

THE AMBULANCE STAFF CHARITY

Annual Report and Accounts

for the period

1st November 2017 to 31st March 2019

**Registered Charity Numbers
England and Wales 1163538, Scotland SC046384**

THE AMBULANCE STAFF CHARITY

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for the period 1 November 2017 to 31 March 2019

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THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES

for the period 1 November 2017 to 31 March 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number	1163538	England & Wales
	SCO46384	Scotland
Registered Office	12, Ensign Business Centre, Westwood Way, Coventry CV4 8JA	
Trustees	Gordon Enstone	
	Mik Webb	- retired 15.07.19
	Cliff Randall	- retired 06.11.18
	Dan Squibb	- retired 30.07.18
	Carl Ledbury	
	Sue Noyes	- Chair
	Gerry Brown	
	Edward Weiss	
	Dinesh Visavadia	
	Nan Tewari	- appointed 09.01.18 - retired 30.06.18
	Anthony Arrowsmith	- appointed 12.03.19
	Roger Diggle	- appointed 14.05.19
	Mark Sanderson	- appointed 14.05.19 - retired 14.11.19
	Kulvindar Naga	- appointed 14.05.19
Advisers to the Board	Dr Tom Mitchell	Governance Support
	Dr Jennifer Wild	Clinical Adviser
	Reverend Kevin Charles	Pastoral Adviser
Auditors	Harrison Beale & Owen, Chartered Accountants Highdown House 11 Highdown Road Leamington Spa CV31 1XT	
Bankers	Lloyds Bank PLC 30 High Street Coventry CV1 5RA	
Investment Managers	Investec Wealth & Management Limited Quartermile One 15 Lauriston Place Edinburgh EH3 9EN	

THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES

for the period 1 November 2017 to 31 March 2019

INTRODUCTION FROM THE CHAIR SUE NOYES

I am pleased to present The Ambulance Staff Charity's (TASC) first set of fully audited accounts which cover the 17-month period between 1st November 2017 to 31st March 2019. These accounts reflect the decision taken to change the financial year from a November to March period to align it with the fiscal year.

It has been my great pleasure in my role as Chair to preside over what has been a period of transition, growth and change for TASC, building on the hard work of previous years. Accompanying this report, there is a separate impact report, which demonstrates how TASC has grown; the support that TASC provides to members of the Ambulance Community; and how TASC has increased the numbers of people that it has supported.

Whilst growth has occurred across all of the areas TASC supports, without doubt the area of most need is in those services which support the mental well-being of the beneficiaries, and particularly the support TASC provides to people suffering from PTSD. Whilst the full quantification of the incidence of PTSD in the Ambulance Community is still being established, TASC already understands the impact that this condition has on their lives, the lives of their families and friends and their ability to perform their role. It is important that we are all aware of the signs that a friend, colleague or loved one is suffering from PTSD; and TASC is working hard to ensure that there is more information and provision easily available to the Ambulance Community.

It is vital that at TASC we continue to grow and strengthen the support it provides, to meet the needs of beneficiaries, if we are to have a resilient Ambulance Community.

To meet this need TASC has strengthened the Beneficiary support, Volunteering, Fundraising and governance teams. This has been achieved as TASC continues to benefit from the support of Department of Digital, Culture, Media & Sport ('DCMS') who through the Libor Scheme have continued to be the main funder, whilst TASC's fundraising activities grow, for which we are very grateful.

2019/20 will be the final year in which DCMS is TASC's main funder, so this coming year is vital for TASC to continue to develop and raise the sustainable funding that TASC needs, so that it can continue to provide the support that the Ambulance Community needs and deserves. Thank you to all those who have supported TASC so far with their fundraising, volunteering and championing of the work of TASC – TASC could not succeed without their support and commitment, and the team look forward to spreading the word still further as TASC delivers on the plans for growth and sustainability.

Finally, I would like to thank all my fellow Trustees at TASC for their support, the staff and volunteers whose hard work has enabled us to present a positive set of accounts and an exciting Impact Report.

Sue Noyes

- Chair

THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES **for the period 1 November 2017 to 31 March 2019**

HOW TASC IS GOVERNED

TASC is governed by its Board of Trustees that meet on a bi-monthly basis to provide oversight on the progress of the charity in achieving its objectives, to ensure appropriate use of resources and to manage risk.

