



Calthorpe Community Garden Annual Report 2019

Registered Charity Number: 01888351

Company registration: 292578

Co-Chairs' Report

After reporting a challenging time last year, I'm delighted to report that we're in a much better position this year. This is down to the hard work and determination of Louise and her team and they fully deserve their success.

In particular, we have secured five years funding for our Volunteer Manager. This is a huge part of the work that we do at Calthorpe with older people and people with physical and mental disabilities. The reports that we receive of people growing in confidence as they learn new skills and meet new friends is very satisfying.

We also secured five years-funding for our team of three weekend play staff which will enable us to provide even more fun activities for local children at the weekends. You can see the huge range of activities that we get up to on our Facebook and Instagram accounts.

The final successful funding application was for our older people's services and we're pleased to be able to expand our activities in this area and we encourage local people to come and visit us to see the many activities that we provide.

I talked last year about our café and how we had to support it financially which we knew was unsustainable. The café is at the heart of the garden and brings in many new people which we want to encourage, so we were determined to make the café work.



I'm happy to report that the café is now paying for itself and indeed has started to make a small profit thanks to the changes we have made and the hard work of Mila and the team. We've had many events and parties and are really building up the catering side of the café as well.

Co-chairs' Report

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Our football pitch has been supporting us for many years and once again with children's football, lunchtime leagues for the adults and women's football, Ray and his volunteers continue to work hard to maximise the use of the football pitch.

Trustees have begun to meet with UCL Estates and their consultants over the redevelopment of Eastman's Dental Hospital into a centre of excellence for dementia and neurology. The development will have major implications for the garden as we share a boundary wall that is due to be demolished early 2020 following the granting of conditional planning permission. Our aim is to ensure the garden remains open delivering all our regular programmes throughout the three to five year construction. The development will present both challenges and opportunities and we are working to ensure a sustainable future for our garden and added value to the proposed Dementia Research Institute.

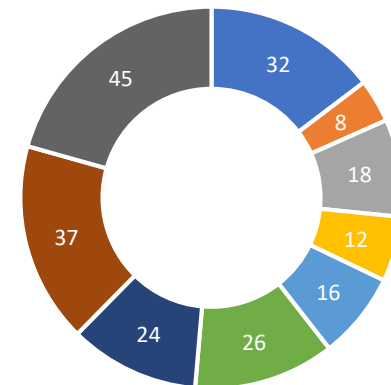
Finally, I'd like to thank all our funders and without them we couldn't continue our work. We recently had some feedback from local people letting us know how important Calthorpe is in their daily lives and how they couldn't imagine life without it. We're proud of the work that we do and the great team that we have and look forward to serving the community for many years to come.

Lynne Gray and Marina Chang, Co-Chair

Community voice

Why did you visit Calthorpe? (people gave more than 1 reason for visiting)

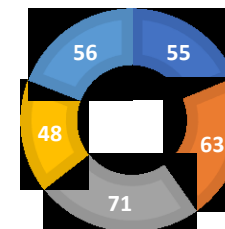
- To attend events
- To tend my allotment
- To volunteer
- To take part in a regular activity
- To attend Early Years activities
- To bring my child/ren to Weekend/Holiday play
- To play football
- To visit the café
- To relax



How have you or your child benefited from the Garden?

(people described more than 1 benefit)

- Increased physical activity
- Learned about healthy eating
- Gained a sense of belonging
- Engaged more with the community
- Learned about nature and sustainability



The Calthorpe Living Lab, our experimental urban growing programme, expanded in all directions this year. Our original research raised our profile in the global academic community. Our innovative closed loop food cycle ensured that no food waste leaves the site. This is only possible by bringing together our garden and cooking volunteers and staff at the Café and our wider community to share the health and learning benefits of the natural world together.

The trials using our liquid fertiliser produced from food waste continued and proved very successful. We added more elements to our closed loop and are now growing and collecting our own organic seeds, helped by 25 loop volunteers, offering more training to the general public in urban food growing, including hydroponics and composting.

We delivered over 40 **workshops** for both specialist and general interest in urban growing. Our hydroponics workshop [R] showed attendees how to create their own system for growing plants in nutrient-enriched water, vertically, using recycled materials. This reduces the space and soil needed for growing - ideal for city gardeners with limited space.



“We were able to forge our first solid client relationships and make an impact.” Mabbast Merzaai, Bloomsbury Beginnings delivered 30 enterprise workshops inspiring over 40 social entrepreneurs.

We both conduct our own **research** and provide data about our closed-loop waste management system (see below) to the International Food, Water and Energy Project, FEW, led by the University of Kent. The project calculates the costs and benefits of this system. Our own compost trial has revealed that when we mix our digestate (liquid fertiliser) with garden waste we can create compost in six weeks instead of six months. This work attempts to determine the optimum composition of growing media to increase crop yield and is shared with UCL.

“This is the only place I could find in London to see hydroponics. It’s a great opportunity for me to see sustainable food production.” Year 9 student

We hosted **site visits** most weeks and over 15 academic institutions were keen to see our work including the Slade School of Fine Art, Westminster University, the University of Louisiana and DIS Stockholm.

Katalin Patonay, Living Lab Manager

Our closed loop uses an anaerobic digester to turn the Café's organic waste into biogas for cooking, heating and fertiliser to grow more food.

1.



2.



3.



Lettuce seeds were collected and plants were tended by volunteers and staff. All produce was weighed to provide data for Kent University's international urban growing study. From April 2018-March 2019 we produced four times more vegetables than in 2017/18.

4.



5.



6.



Our award winning vegetarian Café serves food fresh from the Garden and waste is fed into the digester to produce biogas and fertiliser.

7.



8.



9.



The liquid fertiliser (digestate) is mixed with organic matter to create a rich compost. Biogas heats the polytunnels where we are trialling different soil, compost and water combinations providing data for University College London.

Garden café p5/19

Our café is an integral part of the Garden's volunteering, gardening and sustainability programmes, providing data about our closed loop system, acting as an ecological learning resource, bringing individuals, groups and organisations together and providing healthy, high quality and affordable meals grown and cooked by staff and volunteers.

"It gave us the energy to think creatively to be in the setting which grew the vegetables for our superb lunch." Alzheimer's Society Team Day

In addition to providing nutritious, sustainably grown meals and vegan options at the Café we have also **increased the catering** which we offer to groups. Together with our alcohol license we were able to attract more evening, fundraising, festival and corporate events. We want to increase the catering which we supply to local organisations to support the local economy and reduce reduces carbon emissions.

"You can find an office worker, parent with children, freelance working on a laptop, resident awaiting Councillor Simpson's surgery, volunteer and student all sitting at the same table."

We are a **community hub** where people can meet up and discover our programmes and volunteering. This year we provided 35 volunteer spaces and 12 employment or training opportunities, many people both gardening and cooking with us. Our volunteers helped to harvest 150 kg of fruit and vegetables, **reducing our carbon footprint** significantly in an area of high pollution.

We encouraged **healthy eating and sustainability** through nearly 40 **workshops**. Our beehives provided learning about the importance of bee-friendly planting as 80% of food production relies on these busy insects. As well as bottling honey [R] we also led workshops in creating beeswax food wraps to replace clingfilm, fermenting, herbal health and simple ayurveda remedies to maintain and improve wellbeing.



Our partnerships with **organisations which share our passion** for wellbeing, sustainability, community, inclusion and heritage increased again this year. While enriching residents' quality of life, we also aim for partnerships and sessions which can grow beyond the initial collaboration to increase community connection and resilience.

