

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 March 2019
for
Central Cheshire Buddy Scheme**

Buxton Accounting LLP
Chartered Accountants
98 Middlewich Road
Northwich
Cheshire
CW9 7DA

Central Cheshire Buddy Scheme

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Central Cheshire Buddy Scheme

Report of the Trustees for the Year Ended 31 March 2019

The trustees present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1160519

Principal address

1A Nevis Drive
Woolstanwood
Crewe
Cheshire
CW2 8UH

Trustees

Mrs A Triner
Mrs A Williams
Mrs D Murray
Mrs H Spencer
Dr J McMurtrie - resigned 1.6.18
Mr S Lawley
Mr J Edwards
Mr B Ellison - appointed 1.6.18

Independent examiner

David William Buxton BSc (Jt Hons) FCA
Fellow of the ICAEW
Buxton Accounting LLP
Chartered Accountants
98 Middlewich Road
Northwich
Cheshire
CW9 7DA

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To preserve and protect the health and well being of children and young people with disabilities (up to the age of 25), their families and carers living in Cheshire and the surrounding area, by the provision of respite opportunities for disabled children and young people as well as parent carers. CCBS will provide a range of clubs and activities for children and young people with disabilities including leisure and recreational time activities through a range of different clubs and activities run on a weekly or monthly basis. Clubs and activities are provided for disabled children in the interest of social welfare and are designed to improve their conditions of life. CCBS will also support disabled children through residential breaks for 3 or 4 days.

The number of disabled children and young people supported by CCBS in this financial year was 127, (an increase of 12 on the previous year), carers (95), siblings (14), 27 disabled adults, 5 families in crisis. CCBS ran 8 activity clubs, some on a monthly and others on a weekly basis, supporting over 127 disabled children.

Central Cheshire Buddy Scheme

Report of the Trustees for the Year Ended 31 March 2019

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In 2018-2019 CCBS secured 3 main contracts from: Cheshire East Council, The Steve Morgan Foundation and BBC Children in Need.

2018-2019 CCBS continued to receive £21,000 in Funding from Cheshire East Council for short breaks for disabled children and young people as part of the early help offer from Cheshire East Council. The project delivers 5 activity clubs each month including Saturday club, 1-2-1 swimming, 1-2-1 after school club, Youth club, and Wingate holiday club. CCBS are over delivering on all clubs.

2018-2019 CCBS continued to receive £29,000 in Funding from the Steve Morgan Foundation to support 2 part time managers to develop the operational delivery of CCBS and to work closely with families in crisis. The funding will be used to support families to apply for essential funding, benefits and specialist equipment, access essential services, liaise with key professionals and to keep children and young people safe through CHIN and CAF meetings. The funding will also be used to capacity build, seeking additional funding, developing policies, staff training, increasing and improving services provided by CCBS.

2018 (July) CCBS secured £29,000 a year for 3 years from BBC Children in Need. The funding was secured for an activities club co-ordinator and support staff for clubs and activities. The activities club co-ordinator will plan, develop and deliver a number of new clubs for CCBS including Canoeing club, Forest Schools, Holiday club, and Beach Buddies.

In 2018-2019 CCBS secured funding to support 3 specific projects:

Crewe All Rounders - funded by the Nell Jones Foundation and the Williams Family Fund provided trips and days out for disabled children including Blackpool Pleasure Beach, Water World, Chill Factor-e Chester Zoo and other places £11,500

Sibling Young Carers - a Carers Hub through Encompass funded day trips and activity sessions for sibling young carers £6,000

Beach Buddies - Able Child Trust funded after school trips to the beach including Crosby, Prestatyn, Talachre, Llandudno and Rhyl. £2,000

The Betley Ball and Betley Bonfire Charitable Fund also supported the Changing Lives group for 12 months. The funding enabled the group to go on trips and activities to museums, National Trust properties, the beach etc £9,000

In this financial period CCBS took 40 children on 2 residential breaks to Play Away in Yorkshire for 2 nights. The residential involved a range of activities with the aim of providing a short-break for children, young people and carers, enabling children to develop essential life skills, increase confidence and self-esteem.

2018- 2019 CCBS worked with 15 different organisations to fund raise and develop activities suitable for disabled children including: Morgan Foundation (Smilie bus enables CCBS to go on numerous trips and activities), Kindertons Accident Management, Assurant Insurance, Tesco, Morrisons, Asda, Bentley, Crewe Rotary Staff, volunteers and participants have worked hard to fund raise through a number of different events and activities including the Crewe colour run, carnivals, summer fairs, sponsored walks and raffles.

FINANCIAL REVIEW

David Buxton FCA of Buxton Accounting LLP, Chartered Accountants and Business Advisers, were appointed as the charity's Independent Examiner.

