

BARFORD SCOUTS & GUIDES SUPPORTERS' GROUP^{*}

Charity Number: 1166022
(a Charitable Incorporated Organisation)

Trustees' Annual Report and Financial Statements for the Period 1st April 2018 to 31st March 2019

4th January 2020

** since the year end, at an EGM on 15.07.19, the name of the charity was changed to be
Barford Youth & Community Centre*

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Reference & Administration Details

Charity name: BARFORD SCOUTS & GUIDES SUPPORTERS GROUP

(Barford Youth & Community Centre since name change on 15.07.19)

Charity number: 1166022

Charity's operating address: The Scout Hut, Wasperton Lane, Barford, Warwick CV35 8DT

Charity's contact address: 37 Dugard Place, Barford, Warwick CV35 8DX

Names of the Charity Trustees who Manage the Charity

	<i>Trustee Name</i>	<i>Office (if any)</i>	<i>Appointed*</i>	<i>Retired</i>
1:	Mr Rod Scott	Chairman	11.05.16	-
2:	Mrs Alex Farr	Treasurer	16.04.18	
3:	Mr Ian Paterson	Secretary	26.04.17	-
	Mr Martin Russell	Group Scout Leader	<i>Ex officio</i>	-
	Mrs Hilary Burvill	Guide Unit Leader	<i>Ex officio</i>	-
	Mrs Jane Scott	Church Warden	<i>Ex officio</i>	

* Mr Russell, Mrs Burvill and Mrs Scott are *ex officio* Trustees as the representatives by their position in the Scout Group, the Guide Unit and the local Church, respectively. In April 2018, Mrs Scott replaced Mrs Christine Murphy as the Trustee representing the local Church

* According to the charity's constitution, one third of the elected Trustees is required to resign each year, but may be –re-elected if eligible. At the AGM on 16th April 2018 Mrs Farr resigned, but was willing to be re-elected and, being eligible and there being no other candidates, she was re-elected unanimously by the members on a show of hands.

The Trustees of BSGSG met 5 times during the year

Structure, Governance & Management

Description of the Charity's Trusts

Type of Governing Document: Constitution

How the Charity is Constituted: Charitable Incorporated Organisation

Trustee Selection Methods: The ex officio Trustees are the Group Scout Leader, Guide Unit Leader and a Church Warden. The elected Trustees are selected from the members of the Barford Scouts & Guides Supporters' Group and are typically the Chairman, Treasurer and Secretary of the Group, as elected by its members.

How New Trustees are Inducted and Trained: New Trustees are inducted through explanation of their roles, responsibilities and accountabilities according to the charity's Constitution. They are guided to the information available for Trustees on the Charities Commission website.

Objectives & Activities

Summary of the Objects of the Charity as set out in its Governing Document

The objects of the CIO are, without distinction of political, religious or other opinions,

- 1) To promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities by providing a building and related facilities for meetings and activities of the local Scouting and Guiding groups (the "Scout and Guide Headquarters") and providing financial and other support to those Groups.

In so far as the Scout and Guide Headquarters is not required to further object 1) it may be used in furtherance of the following purpose:

- 2) To provide facilities in the interests of social welfare for recreation or other leisure time occupation for the residents of Barford and neighbouring communities in the south of Warwickshire with the object of improving their conditions of life.

Summary of the Main Activities Undertaken for the Public Benefit in Relation to the Charity's Objects

Barford Scouts & Guides Supporters Group (BSGSG) provides and manages the venue and facilities for meetings of the Barford Scout and Guide units. It pays for the running (utilities, insurance, etc.) and maintenance of the building and facilities used for the unit meetings. BSGSG also provides some limited financial support in paying for the leaders' uniforms, training and annual membership fees to the Scout and Guide Associations.

Use of the site of the building is by Lease from the Diocesan Trustees for the Diocese of Coventry and the Rector and Church Wardens of St. Peters' Church Barford.

The venue and facilities are also used for several other, local community activities on a regular and occasional basis.

The present building is well over 25 years old and in great need of replacement. BSGSG has embarked on a major project to replace the existing hut with a new, larger, energy efficient and cost effective building with disabled access that meets current building and environmental standards.

The management of this project is via a Building group committee which has met as required to monitor the progress

Additional Details of Objectives & Activities:

Barford is a small, rural village in south Warwickshire, which has expanded significantly in recent years through new housing developments. It is some 5 miles from the nearest towns and has very few social or recreational facilities for the local people. With limited public transport links to the urban centres, it is recognised by Warwick District Council as suffering a degree of 'rural isolation and deprivation'.

