

The INCTR Challenge Fund Charity number: 1079181

Report and Financial Statements

for the year ended

28th February 2019

Wenn Townsend

Chartered Accountants

Oxford

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Legal and Administrative Information

Charity name:

The Challenge Fund - The Fight Against Cancer

in the Emerging World

Charity working names:

The (INCTR) Challenge Fund and The Challenge Fund

Registered charity number:

1079181

Trustees:

Prof. Sir Walter Bodmer

Dr. Ian Magrath Mr Geoffrey Niblett Dr Max Parkin (Chair) Dr Anna Rohatiner

Executive director:

Ms Patricia Newland

Administrator:

Mrs Biying Liu

Principal office:

Prama House

267 Banbury Road

Oxford OX2 7HT

Independent examiner:

Mr John Vincent Gould BSc FCA

Wenn Townsend - Chartered Accountants

30 St Giles Oxford OX1 3LE

Bankers:

Royal Bank of Scotland Child & Co Bankers

1 Fleet Street

London EC4Y 1BD

HSBC Private Bank (UK) Limited

8 Canada Square

London E14 5HQ

Report of the Trustees for the year ended 28th February 2019

The Trustees present their annual report and financial statements of the charity for the year ended 28th February 2019. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities published in 2015.

Structure, governance and management

The Challenge Fund is a registered charity in England and Wales, charity number 1079181. In 2008, the Charity adopted the working name The INCTR Challenge Fund.

The Challenge Fund was established by the European School of Oncology (ESO) in 2000 for the purpose of raising funds to support programmes that help fight cancers in developing countries. The management was transferred to the UK office of the International Network for Cancer Treatment and Research (INCTR) in 2007, in support of programmes coordinated by INCTR.

INCTR is an international, not-for-profit, non-governmental organization in Official Relations with the World Health Organisation and dedicated to helping build capacity for cancer research and treatment in developing countries. Its head office is based in Brussels, Belgium.

On appointment, new Trustees sign a model Trustee Declaration Statement committing them to giving of their time and expertise. The induction process has been changed to follow the ICSA good practice guide with a formal induction programme for any newly- appointed Trustee, which includes an initial meeting with the Chair and the Trustees, followed by a series of short meetings with the Director on fundraising, promotion and responsibilities of the Trustee board. The welcome pack includes a brief history of the Charity, a copy of the membership list of the Board of Trustees, a copy of the last annual report and accounts, a copy of the governing trust deed and a copy of the Charity Commission's guidance 'The Essential Trustee: What You Need to Know' and Charities and Public Benefit'. The Trustees, director and administrator give their time freely and no remuneration was paid in the year.

The Charity treats Data Protection matters seriously. Following the call for the General Data Protection Regulation (EU) 2016/679 in early 2018, The Challenge Fund registered itself voluntarily with the Office of the Information Commissioner under registration number **A8405014**, with the Data Controller being Ms Biying Liu (Administrator). A <u>Privacy Policy document</u> and a <u>Consent Form</u> were developed and are available on the charity website.

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Report of the Trustees (continued) for the year ended 28th February 2019

Objectives and activities for the public benefit

The INCTR Challenge Fund currently supports projects coordinated by the International Network for Cancer Treatment and Research (INCTR) that improve the healthcare delivered to cancer patients in low- and middle-income countries and help reduce their suffering by:

- Developing treatment protocols and providing cancer treatment resources, including chemotherapy drugs, anti-bacterial drugs, and prostheses.
- * Training local nurses, doctors and healthcare providers in cancer treatment, palliative care and cancer registration.
- Providing effective palliative care services for terminally ill cancer patients in Nepal.
- * Improving the effectiveness of cancer surveillance in sub-Saharan Africa by providing expert evaluation and technical support to remedy identified barriers, with the long-term goals of strengthening health systems and creating research platforms for the identification of problems, priorities, and targets for intervention.

Grant-making policy

The Charity has established its grant-making policy to achieve its objects for the public benefit to improve the lives of sufferers with cancers who live in Low- and Middle-Income Countries (LMIC). The beneficiaries of our grant-making programme are cancer patients and front-line health workers in countries where the projects (listed below) are being carried out.

Cancer is a leading cause of death worldwide accounting for the deaths of 8.2 million people in 2012. More than 60% of new cases of cancer occur in Africa, Asia and Central and South America. These regions also account for 70% of the world's cancer deaths. Globally, cancer is killing more people in the low- and middle-income countries than HIV/AIDS, Malaria and Tuberculosis combined, at an average rate of ten deaths a minute.