This report has been prepared in accordance with the Statement of recommended practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities; and approved by the Trustees.

The charity's income in the year was £167,125 (2018: £134,535). After expenditure of £146,914 (2018: £157,352) a surplus of £20,211 is reported. General Reserves carried forward amounted to £117,720 (2018: £97,509).

Central Cheshire Buddy Scheme

Report of the Trustees for the Year Ended 31 March 2019

FUTURE DEVELOPMENTS

CCBS will continue to support children and young people with disabilities and their families in the geographical area of Cheshire East through activity clubs, trips, days out and residential breaks. New activity clubs will be introduced to meet the specific needs of local disabled children and young people.

These will be offered to the young people themselves, their siblings and their parents or legal carers. We intend to continue to deliver commissioned services for both Cheshire East Council; and to build links with other statutory, voluntary and charitable organisations, such as The Steve Morgan Foundation, Co-op, Tesco bags of help and the Williams Foundation, to secure funding and support our service users.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a charitable trust managed by 7 Trustees who oversee the running of CCBS. The trustees meet once every quarter (4 times a year) to discuss and review the operations of the organisation.

Each year the Trustees carry out a full review of the policies and procedures of CCBS. During 2018-19, Dr J McMurtrie was replaced by Mr B Ellison.

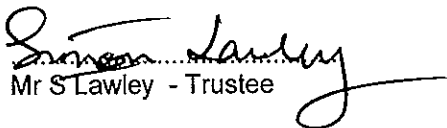
Management of risk is considered at Trustee and management meetings and steps are taken to mitigate as appropriate. These are kept under regular review.

Procedures are in place for authorisation of transactions, contracts and projects. Safeguarding is always discussed at Trustee meetings and a review of safeguarding policies and procedures is conducted annually and submitted to Cheshire East Council.

All staff are DBS checked and volunteers received both safeguarding and first aid training in this year.

CCBS employs 10 members of staff, 1 full time, 3 part time (18-32hrs) 6 seasonal staff (8hrs a month). 21 volunteers aged 15-60 years. The Trustees meet regularly with staff, volunteers, beneficiaries and local businesses. They are also involved in some of the activities and trips.

Approved by order of the board of trustees on03.....01.....2020..... and signed on its behalf by:


Mr S Lawley - Trustee

**Independent Examiner's Report to the Trustees of
Central Cheshire Buddy Scheme**

I report on the accounts for the year ended 31 March 2019, which are set out on pages five to ten.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.



David William Buxton BSc (Jt Hons) FCA
Fellow of the ICAEW
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98 Middlewich Road
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Date: 02/01/2020

Central Cheshire Buddy Scheme

**Statement of Financial Activities
for the Year Ended 31 March 2019**

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		166,734	-	166,734	134,363
Other Incoming resources		391	-	391	172
RESOURCES EXPENDED					
Charitable activities					
Grants made		34,320	-	34,320	18,708
Employee costs		112,594	-	112,594	138,644
Total resources expended		146,914	-	146,914	157,352
NET INCOMING/(OUTGOING) RESOURCES					
		20,211	-	20,211	(22,817)
RECONCILIATION OF FUNDS					
Total funds brought forward		97,509	-	97,509	120,326
TOTAL FUNDS CARRIED FORWARD		117,720	-	117,720	97,509

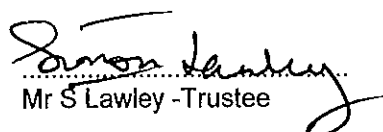
The notes form part of these financial statements

Central Cheshire Buddy Scheme

Balance Sheet At 31 March 2019

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
CURRENT ASSETS					
Cash at bank and in hand		118,860	-	118,860	98,619
CREDITORS					
Amounts falling due within one year	4	(1,140)	-	(1,140)	(1,110)
NET CURRENT ASSETS		<u>117,720</u>	<u>-</u>	<u>117,720</u>	<u>97,509</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>117,720</u>	<u>-</u>	<u>117,720</u>	<u>97,509</u>
NET ASSETS		<u><u>117,720</u></u>	<u><u>-</u></u>	<u><u>117,720</u></u>	<u><u>97,509</u></u>
FUNDS	5				
Unrestricted funds:					
General fund				117,720	97,509
Restricted funds:				-	-
TOTAL FUNDS				<u><u>117,720</u></u>	<u><u>97,509</u></u>

The financial statements were approved by the Board of Trustees on 03.01.2020 and were signed on its behalf by:


Mr S Lawley -Trustee

Central Cheshire Buddy Scheme

Notes to the Financial Statements for the Year Ended 31 March 2019

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2019 nor for the year ended 31 March 2018.