For example, our collaboration with the Slade School's Growing Well project began two years ago as an art and history project telling the story of corn and its connection with the ancient Inca civilisation. This inspired some Mexican themed workshops led by a volunteer and a mutual contact at Holborn Community Association led to a block printing session for c.20 using traditional Inca designs to mark our Mexican Day of the Dead event.

We became baking partners of the King's Cross Bun Project which aims to connect the public with bread baked by local bakers using heritage grains. It connects people with partner heritage grain farmer John Letts, and other community organisations' staff, volunteers and customers.

We hosted the inaugural event in Spring, bringing together seven baking partners with sample bakes, each adding their own methods and cultural influences to create distinctive versions of the Bun. Calthorpe Café volunteers and staff included Marion, Aldo, Jackie, Lola and Cecilia. Marina Chang, an agroecologist from Project partner Coventry University is a Garden trustee. Our partnership enabled c.20 residents to explore John Letts' farm (R) learning more about the history and practice of growing grain.



Our relationship with The Living Centre, a community centred health and wellbeing resource at the Francis Crick Institute has enabled local people to connect with both our organisations, accessing tours, a cinema trip, health information and a local history talk.

Intergenerational activities p 7/19

We doubled our over-60s and intergenerational sessions reaching 96 participants. Around a third were under-30, many were students who left families and friends in distant countries to study and wanted to connect with local social networks. We offered 50 gardening and healthy eating sessions on Fridays and 30 sessions of gentle gardening on Wednesdays. In addition to the cooking sessions mentioned above, we also ran 34 creative arts sessions including sewing, upcycling, glass fusion and soap making. Session participants mostly take away an example of what they have learned, increasing awareness of the Garden with friends and families and providing a legacy of our work together.



“I love it,..here you make friendships, you admire nature, and so many activities are organized.”

Regular attendee

We worked with a range of organisations, particularly those with expertise in connecting with older people. This improved our practice and enabled us to connect with our target beneficiaries. These included North London Cares and Ageing Better in Camden who themselves were offered taster gardening sessions here.

“I have no space in my flat, not even a window box, so I feel the walls closing in.”

Many of our older volunteers have downsized and this has reduced their connection with nature at home. Here they can grow and harvest fresh produce, saving money and increasing nutrition. They also benefit from weekly food donations from large supermarkets via the Felix Project.

Our upcycling craft sessions on Mondays and gardening and cooking sessions attract people of all ages united in an interest in sustainability and creativity. As well as guest experts leading sessions, like Francis Crick Institute’s glass fusion event [above], volunteers also shared their passions leading peer workshops. Preparations and delivery of celebrations and festivals connected volunteers and people new to Calthorpe. They included International Women’s Day (75 participants); Day of the Dead (45 participants) and the Christmas Market which attracted 95 visitors, 42 of whom were from local businesses, offering potential for further collaborations.

Mila Campoy, Café Manager & Older People’s Programme Manager

Last year we delivered over 100 two hour gardening sessions to 26 adults and 35 young people. 79% have additional mental, physical, learning and social needs and 51% were of BAME heritage. 59% were Camden residents.

“When I garden it’s the only time I’m free. I’m caught up in what I’m doing. I’m happy. I’m not thinking about bad stuff.”

We train with Thrive, the leading social and therapeutic horticulture charity which promotes the health and healing properties of gardening for all. This has now become mainstream with GPs prescribing it for patients, offering potential growth for our project.

Most volunteers are referred from our partner agencies and an individual plan ensures that the range of seasonal gardening tasks is tailored to their needs and preferences. Our polytunnel means that we continue throughout winter, crucial for people who use us to structure their time and social contact. No prior gardening experience is needed as qualified staff support group or one-to-one activities.

One volunteer is now employed by our Café and four have begun additional volunteering roles. Our volunteers tell us that nurturing plants has helped them to care more for themselves and learn that change happens slowly leading to improved hope about the future.

We provided c.40 placements for referral agencies including Westminster Kingsway and City and Islington Colleges’ Supported Learning Departments, Acland Burghley school, Inspire, Thrive, Hillside clubhouse, UCL Volunteer Service department, Westminster Employment Service, A.P.M UK’s Working Capital project and the Terrence Higgins Trust’s Food Chain Project which supports healthy food cultivation for people affected by HIV Aids.



We are very grateful to the St Andrews Holborn Charity which supported the programme for six months, enabling us to offer continuity to all the people who depend on our service. We are also grateful to the City Bridge Trust for funding the Manager’s post for five years, allowing us to expand our service to reach more beneficiaries and partners.

Community gardening p.9/19

Our ten allotments are at full capacity, tended by many of the same Bangladeshi women since the Calthorpe opened. Gourds are a favourite Bengali crop and take them back to happy childhood memories, reconnecting them with a sense of belonging and heritage. Fourteen raised allotments are used by local families and older people with no access to green space. Every inch of the one metre plot is used and there is a waiting list for each plot.

Plant sales raise funds and awareness of us both at our own festivals and those we attend including the Hillview Festival and London Harvest Festival. This year we exhibited our produce, ran a vegan café and won a prize for our honey as we told over 2,000 visitors to the Festival about our work. Our volunteers' hard work also won us first prize in the London Urban Food Awards' Surplus Superstars category and we came Second in Camden In Bloom's Best Community Garden Awards.

"It's great to work outside and meet the people you're helping."

Our May Day celebration as part of the Chelsea Fringe attracted over 400 visitors and we hosted St Mungo's Festival in the Park and a seed swap day. Maintaining the gardens is crucial to the success of events and we also relied on nearly 200 volunteers from long-time supporter Santander together with NBC Universal, Accenture, Apple, Semble, Kingston Smith, Arkenfold (pictured) and the Home Office and Wellcome Trust. Many discovered us for the first time and now lunch here, increasing our funds via the Café.

Gaven Duffy, Supported Volunteer Manager



Our 45 four hour Monday drop-in sessions registered 173 under-5s and around 160 adults; 66% were Camden residents and 33% of BAME heritage. Retention was over 70% with many children only moving on when they started full time school.

“As a new parent you feel overwhelmed by it all. Here you get to see different ways of doing things and that gives you confidence to try them at home” parent and childminder.

Whether parents are worried about their children’s eating, sleeping or toileting, they know they’ll have sympathy and guidance from other carers. They socialise outside sessions and have taken advantage of Calthorpe’s relationship with child-friendly theatre company Mousetrap to attend a group performance – a first for most families.

“She just said ‘Bye-Bye Mummy’ on the first day of Nursery because it was all so familiar.”

Being ‘school ready’ is a key part of Camden’s Best Start in Life Strategy and Calthorpe supports this in a number of ways. Our purpose-built separate indoor and outdoor classroom mirrors most Early Years settings and we plan from the Early Years curriculum. All children can follow their interests independently and safely, exploring the natural world. School readiness focuses on communication for positive behaviour and learning. Managing hygiene and feeding is also important socially and health-wise and parents tell us that Calthorpe has made the transition to formal schooling much easier.

“Louis talks about it all the time. He moved from Jo Jo to Coram’s Nursery and loves coming back. He’s started to read the signage.”

We encourage children to grow and taste a variety of vegetables and parents believe this has created adventurous eaters. Connecting children to the natural world is our aim and children go on to join our other activities as they grow. By managing risk safely we offer children the chance to gain confidence through, for example, our beehive investigation (above). Nearby Coram’s Nursery comes regularly to give their children this natural, hands-on learning experience, Calthorpe providing a valuable learning resource for local people.



Joanne Shuffler, Early Years Educator

Our Weekend play project connected 285 children (86% of whom were Camden residents and 67% of BAME heritage) and their families to nature, healthy lifestyles and community cultures.

