



Registered Charity No. 1162099

ANNUAL REPORT 2018/19

Southampton City Mission, Unit 5 Second Avenue Business Park, Southampton, SO15 0LP

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CHAIRMAN'S REPORT

It has been another encouraging year for SCM. The Schools' Work and Basics Bank have continued to flourish within the city, ably led by Chris Davis, Duncan House, Matt Gwyn and Dave Osborne. Administrative matters and the efficient running of the office have been in the capable hands of Jen Ball, now with an assistant, Keira Trussler.

Throughout the year we have been very mindful of God's faithfulness and ongoing provision, as well as the benefits of taking a number of fundraising initiatives.

Well over 100 volunteers give unstintingly of their time and we thank God for them, and for all those who give generously and sacrificially as individuals or within churches.

Looking ahead, an additional schools' worker will be appointed to help meet local demand for Question of Faith days and create space for Matt Gwyn to further develop the scope of our Schools' Work. Chris Davis, our esteemed City Missioner for over twenty five years will step down from that role during 2019/20. He can move on assured that the work is held in the capable hands of a strong and established team.

My personal thanks to my fellow Trustees for their integrity, expertise and commitment and to all those who pray so regularly for God's hand and blessing to be on the work.

Chris Ford
Chairman of Trustees

STRUCTURE, OBJECTS & GOVERNANCE

Southampton City Mission (CIO) is a charitable incorporated organisation registered with the Charity Commission in England and Wales under charity number 1162099. It was registered on 10 June 2015 and was set up to take forward the activities of Southampton City Mission (charity number 251142). The assets and activities of Southampton City Mission (251142) were transferred to SCM (CIO) on 1st April 2016. It's governing document is the constitution adopted on 10 November 2014.

The objects of the CIO are: to advance the Christian faith for the benefit of the public in accordance with the basic tenets of historical Biblical Christianity; to prevent and relieve poverty in the City of Southampton and its neighbouring area by providing items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty; and to advance education for persons of any age by providing or assisting in the development of their mental, physical and moral capabilities through work in schools and other educational institutions and by supporting other charities in England, the UK or abroad.

The projects outlined in this report are undertaken in furtherance of the above objects.

The charity is governed by a board of trustees who delegate the daily running of the charity to a small staff team. A large team of over 100 dedicated volunteers are also vital to the delivery of all the charity's services.

During 2018/19 the trustees met 6 times as a full board and held additional sub-group meetings to discharge their duties.

MISSIONER'S REPORT

What an amazing privilege it is to be a part of the team that is Southampton City Mission. From staff to volunteers to those who faithfully support us in prayer and in finance.

Whether it's the thousands of individuals that we serve through Basics Bank, or the many schools, (both pupils and staff), we serve through our Schools Ministry, or the thousands who have opportunity to access Chaplaincy, it is Jesus that we proclaim. His love, His concern and the hope that can only be found in Him.

CHAPLAINCY REPORT

My particular area of work has been Workplace Chaplaincy. Conversations have included diagnosis and treatment of major illnesses, bereavement, drug addiction of family members and job loss. Life happens and sometimes people just need to have someone to talk to. As a Christian Chaplain, (there are others), I can respond with the hope, love and peace that I know in Jesus.

I am responsible for six chaplaincies and we have another five volunteer chaplains already placed. What we need is more as opportunities are continuing to arise.
Chaplaincy; An independent, confidential pair of ears.

In addition, during the past year I have chaired the Chaplaincy in the City steering group in conjunction with Love Southampton, that supports and links Chaplains working in other fields together seeking to provide prayer, support and training.

Reports by Chris Davis MBE, City Missioner



During 2018/19 we had the pleasure of visiting 47 different schools. Whilst this is slightly fewer than the previous academic year (51) we actually saw more pupils in total due to visiting a new large secondary school. We saw a big jump in the number of Question of Faith days we delivered (170 compared with 139 in 2017/18) which we were able to do because 3 new Volunteer Team Leaders completed their training during the year.

We took 82 assemblies (86 in 2017/18) and hope we can increase this by offering assemblies once a term when we are already in school for Question of Faith days.

Whilst we still help schools create and maintain Prayer Spaces as a standalone offering, we are also including this as part of a Question of Faith day where this fits well with the topic.