80% of patients with cancer in low- and middle-income countries are only diagnosed when their cancers are too advanced for curative treatment. In many of these countries there is little or no access to effective pain relief. As a result, cancer patients and their families have to endure terrible suffering.

The need to carefully plan cancer services in Africa is well recognised, in view of the limited resources available to combat the rising tide of non-communicable diseases, and especially cancer. Rational planning must be based on accurate information on the size and nature of the problem to be addressed, and, especially in Africa, population-based cancer registries are a crucial component of national cancer control plans. The AFCRN continued to provide technical and scientific support to cancer registries in SSA; delivered tailored training in cancer registration methods and the management of the data; advocated the cause of cancer registration in the region and facilitated setting up associations and networks of cancer registries; and coordinated international research projects and the dissemination of findings.

The Charity invites applications for research grants and educational grants. Eligibility is restricted to applicants being a member of the INCTR and having expertise in the field, in order to ensure high quality results for cancer patients and health professionals.

How our grants and research programmes delivered public benefit in March 2018- February 2019

A. The INCTR Burkitt lymphoma (BL) treatment programme provides chemotherapy drugs and healthcare to children with BL in Uganda.

Burkitt lymphoma is the most common childhood cancer in equatorial Africa, accounting for some 50% of all paediatric cancer in that region. Most families cannot afford the cost of treatment or even travel to a centre capable of providing care. Yet the disease is highly curable, even when resources are limited.

The INCTR BL programme began in 2004 and been active for 15 years. A substantial amount of funding to support this programme has been collected via the charity (Christopher Niblett Memorial Fund).

Report of the Trustees (continued) for the year ended 28th February 2019

A major component of the BL programme is a treatment protocol. The objectives of the protocol are to study the presentation features, treatment response, including treatment-related side effects and overall outcome to treatment. Another major objective of this study is to determine the efficacy of a salvage regimen for patients who fail to respond to initial treatment or who relapse early. Over 800 patients have been enrolled on the treatment protocol from several institutions in sub-Saharan Africa and overall survival is 62% at four years.

At the present time, one centre continues to formally participate in the clinical treatment protocol, St Mary's Hospital Lacor (LH) in Gulu, Uganda. INCTR and LH have developed a comprehensive programme for BL that not only includes treatment, but also includes public awareness campaigns, professional awareness about BL within the region, the creation of referral networks, the improvement of the quality of care through training and education, and the provision of psychosocial support for children and their families.

In the present reporting period, BL accounts for 50% of childhood cancers seen at LH. Children with BL who have been treated by other institutions are referred to LH for salvage therapy. The Lead Paediatrician who had been appointed to manage the children's cancer ward left in July 2018 and a replacement was subsequently appointed in early 2019. Although there has been a gap with respect to data management, patient accrual onto the protocol continues and 23 new patients were enrolled. A teacher was engaged in early 2018. She has made a major improvement in the quality of the lives of the children, particularly those who must stay at the hospital's family home throughout treatment by allowing them to pursue their education without falling behind when they return to school after treatment.

Funds provided by CF in 2018 were used to support the costs of treatment, diagnostic materials and partial support for the teacher's salary. INCTR disbursed these funds to LH in April 2018 and February 2019.

B. The INCTR Palliative Care Access Programme (PAX) provides tailored training to local palliative care health professionals (nurses and female health workers) at the Patan University, and the Nepal Association of Palliative Care (NAPCare), Kathmandu, Nepal.

The Two Worlds Cancer Collaboration Foundation (TWCC) was established as a Canadian registered society and charitable foundation in 2011 for the provision of strategy, infrastructure and funding to support the existing INCTR-PAX programme, and to enable expansion of its activities in Hyderabad, Nepal and other global jurisdictions.

The beneficiaries of the PAX programme were terminally ill cancer patients and their families and the palliative care health providers in Nepal.

Following Dr Stuart Brown's presentation to Challenge Fund trustees in August 2017, a formal approach was made to the Challenge Fund for assistance in fundraising for a new palliative care centre in Kathmandu, Nepal.

Hospice Nepal is to be a centre of excellence for palliative care across Nepal and will serve both the rural and the urban population. It will include a 20 bed unit for terminally ill patients, provision for an extensive outreach palliative care programme and facilities for the training of palliative care health staff.