Funded by the National Lottery, we ran 96 Saturday and Sunday sessions for children aged 5 to 14 - the only facility in South Camden with onsite staff supervising weekend activities.

With an increase in youth violence more and more families trusted our experienced, local role models at a safe, green space to offer positive peer groups, increased aspiration and stimulating activities.

Over each six hour session attendees chose between self-directed and planned activities which responded to their interests, national celebrations or events and seasonal changes in nature.



Activities were 'hands-on', multi-sensory and often attendees' first experience of nature. All learning is valued equally: critical thinking, creative arts, playing or becoming more confident. Attendees applied school learning and over 500 leaflets reinforced messages about bullying, safe internet use and making positive life choices.

A typical weekend facebook post (R) by Michele and Niki showed the range of activities, shared children and parents' achievements and encouraged more people beyond Calthorpe to engage the natural world.

Our social media following is c.3,500 reaching young people and families looking for free and unusual activities London at the weekend.



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We encourage healthy eating in both our attendees and their families. The bean sprouts we grew went home to influence all the family to try new, easy to grow and inexpensive vegetables. Making humous together showed parents how quickly a nutritious snack could be created...and eaten! Building intergenerational learning and communication like this is a key part of Camden's Youth Safety Strategy, increasing our parents' confidence to lay the foundations of healthy lifestyles.

Cooking was popular, especially using our outdoor oven to make healthy pizza. We roasted food over a home-made fire; made pancakes, vegetable stir fry and bread sushi. Fresh garden ingredients helped spread the message about local food sourcing and growing.

“ Friendships are forged whilst learning about respect for the environment and being involved in something creative and meaningful. It offers the chance to run around, have fun and get fit, giving parents much needed respite and a chance to meet, learn and socialise with other families, tackling social isolation.” *Sue Vincent, Councillor and former Deputy Leader, Camden Council*



“Where else could we come together to celebrate? Nowhere. Not all day for free. It just wouldn't happen.”

One parent summed up the difference the play project

made by welcoming regulars, friends and neighbours to share an Eid meal to mark the end of Ramadan.

Attendees also explored Chinese New Year traditions (above) and Spring and Winter festivals through cooking and creative arts, promoting social inclusion.

Parents felt the project:

- made children healthier by getting outdoor exercise and learning about nutritious food and drinks
- offered a wide range of otherwise unaffordable activities, improving life chances and aspirations
- Informed them about sustainability and sources of support

Niki Barnett-Henry & Michele Galasiak,
Weekend Children's Play Team



“At school there's always homework, a test, stress. Here me and my friends run around and have a laugh together.”

Reduced after-school clubs and youth services give young people

fewer opportunities to let off steam safely. Running off energy with friends in a safe environment where parents and familiar adults are nearby reduces the stress our young people experience.

This year we welcomed Nas Rahman as our Weekend Play Scheme Sports Worker who, supported by Mahad our Saturday football organiser, has set up two football teams for Under-10s and Under-12s with the Football Association. He has also coached 5 a side hockey, table tennis, badminton and short tennis.

Together with encouraging games of hide and seek and runarounds, our activities supported attendees to gain aerobic exercise and strengthen bones and muscles.

During school holidays we delivered Weekend play-type activities including

- 43 sessions on weekdays from 12 till 7 offering over 30 activities
- a day trip to Broadstairs, Kent
- ten staff, sessional works and volunteers

We registered 242 participants many of whom also attended the Weekend playscheme. 73% were of BAME heritage and 4% of attendees lived with a disability. While 65% were Camden residents, we also raised our profile with families in 11 London boroughs.



'I always have fun here. There's so much space and different stuff to do' Visitor, aged 9, One Housing Grp

Calthorpe is a valuable resource for both individual families who want to continue to work through the summer and to other playschemes wanting to introduce us to their own attendees.

In addition to our permanent playground and all-weather football pitch we planned activities which connected children with garden habitats. Activities included scavenger and treasure hunts, making wormeries, bird feeders and bug 'hotels', pond dipping, butterfly hatching and bee-keeping. We investigated how snails move around the Garden by marking their shells (L) and tracking them over several days. Unlike other playschemes, children can return to the site as often as they like to follow up their interests.

We showed attendees how we practice sustainability through our closed-loop system (above), the range of community recycling we support, the water fountain to reduce single use plastic drink bottles and using recycled or found natural materials for our arts and crafts. Harvesting and tasting fresh produce inspired them to garden [R] and try new foods.

"This was the best experience I had as a child." Former playschemers returned with their children and parents told us that we combined the best elements of a park, playground, natural habitats, craft and science activities with a café to relax in, knowing their children were safe.

Sports Development p.14/19

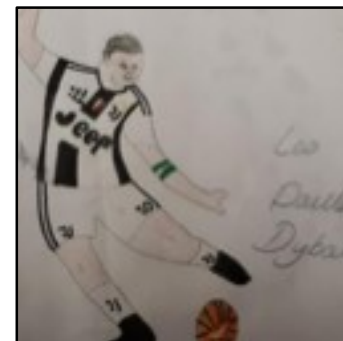
It's been another brilliant year for sports at Calthorpe where we have helped over 200 adults of every ability towards their target of 150 minutes of aerobic and strengthening exercise per week. We've also engaged 150 young people aged between 6 and 13 in a wide range of activities ensuring they get at least one hour of exercise per day. Over 65% were from Camden and 78% were of BAME heritage.

New activities included

- starting the Calthorpe Football Club under-10s and under-12s sessions
- working with One Housing to run an afterschool sport and art club for under-12s
- running multisports for under-13s girls-only weekend sessions
- starting over-55s tennis and
- women-only tennis coaching

We also continued to run over 180 regular sessions with a choice of sports during c.13 weeks of school holidays.

We hosted a group of 20 students living with disability from Westminster Kingsway College who were coached during 30 sessions by Queen's Park Rangers in the Community. 96% of attendees completed at least 80% of the sessions. Our weekday provision engaged young people further by offering Futsal drop in sessions and football coaching accreditation (see Rising Coach below).



"Coming here for six years has changed him. He runs off energy, socialises and now he has an idea to pitch to the Weekend team." Parent

We believe that football and sport has the power to change lives. One mother told us that her son, who lives with autism, has become calmer and more focused both in school and at home since regularly playing for over six years at Calthorpe.

Women's football

"My true love is football and this is why I've made it my life." Rachel Yankey OBE

We were thrilled to welcome Rachel Yankey, (centre) former England and Arsenal footballer, to inspire the next generation at our fundraiser for CADFA this year. The Camden Abu Dis Friendship Association supports human rights in Palestine and believes that sport can bring people together.

"It's very empowering, sports for women" Participant

We engaged over 50 women in our Women-only Football on Thursday evenings and continued our strong tradition of holding Women-only Football tournaments. Participants tell us it's a rare opportunity to mix with people from different backgrounds, improve skills, have fun and keep fit.



Partnerships

We worked with partners including Holborn Community Association, Coram's Fields and One Housing Youth Services to deliver football activities while increasing community cohesion. We also worked with the Samba Soccer School, Somalian Youth Foundation and the Kings Cross & Brunswick Neighbourhood Association, the latter winning our inaugural Calthorpe Community Cup. Our work helped to deliver Camden's Social Inclusion, Youth Safety and Health and Wellbeing Strategies. We're also grateful to French construction group Bouygues for supporting our rebranding.

As members of Camden Active, a sport and physical activity network, we meet regularly with local providers and this enables us to signpost to activities which we do not provide ourselves including gymnastics classes for children and badminton for parents.