The Board is assisted in this role by its sub-committees:

- Human Resource, Operations and Clinical
- Income Generation and Finance
- Audit Committee
- Remuneration Committee

All the sub-committees have a Trustee Chair and terms of reference. The sub-committees provide scrutiny on behalf of the Board and each sub-committee has its own set of corporate risks to manage on behalf of the Board.

The governance structure is reviewed every 12 months to ensure that it remains fit for purpose and reflects the way the charity is growing and changing as it matures.

The day to day work of the charity is governed by a scheme of delegation that sets the roles, responsibilities and powers of the Trustees and the executive. The day to day running of the charity is delegated to the Chief Operating Officer and the Director of Engagement and Service Development. The two Directors meet regularly with the charity's Chair, who is unpaid.

The Board and the team are also provided with Clinical Advice and Support by Dr Jennifer Wild and pastoral support by the Reverend Kevin Charles.

OBJECTIVES AND ACTIVITIES

TASC is a CIO that supports the Ambulance Community at their time of need.

The objects for which the CIO is established are:

- (1) The relief of financial hardship, either generally or individually, of the Beneficiaries by making grants of money for providing or paying for items services or facilities.
- (2) The relief of illness, disability or distress through provision of welfare, respite, support and therapeutic services, either generally or individually, of the Beneficiaries through:
 - (a) direct provision of such services;
 - (b) the acquisition, maintenance and operation of facilities to provide such services;
 - (c) indirect provision of such services, including commercial contracting, or contributing or donating to other charities with similar objectives;
 - (d) arrangement of access to other providers of such services;
 - (e) provision of financial support to other providers of such services which are used by the Beneficiaries; or
- (3) The promotion of the education or re-education of the Beneficiaries (including social and physical training) in such ways as the charity trustees think fit, including by:
 - (a) awarding to such person's scholarships, maintenance allowances or grants tenable at any university, college or institution of higher or further education; or
 - (b) supporting the education of such persons following retirement from the Service so as to promote their financial self-sustainability.

THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES

for the period 1 November 2017 to 31 March 2019

OBJECTIVES AND ACTIVITIES...continued

- (4) The relief of poverty, sickness and distress of the bereaved dependents of those employed by, or volunteering for, the emergency services (for these purposes defined as the UK Police, UK Fire, Ambulance Service, and Search and Rescue) who have been killed whilst on active service.
- (5) The relief of sickness and suffering of Ambulance Service and Search and Rescue employees or volunteers by facilitating their access to rehabilitation and treatment in respect of physical injuries they have incurred whilst on active service.'
- (6) For the purpose of clauses 6(1) to 6(3) the Beneficiaries for whom the CIO is established are inter alia—
 - (a) Any serving or retired member of, or volunteer under the control of, an Ambulance Service, their carers or family members shall be eligible as a beneficiary-
 - (i) For the purposes of these objects, a family member has the same meaning as a connected person in clause 51 except that reference to Trustee in that clause shall read as Beneficiary for the purpose of this clause;
 - (ii) For the purposes of these objects, carer has the meaning from time to time attributed by the Carers Trust, a registered charity in England and Wales (1145181) and in Scotland (SC042870) which for the time being is "a carer is anyone who cares, unpaid, for a friend or family member who due to illness, disability, a mental health problem or an addiction cannot cope without their support";
 - (iii) For the purposes of these objects, a serving or retired member of, or volunteer under the control of, an Ambulance Service means a natural person who was employed by or volunteered for an Ambulance Service for a period of not less than 12 consecutive calendar months.

TASC's defines the Ambulance Community in the following way:

- Everyone who is or who has been employed by an NHS Ambulance Service or Trust for at least 12 months, and their close family.
- People employed or who have been employed by a CQC registered private ambulance service for at least 12 months and their families.
- Paid member of charitable ambulance services and their families.
- Volunteers under the direction and control of an Ambulance Service.
- Students who have been employed by an NHS Trust for at least 12 months.

OBJECTIVES FOR THE PERIOD

The trustees have set ambitious aims and objectives in the 3-year strategy which guides the day to day priorities and activity. They cover a range of themes that the trustees believe will enable TASC to support more ambulance staff and their families in need, by raising awareness and funds in new ways, and deepening collaborative partnerships for mutual benefit.

THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES

for the period 1 November 2017 to 31 March 2019

RAISE AWARENESS

- Communicate effectively and regularly to both the ambulance staff community and the general public in order to promote services, increase TASC's presence and visibility across all media;
- Develop a suite of products and materials both on- and off-line to ensure all audiences are reached and appropriately informed about the services TASC offers; how to access them; and how to support TASC;
- Increase engagement with both the ambulance community and general public, particularly through social media platforms;
- Target local and national media opportunities,
- Ensure messaging is easy to access, consistent, clear, and concise, and targets both ambulance staff and the public;
- Increase brand profile and engagement across all channels and audiences;
- Celebrate and promote TASC's successes and achievements;
- Further develop regional engagement, continuing to build positive relationships with NHS Trusts and the independent sector;
- Recruit Patrons and ambassadors to support us and raise awareness;
- Develop a programme of events to attend and, where appropriate, present at industry and community events around the country

RAISE FUNDS

TASC is registered with the Fundraising Regulator and will manage a diverse portfolio of fundraising activities which could include (but is not limited to) the following:

- Recruit significant numbers of new individual supporters, particularly regular donors. This will be TASC's primary source of long-term sustainable income;
- Become the Charity of Choice for Corporate Supporters;
- Secure funding from other Charitable Trusts and Foundations;
- Develop an annual calendar of TASC challenge events which promote competition between Trusts/regions;
- Develop an annual National TASC day;
- Promote the TASC lottery;
- Engage more with community fundraising and general donations;
- Work jointly with other emergency service charities/partners;
- Joint ventures for specific projects with other organisations and government;
- Ensure the supporter journey drives long term loyalty through positive engagement.

RECRUIT VOLUNTEERS

- Recruit and induct a range of volunteers across the UK - Fundraisers, Representatives, and Champions - to help spread the word and champion TASC's cause;
- Develop an interactive platform on social media and the website to enable volunteers to sign up to attend events to support permanent staff.

THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES

for the period 1 November 2017 to 31 March 2019

REVIEW WORKING PRACTICES AND LONG-TERM STRATEGY

- Attract an independent consultancy service to carry out an independent review of TASC's working practices;
- Develop and agree an ambitious but achievable strategy for the long term;
- Consult with ambulance staff to ensure their voice is heard and that they get maximum value from the current service provision, identifying any needs or opportunities for alternative services.

TRAIN STAFF AND VOLUNTEERS

- Train staff and volunteers to ensure they are equipped with the right skills and knowledge to deliver TASC's strategy;
- Ensure all staff are offered appropriate training and development opportunities and regular performance reviews;
- Ensure all staff and volunteers undertake mandatory training to ensure compliance with all relevant regulations;
- Ensure all Trustees are offered an appropriate training programme, including mandatory training, and regular reviews.

DEVELOP PARTNERSHIPS FOR GREATER COLLABORATION

- Develop effective partnerships and collaborate with other support charities and organisations to improve the immediate and longer-term wellbeing of beneficiaries.

The trustees set these objectives in 2017, for achievement by 2020. The Impact Report which should be read alongside this report sets out the progress against objectives and what TASC has achieved for beneficiaries.

ACTIVITIES UNDERTAKEN

In order to achieve TASC's objectives and to deliver the strategy TASC has provided a range of support to its beneficiaries. This can be divided in three main groupings; mental wellbeing, physical wellbeing and financial support. All activities are set out in greater detail in the Impact Report.

MENTAL WELLBEING

The main activity has been the provision of a range of counselling support, sourcing a suitably qualified independent counsellor to provide local support to members of the ambulance community.

PHYSICAL WELLBEING

Through partnership with The Police Treatment Centre and The Fire Fighters Charity, TASC has been able to offer intensive physical rehabilitation using their rehabilitation centres.

THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES

for the period 1 November 2017 to 31 March 2019

PHYSICAL WELLBEING... continued

In the Autumn of 2019, TASC launched a local physiotherapy scheme where it fund physiotherapy local to the beneficiary to enable them to rehabilitate and return to active duties as soon as possible.

FINANCIAL SUPPORT

Throughout the year TASC has provided financial grants to help with aids and adaptation following physical injury, to help at moment of crises which cover a range of issues including helping to prevent homelessness.

TASC has also provided access to debt and benefits advice to those struggling with finances.

In the conduct of all TASC's activities regard has being given to the Charity Commission's Guidance on public benefit. The support provides relief to beneficiaries and benefits the wider public by improving the resilience of the ambulance community.