It was super to run 17 Transition Support sessions for year 6 pupils this year (6 more than 2017/18), helping pupils to think through their hopes and fears for their move to secondary school. Consequently we were able to distribute 950 of Scripture Union's It's Your Move booklets, 300 more than the previous year! We hope this has helped pupils to feel more ready for this important next step in their lives.

It has also been pleasing to see more active volunteers helping as part of the team on Question of Faith days. We very much wish to promote and encourage relationships between local churches and local schools and this is one way we help to do this. Recruiting and training volunteer team members and leaders will continue in the year ahead.

All of this means we were able to speak to approximately 15,460 pupils during the last academic year!

Plans for 2019/20:

We are looking forward to an exciting year ahead as we plan for the appointment and training of a new full-time Schools Worker as part of the staff team. This will give some space to become more involved with local schools work networks and statutory bodies, such as the local SACRE.

Our outreach to churches will be enhanced with the development and delivery of the SCM Schools Sunday Roadshow which we hope will raise the profile of our schools work and increase the number of people volunteering and praying for our work.

Other plans we have to develop schools work include;

- launching a Primary Apologetics You Tube channel, recording video responses to the most frequently asked questions that we receive on our Question of Faith days;
- establishing targeted schools work prayer 'hubs';
- Communicating with and equipping other schools work organisations across the country
- Developing a schools work programme planning app & improvements to the current booking system.

We hope that the added capacity of another full-time schools worker will help with our aim to expand into secondary RE support and delivery.

Report by Matt Gwyn, SCM Schools Worker

"We did RE all day and it was cool. I think it was the best day in Y4 this year!" [Pupil]

"Our RE Lead recently carried out some pupil conferencing and many of the pupils commented on how much they enjoy the Question of Faith days and how much they learn from them. Always nice to receive good feedback, especially when it comes from the pupils!" [Head of Learning]

"Thank you for the day you did today with us. The teachers were so positive about it and how much they had learnt in teaching RE terms, as well as being able to see a different side to the children as they engaged with you. The children loved it." [RE Lead]

With our five Basics Bank food venues and single clothes venue, the Basics Bank project continues to serve anyone in need in Southampton with free, emergency food parcels and clothing. Offering acceptance, friendship, love, respect and understanding as well as the material provisions.

The hard work, compassion and love of over 110 volunteers was translated into 10,219 people being fed and 1364 people being clothed through the project in 2018. The story of 2019 so far is that it is busier than ever.

In order to meet the increased need for emergency food parcels we have to source more food donations and create more space for storage. Our volunteers have to sort, store and pick more orders. As such, this year there has been a far larger emphasis on the behind-the-scenes work, to ensure that the Basics Banks are fully stocked and often re-stocked half way through the day.

The warehouse team of volunteers has become increasingly vital this year. They come into Unit 5, 2nd Avenue Business Park every Thursday to sort through all of the donations. They check dates and type, before storing all of the food, toiletries and other provisions into trays for storage in the warehouse. Then they can pick the orders for each of the five banks in the coming week, stacking up the trays on dollies, ready for the drivers to collect each day. They also stock take and monitor dates in the warehouse to make sure that nothing is wasted.



We have added a new volunteer role of warehouse manager to oversee the maintenance and running of the warehouse and we are very grateful to Phil, our first incumbent, for all of the improvements and running repairs that he has provided.

Dave has had to put more time and energy into promoting Basics Bank across the city, in order to secure new food supplies and meet specific volunteering roles. The relationship with supermarkets is absolutely key at the moment with the bakery products and fresh fruit and vegetables making up around a third of every food parcel. Managing these relationships is an ongoing and fluid process as managers come and go and corporate charity policies change with the wind.

Our small team of volunteer drivers and drivers mates are the backbone of the operation now. These folks have been to the warehouse, loaded up and gone, long before the staff arrive for the day, they get back and knock-off home around 4pm. It is a very physical and tiring day and they are totally indispensable.

The 'nearly-new' van (2 years old at that point) which we got in 2017 for Basics Bank has proven to be a wise investment. The maintenance and running costs are economical and just when we need the van to be totally reliable – it is! Our volunteers love driving it as well. It is great to be able to provide them with a comfortable and enjoyable environment to work in when they give us so much for free.