Rising Coach Programme



This is the fourth year of our programme which encourages young people to gain leadership qualifications and employment in sport and youth work. In two terms, as Support then Lead Coach, 15 participants were taught the theory and practice of coaching football for players from aged five and up. Last year 12 participants completed 15 hours of volunteering and also gained the Football Association Coaching Level One accreditation. 70% continued into professional coaching and 20% found alternative employment.

“Rising Coach opened more opportunities for me beyond football. I’m now paired with a business mentor from Innocent’s Leadership Programme because of the qualification on my CV.”

Recent graduate of Rising Coach, Taha, believes that the approach and skills he learned including strategizing, building confidence in others, redirecting challenging behaviour and always finding a way to move learners on have helped him develop far more than football skills alone.

Nilio Bagga who delivers the Programme explains that “Calthorpe gave me the chance to develop skills by piloting classes before establishing the Samba Soccer School which now reaches 400 students weekly in 13 venues.” He was helped by Calthorpe’s sports team members Ray and Tom. All three remember how crucial Calthorpe’s belief in them was and, as Tom says, “want to give youngsters the same chance to forge a career in sport or youth work” as they had, this qualification kick-starting his own career.

We want to thank the London Football Association for their continued support. Graduates of this year’s programme were rewarded by the generous donation of tickets to watch the England team by local MP and Chair of Camden’s Youth Safety Report, Keir Starmer.

Ray Ansah-Adjapong, Sports Development Manager

The following people were elected as Trustees of Calthorpe Community Garden 2018/19

Lynne Gray, Marina Chang, Annika Miller Jones, Maisie Rowe, Hephzibah Ososami, Parminder Athwal, Rudi Champagne, Lynne Sander

Staff

Director:	Louise Gates (ft)
Volunteer Manager:	Gaven Duffy (ft)
Admin/Finance Manager:	Sheila Njoku (pt)
Bookings and Spaces Manager:	Shirley Jacobs (pt)
Fundraising & Communications Officer:	Ana Carrasco Frutos (pt)
Older People's Programme Manager:	Milagros Campoy (pt)
Weekend Play Workers:	Michele Galasiak, Niki Barnett Henry Nasim Rahman
Cleaner:	Delia Cardona

Education & Sport Teams

Early Years Educator: Joanne Shuffler (pt)

Sports Development Manager: Ray Ansah-Adjapong (ft)

Sessional Crèche, Play & Sports Education Staff

Sandra Leiton Garcia, Roy Normile, Joanne Shuffler, Tom Rosen, Simon Rosen, Liezu Lazim, Nathalie Munoz, Lily Chowdhury, Zahid Akhtar Hossain

Café Team

Manager: Milagros Campoy (pt)
Maria Jose Fernandez, Lola Mohamed Ali, Jeanette Rojas Manrique, Pilar Iguasnia, Maria Avila Navarrete, Jack Ashton, Jacqueline Nunn

Volunteers

We are very grateful to our 150 regular and 250 one-off volunteers for their vital support this year.

We are grateful to the following organisations for their financial support:

Awards for All
City Bridge Trust
Eric F Sparkes Charitable Trust
Fitzdale Trust
John Lyon's Charity
London Borough of Camden
Camden Giving
London Community Energy Fund
London Community Foundation
Matrix Law
Mercers' Charity
Santander
St Andrew Holborn Charity
St James's Place
St Pancras Welfare Trust
The National Lottery
Tides Foundation (Patagonia)
University College London
Warburtons
W H Smith



Calthorpe Community Garden
258-274 Gray's Inn Road, London, WC1X 8LH Telephone: 020 7837 8019

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Instagram @calthorpecommunitygarden

facebook @Calthorpe community garden

Company registration number: 01888351
Charity registration number: 292578

CALTHORPE COMMUNITY GARDEN LIMITED
(PREVIOUSLY CALTHORPE PROJECT)
(A company limited by guarantee)

UNAUDITED

COUNCIL OF MANAGEMENT'S REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2019

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)

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CALTHORPE COMMUNITY GARDEN LIMITED

(A company limited by guarantee)

**CHARITY REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2019**

Council of Management L Gray, Co-Chair
M Chang, Co-Chair
R Champagnie, Vice Chair
A Miller Jones
D Chapman, Treasurer (resigned 21 November 2018)
P Athwal
H Osasami
M Rowe (appointed 17 April 2018, resigned 29 April 2019)
H Jansen, Treasurer (resigned 25 April 2018)
L Sander (appointed 18 February 2019)
M Parkes (appointed 20 May 2019)
G Robinson (appointed 18 February 2019, resigned 4 March 2019)
S Boddy (appointed 2 September 2019)

**Company registered
number** 01888351

**Charity registered
number** 292578

Registered office 258 - 274 Grays Inn Road
London
WC1X 8LH

Project Director Louise Gates

Independent Examiners MHA MacIntyre Hudson
Chartered Accountants
New Bridge Street House
30-34 New Bridge Street
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Bankers Unity Trust Plc
Nine Brindleyplace
4 Oozells Square
Birmingham
B1 2HB

CCLA Investment Management Ltd
Sentor House
85 Queen Victoria Street
London
EC4V 4ET

Solicitors Russell-Cooke Solicitors
2 Putney Hill
Putney
London
SW15 6AB

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)

**COUNCIL OF MANAGEMENT REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

The council of management present their report together with the financial statements of the Calthorpe Community Garden (the charity) for the year ended 31 March 2019. The council of management have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' (FRS 102) in preparing the annual report and financial statements of the Charity.

Reference and administrative information set out on page 1 forms part of this report.

During the year, the Trustees had decided to change its registered name from The Calthorpe Project to Calthorpe Community Garden Limited (and is known as Calthorpe Community Garden).

Structure, governance and management

The charitable company is limited by guarantee and is governed by its Memorandum and Articles of Association adopted on 20 February 1985. The members each agree to contribute £1 in the event of a winding up. Any surplus remaining must be transferred to charities with similar objectives.

The council of management, who are also members of the company, administers the charity. They are recruited. The members receive no remuneration.

The members of the council of management are updated on a regular basis on issues of relevance to the charity. These briefings are augmented by the council members' personal research and reading.

The staff of the charity assist the council members in ensuring that they are up to date on information relevant to the charity.

The Project Director is appointed by the council of management to manage the day-to-day operations of the charity. Council of management meetings are held regularly and are attended by the Project Director. The organisational structure of the charity comprises of the following:

Council of Management (Trustees) – 8

Staff – (full time) Project Director, Volunteer Manager, Sports Development Manager

Staff – (part time) Admin/Finance Manager, Café Manager, Food Growing Co-ordinator for Older People, Bookings and Spaces Manager, Weekend Play Workers.

Staff – (sessional) holiday play workers, crèche workers, café staff

Cleaner

Volunteers – (120 individuals, 70 corporate)

Election and retirement of council members

All members of the council of management must retire at the Annual General Meeting, but all retiring members shall be eligible for re-election.

Objectives and activities

"An inner city oasis – a community garden and centre where people grow and learn together taking care of each other and the environment". The Calthorpe Community Garden is unique in providing a one-acre back garden for the Kings Cross community that is safe and fully staffed and where all cultures can interact together.

The Calthorpe Community Garden is a ½ hectare community garden in the heart of King's Cross. The site contains an early years and community building, a flood-lit five-a-side sports pitch, polytunnels, allotments and gardens. The site demonstrates a closed-loop food cycle microsystem.

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)

**COUNCIL OF MANAGEMENT REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

Objectives and activities (continued)

The objects of the charity are:

- To promote the benefit of the inhabitants of the King's Cross area without distinction of sex or of political, religious or other opinions by association of the local authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- To establish or secure the establishment of a community centre, and to maintain and manage, or to cooperate with any local statutory authority in the maintenance and management, such a centre for the activities promoted by the company and its constituent bodies in furtherance of the above objects.