IMPACT REPORT

TASC has published its annual Impact Report which sets out in detail TASC's work and achievements during the year, which should be read alongside this report. The highlights of which are:

- provided 1,572 mental wellbeing support sessions
- gave £69,870 in financial grants to support beneficiaries at times of crisis
- helped the 1,000th beneficiary since TASC was formed in September 2015
- 60% of the support we provided was in mental wellbeing
- recruited and trained 59 volunteers to support TASC's work

FUTURE PLANS

The demand for TASC's services and support continues to grow. The intention is to expand what services are offered and improve how these are provided during the coming years.

TASC will do this by:

- Extending the counselling services provided, by employing a counsellor
- Extend the local Physiotherapy service
- Extend the range of beneficiaries to include volunteers under the direction of NHS Trusts this includes patient transport volunteers and the growing numbers of Community First Responders
- Develop and launch a new website
- Look to develop in partnership, a range of online tools designed to provide awareness and support
- Reach 1,000 new beneficiaries in the coming year
- Recruit and train a further 100 volunteers
- Expand and grow fundraising activities
- Continue to grow and expand social media presence

The last year has been one of consolidation and growth for TASC. Moving forward TASC looks forward to building on the progress made so far.

THE AMBULANCE STAFF CHARITY

REPORT OF THE TRUSTEES

for the period 1 November 2017 to 31 March 2019

FINANCIAL REVIEW

Investment policy and objectives

TASC holds all free funds as cash in interest bearing bank accounts. The two endowments granted by the Cabinet Office are invested to generate an income which is used to fund services and the operating cost of those services. These funds are managed under a discretionary agreement by TASC's investment manager.

Reserves policy

TASC aspires to maintain free reserves equivalent to three months operating costs. Due to a combination of start-up and programme mobilisation activity and investment in the services delivered by the Charity this has not yet been achieved.

Review of the current year financial activities

TASC's gross income from all sources for the period totalled £1,073,826 (2017 - £486,146) and total expenditure of £1,042,751 (2017 - £371,008). The net deficit for the year after revaluations of investments totalled £33,316 (2017 surplus - £224,722)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

TRUSTEES' STATEMENTS OF INFORMATION PROVIDED

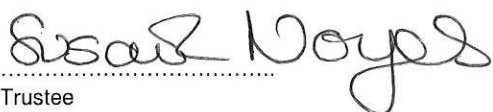
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

This confirmation is given and should be interpreted in accordance with the provisions of section 418 of the Companies Act 2006.

The trustees' are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from the legislation in other jurisdictions.

ON BEHALF OF THE TRUSTEES


.....
Trustee

Date: 16/12/19

REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE AMBULANCE STAFF CHARITY

Opinion

We have audited the financial statements of The Ambulance Staff Charity (the 'charity') for the period ended 31 March 2019 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2019 and of its incoming resources and application of resources for the period then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**REPORT OF THE INDEPENDENT AUDITORS TO THE TRUSTEES OF
THE AMBULANCE STAFF CHARITY**

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements ; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under Section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Harrison Beale & Owen Limited Chartered Accountants and Statutory Auditor
Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006
Highdown House
11 Highdown Road
Leamington Spa
Warwickshire
CV31 1XT

Date:.....16/12/2019.....

THE AMBULANCE STAFF CHARITY

STATEMENT OF FINANCIAL ACTIVITIES **for the period 1 November 2017 to 31 March 2019**

					1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	Notes	Unrestricted £	Restricted £	Endowments £	TOTAL £	TOTAL £
Income and Endowments from:						
Donations & legacies	2	97,481	845,015	-	942,496	378,953
Charitable activities	3	3,792	-	-	3,792	-
Other trading activities	4	14,634	-	-	14,634	26,783
Investments	5	1,956	110,948	-	112,904	80,410
Total		117,863	955,963	-	1,073,826	486,146
Expenditure on:						
Raising funds	6	9,871	269,446	19,645	298,962	136,166
Charitable activities	7	20,577	723,212	-	743,789	234,842
Total		30,448	992,658	19,645	1,042,751	371,008
Net gains/(losses) on investments		(368)	(2,594)	(61,429)	(64,391)	109,584
Net movement in funds		87,047	(39,289)	(81,074)	(33,316)	224,722
Total funds brought forward		300,917	388,123	1,931,179	2,620,219	2,395,497
Total funds carried forward		387,964	348,834	1,850,105	2,586,903	2,620,219

Continuing operations

All income and expenditure has arisen from continuing activities.

The statement of financial activities includes all gains and losses recognised in the period.

