Aid Foundation)
25 Kings Hill Avenue
West Malling
Kent
ME19 4JK

Independent Examiner

Andrew Thurnburn
Andrew Thurnburn & Co
38 Tamworth Road
Croydon
Surrey
CR0 1XU

**THE LONDON SUZUKI GROUP
REPORT OF THE TRUSTEES
FOR THE PERIOD ENDED 31 AUGUST 2018**

The trustees are pleased to present their report together with the financial statements of the charity for the period ended 31 August 2018.

The legal and administrative information set out on page 2 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice – Accounting and Reporting by Charities.

Objects of the Charity

The objects of the charity are the advancement of education, in particular increasing the public knowledge and appreciation of the art and science of music through the provision of musical education for children in accordance with the method and precepts of Shinichi Suzuki and his followers, and the instruction of children in accordance with the aforesaid method and precepts.

Organisation

A board of trustees of up to 11 members, who meet regularly, administers the charity. There are sub-committees covering bursaries and investment. A chairperson is appointed by the trustees and endorsed by the members in an Annual General Meeting and manages the day-to-day operations of the charity together with the administrator. Teaching and event matters are discussed in teacher meetings.

Investment Powers

Under the memorandum and articles of association, the charity has the power to make any investment which the trustees see fit.

Related Parties

The charity has a very close relationship with The London Suzuki Group Trust, which is a charity. The London Suzuki Group, at 31 August 2018, owed The London Suzuki Group Trust £160,020 (31 August 2017: £160,020).

Review of the Activities and Future Developments

The charity is in a very sound financial position having sold the building it previously owned. The continuing popularity of the LSG 5n providing a thorough and enjoyable music education to children, aged 3 to late teens, is evidenced by the steadily increasing student roll.

The Group's annual events, and the summer residential course at Bryanston School, were musically inspirational, and the summer course returned to a healthy surplus.

The SuSI outreach project (Suzuki in Schools Initiative) continued and has succeeded in introducing Suzuki programmes in ten state schools. The trustees continue to support the Group's teachers in continuous professional development to ensure the highest standard of teaching for the students. A number of new courses or workshops were added to the events list during the year, in addition to existing recital series concerts and residential courses.

The charity would not be able to maintain the beneficial activities of the London Suzuki Group without the voluntary services of many members, the dedicated work of its teachers, and the professional work of its part-time staff. The success of the teaching and method may be judged by the very high standard of playing generally, and by the many music scholarships awarded to LSG students.

**THE LONDON SUZUKI GROUP
REPORT OF THE TRUSTEES
FOR THE PERIOD ENDED 31 AUGUST 2018
(Continued)**

Reserves Policy Risk Management

The proceeds from the sale of our previous building have provided financial security for the Group in the form of a large capital sum and the resulting investment income as well as a reduction in costs associated with the property. This has enabled the Group to reduce membership subscriptions within a balanced annual budget.

The trustees consider the risks faced by the Group to be:

- reductions in subscription income due to the demographics of the membership
- an under-subscribed music course resulting in a financial loss
- a steep decline in investment income

Contingency Reserve

The trustees believe that, under the present circumstances, the contingency reserve should be set at an amount equivalent to one year's operating costs, excluding the music course. This policy and the amount of the contingency reserve will be reviewed annually consistent with the charity's overall financial position and its need to maintain and develop its charitable activities. The contingency reserve is currently set at £20,000.

Capital Policy

The capital gained from the sale of the charity's property at 1a Westbourne Gardens is invested to fund from income those operations of the charity that are not covered by subscriptions or course fees, particularly bursaries for needful students to continue their music education. The trustees also consider proposals for funding, from income or capital (including the contingency reserve), other projects that will advance the objects of the charity.

Public Benefit Statement

The LSG aims primarily to complement the individual teaching that its members receive with concerts, recitals and courses, all of which bring the pupils together for ensemble work.

The LSG thus contributes directly to the music education of its members and their families, and to visitors to the concerts and other events, all of which are open to the public.

In addition to the direct educational benefits, the LSG brings together pupils, families and the wider public for concerts and other events, thus providing important social benefits.

The LSG is a membership organisation. Membership is open to all pupils learning with Suzuki-trained teachers in the London area.

The membership fee, currently £64, gives access to groups, recitals, concerts and courses. Some of these events are free to members, some are paid for. All of the events are partly or wholly subsidised from the subscription income, and from the income from investments.

In addition to the musical activities, the LSG operates a **bursary scheme**, carries out **outreach** activities to benefit lower income families, and makes **donations** to the British Suzuki Institute to further assist the aims of the LSG.