Achievements and performance

Recognised as an inner-city oasis, the Calthorpe Community Garden brings together people of different ages, cultures, and abilities to enjoy open green space and recreational facilities. Open 7 days a week, approximately 30,000 people visit the garden annually including students, residents, office workers and visitors from hotels and hostels. Service users range from new born babies to retired people over 80 years of age. The site is leased from the London Borough of Camden.

2018/2019 was a challenging year financially. We are particularly grateful to the St Andrew Holborn Charity for supporting our Volunteer Programme for 6 months until the good news that we were to receive 5-year funding from the City Bridge Trust. Our Children's Weekend Play Project received a number of small grants and donations prior to the successful application to The National Lottery Community Fund, again a 5-year grant. The Mercers' Charity awarded us a 2-year grant towards older people's services.

Despite our financial challenge, the Calthorpe Community Garden continues to provide services for the benefit of the residents of Kings Cross, Camden and the wider community. Our core services attracted more than 2,195 beneficiaries as follows:

- Children and family services – including weekend and holiday play provision, Explorer Scouts, early years' forest school and parents co-working crèche – 1,005.
- Environmental & horticultural education – including disabled volunteers, allotment holders, closed-loop volunteers, school work experience placements, course attendees and older people – 552.
- Sports development – including weekend and afterschool football for young people, women's football training, disabled football and lunch time leagues – 514.
- Community classes – including 3 evening yoga sessions weekly, sewing and homeopathy – 124.

Children and family services

Our children's holiday and weekend play activities offer valuable respite to families living in overcrowded conditions. Kings Cross ranks within the top 10% in the country for environmental deprivation which includes overcrowded housing, pollution and traffic congestion. Staff provide activities and supervision to enable families to enjoy sport, nature and arts together. Our early years Stay & Play is open 1 day per week providing indoor/outdoor play, gardening and arts. One morning weekly we provide a parents' co-working café and crèche. The Japanese Friendship Group meets twice weekly in our early year's facility. We have secured funding for much needed repairs and improvements to the early years garden. Explorer Scouts run their programme from our premises on Thursday evening for young people aged 14-18 years.

CALTHORPE COMMUNITY GARDEN LIMITED
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**COUNCIL OF MANAGEMENT REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

Environmental & horticultural education

Our full-time social and therapeutic horticulture project continues to support adults and young people with learning disabilities and mental health issues. Many of our volunteers have been attending for a number of years and benefit from the stability and continuity our service provides. In partnership with Community by Design, we delivered a number of workshops in upcycled signage and garden furniture and creating solar panels. In addition, closed loop training programmes were piloted that we hope will generate income in the future. Our small allotment holders continue to grow a variety of vegetables and flowers and help each other out with watering, weeding and other tasks. Mini-allotment gardening is a way of connecting different members of the community who not might otherwise have the opportunity to meet and get to know one another. The combined efforts of all our community gardeners, helped us achieve 2nd place in the Camden in Bloom, Best Community Garden category. We also attended the London Harvest Festival gaining 3rd place for our compost and 1st place for children's mini-gardens.

Café

Over the last 12 months we've doubled the amount of vegetables grown by the introduction of crop rotation and extensive use of the liquid fertilizer produced in the bio digester. All the dishes produced in our café use these vegetables, making our café a unique example of a closed loop system; producing, consuming and composting on site. A new covered seating area has been constructed to enable café customers to enjoy the garden in all weathers. The space is also used for evening event hire and children's weekend activities. Catering for event hire is on the increase. An alcohol license has enabled us to provide both food, wine and cocktails for summer office parties.

Sports Development

A cohort of 16 young people completed the Rising Coach FA level 1 training programme, 80% gaining paid employment as a result. We started our first walking football session for the over 50's with an average 10-12 attending per session. We continue our women's football training and disability football session in partnership with QPR in the community. A major highlight was guest appearances from Rio Ferdinand, Michael Ballack and Rivaldo encouraging young people to strive to become professional footballers. We were also visited by Blaine Cameron Johnson, the London rapper known as Cadet, who sadly passed away only a few months later.

Plans for the future

Trustees have begun to meet with UCL Estates and their consultants over the redevelopment of Eastman's Dental Hospital into a centre of excellence for dementia and neurology. The development will have major implications for the garden as we share a boundary wall that is due to be demolished early 2020 following the granting of conditional planning permission. Our aim is to ensure the garden remains open delivering all our regular programmes throughout the 3-5 year construction. The development will present both challenges and opportunities and we are working to ensure a sustainable future for our garden and added value to the proposed Dementia Research Institute.

Public benefit

The management committee have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the management committee consider how planned activities will contribute to the aims and objectives they have set. The Charity will seek support to deliver projects that meet these aims and objectives by raising funds in the communities we operate in, and by seeking supporters who share these aims and objectives.

CALTHORPE COMMUNITY GARDEN LIMITED
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**COUNCIL OF MANAGEMENT REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

Financial review

Total income for the year was £371,013 (2018: £349,152) an increase of 6.3%. Expenditure was £372,664 (2018: £384,123), which was 3% lower than last year.

Net expenditure for the year was £1,651 (2018: £34,971). Unrestricted funds increased by £2,701 to £25,035 (2018: decreased by £73,949 to £22,334).

Reserves policy

The Calthorpe Community Garden holds free reserves to enable it to develop new services on a pilot basis or when there are urgent needs for services, to meet timing variations in income or unforeseen expenditure, and to provide for contingencies. The Council of Management regularly reviews the Charity's need for reserves in line with guidelines issued by the Charity Commission, the operating environment prevailing at that time, and the general levels of reserves held by similar charities for this purpose.

Staff and the Council of Management aim to accumulate reserves equal to three months unrestricted expenditure (approximately £72,029) by fundraising for unrestricted funds. Unrestricted funds currently stand at £25,035. The unrestricted reserves include amounts tied up in fixed asset balances totalling £27,706.

Risk statement

Staff and the council of management have performed a review to assess the key risks faced by the organisation and to establish ways to mitigate them. Specific plans have been put in place to deal with the key risks.

Council of Management responsibilities statement

The Council of Management (who are also directors of Calthorpe Community Garden for the purposes of company law) are responsible for preparing the Council of management's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Council of Management to prepare financial statements for each financial year. Under company law the Council of Management must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the council of management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Council of Management are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

CALTHORPE COMMUNITY GARDEN LIMITED
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COUNCIL OF MANAGEMENT REPORT
FOR THE YEAR ENDED 31 MARCH 2019

Preparation of this report

In preparing this report, the council of management have taken advantage of the small companies exemptions provided by section 415A of the Companies Act 2006.

This report was approved by the council of management on 21 October 2019 and signed on their behalf by:



Lynne Gray, Co-Chair



Marina Chang, Co-Chair

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2019**

**INDEPENDENT EXAMINER'S REPORT TO THE COUNCIL OF MANAGEMENT OF CALTHORPE
COMMUNITY GARDEN LIMITED (the 'charitable company')**

I report to the charity council of management on my examination of the accounts of the charitable company for the year ended 31 March 2019.

