



**Annual Report and Accounts
of the Parochial Church Council
For the year ended
31 December 2018**

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Barkham Parochial Church Council

Trustees Annual Report for the year ended 31 December 2018

The Parochial Church Council (PCC) presents its Annual Report for the year ended 31 December 2018.

Reference and administrative information

The PCC is registered with the Charity Commission as 'The Parochial Church Council of the Ecclesiastical Parish of Barkham', registration number 1143332.

The address of the church office is The Rectory, Church Lane, Arborfield, Berkshire, RG2 9HZ

The trustees (members of the PCC) at the time of this report were as follows:

	Basis of appointment
Nigel Baldwin (from APCM)	Elected
The Rev'd Piers Bickersteth	Ex officio
The Rev'd Julian Bidgood	Chairman
Michael Byrne	Elected/Deanery Synod representative
David Horrocks	Deanery Synod representative
Peter Kilby	Elected
Lionel Matsuya	Elected/Treasurer
Kester Paine (from APCM)	Elected
Steve Grundy	Elected
Mark Stevens	Elected/Churchwarden
Rachael Stevens	Elected
Charlotte Wilde	Elected/Deanery Synod representative

Structure, governance and management

The PCC has been formed under the Parochial Church Council (Powers) Measure 1956.

The PCC members are recruited in a number of ways. The clergy are members by virtue of their office. The Deanery Synod representatives and churchwardens are elected by the annual parochial church meeting (APCM) and hold office for three years. The treasurer and secretary are appointed by the PCC. Other members of the PCC are elected annually at the APCM and hold office for three years.

There are the following committees:

Standing Committee – This committee consists of the church leadership team (the Minister in charge plus two others at present), the Churchwardens and the Treasurer. They have power to transact business of the PCC between PCC meetings, reporting to the full PCC as appropriate.

Objectives and activities

The objectives of the PCC are defined by the Parochial Church Council (Powers) Measure 1956 as 'to co-operate with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical'.

St James' Church Barkham comprises 2 congregations meeting at 10am and 6pm. Our aim as a church is to honour the Lord Jesus Christ in all that we do. By his grace we are seeking to grow in our knowledge of him, our love for him and our obedience to him. We are also seeking to proclaim the gospel of Jesus Christ to others as well, both by reaching out to others ourselves and by supporting mission partners in the UK and overseas. We currently have particular links with Crosslinks, OMF, Open Doors and The Delhi Bible Institute and a former member now working in a church in Russia.

Our Sunday services are the focus for our life as a church as we gather to listen to the word of God being read and preached and as we respond to him in prayer and praise. It is our assumption, however, that our life as a church should overflow into our daily lives and our midweek small groups provide a natural context for relationships to develop whereby people can serve and encourage one another further. We are committed to encouraging people of all ages to hear the Christian message and grow in faith, so we run a number of groups for children up to the age of 18, we run a baby and toddler group jointly with Arborfield Church, with whom we also run a monthly meeting for 'seniors'.

Achievements and performance

Over the year we have seen some numerical growth at our morning service. This has started to fill some of the space that was created by several families leaving to help establish a new church plant last year.

We continue to be an active church where people do not just attend, but serve one another in many ways.

We are also encouraged that we have a large group of teenagers who are committed to church and who meet up mid-week. We have fewer younger families however and pray that we might be able to reach more young families with the gospel of Jesus Christ.

We have continued to maintain links with others in the area conducting weekly assemblies in our local primary school.

In accordance with Church of England rules, we have revised our Electoral Roll this year. The number on the roll is currently 119.

Financial information for Annual Report 2018

This time last year we were facing a few large payments and much uncertainty about our expenditure. It is wonderful, therefore, that our never-changing and generous God has provided for us in abundance.

Within our general giving there was an overall surplus of £16k, a very similar amount to last year. However, this general surplus is required to fund our other projects, including the Church Tower repairs (that arose out of the Quinquennial inspection), the Church Plant, and to ensure funds are available in the other funds, for which comments are below. The balance of the General fund is £81k, a healthy balance for a church of our size but helpful in the context of the other expenditure we have.

The Church Tower fund received £48k in gifts from the congregation (including Gift Aid), and paid out £30k for repairs carried out in 2018. About a third of the work still remains as at year end, which will be invoiced and paid out of this restricted fund in 2019. The carried forward balance is £20k, which will cover the expected remaining payments near exactly.