From fund-raising, donated funds and from investment income, **bursaries** are available to:

- pupils to help pay for their individual tuition;
- pupils to help pay for courses;
- pupils in state schools who cannot afford to be full members of the LSG to participate in LSG events;

**THE LONDON SUZUKI GROUP
REPORT OF THE TRUSTEES
FOR THE PERIOD ENDED 31 AUGUST 2018
(Continued)**

- teachers to assist with their training costs;
- teachers to assist with their CPD costs.

All of the bursaries are subject to means testing.

The **outreach** scheme (the Suzuki in Schools Initiative, SuSI) is aimed at bringing the Suzuki method of music education to a wider, and lower income section of the public. The scheme pays for setting up and monitoring Suzuki method groups and individual teaching schemes in state and private schools. The scheme itself raises donations to help pupils with the cost of tuition.

From time to time, the LSG makes **donations** to the British Suzuki Institute (BSI) to help it fulfil its aims of national teacher training, national events and national promotion and publicity for the Suzuki method.

Trustees' Responsibilities in Relation to the Financial Statements

Company law requires the trustees to prepare financial statements that give a true and fair view of the state of affairs of the charity at the end of the financial year and of its surplus or deficit for the financial year. In doing so, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the policies adopted are in accordance with the Companies Act 2006 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

By order of the trustees
J. M. Whitnall



31 May 2019

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE LONDON SUZUKI GROUP

I report on the accounts of the charitable company for the period ended 31 August 2018 which are set out on pages 7 to 11.

Respective Responsibilities of the Trustees and Examiner

The trustees (who are also the directors of the company for the purpose of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity is required by law to prepare accrual accounts and I am qualified to undertake the examination by being a qualified member of the ICAEW.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 144(5) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (i) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with s386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- (ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Andrew Thurnburn
Andrew Thurnburn & Co.
Chartered Accountants
38 Tamworth Road
Croydon CR0 1XU**

31 May 2019

THE LONDON SUZUKI GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE 8 MONTH PERIOD ENDED 31 AUGUST 2017

	Notes	2018 £	2017 £
INCOMING RESOURCES			
Income from Charitable Activities:			
Courses		398,478	355,916
Event Sales		8,577	10,452
Subscriptions Received		62,069	68,683
Activities for Generating Funds:			
Other Income		-	-
Investment Income		20,839	16,078
Total Incoming Resources		<u>489,963</u>	<u>451,129</u>
 RESOURCES EXPENDED			
Charitable Activities:			
Courses	3	352,505	334,240
Event Expenses		21,360	20,350
Administration Expenses	4(i)	80,357	132,695
Governance Costs	4(ii)	1,220	1,740
		<u>455,442</u>	<u>489,025</u>
 Net Income for Year		34,521	(37,896)
 Other Recognised Gains			
Unrealised Gains on Revaluation of Investments	8	43,804	54,919
Net Movement in Funds		78,325	17,023
 Fund Balances Brought Forward		730,407	713,384
 Fund Balances Carried Forward		<u>808,732</u>	<u>730,407</u>

All incoming and outgoing resources arise from unrestricted sources.

The notes on page 9 to 11 form part of these accounts

**THE LONDON SUZUKI GROUP
BALANCE SHEET
AS AT 31 AUGUST 2018**

	Note	£	2018 £	2017 £	£
FIXED ASSETS					
Tangible Assets	7		1,392		1,740
Investments	8		652,698		608,894
			<u>654,090</u>		<u>610,634</u>
Current Assets					
Cash at Bank and in Hand	9		433,579		404,583
Creditors: Amounts Falling Due Within One Year	10		(118,917)		(124,790)
Net Current Assets			<u>314,662</u>		<u>279,793</u>
Total Assets less Current Liabilities			<u>968,752</u>		<u>890,427</u>
Creditors: Amounts Falling Due After More Than One Year	11		(160,020)		(160,020)
Net Assets			<u>808,732</u>		<u>730,407</u>
Unrestricted Funds			<u>808,732</u>		<u>730,407</u>

In preparing these financial statements:

- (a) the directors are of the opinion that the company is entitled to the exemption from audit conferred by Section 477 of the Companies Act 2006
- (b) no notice has been deposited under Section 476 of the Companies Act 2006; and
- (c) the directors acknowledge their responsibilities for (i) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and (ii) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of this Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006.