Land has been identified in Lalitpur, about three kilometres from the ring road, which will be a suitable and accessible location for a hospice facility and once sufficient funds are raised, the land will be purchased and the building and fitting out will begin. A highly regarded Nepalese developer is in charge of the construction and the building design has been completed, with a 3D compilation and power point presentation together with a video demonstrating the need for such a facility having been made available to trustees.

It is hoped that sufficient funds will be raised to secure the land by the summer of 2019 and that construction will commence as soon as the land purchase process is complete.

The Trustees are aware of the global fundraising strategies, and are happy that the UK charity will be part of the fundraising team.

C. The African Cancer Registry Programme (AFCRN) partnered with the International Agency for Research on Cancer in the framework of the Global Initiative for Cancer Registry Development in Lowand Middle-Income Countries (GICR) to provide a network Regional Hub for cancer registration in Sub-Saharan Africa (SSA).

Report of the Trustees (continued) for the year ended 28th February 2019

The beneficiaries of the AFCRN programme are the population-based cancer registries (PBCRs) in SSA.

In 2018, AFCRN had 33 functioning member PBCRs in 24 SSA countries. It organised 7 training courses on the topics of TNM staging, data analysis and presentation, and use of CanReg and one fellowship. 11 consultation/evaluation visits were carried out. The cancer data generated by the AFCRN member registries has been updated and used in a number of collaborations and research (new monograph Cancer in sub-Saharan Africa vol III, GLOBOCAN2018).

The collaboration with the VitalStategies within the Bloomberg Data for Health Initiative to strengthen cancer registration in Tanzania has been extended to March 2020; AFCRN has entered a discussion with VS on a new project on cancer registration in Zambia. Project supported by MyChildMatter has completed.

AFCRN has finished the procedural manual "Childhood Cancer Staging Rules for Population-Based Cancer Registries" in both English and French; also updated on a set of eTNM staging graphics for cancers of the colon & rectum, breast, cervix and prostate for the AFCRN Standard Operational Procedure.

In collaboration with Dr Eva Kantelhardt (Halle University, Germany), the Network obtained a grant from the Volkswagen Foundation – VolkswagenStiftung for the support of a scientific workshop on "When cancer epidemiology meets infectology in Africa", Entebbe, Uganda, October 2018. The Workshop led to the development of several publications on topics concern specific cancers and infectious diseases. New grant application will be made again to VW for their future support for two more future meetings.

Monitoring achievement

The success of the BL programme is evaluated using the survival percentage of children being treated at the collaborating centres/wards using the INCTR treatment protocol. Regular updates comprising 'stories from the field' helped both Trustees and donors to see how the quality of life of the patients with BL was being improved.

The success of the PAX programme is evaluated by the increased number of nurses and medical staff being educated at Patan University and NAPCare in Kathmandu and equipped with the Nepali Handbook in Palliative Care, together with an increase in the number of patients being helped by the outreach team.

The overall goal of the **AFCRN** is to increase coverage of high quality cancer registration in the SSA countries. The success of the AFCRN activities is evaluated in terms of the number of registries and the number of countries with a cancer registry, their data quality and comprehensiveness, and the use of their data.

Trustees' meeting

There was one board meeting during this financial year (April 2018). The Trustees agreed that it would be helpful to have a representative from the PAX programme to be on the Trustees' Board and to keep the rest of the trustees informed of any work progress of the PAX programme. Biying was asked to invite Ms Emily Brown to become a trustee. The meeting focused on the progress made by the PAX programme and strategies of fundraising in general.

Financial review

The Charity's work is partly reliant on individual donations, fundraising by volunteers and sales of INCTR publications and, partly on the receipt of restricted grants from other NGOs.

BL

The Christopher Niblett Memorial Fund is a long-term fundraising partner of the Charity. It has raised over £100,000 for the BL programme since 2006 by carrying out many fundraising activities including a Christmas card sale, a craft fair sale, sports events, quiz nights and home/street collections held throughout the year.

Geoff Niblett pointed out that because of changes in his family situation (the birth of a grand-daughter), they have not been able to hold large fundraising events as before. Nonetheless, there were still several charitable donations from a company, Saracens Sport FDN, where a family friend works and from the Church of King Charles where his wife, Jayne is a volunteer. At the meeting, Geoff Niblett also presented a cheque for £4,000 collected by his family and friends during the past few months. Geoff Niblett indicated that he and his family will continue to raise funds for the BL programme in the future. The Board members thanked Geoff Niblett and his family for their continued generosity and support.