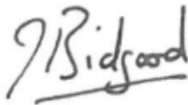
The Church Plant fund did not receive new funds but made £20k of payments in support of the Church at the Green, leaving a balance of £14k at year end. Barkham PCC are in regular discussions with the Church at the Green and other supporting churches to ensure that it is adequately supported, while at the same time making preparations for the church to be financially independent. The anticipated level of support for 2019 is approximately £24k, which will necessitate a transfer from the General fund.

The Youth Work fund is being used to pay for a Youth Worker who works across our sister churches. This fund is expected to be depleted during 2019, with additional transfers of around £1k from the general fund.

The Maintenance fund is a designated fund used for major repairs or projects to the church. In 2018 the boiler and boiler room needed works, and although there is a deficit balance, this will be made up in 2019 through additional transfers.

The Treasurer manages the day-to-day finances for St James Barkham and reports to the PCC as well as at the APCM, and at various points throughout the year to the congregations. Forecasts are prepared and re-assessed monthly to ensure that adequate funds exist for the church, and a Giving Day is held annually in the autumn.

Signed on behalf of the PCC by:



The Rev'd Julian Bidgood
Chairman

Date: 15 April 2019

Independent Examiner's Report to the Parochial Church Council of Barkham PCC

I report on the accounts for the year ended 31 December 2018.

Respective responsibilities of the Parochial Church Council and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the financial statements. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr Thomas Auden (CA)
7 Gorrick Square
Wokingham
Berkshire
RG41 2PB

4 April 2019

St James Barkham

Statement of Financial Activities

For the year ended 31 December 2018

	2018	2018	2018	2018	2017
	Unrestricted funds	Designated funds	Restricted funds	Total funds	Total funds
	£	£	£	£	£
Receipts					
Planned giving	131,148	-	-	131,148	132,126
Collections and other giving	7,788	-	39,733	47,521	9,063
Other voluntary receipts	130	-	1,500	1,630	2,468
Gift Aid recovered	31,660	-	8,536	40,196	36,202
Other receipts	664	-	-	664	1,988
Investment income	26	-	-	26	4
Receipts from church activities	3,174	-	-	3,174	2,432
Total receipts	174,591	-	49,769	224,361	184,283
Payments					
Cost of generating funds	315	-	-	315	264
Missionary and charitable giving	16,350	-	-	16,350	15,829
Clergy and staffing costs	130,342	-	2,034	132,376	130,225
Church running expenses	10,646	-	20,754	31,401	20,170
Hall running costs	903	-	307	1,210	592
Church Repairs & Maintenance	-	11,492	29,801	41,293	
Governance costs	170	-	-	170	175
Total payments	158,728	11,492	52,897	223,117	167,255
Net receipts/(payments) before transfer	15,863	(11,492)	(3,127)	1,243	17,028
Transfers					
Gross transfers between funds - in		5,000		5,000	1,168
Gross transfers between funds - out	(5,000)			(5,000)	(1,168)
Net movement in funds	10,863	(6,492)	(3,127)	1,243	17,028
Total funds brought forward (1 January)	69,743	5,000	44,453	119,197	102,168
Total funds carried forward (31 December)	80,607	(1,492)	41,325	120,440	119,196

Statement of Assets and Liabilities

			Balance 31 Dec 2018 £	Balance 31 Dec 2017 £
Cash at bank and in hand				
Bank Current Account				
Bell ringers fund	Restricted		896	896
Church Plant fund	Restricted		14,108	34,424
Church tower	Restricted		19,567	1,100
General fund	Unrestricted		52,901	39,422
Churchyard fund	Restricted		3,540	2,324
Youth Work fund	Restricted		3,355	5,711
Agency collections	Restricted		2,378	1,190
Maintenance fund	Designated		2,500	5,000
			99,247	90,066
Bank Deposit Account				
General fund	Unrestricted		30,117	30,091
			30,117	30,091
Cash in hand				
General fund	Unrestricted		232	230
			232	230
Total Cash at Bank and in hand			129,597	120,387
Liabilities				
Agency accounts				
Agency collection	Restricted		2,571	1,190
			2,571	1,190
Creditors: due in one year				
General Fund	Unrestricted		2,451	-
Youth Work fund	Restricted		141	-
Maintenance fund	Designated		3,992	-
			6,586	-
Total Liabilities			9,157	1,190
Grand Total			120,440	119,197

Notes to the accounts

Note 1: Basis of preparation

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Statement of Recommended Practice for Accounting and Reporting by Charities 2005.

The basis of accounting is the Receipts and Payments basis as permitted by this SORP. This includes accruing for significant amounts known to relate to the year being reported, but paid for in the next year.