The Clothes Bank is now fully established in its new venue at The Ascension Church, Bitterne Triangle. Being within a two-minute walk from the Wednesday food bank and having an excellent car park and accessibility for all is brilliant. The clothes bank is really well supported by Ascension and other local churches, it has been integrated into the church's own mission and vision, which take the project to another level both in terms of joined-up care for those in need and for outreach. The venue is gorgeous, very open and light. The exceptional volunteer team make it a warm and welcoming place to come to and a friendly place to shop for your clothes for free.

Ascension run a café in the room next door while the clothes bank is open and this too makes it a more pleasurable and natural place for the users of the clothes bank to integrate with the users and volunteers at the café.

Finally, it is always a pleasure when our volunteers get something out of Basics Bank as well as those on the receiving end of the food parcels and clothes. We have seen volunteers who were previously isolated and struggling, grow in confidence and social ability, enjoying the teams and friendship which the Basics Banks provide. We have seen volunteers successfully using their experience and growth at Basics Bank as a stepping stone back into employment. It is such a privilege to work and volunteer on this project!

Duncan House & David Osborne



**Financial Report
for the Year Ended
31 March 2019**

Basic Information

Southampton City Mission (CIO) ("the CIO") was formally registered with the Charity Commission on 10 June 2015 (registration number 1162099). The assets, liabilities and activities of Southampton City Mission ("SCM") (registered charity number 251142) were transferred to the CIO with effect from midnight on 31 March 2016. Since that date any amounts received by, and the residual assets of, SCM have been held by SCM on behalf of the CIO and are included in these accounts. SCM has now been removed from the Charity Commission register.

Trustees for the year and up to the date of this report were:

Chris Ford (Chairman)
Greg Bakker (Resigned 24 May 2018)
Dave Bartlett
Neil Maddock (Appointed 16 July 2018)
Tim Nutt
David Wagstaff

City Missioner: Chris Davis

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Financial Statements

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Southampton City Mission (CIO)
Statement of Financial Activity for the year ended 31 March 2019

	Restricted income funds			Unrestricted funds	Total all funds	Notes	All funds prior year
	Basics Bank	Schools	Total	General fund			
	£	£	£	£			£
Incoming resources						2	Note 15
Income and endowments from:							
Donations and legacies	364,764	6,332	371,096	87,478	458,574	3.1	468,538
Charitable activities	250		250		250	3.2	325
Other trading activities	2,209		2,209	120	2,329	3.3	4,908
Investments	301		301	787	1,088	3.4	646
Total	367,524	6,332	373,856	88,385	462,241		474,417
Resources expended						2	
Expenditure on:							
Raising funds	0	0	0	436	436	4.1	990
Charitable activities	358,298	60,690	418,988	24,836	443,824	4.2	399,541
Other			0		0		0
Total	358,298	60,690	418,988	25,272	444,260		400,531
Net income/(expenditure)	9,226	-54,358	-45,132	63,113	17,981		73,886
Extraordinary items	0	0	0	0	0	5	-29,980
Transfers between funds		54,358	54,358	-54,358	0		0
Net movement in funds	9,226	0	9,226	8,755	17,981		43,906
Reconciliation of funds:			0				
Total funds brought forward	91,972	0	91,972	134,039	226,011		182,105
Total funds carried forward	101,198	0	101,198	142,794	243,992		226,011

Southampton City Mission (CIO)
Balance Sheet as at 31 March 2019

	Restricted income funds			Unrestricted funds			
	Basics Bank	Schools	Total	General fund	Total all funds	Notes	All funds prior year
	£	£	£	£	£		£
Fixed assets							
Tangible assets	9,405	0	9,405	518	9,923	8	13,979
Current assets							
Stocks	60,000	0	60,000	0	60,000	10	40,000
Debtors	8,384	1,020	9,404	3,896	13,300	11	18,926
Investments	19,050	0	19,050	65,950	85,000	9	60,000
Cash at bank and in hand	11,686	2,135	13,821	73,484	87,305	13	105,104
Total current assets	99,120	3,155	102,275	143,330	245,605		224,030
Creditors: amounts falling due within one year	7,287	3,155	10,442	1,093	11,535	12	11,998
Net current assets	91,833	0	91,833	142,237	234,070		212,032
Total net assets	101,238	0	101,238	142,755	243,993		226,011
Funds of the Charity						14	
Restricted income funds	101,238	0	101,238	0	101,238		91,972
Unrestricted funds				142,755	142,755		134,039
Total funds	101,238	0	101,238	142,755	243,993		226,011