Approved by the Trustees on 31 May 2019


Jamey Whitnall
Trustee

The notes on page 9 to 11 form part of these accounts

**THE LONDON SUZUKI GROUP
NOTES TO THE ACCOUNTS
FOR THE 8 MONTH PERIOD ENDED 31 AUGUST 2018**

1. ACCOUNTING POLICIES

(a) Basis of preparation

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

(b) Depreciation

Depreciation is charged over the estimated useful life of the assets on the following basis:

Equipment	20% reducing balance
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(c) Income

Courses income and donations are accounted for on an accruals basis. The income from fundraising ventures is shown net of associated costs, which are not included in fundraising costs. No permanent endowments have been received in the period, but these are dealt with through the Statement of Financial Activities when received.

(d) Resources expended

Resources expended are included in the financial activities on an accruals basis, inclusive of any VAT which cannot be recovered.

2. LEGAL STATUS OF THE CHARITY

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of winding-up is limited to £1.

3. COURSES EXPENDITURE

	2018	2017
	£	£
Hire of School	207,301	199,290
Faculty & Staff Fees	69,396	62,715
Pre Course Admin.	17,183	17,652
Piano Hire	7,836	7,450
Other Costs	50,789	47,133
	<hr/>	<hr/>
	352,505	334,240
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THE LONDON SUZUKI GROUP
NOTES TO THE ACCOUNTS
FOR THE 8 MONTH PERIOD ENDED 31 AUGUST 2018
(Continued)

4(i) ADMINISTRATION EXPENSES	2018	2017
	£	£
BSI – Admin Charges & Donations	25,000	55,000
Bank Charges	712	706
Insurance	1,878	3,681
Website Expenses	-	6,951
Teachers' Bursary Payments	19,621	17,967
Subscriptions Paid	24,259	44,384
SuSi Outreach	1,168	1,699
Sundry	799	300
Teachers' Travel & Venue Hire	1,008	857
Teacher Meeting Chair Fees	600	-
Purchases	1,348	714
Professional Fees	3,616	-
Depreciation of Equipment	348	436
	<u>132,695</u>	<u>132,695</u>
80,357		
	<u>132,695</u>	<u>132,695</u>
4(ii) GOVERNANCE COSTS		
Accountancy Fees	<u>1,220</u>	<u>1,740</u>

5. STAFF COSTS AND TRUSTEES' REMUNERATION

There were no employees during the period (2017: Nil)

The trustees were not paid during the period in respect of their duties as trustees.

6. SURPLUS FOR THE PERIOD

The Surplus for the year is stated after charging:	2018	2017
Depreciation on Tangible Fixed Assets	<u>348</u>	<u>436</u>

THE LONDON SUZUKI GROUP
NOTES TO THE ACCOUNTS
FOR THE 8 MONTH PERIOD ENDED 31 AUGUST 2018
(Continued)

7. TANGIBLE FIXED ASSETS		Equipment
Cost		£
Balance 1 September 2017		8,248
Additions		-
Disposals		-
		<u>8,248</u>
Balance 31 August 2018		<u>8,248</u>
Depreciation		
Balance 1 September 2017		6,508
Charge for the Period		348
Disposals		-
		<u>6,856</u>
Balance 31 August 2018		<u>6,856</u>
Net Book Value		
At 31 August 2018		<u>1,392</u>
At 31 August 2017		<u>1,740</u>
8. INVESTMENTS	2018	2017
	£	£
Market Value at 1 September 2017	608,894	605,131
Disposals at Cost	-	(51,156)
Net Investment Gains on Revaluation	43,804	54,919
	<u>652,698</u>	<u>608,894</u>
Market Value at 31 August 2018	652,698	608,894
Comprising: COIF Charities Investment Fund		
– Income Units	652,698	608,894
	<u>652,698</u>	<u>608,894</u>
Unrealised Gains at 31 August 2018	253,854	210,050
Unrealised Gains/(Losses) at 31 August 2017	210,050	155,131
	<u>43,804</u>	<u>54,919</u>
Movement in Unrealised Gains/(Losses)	43,804	54,919
Realised Gains Based on Historical Cost	-	-
	<u>43,804</u>	<u>54,919</u>
Net Investment Gains	<u>43,804</u>	<u>54,919</u>
9. BANK AND CASH		
Included in the bank and cash balance is £99,726 which is held in a COIF Charities Deposit Fund (2017: £99,726).		
10. CREDITORS – Amounts falling due within one year	2018	2017
	£	£
Accruals	118,917	124,790
	<u>118,917</u>	<u>124,790</u>
11. CREDITORS – Amounts falling due after one year	2018	2017
	£	£
London Suzuki Group Trust	160,020	160,020
	<u>160,020</u>	<u>160,020</u>