Central Cheshire Buddy Scheme

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

3. STAFF COSTS

	2019 £	2018 £
Wages and salaries	99,853	110,493
Social security costs	9,059	8,120
Other pension costs	3,682	3,730
	<u>112,594</u>	<u>122,343</u>

The average monthly number of employees during the year was as follows:

	2019	2018
Employees	<u>10</u>	<u>9</u>

No employees received emoluments in excess of £60,000.

4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other creditors	<u>1,140</u>	<u>1,110</u>

5. MOVEMENT IN FUNDS

	At 1.4.18 £	Net movement In funds £	At 31.3.19 £
Unrestricted funds			
General fund	97,509	20,211	117,720
TOTAL FUNDS	<u>97,509</u>	<u>20,211</u>	<u>117,720</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement In funds £
Unrestricted funds			
General fund	167,125	(146,914)	20,211
TOTAL FUNDS	<u>167,125</u>	<u>(146,914)</u>	<u>20,211</u>

Central Cheshire Buddy Scheme

Notes to the Financial Statements - continued
for the Year Ended 31 March 2019

5. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.17 £	Net movement in funds £	At 31.3.18 £
Unrestricted Funds			
General fund	117,382	(19,873)	97,509
Restricted Funds			
Bailey Thomas Fund	2,944	(2,944)	-
TOTAL FUNDS	<u>120,326</u>	<u>(22,817)</u>	<u>97,509</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	134,535	(154,408)	(19,873)
Restricted funds			
Bailey Thomas Fund	-	(2,944)	(2,944)
TOTAL FUNDS	<u>134,535</u>	<u>(157,352)</u>	<u>(22,817)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.17 £	Net movement in funds £	At 31.3.19 £
Unrestricted funds			
General fund	117,382	338	117,720
Restricted funds			
Bailey Thomas Fund	2,944	(2,944)	-
TOTAL FUNDS	<u>120,326</u>	<u>(2,606)</u>	<u>117,720</u>

Central Cheshire Buddy Scheme

Notes to the Financial Statements - continued for the Year Ended 31 March 2019

5. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	301,660	(301,322)	338
Restricted funds			
Bailey Thomas Fund	-	(2,944)	(2,944)
TOTAL FUNDS	301,660	(304,266)	(2,606)

6. RESTRICTED FUNDS

Bailey Thomas Fund

This fund was completed in May 2017 and the note below is provided for reference purposes. No balance remains within the fund.

Bailey Thomas was a charitable foundation which provides funding to support groups working with people with a learning disability. The aim of the funding is to support groups to help people with a learning disability to develop skills, reduce social isolation, be part of the community and be out and about. We received £4,000 which they required us to put in a ring fenced account. At the end of the finance period we are required to send them a report and bank statements. Funding can cover venue hire, activity costs, equipment, fuel etc.

Central Cheshire Buddy Scheme
Detailed Statement of Financial Activities
for the Year Ended 31 March 2019

	2019 £	2018 £
INCOMING RESOURCES		
Voluntary income		
Donations and legacies	166,734	134,363
Other incoming resources		
Bank interest received	391	172
Total incoming resources	167,125	134,535
RESOURCES EXPENDED		
Charitable activities		
Other expenditure	366	196
Grants made	17,203	17,766
	17,569	17,962
Employee costs		
Wages and salaries	99,853	110,493
Employer's National Insurance	9,059	8,120
Pensions	3,682	3,730
	112,594	122,343
Support costs		
Management		
Training expenses	365	120
Temporary staff costs	406	746
	771	866
Other		
Vehicle fuel costs	6,076	5,423
Vehicle licence and insurance	1,689	2,054
Vehicle maintenance	165	17
Travel and subsistence	97	61
	8,027	7,555
Premises costs		
Rent and venue hire	2,444	2,227
Premises maintenance	262	1,119
	2,706	3,346
General administrative costs		
Insurance	465	535
Postage and couriers	99	31
Computer software and information technology	582	521
Printing and stationery	1,632	1,576
Carried forward	2,778	2,663

This page does not form part of the statutory financial statements

Central Cheshire Buddy Scheme

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2019**

	2019 £	2018 £
General administrative costs		
Brought forward	2,778	2,663
sundry expenses	349	245
Telephone, fax and broadband	273	262
Uniforms	521	274
	<u>3,921</u>	<u>3,444</u>
Legal and professional fees		
Accountancy and bookkeeping	1,326	1,836
	<u>146,914</u>	<u>157,352</u>
Total resources expended		
	<u>146,914</u>	<u>157,352</u>
Net Income/(expenditure)	<u>20,211</u>	<u>(22,817)</u>