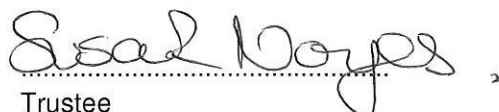
The notes form part of these financial statements

THE AMBULANCE STAFF CHARITY

BALANCE SHEET
at 31 March 2019

				1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017	
	Notes	Unrestricted £	Restricted £	Endowments £	TOTAL £	TOTAL £
Fixed assets						
Tangible assets	13	114,700	89,289	-	203,989	192,862
Investments	14	28,877	79,286	1,850,105	1,958,268	1,984,905
		143,577	168,575	1,850,105	2,162,257	2,177,767
Current assets						
Stocks	15	7,495	-	-	7,495	16,249
Debtors	16	10,156	15,865	-	26,021	102,456
Cash at bank and in hand		240,475	463,527	-	704,002	434,996
		258,126	479,392	-	737,518	553,701
Creditors:						
amounts falling due within one year	17	(13,739)	(299,133)	-	(312,872)	(111,249)
Net current assets						
		244,387	180,259	-	424,646	442,452
Total net assets						
		387,964	348,834	1,850,105	2,586,903	2,620,219
Represented by the funds of the charity:						
Endowment funds	19	-	-	1,850,105	1,850,105	1,931,180
Restricted income funds	19	-	348,834	-	348,834	388,122
Unrestricted funds	19	387,964	-	-	387,964	300,917
		387,964	348,834	1,850,105	2,586,903	2,620,219

The financial statements were approved by the Board of Trustees on16/12/19..... and were signed on its behalf by:


Trustee

The notes form part of these financial statements

THE AMBULANCE STAFF CHARITY

CASH FLOW STATEMENT

for the period 1 November 2017 to 31 March 2019

	Notes	1 November 2017 to 31 March 2019 £	1 November 2016 to 31 October 2017 £
Cash flows from operating activities:			
Cash generated from operations	A	<u>209,409</u>	<u>61,686</u>
Net cash provided by (used in) operating activities		<u>209,409</u>	<u>61,686</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(64,890)	-
Purchase of fixed asset investments		(152,792)	(21,924)
Sale of tangible fixed assets		13,000	-
Sale of fixed asset investments		171,020	75,000
Interest received		430	183
Dividends received		<u>112,474</u>	<u>80,227</u>
Net cash provided by (used in) financing activities		<u>79,242</u>	<u>133,486</u>
Cash flows from financing activities:			
Income attributable to endowment		-	78,777
Expenditure attributable to endowment		<u>(19,645)</u>	<u>(40,483)</u>
Net cash provided by (used in) financing activities		<u>(19,645)</u>	<u>38,294</u>
Change in cash and cash equivalents in the reporting period		<u>269,006</u>	<u>233,466</u>
Cash and cash equivalents at the beginning of the reporting period		<u>434,996</u>	<u>201,530</u>
Cash and cash equivalents at the end of the reporting period		<u>704,002</u>	<u>434,996</u>

The notes form part of these financial statements

THE AMBULANCE STAFF CHARITY

NOTES TO THE CASH FLOW STATEMENT
for the period 1 November 2017 to 31 March 2019

A. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Net income for the reporting period (as per the statement of financial actives)	(33,316)	224,722
Adjustments for:		
Depreciation charges	17,157	25,486
Loss on write off of tangible fixed assets	23,606	-
(Gain)/loss on investments	8,409	(95,428)
Interest received	(430)	(183)
Dividends received	(112,474)	(80,227)
Income attributable to endowment	-	(78,777)
Expenditure attributable to endowment	19,645	40,483
Decrease/(increase) in stocks	8,754	6,655
(Increase)/Decrease in debtors	76,435	(40,233)
(Decrease)/Increase in creditors	201,623	59,188
Net cash provided by (used in) operating activities	209,409	61,686

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statement of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and both the financial performance and financial position of the charity have remained unchanged from the previous year. The date of transition to SORP (FRS 102) was 14 September 2015.

Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

Income

Income from donations and legacies are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- the donor specifies that the grant or donation must only be used in future accounting periods; or
- the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Income from commercial trading activities is recognised as earned (as the related goods and services are provided).

Investment income is recognised on a receivable basis.

Legacies are accounted for as incoming resources upon receipt or where the receipt of the legacy is virtually certain; this will be once confirmation has been received from the representatives of the estate(s) that payment of the legacy will be made or property transferred and once all conditions attached to the legacy have been fulfilled.