Southampton City Mission (CIO)
Notes to the Accounts for the year ended 31 March 2019

1. Basis of preparation

- 1.1. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with the Charities Act 2011. The charity constitutes a public benefit entity as defined by FRS 102.
- 1.2. The financial statements are prepared on a going concern basis, under the historical cost convention. The activities are dependent on donation income and, as a consequence, the going concern basis for the charitable activities is dependent on donation income continuing.
- 1.3. Income in the prior period includes residual amounts received by SCM on behalf of the CIO and these have been included in the relevant categories of type of donor, restricted funds etc.

2. Accounting policies

- 2.1. Income is included in the Statement of Financial Activities (SoFA) when:
 - the charity becomes entitled to the resources;
 - it is more likely than not that the trustees will receive the resources; and
 - the monetary value can be measured with sufficient reliability.
- 2.2. There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.
- 2.3. Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).
- 2.4. Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise. Gift Aid in note 3 below includes amounts recovered on donations made via third parties.
- 2.5. Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so, in accordance with FRS 102 SORP. For SCM, the trustees consider that it is impractical to value the stock of donated goods on receipt. However, it is possible to estimate the fair value of goods distributed with reasonable accuracy and this is recognised as an expense.
In the case of donated food it is also possible to estimate the value of stock on hand at the balance sheet date. Therefore, the value of goods donated for distribution to beneficiaries, which is recognised as income in these accounts, is taken to be the difference between the opening and closing stock and the value of goods distributed, as adjusted for purchased stock which is recorded at cost.

Southampton City Mission (CIO)

Notes to the Accounts for the year ended 31 March 2019 (continued)

In relation to donated clothes, the trustees have concluded that it is impractical to value the stock. However, it is possible to give an estimate of the value of a typical package of clothes provided to a beneficiary and so this amount multiplied by the number of people clothed has been included in both incoming resources and resources expended.

- 2.6. The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.
- 2.7. Bank interest is included on a receivable basis.
- 2.8. Insurance claims are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS 102 SORP) and are netted off against the associated cost where this falls in the same accounting period.
- 2.9. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.
- 2.10. The charity has creditors which are measured at settlement amounts less any trade discounts.
- 2.11. The charity has received grants to fund particular items of expense and these have been recognised as income in the period in which the relevant expense is incurred. Any unmatched grant at the balance sheet date is recorded as a liability.
- 2.12. The policy for including items within the relevant activity categories of resources expended is to allocate costs to the most appropriate activity. In particular the policy for including items within costs of generating funds, charitable activities and governance costs is:
- Costs of generating funds
The costs of raising and generating funds includes the incidental costs of staging various fund raising events.
- Charitable activities
Charitable expenditure includes all expenditure directly related to the objects of the charity.
- Governance costs
Governance costs include all expenditure directly related to the administration of the charity including expenditure incurred in the management of the charity's assets, organisational administration and compliance with charitable and statutory requirements.
- 2.13. Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £250 and are valued at cost. The depreciation rates and methods used are disclosed in Note 8.1.

Southampton City Mission

Notes to the Accounts for the year ended 31 March 2019 (continued)

2.14. The only investment is a bank deposit which can be withdrawn at three months notice.

2.15. Stocks of donated goods are recorded at fair value (see also note 2.5).

3. Analysis of incoming resources

3.1. Donations and legacies may be analysed as follows:

	Restricted income funds			Unrestricted funds			
	Basics Bank	Schools	Total	General fund	Total all funds	Notes	All funds prior year
	£	£	£	£	£		£
Cash donations and gifts from individuals	9,878	2,066	11,943	54,605	66,548		104,725
Gift Aid	1,339	400	1,739	7,555	9,294	2.4	16,766
Cash donations and gifts from churches	19,157	1,864	21,021	22,873	43,894		58,959
Cash donations and gifts from others	12,262	3	12,265	2,446	14,710		17,158
Grants	18,272	2,000	20,272	0	20,272		22,968
Donated goods	303,857	0	303,857	0	303,857	2.5	247,963
	364,764	6,332	371,097	87,478	458,575		468,538

3.2. Income from charitable activities represents charges made to recover the cost of issuing paper food vouchers to referral agents.