By providing and managing the venue and facilities for meetings of the Barford Scout and Guide units, BSGSG supports the educational, physical, emotional and ethical development of young people from the village and surrounding local area.

The venue and facilities are also used for other, local community activities. For example, a weekly "Hut Café", the local Art Group and Sewing Group. The venue is also frequently used for small local private functions such as birthday parties and christening parties.

Without the venue and facilities provided by BSGSG, none of these highly beneficial activities for the local community would be able to continue.

The project to manage and fund a new building will increase the benefit provided and be suitable for increased use for a wider range of local community activities.

The weekly Hut Café is attended by 30 to 40 local people, many of whom are elderly. It enables them to meet and socialise (thus enhancing their quality of life) and at the local Art Group around a dozen people meet each week to pursue a stimulating hobby and develop their artistic skills.

The building is also used around four or five times each year for Bingo Evenings, which are enjoyed by 30 or more local people of all ages, and on an occasional but frequent basis as the venue for village people to hold events such as birthday parties and other celebrations, jumble sales and amateur drama rehearsals.

BSGSG hence serves the needs of local young and old people and provides great benefit to the local community as a whole.

Achievements & Performance

Statutory Declaration

The trustees declare that they have complied with their duty to have due regard to the guidance on public benefit published by the commission in exercising their powers or duties.

Summary of the Main Achievements of the Charity for the Year

During the period covered by this Annual Return, the existing Scout Hut has continued to be used for weekly meetings of Scouts, Cubs and Beavers, with around 70 members of the Scout Group involved. It is also used for the weekly meeting of the Brownies, with about 20 members.

There has also been an increase in the number of local community groups using the Scout Hut on a regular basis, with the Hut Café, Art Group, and Sewing Group all using the Hut on a regular basis. A new Keep Fit for the Future group has also been started.

The local Ballet Group uses the Hut when other venues are not available and several family parties (birthday, baptism etc) have also been held.

The Church uses the Hut every month for communion and annually for a Lent Course.

These have all demonstrated the function of the facilities provided by BSGSG in supporting primarily the local Scout and Guide units but also many other groups and individual events for the benefit of the local community.

Financial Review

Brief Statement of the Charity's Policy on Reserves

The Charity operates two current bank accounts and one savings account.

One current account is used for the expenses of operating the existing Scout Hut (utilities, cleaning, insurance, etc.) and the other is used to hold the funds for the new Youth & Community Centre project and make payments in relation to that project. The savings account holds a residual amount from the establishment of the current Scout Hut; its funds will also be used towards final completion of the new Youth & Community Centre.

Details of Any Funds Materially in Deficit

None

Statutory Notes to the Accounts

Particulars of Any Outstanding Guarantee Given by the CIO

The Lease on the building is for 30 years from 2nd October 2017, at an initial cost of £100 per annum (with five-yearly increase in line with RPI inflation)

Particulars of Any Outstanding Debt

None.

Declaration

The Trustees declare that they have approved the Trustees' Report above.

Signed on behalf of the Charity's Trustees

Signature(s):

R. A. Scott

I. S. Cunningham Paterson

Full Name(s):

Roderick Andrew Scott

Ian Stuart Cunningham Paterson

Position(s):

Chairman and Trustee

Secretary and Trustee

Date:

4th January 2020

4th January 2020

Independent Examiner's Report on the Accounts

Not Required



Barford Scouts & Guides Supporters' Group

Registered Charity Number 1166022



End of year accounts 31st March 2019

	Year ending 31 st March 2019			Year ending 31 st March 2018		
	Unrestricted <i>General fund</i> £	Restricted <i>Y&CC fund</i> £	Year end 2019 £	Unrestricted <i>General fund</i> £	Restricted <i>Y&CC fund</i> £	Year end 2018 £
Donations & Grants:						
Grants	625.00	0	625.00	600.00	2,500.00	3,100.00
Donations (Gift Aided)	0	2,675.00	2,675.00	0	1,596.40	1,596.40
Donations (non Gift Aided)	0	6,458.76	6,458.76	0	6,406.87	6,406.87
Claimed Gift Aid	0	140.00	140.00	0	495.99	495.99
"Stripe" donations ^a	0	571.64	571.64	0	0	0
Receipts:						
Rental ^b	1,709.00	0	1,709.00	1,847.50	0	1,847.50
Events (<i>net of costs</i>)	55.00	6,147.80	6,221.80	470.00	5,551.21	6,021.21
200 Club (<i>net of costs</i>)	867.04	0	867.04	287.68	0	287.68
Water supplied	849.80	0	849.80	878.59	0	878.59
Interest ^c	0	42.99	42.99	0	24.26	24.26
Other ^d	18.78	0	18.78	60.00	0	60.00
Total Income:	£4,124.62	£16,036.19	20,241.81	4,143.77	16,574.73	20,718.50