Gift Aid is only included when there is a valid declaration from the donor, it is considered to be part of the gift and is treated as an addition to the initial donation.

Donated services are recognised as income and an expense, as they are used.

Volunteer help is not included in the accounts but is described in the trustees' annual report.

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

1. ACCOUNTING POLICIES - continued

Expenditure

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

- Costs of raising funds are those costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds;
- Charitable activities include expenditure associated with the delivery of the charity's activities and include both the direct costs and support costs relating to these activities;
- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements; and
- Support Costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. staff costs by the time spent and other costs by their usage.

Irrecoverable VAT

All resources expended are classified under activity headings that aggregate all costs related to the category.

Irrecoverable VAT in respect of previous years was charged against the category of resources expended for which it was incurred.

Leased assets

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to the statement of financial activities on a straight-line basis over the lease term.

Grants

Grants received are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Allocation and apportionment of costs

Restricted and Endowment Fund expenses are recognised in accordance with the grant terms and restrictions placed by the provider.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Leasehold	- Over the lease term
Improvements to property	- Over 10 years
Fixtures and fittings	- Over 10 years
Computer equipment	- Over 3 years

Items with an individual cost greater than £1,000 are capitalised and depreciated over their useful economic lives.

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

1. ACCOUNTING POLICIES - continued

Investments

Investments held as fixed assets are revalued at market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Endowment funds relate to Cabinet Office awards made to TASC as the host charity for the operation of two distinct activities:

- Rehabilitation Endowment - the charity has the benefit of the income for the purpose of funding physical rehabilitation of personnel in the Ambulance Services and Search and Rescue; and
- Bereavement Endowment - the charity has the benefit of the income for the purpose of funding a Bereavement Support

Costs relating to the management of the Endowments, as host, are chargeable against the income of the fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

During the year the charity reviewed its allocation of support costs and allocation of costs against funds and has amended prior year figures accordingly. There has been no effect on the reported surplus in previous year and the total funds have remained the same also.

Pensions

The charity does not operate a pension scheme on behalf of employees. Employees are contractually entitled to receive an employer contribution to a pension arrangement which they have established for their own benefit. TASC makes a contribution of 8% of eligible salary directly to the insurance companies with whom the employees have contracted.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

2. DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
Individual giving	51,905	-	-	51,905	43,941
Community fundraising	14,960	-	-	14,960	8,936
Corporations	26,865	-	-	26,865	500
Legacies	3,379	-	-	3,379	62,600
Trusts & grants	-	845,015	-	845,015	262,976
Gifts in kind	372	-	-	372	-
	97,481	845,015	-	942,496	378,953

Grants received, included in the above, are as follows:

Department for Digital, Culture, Media & Sport	805,015	232,976
Civil Service Insurance Society	40,000	30,000
	845,015	262,976

During the year the charity received gift in kind from Safe Store in respect of a storage unit. The total value of this support was £372.

The contribution of unpaid volunteers is not recognised in the accounts.

3. CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
Beneficiary support roadshow	3,792	-	-	3,792	-

4. OTHER TRADING ACTIVITIES

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
TASC events	281	-	-	281	-
Shop sales	13,003	-	-	13,003	26,626
Room hire	-	-	-	-	100
Lottery	1,350	-	-	1,350	57
	14,634	-	-	14,634	26,783

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

5. INVESTMENT INCOME

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
Investment portfolio income	1,662	110,812	-	112,474	80,227
Deposit account interest	294	136	-	430	183
	1,956	110,948	-	112,904	80,410

6. RAISING FUNDS

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
Fundraising costs	2,211	165,808	-	168,019	22,974
Communication and marketing co:	2,058	76,627	-	78,685	37,259
Regional engagement costs	93	27,011	-	27,104	14,559
Shop costs	5,199	-	-	5,199	47,218
Investment management costs	310	-	19,645	19,955	14,156
	9,871	269,446	19,645	298,962	136,166

7. CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
Beneficiary support	16,052	558,308	-	574,360	226,202
Volunteer costs	-	156,223	-	156,223	-
Programme development	317	8,681	-	8,998	8,640
Memorial service	4,208	-	-	4,208	-
	20,577	723,212	-	743,789	234,842

8. GRANTS PAYABLE

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
Beneficiary support grants	-	84,343	-	84,343	30,002