3.3. Income from other trading activities represents miscellaneous income including sale of surplus donated clothes and stamps and coins.

3.4. Investment income represents interest on a short term bank deposit.

4. Analysis of resources expended

4.1. Expenditure on raising funds represents the cost of entry to sponsored fundraising events.

Southampton City Mission (CIO)

Notes to the Accounts for the year ended 31 March 2019 (continued)

4.2. Expenditure on charitable activities may be analysed as follows:

		Restricted income funds			Unrestricted funds			
		Basics Bank	Schools	Total	General fund	Total all funds	Notes	All funds prior year
		£	£	£	£	£		£
	Costs of employment	46,745	51,707	98,452	19,707	118,159	7.1	117,371
	Premises costs and equipment	16,186	3,355	19,541	62	19,604	8.1	16,052
	Admin expenses	2,026	821	2,847	1,523	4,370		5,726
	Travelling, subsistence etc.	81	1,423	1,504	1,483	2,987		2,024
	Transport	4,952	0	4,952	0	4,952		3,668
	Volunteer expenses	821	496	1,317	0	1,317		979
	Schools work materials	0	2,136	2,136	0	2,136		1,833
	Other expenses	1,487	752	2,239	2,061	4,300		1,763
Total		72,298	60,690	132,988	24,836	157,824		149,416
Donations made in kind							2.5	
	Food	213,000	0	213,000	0	213,000		155,000
	Clothes	73,000	0	73,000	0	73,000		79,000
Total donations made in kind		286,000	0	286,000	0	286,000		234,000
Total charitable activities		358,298	60,690	418,988	24,836	443,824		383,416

4.3. Costs are apportioned between restricted income funds based on the trustees' estimate of the extent to which the cost relates to the relevant activity. In particular, employment costs are allocated on the basis of time spent and office costs on the basis of usage.

5. Extraordinary item

In the prior year the charity was the victim of a fraud, the cost of which has been allocated between restricted and unrestricted funds in proportion to the level of those funds immediately prior to the fraud. Steps have been taken to improve the internal controls of the charity so as to minimise the risk of such an event recurring.

6. Governance costs and Independent Examiner's fee

Included in administrative expenses is £750 (2017 - £834) in relation to the fee for the independent examination. There are no other material governance or support costs.

Southampton City Mission (CIO)
Notes to the Accounts for the year ended 31 March 2019 (continued)

7. Paid employees

7.1. Staff costs may be analysed as follows:

	2018/19	2017/18
	£	£
Salary	106,085	92,426
Pension contributions	7,088	7,396
Accommodation costs	-	11,849
Employer's National Insurance	4,986	4,617
Total	118,159	116,288

7.2. At the year end there were one full and five part time employees, being 4 Full Time Equivalents (2018 – one and four, 3.5 FTEs). Their employment costs have been allocated to Basics Bank, Schools Work, and other activities on the basis of the time spent on each activity.

8. Fixed assets

8.1. Details of fixed assets and their associated depreciation are as follows:

	Computers	Van	Boiler	Total
	£	£	£	£
Cost brought forward	3,270	17,100	1,896	22,266
Additions	0	0	0	0
Cost carried forward	3,270	17,100	1,896	22,266
Depreciation brought forward	3,270	4,275	742	8,287
Charge for year	0	3,420	636	4,056
Depreciation carried forward	3,270	7,695	1,378	12,343
Net book value brought forward	0	12,825	1,154	13,979
Net book value carried forward	0	9,405	518	9,923

8.2. Depreciation is charged on a straight line basis over the following periods:

8.2.1. Computers - four years

8.2.2. Van - five years

8.2.3. Boiler - remaining life of the lease

9. Investments

In both the current and prior year, this represents a cash deposit in a three month notice account.

Southampton City Mission (CIO)
Notes to the Accounts for the year ended 31 March 2019 (continued)

10. Stocks

Stocks are held solely for charitable purposes and the figure represents the value of donated food for distribution to beneficiaries.