a) Donations made through the BSGSG website

b) Regular groups: £1,400; incidental: £309

c) Santander deposit account

d) E.ON Electricity bill refund

	Year ending 31 st March 2019			Year ending 31 st March 2018		
	Unrestricted <i>General fund</i> £	Restricted <i>Y&CC fund</i> £	Year end 2019 £	Unrestricted <i>General fund</i> £	Restricted <i>Y&CC fund</i> £	Year end 2018 £
Expenditure:						
Utilities - water	740.92	0	740.92	807.33	0	807.33
Utilities - electricity	597.09	0	597.09	541.67	0	541.67
Rates	83.81	0	83.81	81.43	0	81.43
Insurance	1,066.13	0	1,066.13	952.01	0	952.01
Lease of allotments land	100.00	0	100.00	0	0	0
Maintenance	107.99	0	107.99	50.00	0	50.00
Subsidies to Scouts and Brownies	79.60	0	79.60	179.30	0	179.30
Architect (tender process)	0	816.00	816.00	0	3,328.96	3,328.96
Arranging new lease	0	0	0	0	1,725.00	1,725.00
Building work	0	2,267.45	2,267.45	0	10,097.56	10,097.56
Other ^e	0	1,000.00	1,000.00	15.00	76.74	91.74
Total expenditure:	£2,775.54	£4,083.45	£6,858.99	£2,626.74	£15,228.26	£17,855.00

e) Professional PM and fund raiser fee.

BARFORD SCOUTS & GUIDES SUPPORTERS GROUP
End of year accounts 31st March 2019
continued ...

	Unrestricted <i>General fund</i> £	Restricted <i>Y&CC fund</i> £	Year ending 31 st March 2019 £
Total income	4,124.62	16,036.19	
Total expenditure	(2,775.54)	(4,083.45)	
Balance for year:	1,349.08	11,952.74	13,301.82
Balance brought forward from previous year:			
Current account	5,758.31	25,745.48	31,503.79
Deposit account	0	7,813.48	7,813.48
Balance carried forward to next year:	7,107.39	45,511.70	52,619.09

Bank Reconciliation Mar 31 2019 Current Account General Fund	£
Current account (NatWest 66530709) (per statement)	7,135.39
Less cheques written not cashed	(28.00)
Unrestricted balance:	£7,107.39

Bank Reconciliation Mar 31 2019 Restricted funds	£
Restricted balance in Santander deposit account (per statement)	7,856.47
Project account (NatWest 38510847) (per statement)	37,655.23
Restricted balance:	£45,511.70

Accounts held by BSGSG:		
<i>Unrestricted Fund:</i>	NatWest "Community Current Account" ("Business Current Account" for non-profit organisations)	GB21 NWBK 6012 3566 5307 09
<i>Restricted Fund:</i>	NatWest "Community Current Account" ("Business Current Account" for non-profit organisations)	GB24 NWBK 6012 3538 5108 47
	Santander "Treasurer's Saving Account"	GB95ABBY09015005007003

Prepared by:

Mrs. Alex Farr, treasurer BSGSG

Date: 4th April 2019

Signature:



Independently examined by:

Mr. Doug Warne

Date: 27th May 2019



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
BARFORD YOUTH AND COMMUNITY CENTRE

No (if any)
1166022

CC16a

Receipts and payments accounts

For the period
from

Period start date
01/04/2018

To

Period end date
31/03/2019

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, Grants and receipts	4,124	16,036	-	20,160	20,718
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,124	16,036	-	20,160	20,718
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,124	16,036	-	20,160	20,718
A3 Payments					
	2,776	4,083	-	6,859	17,855
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,776	4,083	-	6,859	17,855
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,776	4,083	-	6,859	17,855
Net of receipts/(payments)	1,348	11,953	-	13,301	2,863
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,348	11,953	-	13,301	2,863

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	7,107	37,655	33,557
	Deposit Account	-	7,856	7,813
		-	-	-
	Total cash funds	7,107	45,511	41,370
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	Agreement Error



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	R. A. SCOTT	17-Dec-19
	ALEX FARR	17-Dec-19