Note 2: Unrestricted Fund Receipts

	2018		2017	
	£	£	£	£
Planned Giving				
Gift Aid Giving	123,000		122,058	
Other gifts	8,148		10,068	
Total Planned Giving	<u>131,148</u>	131,148	<u>132,126</u>	132,126
Collections and other giving				
Collections	992		1,723	
One-off Gift Aid gifts	6,795		4,090	
Total Collections and other giving	<u>7,787</u>	7,788	<u>5,813</u>	5,813
Other Voluntary receipts				
Recurring grants	-		-	
Non-recurring grants	130		73	
Total Other Voluntary receipts	<u>130</u>	130	<u>73</u>	73
Gift Aid recovered				
Tax recovered on gift aid	31,660		31,352	
Total Gift Aid recovered	<u>31,660</u>	31,660	<u>31,352</u>	31,352
Other Receipts				
Other funds generated	664		1,988	
Total Other Receipts	<u>664</u>	664	<u>1,988</u>	1,988
Investment income				
Interest income	26		4	
Total Investment income	<u>26</u>	26	<u>4</u>	4
Receipts from Church activities				
Fees for weddings and funerals	2,578		2,112	
Bookstall sales	596		320	
Total Receipts from Church activities	<u>3,174</u>	3,174	<u>2,432</u>	2,432
Total Receipts	<u>174,591</u>	174,591	<u>173,788</u>	173,788

Note 3: Unrestricted Fund Payments

	2018		2017	
	£	£	£	£
Cost of Generating funds				
Bookstall costs	315		264	
Total Cost of Generating funds		315		264
Missionary and Charitable Giving				
Giving to missionary societies	14,100		14,279	
Home Mission	2,250		1,550	
Total Missionary and Charitable Giving		16,350		15,829
Clergy and Staffing costs				
Stipends	71,026		69,756	
Central Costs	10,548		10,046	
Minister expenses	2,622		2,348	
Council tax	4,017		3,852	
House rent	16,191		16,092	
Mortgage	23,112		23,112	
House Insurance	382		360	
House Maintenance	1,339		604	
Water rates	1,103		1,092	
Total Clergy and staffing		130,342		127,264
Church Running Expenses				
Church insurance	2,392		2,385	
Church maintenance	1,681		704	
Upkeep of services	2,202		1,581	
Upkeep of churchyard	97		100	
Administration	957		478	
Electricity	345		458	
Oil	2342		1,549	
Literature	22		67	
Church activities	606		1,698	
Total Church running expenses		10,646		9,020
Hall Running costs				
Village Hall rent	903		592	
Total Hall running costs		903		592
Governance costs				
Bank Charges	170		175	
Governance costs	-		-	
Total Governance costs		170		175
Total payments		158,728		153,144

Note 4: Summary of restricted and designated funds

Restricted Funds	Balance b/f 01/01/2018	Receipts	Payments	Transfer s	Balance c/f 31/12/2018
	£	£	£	£	£
Bellringers fund	893	-	-	-	893
Church Plant fund	34,424	-	20,316	-	14,108
Church Tower fund	1,100	48,269	29,801	-	19,567
Churchyard fund	2,323	1,500	282	-	3,540
Youth Work fund	5,710	-	2,496	-	3,213
Total	44,453	49,769	52,895	-	41,325

Designated Funds	Balance b/f 01/01/2018	Receipts	Payments	Transfer s	Balance c/f 31/12/2018
	£	£	£	£	£
Maintenance fund	5,000	-	11,492	5,000	(1,492)
Total	5,000	-	11,492	5,000	(1,492)

The Bellringers fund was created in 2017 to fund maintenance of the bells in the church tower.

The Church Plant fund was established in 2016 to fund the Church at the Green, planted in 2017, with support continued into 2018.

The Church Tower fund was established in 2017 to fund maintenance and repairs of the tower carried out in 2018. Note that as of year end, the works are not yet completed.

The Churchyard fund receives grant and other monies for the maintenance of the church yard.

The Youth Work fund exists to fund a Youth Worker and other Youth Work related activities. In 2018, the Arborfield and Barkham Parish Churches Trust employed a Youth Worker and St James Barkham PCC paid the Trust to fund her.

The Maintenance fund exists to provide funds for the maintenance of the church and Minister's house. In 2018, essential repairs were needed to the boiler and boiler room. Note that this is a designated fund with an annual transfer from the general fund of £5,000, as agreed by the PCC.