RESPONSIBILITIES AND BASIS OF REPORT

As the council of management of the charitable company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charitable company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S STATEMENT

Since the charitable company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Chartered Institute of Public Finance and Accountancy, which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated:

22 November 2019

Chris Harris CPFA

MHA MACINTYRE HUDSON
Chartered Accountants
New Bridge Street House
30-34 New Bridge Street
London, EC4V 6BJ

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2019

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
INCOME FROM:					
Donations and legacies	2	47,028	-	47,028	49,152
Charitable activities	5	164,862	99,821	264,683	233,571
Other trading activities	3	59,128	-	59,128	66,289
Investments	4	174	-	174	140
TOTAL INCOME		271,192	99,821	371,013	349,152
EXPENDITURE ON:					
Raising funds	8	37,406	-	37,406	84,599
Charitable activities	7	250,708	84,550	335,258	299,524
TOTAL EXPENDITURE		288,114	84,550	372,664	384,123
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS		(16,922)	15,271	(1,651)	(34,971)
Transfers between Funds	18	19,623	(19,623)	-	-
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES		2,701	(4,352)	(1,651)	(34,971)
NET MOVEMENT IN FUNDS		2,701	(4,352)	(1,651)	(34,971)
RECONCILIATION OF FUNDS:					
Total funds brought forward		22,334	180,826	203,160	238,131
TOTAL FUNDS CARRIED FORWARD		25,035	176,474	201,509	203,160

All income and expenditure derive from continuing activities.

The Statement of Financial Activities includes all gains and losses recognised during the year.

The notes on pages 10 to 23 form part of these financial statements.

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)
REGISTERED NUMBER: 01888351

BALANCE SHEET
AS AT 31 MARCH 2019

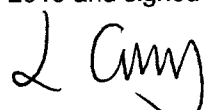
	Note	£	2019 £	£	2018 £
FIXED ASSETS					
Tangible assets	15		120,298		118,596
CURRENT ASSETS					
Debtors	16	9,870		7,146	
Cash at bank and in hand		104,855		93,079	
		<u>114,725</u>		<u>100,225</u>	
CREDITORS: amounts falling due within one year	17	(33,514)		(15,661)	
NET CURRENT ASSETS			<u>81,211</u>		<u>84,564</u>
NET ASSETS			<u><u>201,509</u></u>		<u><u>203,160</u></u>
CHARITY FUNDS					
Restricted funds	18		176,474		180,826
Unrestricted funds	18		25,035		22,334
TOTAL FUNDS			<u><u>201,509</u></u>		<u><u>203,160</u></u>

The charitable company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Council of Management consider that the charitable company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the charitable company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Council of Management acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the council of management on 21 October 2019 and signed on their behalf, by:



Lynne Gray, Co-Chair



Marina Chang, Co-Chair

The notes on pages 10 to 23 form part of these financial statements.

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

1.1 GENERAL INFORMATION AND BASIS OF PREPARATION

Calthorpe Project is a charitable company and is registered with the Charity Commission (Charity Registered Number 292578) and Registrar of Companies (Company Registration Number 01888351) in England and Wales. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the Charity. The address of the registered office is given in the Charity information on page 1 of these financial statements.

The Charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The Charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the Charity and rounded to the nearest pound.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 GOING CONCERN

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the Charity to be able to continue as a going concern.

1.3 FUNDS

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

CALTHORPE COMMUNITY GARDEN LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

1.4 INCOME RECOGNITION

All incoming resources are included in the Statement of Financial Activities (SoFA) when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the Charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the Charity and it is probable that they will be fulfilled.

Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably and the Charity has control over the item. Fair value is determined on the basis of the value of the gift to the Charity. For example the amount the Charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

Income from trading activities includes income earned from fundraising events and trading activities to raise funds for the Charity. Income is received in exchange for supplying goods and services in order to raise funds and is recognised when entitlement has occurred.

The Charity receives government grants in respect of furthering its charitable objectives. Income from government and other grants are recognised at fair value when the Charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably. If entitlement is not met then these amounts are deferred.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.5 EXPENDITURE RECOGNITION

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Charitable activities and Governance costs are costs incurred on the charitable company's operations, including support costs and costs relating to the governance of the charitable company apportioned to charitable activities.

CALTHORPE COMMUNITY GARDEN LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

1.6 SUPPORT COSTS ALLOCATION

Support costs are those that assist the work of the Charity but do not directly represent charitable activities and include office costs, governance costs, administrative payroll costs. They are incurred directly in support of expenditure on the objects of the Charity and include project management carried out at Headquarters. Where support costs cannot be directly attributed to particular headings they have been allocated to expenditure on raising funds and expenditure on charitable activities on a basis consistent with use of the resources. Governance costs are those incurred in connection with the running of the Charity and compliance with constitutional and statutory requirements.

Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities.

The analysis of these costs is included in note 9.

CALTHORPE COMMUNITY GARDEN LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

1.7 TANGIBLE FIXED ASSETS AND DEPRECIATION

All assets costing more than £500 are capitalised.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold improvements	-	5% straight line
Early year's (U5's) extension	-	5% straight line
Office equipment and furniture	-	33% straight line
Site improvements	-	20% straight line

1.8 DEBTORS RECEIVABLE / AND CREDITORS PAYABLE WITHIN ONE YEAR

Debtors are recognised when the Charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

Creditors are recognised when the Charity has a present legal or constructive obligation resulting from a past event and the settlement is expected to result in an outflow of economic benefits.

1.9 FINANCIAL INSTRUMENTS

The charitable company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.10 LEASES

Rentals payable and receivable under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

1.11 TAX

In accordance with schedule 3 of the Charities Act 2011 the Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. It therefore does not suffer tax on income or gains applied for charitable purposes.

1.12 JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

The following judgements (apart from those involving estimates) have been made in the process of applying the above accounting policies that have had the most significant effect on amounts recognised in the financial statements:

- Depreciation rates for tangible fixed assets
- Allocation of support costs

CALTHORPE COMMUNITY GARDEN LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

1.13 EMPLOYEE BENEFITS

When employees have rendered service to the Charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The Charity operates a defined contribution plan for the benefit of its employees. Contributions are expensed as they become payable.

Termination benefits, including redundancy costs, are recognised when the Charity has an obligation to pay the benefits and they can be measured reliably.

The costs and liabilities associated with employee benefits are allocated to activities and restricted and unrestricted funds based on days and percentage of time worked on specific activities.

2. INCOME FROM DONATIONS

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Donations	22,028	-	22,028	24,152
London Borough of Camden (Grants)	25,000	-	25,000	25,000
Total donations	47,028	-	47,028	49,152
Total 2018	49,152	-	49,152	

During the year, £25,000 (2018: £25,000) was received from London Borough of Camden for Neighbourhood Partnership which is considered as funding from government sources. There are no unfulfilled conditions and no other contingencies attached to these grants.

3. INCOME FROM OTHER TRADING ACTIVITIES

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Room hire	46,040	-	46,040	48,884
Facilities hire	13,088	-	13,088	17,405
	59,128	-	59,128	66,289
Total 2018	66,289	-	66,289	

CALTHORPE COMMUNITY GARDEN LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

4. INCOME FROM INVESTMENTS

	Unrestricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Bank interest received	174	174	140
Total 2018	140	140	

5. INCOME FROM CHARITABLE ACTIVITIES - CURRENT YEAR

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Activities	75,376	3,000	78,376	66,796
Play	6,653	33,273	39,926	6,276
Early year's (U5's)	483	100	583	10,268
Garden	75,307	63,198	138,505	147,526
Festival	7,043	250	7,293	2,705
	164,862	99,821	264,683	233,571
Total 2018	116,638	116,933	233,571	

INCOME FROM CHARITABLE ACTIVITIES - PRIOR YEAR

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Activities	64,646	2,150	66,796
Play	4,196	2,080	6,276
Early year's (U5's)	460	9,808	10,268
Garden	44,631	102,895	147,526
Festival	2,705	-	2,705
Total	116,638	116,933	233,571

CALTHORPE COMMUNITY GARDEN LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

6. GRANTS RECEIVABLE

	2019 £	2018 £
City Bridge Trust	12,575	-
Fitzdale Trust	-	500
Greater London Authority	9,775	-
John Lyon's Charity	4,000	-
London Community Foundation	-	8,996
Matrix	3,000	-
Postcode Lottery	17,260	-
Santander	-	5,000
Sported Foundation	-	1,350
St Andrew Holborn Charity	17,282	4,480
St James' Place	2,500	-
St Pancras Welfare Trust	300	-
Tesco	4,000	-
The Mercers' Company	4,451	-
The National Lottery Community Fund	20,873	38,887
Tides Foundation	3,455	-
VAC	-	992
Total	<u>99,471</u>	<u>60,205</u>

During the year, £9,775 (2018: £Nil) was received from Greater London Authority through their London Community Energy Fund and £20,873 (2018: £38,887) was received from the BIG Lottery Fund which are considered as funding from government sources. There are no unfulfilled conditions and no other contingencies attached to these grants.

7. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES - CURRENT YEAR

	Activities undertaken directly 2019 £	Support costs 2019 £	Total 2019 £	Total 2018 £
Activities	41,884	21,887	63,771	62,153
Play	31,870	18,734	50,604	58,498
Early Year's (U5's)	14,980	10,245	25,225	25,285
Garden	100,726	63,367	164,093	148,187
Festival	30,318	1,247	31,565	5,401
Total 2019	<u>219,778</u>	<u>115,480</u>	<u>335,258</u>	<u>299,524</u>
Total 2018	<u>196,003</u>	<u>103,521</u>	<u>299,524</u>	

CALTHORPE COMMUNITY GARDEN LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES - PRIOR YEAR

	Activities undertaken directly 2018 £	Support costs 2018 £	Total 2018 £
Activities	42,566	19,587	62,153
Play	37,575	20,923	58,498
Early Year's (U5's)	15,619	9,666	25,285
Garden	95,960	52,227	148,187
Festival	4,283	1,118	5,401
Total	<u>196,003</u>	<u>103,521</u>	<u>299,524</u>

8. ANALYSIS OF RAISING FUNDS - CURRENT YEAR

	Activities undertaken directly 2019 £	Support costs 2019 £	Total 2019 £	Total 2018 £
Raising funds	<u>26,212</u>	<u>11,195</u>	<u>37,407</u>	<u>84,599</u>

ANALYSIS OF RAISING FUNDS - PRIOR YEAR

	Activities undertaken directly 2018 £	Support costs 2018 £	2018 £
Raising funds	<u>63,320</u>	<u>21,279</u>	<u>84,599</u>

CALTHORPE COMMUNITY GARDEN LIMITED
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

9. ALLOCATION OF SUPPORT COSTS

	2019 £	2018 £
Rent and rates	11,247	18,626
Repairs and maintenance	6,736	4,290
Legal and professional fees	4,994	3,426
Cleaning	3,335	2,489
Insurance	3,168	3,328
Other expenses	17,392	16,195
Governance costs (see below)	7,567	7,430
Wages and salaries	58,367	57,461
Other staff related costs	3,779	4,946
Depreciation	10,325	6,609
Total	<u>126,675</u>	<u>124,800</u>

10. GOVERNANCE COSTS

	2019 £	2018 £
Independent examiners' remuneration	5,760	5,640
Wages and salaries	1,807	1,790
Total	<u>7,567</u>	<u>7,430</u>

11. NET INCOME/(EXPENDITURE) FOR THE YEAR

This is stated after charging:

	2019 £	2018 £
Depreciation of tangible fixed assets: - owned by the charity	<u>18,617</u>	<u>14,901</u>

During the year, no council of management received any benefits in kind (2018 - £NIL).

During the year, no council of management received any reimbursement of expenses (2018 - £NIL).

12. INDEPENDENT EXAMINERS' REMUNERATION

The Independent Examiner's remuneration amounts to a fee of £3,310 (2018: £3,240). Accounts preparation amounts to a fee of £2,450 (2018: £2,400).

CALTHORPE COMMUNITY GARDEN LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

13. TRUSTEES' AND KEY MANAGEMENT PERSONNEL REMUNERATION AND EXPENSES

The total amount of employee benefits received by key management personnel is £36,150 (2018: £35,800). The charity considers its key management personnel comprise:

- Council of Management
- Director

The Council of Management neither received nor waived any remuneration during the year (2018: £Nil).

14. STAFF COSTS AND EMPLOYEE BENEFITS

Staff costs were as follows:

	2019 £	2018 £
Wages and salaries	225,660	242,155
Social security costs	11,581	12,645
Other pension costs	3,174	1,143
	<u>240,415</u>	<u>255,943</u>

The average monthly number of employees was: 18 (2018: 22) and the average monthly number of employees during the year expressed as full time equivalents was as follows (including casual and part-time staff):

	2019 No.	2018 No.
Fundraising	1	1
Activities	1	1
Play	1	1
Garden	2	2
Support and Governance	2	2
	<u>7</u>	<u>7</u>

No employee received remuneration amounting to more than £60,000 in either year.

CALTHORPE COMMUNITY GARDEN LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

15. TANGIBLE FIXED ASSETS

	Freehold property £	Leasehold improvements £	Early year's (U5's) extension £	Site improvements £	Total £
Cost					
At 1 April 2018	184,199	165,843	8,937	174,953	533,932
Additions	-	-	-	20,319	20,319
At 31 March 2019	184,199	165,843	8,937	195,272	554,251
Depreciation					
At 1 April 2018	184,199	64,959	8,926	157,252	415,336
Charge for the year	-	8,292	11	10,314	18,617
At 31 March 2019	184,199	73,251	8,937	167,566	433,953
Net book value					
At 31 March 2019	-	92,592	-	27,706	120,298
At 31 March 2018	-	100,884	11	17,701	118,596

16. DEBTORS

	2019 £	2018 £
Trade debtors	7,047	3,908
Other debtors	-	336
Prepayments and accrued income	2,823	2,902
	<u>9,870</u>	<u>7,146</u>

17. CREDITORS: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	7,165	9,664
Other creditors	1,096	-
Accruals and deferred income	25,253	5,997
	<u>33,514</u>	<u>15,661</u>

CALTHORPE COMMUNITY GARDEN LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

17. CREDITORS: Amounts falling due within one year (continued)

	£
Deferred income	
Deferred income at 1 April 2018	-
Income deferred during the year	17,819
Amounts released from previous years	-
	<u>17,819</u>
Deferred income at 31 March 2019	<u>17,819</u>

Income in respect of the following has been deferred to the next financial year:

- The Mercers' Company £13,351
- Pitch Hire £4,468

18. FUNDS RECONCILIATION

STATEMENT OF FUNDS - CURRENT YEAR

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
Designated funds					
Building contingency fund	54,000	-	-	(54,000)	-
General funds					
General funds	(31,666)	271,192	(288,114)	73,623	25,035
Total Unrestricted funds	<u>22,334</u>	<u>271,192</u>	<u>(288,114)</u>	<u>19,623</u>	<u>25,035</u>
Restricted funds					
Activity	103,199	3,250	(11,084)	-	95,365
Play	3,548	33,273	(16,215)	-	20,606
Early Year's (U5's)	3,531	100	(3,603)	-	28
Garden	67,478	63,198	(53,648)	(19,623)	57,405
Donations	3,070	-	-	-	3,070
	<u>180,826</u>	<u>99,821</u>	<u>(84,550)</u>	<u>(19,623)</u>	<u>176,474</u>
Total of funds	<u>203,160</u>	<u>371,013</u>	<u>(372,664)</u>	<u>-</u>	<u>201,509</u>

The building contingency fund had been designated, for contingency and risk purposes, to cover unforeseen or uninsurable capital replacement cost items. In the February 2019, the Council of Management had agreed that this was no longer needed and so transferred the funds to the general funds.

