

St. Mary Magdalene Belmont Parish Church - Durham Deanery

Annual Report of the Parochial Church Council for 2019

As the people of St Mary Magdalene Church we seek to:

respond to the grace we receive from God;

travel together where Jesus leads;

provide from our resources to grow God's church and care for all in need;

and we are called by name to share our experiences of God.

St Mary Magdalene, Belmont is part of a United Benefice with St Laurence, Pittington. Rev Canon Heather Murray is the incumbent of the United Benefice. Rev Canon Leslie Morley, Rev Kevin Dunne, Rev Canon Di Johnson and Rev Dr Jenny Moberly hold Permission to Officiate at Sunday morning services at both churches.

In December 2014 the parish of Belmont St Mary Magdalene was formally commissioned by the Bishop of Durham as a Shared Ministry Parish. The process is currently under review.

The PCC is legally responsible for co-operating with the Minister in promoting in the parish the whole ministry of the church: pastoral, evangelistic, social and ecumenical. The PCC is responsible for the maintenance and repair of the church buildings and for the moveable items in the church. It has overall charge of all expenditure.

Membership of the PCC is either ex-officio or by election at the Annual Meeting. The parish has between 100 and 200 names on the electoral roll so is entitled to twelve lay representatives to the council. Representatives to Deanery Synod also sit on the PCC: the parish holds three such posts, elected at three-year intervals. Readers licensed to the parish sit on the PCC if the annual meeting decides this.

PCC members are listed overleaf

| | | |
|-----------------|--|------------------------------|
| Chair: Minister | Rev Canon Heather Murray | ex officio |
| Warden | Geoffrey Moore | ex officio |
| Warden | Alan Port | ex officio |
| Reader | Patrick Holroyd | ex officio |
| | Stephen Martin | Deanery Synod (elected 2017) |
| | Charlotte Reynolds | Deanery Synod (elected 2017) |
| | vacant | Deanery Synod |
| Elected 2016 | Linda Brooks (resigned 2016), Dave Drinkwater, Marjory Elliott, Megan Port | |
| Elected 2017 | (till 2019) Julie Winkless | |
| Elected 2017 | Anne Corbett, Jean Foulds, Margaret Hampson (died 2018) | |
| Elected 2018 | (till 2020) Anna Harvey | |
| Elected 2018 | Paul Beken, Jean McGranaghan, Jane Moore, Jane Robson | |
| Co-opted | Gerald Ions (music), Carol Bloomfield (administrator and Junior Church) | |

Church Statistics

There are 138 people on the Electoral Roll. Junior Church has 8 regular members currently meeting as one group. The weekly youth group Funday Sunday has 8 members.

Easter day saw 92 adults and 12 under-16s at the 10.30 service.

An average of 17 adults attended early Sunday service, and (excluding Easter Day) an average of 53 adults and 8 under-16s the later Sunday service and Junior Church.

An average of 21 adults and the occasional under-16 attended Wednesday Communion.

An average of 45 adults and 10 under-16s attended Wednesday Café Church.

An average of 28 adults attended Thursday's "Table".

During the year we held 7 baptisms, 5 weddings, and 20 funerals.

On 9 November 20 adults and 65 children attended a schools Act of Remembrance at the war memorial, and 103 adults and 32 children attended on 11 November.

Around 350 people attended the various carol services held before Christmas. 78 adults and 34 children came to church on Christmas Eve and 63 adults and 3 children on Christmas Day.

Employees

| | |
|----------------------|------------------|
| church administrator | Carol Bloomfield |
| director of music | Gerald Ions |
| church cleaner | Rachel Whale |
| youth group leader | Maddy Bloomfield |

The PCC also oversees payment of fees to vergers for weddings and funerals.

PCC Business during the Year

The Benefice began 2018 in a Vacancy but was delighted to receive Heather Murray as Priest-in-Charge in July. We heard that we will be receiving a curate later in 2019. Kat Gregory-Witham joined us on a Cranmer Hall student placement. Margaret Hampson, our long-serving Electoral Roll Officer, Deanery Synod and PCC Member, Verger and Welcomer died shortly after Easter.

The church building has undergone major repair works under the Heritage Lottery Fund. Various fundraising events have been held, including a choir concert and a quiz.

The PCC has had 8 meetings since the last APCM.

April:

There was a short meeting immediately after the APCM to elect PCC officers, to agree composition of the Standing Committee, and to co-opt a music representative.

May:

We heard from the wardens on the progress of the building project application. We discussed plans for the Licensing celebrations. C Reynolds gave a presentation on the impact of the new GDPR regulations. We noted the need for various levels of Safeguarding Training among volunteers.