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

9. SUPPORT COSTS

	Unrestricted funds	Restricted funds	Endowments funds	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£	£	£	£
Vehicle costs	-	10,970	-	10,970	-
Property running costs	15,667	371	-	16,038	8,769
Information technology	2,153	21,237	-	23,390	6,641
Office expenses	8,078	140,558	-	148,636	27,176
Board & Committee	15,133	1,270	-	16,403	14,087
Finance function	9,535	20,799	-	30,334	9,792
Human resources	1,407	5,523	-	6,930	7,677
Professional fees	1,140	19,622	-	20,762	17,444
Accounts and audit	3,500	-	-	3,500	3,105
Depreciation	1,700	15,457	-	17,157	25,485
Loss on disposal of FA	2,301	21,305	-	23,606	-
Recharges	(52,557)	52,557	-	-	-
	8,057	309,669	-	317,726	120,176

10. NET EXPENDITURE AND NET MOVEMENT IN FUNDS

This is stated after charging:

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Auditors remuneration	3,500	-
Independent examination fees	-	3,105
Secretarial fees	9,627	8,675
	13,127	11,780

11. TRUSTEES REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the period ended 31 March 2019 nor for the year ended 31 October 2017.

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Trustees' expenses	6,776	6,567

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS
for the period 1 November 2017 to 31 March 2019

12. STAFF COSTS

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Wages and salaries	286,693	96,662
Social security costs	27,393	5,938
Pension costs	25,598	9,462
Other employee benefits	1,124	366
	<u>340,808</u>	<u>112,428</u>

No employees received emoluments in excess of £60,000.

The average monthly number of employees during the year was as follows:

Fundraising costs	2	-
Communication and marketing costs	1	-
Regional engagement costs	1	-
Beneficiary support	2	2
Volunteer costs	1	-
Office administration	1	1
	<u>8</u>	<u>3</u>

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS
for the period 1 November 2017 to 31 March 2019

13. TANGIBLE FIXED ASSETS

	Leasehold £	Property improvements £	Fixtures and fittings £	Computer equipment £	Vehicles £	Totals £
COST						
At 1st November 2017	153,450	30,773	12,738	47,029	-	243,990
Additions	-	-	-	1,200	63,690	64,890
Disposals		(6,385)	(1,230)	(42,163)	(23,058)	(72,836)
At 31st March 2019	153,450	24,388	11,508	6,066	40,632	236,044
DEPRECIATION						
At 1st November 2017	3,100	6,587	2,726	38,714	-	51,127
Charge for year	2,196	3,703	1,744	820	8,694	17,157
Eliminated on disposal	-	(1,364)	(263)	(34,602)	-	(36,229)
At 31st March 2019	5,296	8,926	4,207	4,932	8,694	32,055
NET BOOK VALUE						
At 31st March 2019	148,154	15,462	7,301	1,134	31,938	203,989
At 31st October 2017	150,350	24,186	10,012	8,315	-	192,863

14. FIXED ASSET INVESTMENTS

	Listed Investments £
MARKET VALUE	
At 1 November 2017	1,984,905
Additions	152,792
Disposals	(171,020)
Unrealised profits	(8,409)
Reclassifications / Transfers	
At 31 March 2019	1,958,268
NET BOOK VALUE	
At 31 March 2019	1,958,268
At 31 October 2017	1,984,905

There were no investments assets outside the UK

Fixed asset investments comprise a portfolio of equities and funds managed by Investee Wealth on behalf of the Charity. The Funds are valued on a regular basis by the Investment managers with reference to current market prices.

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS
for the period 1 November 2017 to 31 March 2019

15. STOCKS

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Stocks	7,495	16,249

16. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Other debtors	190	-
Prepayments and accrued income	25,831	102,456
	26,021	102,456

17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Trade creditors	25,589	20,109
Social security and other taxes	-	3,238
Other creditors	4,666	4,607
Deferred income	214,834	58,138
Accrued expenses	67,783	25,157
	312,872	111,249

Deferred Income

Deferred income comprises of grants received in advance.

	£	£
Balance as at 1 November 2017	58,138	-
Amount released to income in the year	(58,138)	-
Amount deferred in the year	214,834	58,138
Balance as at 31 March 2019	214,834	58,138

Deferred income comprises grant funding which was received in advance for services provided for in the following period.