Report of the Trustees (continued) for the year ended 28th February 2019

As mentioned above, there is a designated fund of £8,206 available for the BL project. Max Parkin asked Melissa Adde (BL project coordinator) to send a funding request to the Trustees for review. Anna Rohatiner suggested that, given the limited available funds, and because the needs on the ground can be overwhelming, it might be better if the request focused on a few specific aspects such as reagents for the Pathology lab to improve diagnosis; the chemotherapy itself, and support for the teacher who provides additional care for children with BL.

PAX

Since Patricia Newland joined the charity, she has been exploring funding options and actively involved in fundraising activities. Patricia Newland presented the latest developments in the PAX hospice project in Nepal. The Powerpoint presentation included a 3-D video of the new building model, some pictures of the land and notes from a conference call with Dr Stuart Brown on 9th March 2019.

The immediate challenge is to raise enough funds to secure the purchase of land (for building the palliative care centre). \$500,000 has to be raised by July of this year (of which \$200,000 has already been raised in Nepal). Thus, since some investment has already been made, it would be a big loss if the remaining funds could not be raised in time.

Patricia Newland sought permission from the Board to approach:

- the richest Nepalese (Binod Chaudhary),
- the Britain Nepal Medical Trust based in the UK,
- the Embassy of Nepal.
- the All Party Parliamentary Group on Britain-Nepal,
- the Rotary Club in the UK
- and via these possible contacts, to expand the fundraising list.

The Board agreed that, for this kind of amount and the time constraints, targeting rich individuals and groups was the only effective way.

The Trustees learnt that the programme Director Dr Stuart Brown is also trying hard to raise funds in New Zealand, using similar approaches. His family and a colleague (Dr Max Watson) will also engage in such fundraising activities in the next few months.

AFCRN

Restricted funds, from grant-making organisations (IARC, ACS, Sanofi Espoir Foundation), research institutes (University of Halle-Germany, Vital Strategies/Bloomberg Data for Health Initiative) and the pharmaceutical company Roche, were raised by and for the AFCRN.

Reserves policy

The Trustees aim to maintain free reserves in unrestricted funds at a level which equates to approximately three months of unrestricted charitable expenditure. The Trustees consider that this level will provide sufficient funds to respond to applications for grants and ensure that there are sufficient funds available to cover support and governance costs. It is considered that a level of 3 months is sufficient.

The balance held as unrestricted funds at 28th February 2019 was a surplus of £580 against an actual 3 month spending of £200 for rent. The current level of reserves is therefore higher than is needed.

Plans for the future

The Charity will continue to support the three INCTR programmes described above in the next financial year.

Trustee

Independent Examiner's Report to the Trustees of 28th February 2019

The charity trustees on my examination of the accounts of the charity for the year ended 28th February 2019 which are set out on pages 8 to 12.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- . accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Mr John Vincent Gould BSc FCA Wenn Townsend Chartered Accountants 30 St Giles Oxford OX1 3LE

18 Odober 2019

The Challenge Fund

Statement of Financial Activities for the year ended 28th February 2019

	Notes	Unrestricted funds £	Restricted funds £	Total 2019 £	Unrestricted funds	Restricted funds	Total 2018 £
Income Donations Investment income Charitable activities	г г	600	12,481 23 258,372	13,081 42 258,372	917	600 14 148,081	1,517 14 148,081
Other income		•	53	53	467	,	467
Total income		619	270,929	271,548	1,384	148,695	150,079
Expenditure Charitable activities	4	95	251,871	251,966	1	167,776	167,776
Total resources expended		95	251,871	251,966	'	167,776	167.776
Net income/(expenditure)		524	19,058	19,582	1,384	(19,081)	(17,697)
Transfer between funds		1	ı.	,	,	,	ı
Net movement in fund		524	19,058	19,582	1,384	(19,081)	(17,697)
Fund balances brought forward at 1st March 2018	2018	99	69,289	69,345	(1,328)	88,370	87,042
Fund balances carried forward at 28th February 2019	ary 2019	280	88,347	88,927	26	69,289	69,345