July:

We held a brief meeting to oversee plans for the Licensing and to hear progress on the building funds (including that they will be less than originally envisaged so an extra £10,000 of fundraising will be needed).

September:

We discussed our 2019 Parish Share contribution. In the light of the diocesan request for a 5% increase overall we provisionally agreed an increase of 5%, or 3.9% if certain upcoming funding decisions do not go in our favour. We agreed a donation of £100 to Bishop Mark's farewell gift. We discussed Harvest Festival lunch, Christmas services, the building work and replacing the Order of Service leaflets. We noted the Safeguarding Training requirements for PCC members. We discussed the Shared Ministry Development Team and the feeling that their work has stalled or been forgotten.

October:

We held a one-item meeting to consider the resurfacing of the hard-surface areas of the churchyard and agreed this.

We agreed the 5% increase in Parish Share and a 3% increase in employees' salaries. We appointed a Working Party to decide our Charitable Giving.

We discussed Safeguarding Training. We confirmed that Helen Wilson remains point of contact for Safeguarding concerns over children, and appointed Judith Holroyd to the same role for vulnerable adults.

We heard about the Open The Book programme and agreed to set up a team for this.

After feedback from the Parish Consultation Day we discussed ideas around the structure of Durham Deanery.

December:

We discussed a proposed ecumenical Alpha Course and agreed to support the idea in principle. We agreed the appointment of Esther Gregory-Witham as Junior Church co-ordinator. We agreed our charitable giving, which continues its focus on local groups. We watched a video focussed around the recent building works which will be displayed in the narthex on Heritage Open Days.

January:

We discussed the placement of the old chairs in the refurbished narthex. We heard about this year's Lent Course, the Alpha Course and a proposed "junior lent course" called Explorers for school years 4-7. We confirmed that the youth work leaders should not use their personal phones to contact young people and agreed to acquire a dedicated mobile phone for this purpose. We agreed a donation of £100 for Archdeacon Ian Jagger's leaving gift. We discussed various suggested ways of structuring the Deanery.

March:

We agreed the treasurer's report for 2018. We agreed the purchase of new seat pads for the pews and replacement altar kneelers (the final details were agreed via email). We agreed the adoption of the new Diocesan Safeguarding Policy. We reviewed arrangements for the upcoming APCM and received an update on Deanery Synod.

St Mary Magdalene, Belmont
Receipts and payments
Period: 01 January 2018 to 31 December 2018

| Note | From To | 01 January 2018 31 December 2018 | 01 January 2017 31 December 2017 |
|---|--|-------------------------------------|-------------------------------------|
| General - General fund (Unrestricted) Fund Incoming resources and Resources used | | | |
| Receipts | | | |
| Incoming resources from generated funds | | | |
| <i>Voluntary income</i> | | | |
| | | 39,711.11 | 36,570.88 |
| | | 9,708.03 | 9,487.82 |
| | | 3,584.46 | 5,443.29 |
| | | 1,162.00 | 6,628.52 |
| | | 12,270.12 | 11,874.53 |
| | | 4,000.00 | 5,000.00 |
| | | 18,346.04 | 14,419.97 |
| | <i>Total Voluntary income</i> | 88,781.76 | 89,425.01 |
| <i>Activities for generating funds</i> | | | |
| | | 124.00 | 145.10 |
| | <i>Total Activities for generating funds</i> | 124.00 | 145.10 |
| <i>Church Activities</i> | | | |
| | | 4,277.00 | 6,933.20 |
| | | 4,830.82 | 4,823.67 |
| | <i>Total Church Activities</i> | 9,107.82 | 11,756.87 |
| Other incoming resources | | | |
| | | — | 207.80 |
| | | 217.00 | 318.90 |
| | | 9,237.33 | 14,683.79 |
| | | — | 4,800.00 |
| | <i>Total Other incoming resources</i> | 9,454.33 | 20,010.49 |
| | Total receipts | 107,467.91 | 121,337.47 |
| Payments | | | |
| Cost of generating funds | | | |
| | | 88.42 | 119.80 |
| | <i>Total Cost of generating funds</i> | 88.42 | 119.80 |
| Charitable activities | | | |
| | | 5,443.00 | 7,292.00 |
| | <i>Total Charitable activities</i> | 5,443.00 | 7,292.00 |
| Church Activities | | | |
| | | 50,554.30 | 53,595.00 |
| | | 13,056.13 | 12,219.57 |
| | | 240.44 | 228.30 |
| | | 464.57 | 157.70 |
| | | 10,095.80 | 10,142.61 |
| | | 4,442.64 | 4,999.90 |
| | | 3,143.08 | 3,781.68 |
| | <i>Total Church Activities</i> | 81,996.96 | 85,124.76 |