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS
for the period 1 November 2017 to 31 March 2019

18. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	1 November 2017 to 31 March 2019	1 November 2016 to 31 October 2017
	£	£
Within one year	4,349	1,890
Between one and five years	3,660	928
	<u>8,009</u>	<u>2,818</u>

19. MOVEMENT IN FUNDS

	1 November 2017	Net movement in funds	31 March 2019
	£	£	£
Unrestricted Funds			
General Fund	300,917	87,047	387,964
Restricted Funds			
Building and fittings fund	96,502	(36,513)	59,989
Bereavement Fund	66,434	24,483	90,917
Rehabilitation Fund	86,328	32,109	118,437
Grants Fund	10,001	21,378	31,379
PTSD	41,306	29	41,335
Department for Digital, Culture, Media and Sport	87,552	(80,775)	6,777
	<u>388,123</u>	<u>(39,289)</u>	<u>348,834</u>
Endowment Funds			
Bereavement Fund	1,036,002	(46,811)	989,191
Rehabilitation Fund	895,177	(34,263)	860,914
	<u>1,931,179</u>	<u>(81,074)</u>	<u>1,850,105</u>
TOTAL FUNDS	<u>2,620,219</u>	<u>(33,316)</u>	<u>2,586,903</u>

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

19. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted Funds				
General Fund	117,863	(30,448)	(368)	87,047
Restricted Funds				
Building and fittings fund	-	(36,513)	-	(36,513)
Bereavement Fund	55,444	(30,961)	-	24,483
Rehabilitation Fund	55,455	(20,752)	(2,594)	32,109
Grants Fund	40,020	(18,642)	-	21,378
PTSD	29	-	-	29
Department for Digital, Culture, Media and Sport	805,015	(885,790)	-	(80,775)
	<u>955,963</u>	<u>(992,658)</u>	<u>(2,594)</u>	<u>(39,289)</u>
Endowment Funds				
Bereavement Fund	-	(10,894)	(35,917)	(46,811)
Rehabilitation Fund	-	(8,751)	(25,512)	(34,263)
	<u>-</u>	<u>(19,645)</u>	<u>(61,429)</u>	<u>(81,074)</u>
TOTAL FUNDS	<u>1,073,826</u>	<u>(1,042,751)</u>	<u>(64,391)</u>	<u>(33,316)</u>

RESTRICTED FUNDS

Building and fittings fund

The fund represents expenditure on improvements to the office and costs attached to fitting out the office out of a capital grant awarded, by the Cabinet Office in 2014.

Bereavement fund

TASC acts as lead for a consortia of emergency service organisations (police, fire, ambulance and search and rescue), to deliver bereavement support to dependents of those killed while on active service.

This is a restricted fund that holds the income less any expenses from the Endowment invested. The expenses are restricted to the purpose as described above.

Rehabilitation fund

The rehabilitation fund is to be used to support ambulance services and search and rescue personnel to access rehabilitation and treatment services for physical injuries incurred whilst on active service.

This is a restricted fund that holds the income less any expenses from the Endowment invested. The expenses are restricted to the purpose as described above.

THE AMBULANCE STAFF CHARITY

NOTES TO THE FINANCIAL STATEMENTS **for the period 1 November 2017 to 31 March 2019**

19. MOVEMENT IN FUNDS - continued

Grants fund

The fund represents grants received from the Civil Service insurance Society to fund grants to ambulance personnel in need and which would ordinarily have been funded directly by TASC.

PTSD fund

During 2016, TASC received two awards to fund the development of a tailored approach and pilot session for helping ambulance personnel manage PTSD.

Department of digital, culture, media and Sport fund

The Department for Digital, Culture, Media and Sport has awarded the charity a grant split over 3 years. The aim is to contribute to the promotion of beneficiary support available, income generation and raise public awareness.

ENDOWMENT FUNDS

Bereavement fund

TASC acts as lead for a consortia of emergency service organisations (police, fire, ambulance and search and rescue), to deliver bereavement support to dependents of those killed while on active service.

This is as a permanent endowment, the sum of £1 million has been invested with Investec Wealth Management. It must be held in its entirety. TASC can not utilise the capital invested.

Rehabilitation fund

The rehabilitation fund is to be used to support ambulance services and Search and Rescue personnel to access rehabilitation and treatment services for physical injuries incurred whilst on active service.

This is as a permanent endowment, the sum of £850,000 has been invested with Investec Wealth Management. It must be held in its entirety. TASC can not utilise the capital invested.

20. RELATED PARTY DISCLOSURES

Aside from the trustees' expenses as outlined previously, there were no related party transactions in the year.