Restricted funds of £95,365 (2018: £103,199) shown under Activity include £92,592 (2018: £100,884)

CALTHORPE COMMUNITY GARDEN LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019

18. FUNDS RECONCILIATION (continued)

which relate to the tangible fixed assets.

Garden fund - The Calthorpe Community Garden has funders who fund certain aspects of work within the garden including City Bridge Trust funding the Volunteer Manager's salary, materials and volunteer expenses for those working on projects within the garden. The transfer from the Garden fund relates to income which has been expended on capital items.

Play fund - This relates to funding received for children's play which covers the salary and materials for weekend and holiday play activities. The National Lottery Community Fund covers salaries for 3 weekend play staff, materials and running costs.

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 April 2017 £	Income £	Expenditure £	Balance at 31 March 2018 £
Designated funds				
Building contingency fund	54,000	-	-	54,000
General funds				
General funds	42,283	232,219	(306,168)	(31,666)
Total Unrestricted funds	96,283	232,219	(306,168)	22,334
Restricted funds				
Activity	117,768	2,150	(16,719)	103,199
Play	4,500	2,080	(3,032)	3,548
Early Year's (U5's)	-	9,808	(6,277)	3,531
Garden	13,884	102,895	(49,301)	67,478
Donations	5,696	-	(2,626)	3,070
	141,848	116,933	(77,955)	180,826
Total of funds	238,131	349,152	(384,123)	203,160

CALTHORPE COMMUNITY GARDEN LIMITED
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2019**

19. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	27,706	92,592	120,298
Current assets	17,492	97,233	114,725
Creditors due within one year	(20,163)	(13,351)	(33,514)
	<u>25,035</u>	<u>176,474</u>	<u>201,509</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	17,712	100,884	118,596
Current assets	20,283	79,942	100,225
Creditors due within one year	(15,661)	-	(15,661)
	<u>22,334</u>	<u>180,826</u>	<u>203,160</u>

20. OPERATING LEASE COMMITMENTS

At 31 March 2019 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2019 £	2018 £
Amounts payable:		
Within 1 year	<u>677</u>	<u>677</u>

21. RELATED PARTY TRANSACTIONS

There are no related party transactions during the period (2018: £Nil).

22. FUNDS HELD AS AGENT

In the year, the Charity has received £1,000 of income for the Conduit Funding which is being held in creditors at the year end to be paid to a third party.



Louise Gates <louise@calthorpeproject.org.uk>

CAL02: Independent Examination and going concern review

3 messages

Manorajah, Joanne <Joanne.Manorajah@mhllp.co.uk>

10 October 2019 at 11:29

To: "louise@calthorpecommunitygarden.org.uk" <louise@calthorpecommunitygarden.org.uk>

Cc: "Harris, Chris" <Chris.Harris@mhllp.co.uk>

Dear Louise

I understand that the Board meeting is to be on 21 October 2019, I have spoken to Chris who would be happy to attend but is mindful of whether everything will be finalised ahead of the meeting. I have listed in my previous email (see below) what information we are looking for to understand the Trustees assessment of going concern, if this can be provided as soon as possible we can then determine if we can conclude on our independent examination for the meeting on the 21st. Similar to last year this will also impact what will be included in the council of management report, so I thought it would be helpful for Lynne to be aware of what is needed as she reviews the report.

Would you be able to forward this email to Lynne (as I don't have her contact details) copying both Chris and I into the email? If you or Lynne have any further queries or expect any delays in getting us the information please do not hesitate to contact us.

Kind regards

Joanne Manorajah

Audit Manager



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joanne.manorajah@mhllp.co.uk | www.macintyreHUDSON.co.uk

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From: Manorajah, Joanne

Sent: 10 October 2019 11:10

To: Rajanah, Drushnee <Drushnee.Rajanah@mhllp.co.uk>; 'Louise Gates' <louise@calthorpecommunitygarden.org.uk>

Subject: RE: do you have everything?

Hi Louise

I have been reviewing the accounts and file that Drushnee has put together, there are some further things that we will need to complete our independent examination and in particular conclude on whether the charity continues as a going concern.

- Currently looking at the draft accounts there is only about £8k of unrestricted funds carried forward. Do the Trustees expect the Charity to continue as a going concern? Or are there any material uncertainty?

We will need to review going concern and subsequent events so what would be helpful is to understand

- What the charity has done to assess going concern?
- Do you have a forecast for 2020/2021 and comments on the financial performance and position as well as the cashflow?
- Is there a strategic plan in place and what are the plans for the future?
- Do you have anything that shows how much funding has been secured for 2020/2021?
- What is the charity's reserves policy and how does the free reserves in 2019 compare to it?
- Could we have a copy of the latest management accounts?

- Could you please provide us with board meeting minutes from February 2019 to date?
- Looking at the Feb 2019 board meeting minutes it mentions that the board wanted to transfer the designated to general funds, is that correct? If so please can you provide us with some narrative to include into the accounts to explain the reasoning for the transfer.
- The Dec 2018 minutes refer to redundancy costs being calculated was this for the purpose of identifying what the potential liability would be for the charity or were there any redundancies in the year? If so please can you let us know how much was paid, where it had been posted in Sage and whether everything had been settled by the year end. As this will need to be separately disclosed as a termination payment in the staff cost note.

Do you know we should expect to have the council of management report, because we will need to go through our checks to ensure it is SORP 2015 compliant and then pass it onto Chris for his review?

Kind regards

Joanne Manorajah

Audit Manager



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Louise Gates <louise@calthorpecommunitygarden.org.uk>
To: Lynne Gray <lynned.gray@hotmail.co.uk>, marina chang <jenmarinachang@gmail.com>

11 October 2019 at 11:45

Louise Gates, Director

www.calthorpecommunitygarden.org.uk
020 7837 8019
Charity number 292578

A garden oasis bringing people together to be healthy and happy

Calthorpe Project is now Calthorpe Community Garden
Please update your contacts list to louise@calthorpecommunitygarden.org.uk



[Quoted text hidden]

Louise Gates <louise@calthorpecommunitygarden.org.uk> 11 October 2019 at 12:02
To: "Manorajah, Joanne" <Joanne.Manorajah@mhlp.co.uk>, Lynne Gray <lynned.gray@hotmail.co.uk>, marina chang <jenmarinachang@gmail.com>
Cc: "Harris, Chris" <Chris.Harris@mhlp.co.uk>

Hi Joanne,

I have sent the Trustee minutes to Drushnee, do you want me to send them to you as well?

I've attached the latest management accounts here.

I've also send grant notification letters to Drushnee from Mercers (2 years), Big Lottery (5 years) and City Bridge Trust (5 years) which show what funding we will be receiving over what period.

I've attached cash flow forecast.

I'm assuming the other matters will be discussed at the meeting with Chris on October 21st? We still don't have a Treasurer which makes matters difficult.

I'll try to phone you again this afternoon.

All the best,
Louise Gates, Director

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020 7837 8019
Charity number 292578
A garden oasis bringing people together to be healthy and happy

Calthorpe Project is now Calthorpe Community Garden
Please update your contacts list to louise@calthorpecommunitygarden.org.uk



[Quoted text hidden]

2 attachments

CCG Inc & exp Apr-June 2019.xlsx
26K

Cashflow forecast 2019.2020.xlsx
44K