| Note | From To | 01 January 2018 31 December 2018 | 01 January 2017 31 December 2017 |
|--------------------------------------|--|-------------------------------------|-------------------------------------|
| Governance costs | | | |
| Governance costs | | 383.00 | 383.00 |
| | <i>Total Governance costs</i> | <u>383.00</u> | <u>383.00</u> |
| Major capital expenditure | | | |
| Major repairs to church | | 253.75 | — |
| | <i>Total Major capital expenditure</i> | <u>253.75</u> | <u>—</u> |
| Other resources used | | | |
| Choir Fund | | 367.82 | — |
| Restricted Funds | | 10,142.63 | 14,580.20 |
| Transfers | | 9,270.00 | — |
| | <i>Total Other resources used</i> | <u>19,780.45</u> | <u>14,580.20</u> |
| Total payments | | 107,945.58 | 107,499.76 |
| | Excess of Incoming resources over Resources used | (477.67) | 13,837.71 |
| | Brought forward balance | 23,970.30 | 10,132.59 |
| Total carried forward balance | | 23,492.63 | 23,970.30 |

BF - Building Fund (Restricted) Fund Incoming resources and Resources used

Receipts

| | | | |
|---|--|-------------------|-----------------|
| Incoming resources from generated funds | | | |
| <i>Voluntary income</i> | | | |
| Tax-efficient (gift-aid) planned giving | | — | 404.00 |
| Tax recovered via gift aid | | 270.00 | — |
| Income from Trusts or grants | | 74,480.00 | 4,550.00 |
| | <i>Total Voluntary income</i> | <u>74,750.00</u> | <u>4,954.00</u> |
| <i>Activities for generating funds</i> | | | |
| gross income from fund raising | | 2,514.55 | — |
| | <i>Total Activities for generating funds</i> | <u>2,514.55</u> | <u>—</u> |
| Other incoming resources | | | |
| Transfers | | 24,000.00 | — |
| | <i>Total Other incoming resources</i> | <u>24,000.00</u> | <u>—</u> |
| Total receipts | | 101,264.55 | 4,954.00 |

Payments

| | | | |
|---------------------------|--|-------------------|-----------------|
| Cost of generating funds | | | |
| Costs of generating funds | | 35.00 | — |
| | <i>Total Cost of generating funds</i> | <u>35.00</u> | <u>—</u> |
| Major capital expenditure | | | |
| Major repairs to church | | 121,562.00 | 4,755.96 |
| | <i>Total Major capital expenditure</i> | <u>121,562.00</u> | <u>4,755.96</u> |
| Other resources used | | | |
| Transfers | | — | 4,800.00 |
| | <i>Total Other resources used</i> | <u>—</u> | <u>4,800.00</u> |
| Total payments | | 121,597.00 | 9,555.96 |
| | Excess of Incoming resources over Resources used | (20,332.45) | (4,601.96) |
| | Brought forward balance | 20,505.90 | 25,107.86 |

| Note | From To | 01 January 2018 31 December 2018 | 01 January 2017 31 December 2017 |
|------|------------|-------------------------------------|-------------------------------------|
| | | <u>173.45</u> | <u>20,505.90</u> |

BBRT - Barclays base rate tracker (Designated) Fund Incoming resources and Resources used

Receipts

Incoming resources from generated funds

Investment income

Dividends, interest, property income

| | |
|--------------------------------|-------------|
| 6.97 | 2.85 |
| <i>Total Investment income</i> | <i>6.97</i> |

Total receipts

6.97 **2.85**

Payments

Other resources used

Transfers

| | |
|-----------------------------------|------------------|
| 15,000.00 | — |
| <i>Total Other resources used</i> | <i>15,000.00</i> |

Total payments

15,000.00 **—**

Excess of Incoming resources over Resources used

Brought forward balance

(14,993.03) 2.85
16,256.56 16,253.71

Total carried forward balance

1,263.53 **16,256.56**

NR - Northern Rock (Designated) Fund Incoming resources and Resources used

Brought forward balance

0.42 0.42

Total carried forward balance

0.42 **0.42**

INDEPENDENT EXAMINER'S REPORT TO THE PCC OF BELMONT ST MARY MAGDALENE CHURCH, DURHAM

I report on the accounts of the PCC for the year ended 31 December 2018 which are as set out on the attached pages.

Respective Responsibilities of PCC Members and Examiner

The PCC members are responsible for the preparation of the accounts. The members consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and CBF guidance; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission and given guidance from the CBF. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

T J Hardman
CTA

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Durham DH1 3DA
18 February 2019