The notes on pages 10 to 12 form an integral part of these financial statements

Balance Sheet as at 28th February 2019

	Notes	2019	201	8
		£	££	£
Current assets				
Debtors Cash at bank	7	107,410 ————————————————————————————————————	155,539 ————————————————————————————————————	
Creditors: amounts falling due within one year	8	(18,483)	(86,194)	
Net current assets		 88,92	7	69,345
Net assets		88,92		69,345
Unrestricted funds Restricted funds	9	58 88,34		56 69,289
		88,92		69,345

The financial statements were approved and authorised for issue by the Trustees on 17.04.... 2019 and signed on their behalf by:

Dr Max Parkin

Trustee

The notes on pages 10 to 12 form an integral part of these financial statements

Notes to the Accounts for the year ended 28th February 2019

1 Accounting policies

(a) Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16th July 2014 (as updated through Update Bulletin 1 published on 2nd February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1st January 2015.

The charity has applied Update Bulletin 1 as published on 2nd February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

(b) Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are where the funds have been specified as for use for a particular project.

(c) Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from investments is credited in the period in which it is receivable.

(d) Resources expended

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance coats are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

(e) Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price.

(f) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements.

2. Incoming resources from charitable activities

		2019 £	2018 £
	Grants	258,372	148,081
3.	Investment income		
		2018 £	2017 £
	Interest receivable	42	14

Notes to the Accounts for the year ended 28th February 2019

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4.	Charitable	expenditure
4.	Charitable	expenditure

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	AFCRN	BL	PAX	Other	Total restricted	Un- restricted	2019	2018
	£	£	£	£	£	£	£	£
Restricted								_
Administrative costs	30,372	_	-	_	30,372	-	30,372	25,886
Research co-ordination							THE SEC. PLUS SECTIONS	
costs	9,883	-	-	-	9,883	-	9,883	11,064
Consultancy	13,272	-	-	-	13,272	-	13,272	26,995
Meeting	69,246	-	532	-	69,778	-	69,778	8,214
Training	63,446	-	-	-	63,446	-	63,446	22,954
Post-doctorate	-	-	-	-	-	-	_	_
MoU agreement	62,053	-	-	-	62,053	_	62,053	37,961
Grants	-	-	-	-	-	-	-	21,510
Bank charges	618	-	17	-	635	-	635	548
Sundries	-	-	-	-	-	-	-	831
Support costs (note 5)	2,432	-	-	-	2,432	95	2,527	11,813
	251,322	-	549	*	251,871	95	251,966	167,776

5. Support costs

		2019	2018
		£	£
	Rent	784	749
	Promotion	157	75
	Travel and subsistence	1,791	2,044
	Website costs	826	586
	Bank charges	17	12
	Sundries	38	-
	Exchange difference	(2,555)	6,697
	Governance costs (see note 5a)	1,469	1,650
		2,527	11,813
(0)	Covernesses		

5 (a) Governance costs

	2	L
Independent examiner's fees Trustee meetings	1,374 95	1,578 72
•	1,469	1,650

2019

2018

6. Related party transactions

The Trustees neither received any emoluments nor reimbursed expenses during the year (2018: £Nil).

Notes to the Accounts for the year ended 28th February 2019

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7.	Debtors					
				;	2019	2018
					£	£
	Other debtors Prepayments and accrued income				-	=
	r repayments and accrued income				-	_
					-	-
				==		
_						
8.	Creditors: amounts falling due wi	thin one year				
				*	2019 £	2018 £
	Accounts a such la					~
	Accounts payable Independent examiner's fees			4	,374	1,518
	Accrued expenses			1	-	1,308 -
	Deferred grant income			17	',109	83,368
				18	3,483	86,194
9.	Restricted funds					
		Balance at			Transfer	Balance at
		1st March	Income	Expenditure		28th February
		2018 £	£	c	funds	2019
		2	L	£	£	£
	The African Cancer Registry Network	64,264	266,395	251,322		70.007
	Palliative Care Access programme	1,300	53	549	-	79,337 804
	Burkitt Lymphoma	3,725	4,481	-	-	8,206
		69,289	270,929	251,871		99.247
		=====	=====	====		88,347 ———
10.	Analysis of funds					
					Unrestricted	Total
	*			£	£	£
	Debtors Bank and cash				-	-
	Creditors			106,830 (18,483)	580	107,410
						(18,483)

88,347

580

88,927