Brought forward	Donated in period	Purchased in period	Expensed in period	Closing stock
£	£	£	£	£
40,000	303,857	2,143	286,000	60,000

11. Debtors and prepayments

Debtors consist of:

	2018/19	2017/18
	£	£
Rent deposit and in advance	4,712	4,712
Grant receivable (SCC)	2,500	2,500
Gift Aid recoverable	3,449	7,567
Accrued interest receivable	530	300
Other	2,109	3,847
Total	<u>13,300</u>	<u>18,926</u>

12. Creditors and accruals

Creditors falling due within one year consist of:

	2018/19	2017/18
	£	£
Deferred income	7,515	7,687
Tax and Social Security	1,808	2,327
Other	2,213	1,984
Total	<u>11,536</u>	<u>11,998</u>

Deferred income represents grants received in as advance as noted at 2.11 above.

Brought forward	Received in period	Released in period	Carried forward
£	£	£	£
7,687	10,000	10,172	7,515

13. Cash at bank and in hand

This represents current account and petty cash balances

Southampton City Mission (CIO)
Notes to the Accounts for the year ended 31 March 2019 (continued)

14. Funds

The charity maintains two restricted income funds where donations have been made specifically towards the operation of Basics Bank or towards Schools work. The Basics Bank restricted fund includes £871 (2018 - £517) specifically for the purchase of food.

In addition there is a general, unrestricted fund which is available to support any of the charitable activities undertaken.

15. Prior year fund movements

The movements on the restricted funds in the prior year may be analysed as follows:

	Restricted income funds			Unrestricted funds	
	Basics Bank	Schools	Total	General fund	Total all funds
	£	£	£	£	£
Incoming resources					
Income and endowments from:					
Donations and legacies	311,534	11,166	322,700	145,838	468,538
Charitable activities	325		325		325
Other trading activities	4,675		4,675	233	4,908
Investments	253		253	393	646
Total	316,787	11,166	327,953	146,464	474,417
Resources expended					
Expenditure on:					
Raising funds	0	0	0	990	990
Charitable activities	313,784	50,696	364,481	35,060	399,541
Other			0		0
Total	313,784	50,696	364,481	36,050	400,531
Net income/(expenditure)	3,003	-39,531	-36,528	110,414	73,886
Extraordinary items	-12,774		-12,774	-17,206	-29,980
Transfers between funds		39,531	39,531	-39,531	0
Net movement in funds	-9,771	0	-9,771	53,677	43,906
Reconciliation of funds:			0		
Total funds brought forward	101,743	0	101,743	80,362	182,105
Total funds carried forward	91,972	0	91,972	134,039	226,011

Southampton City Mission (CIO)
Notes to the Accounts for the year ended 31 March 2019 (continued)

16. Transactions with related parties

16.1. Transactions with trustees

None of the trustees has been paid any remuneration or received any other benefits from an employment with this charity or a related entity. None of the trustees has been paid any expenses in the current or in the prior year.

16.2. Transactions with other related parties

In the prior year, consistent with a number of churches, the charity rented a property owned by the City Missioner and his wife from them at market value and provided it back to him as employment-related living accommodation. The total rent paid in the prior year was £11,849.

17. Reserves Policy:

The Trustees believe that the CIO should hold sufficient reserves to allow it to continue operating even if there was a significant reduction in the level of giving and an increase in demand for its activities.

Given that the costs associated with the CIO's activities do not lend themselves to gradual modification, the Trustees believe that the level of reserves should be in the range of four to five months' operating costs calculated and reviewed annually. On the basis of the budget for 2019/20 this represents £66,000-£82,000. The Balance Sheet at 31 March 2019 shows that the unrestricted fund balance was £142,000.

The expansion plans put in place by the Trustees are anticipated to reduce the level of reserves to this range over a period of time during which the Trustees will seek funding to make the expanded activities sustainable in the long term. In particular, there is clearly unmet demand for the Schools work and the Trustees have resolved to expand this aspect of the Charity's activities by employing an additional Schools worker at an annual cost of some £27,000. In addition, the lease of the premises is due to be renewed at an anticipated higher rent from January 2020, with associated legal costs.

Southampton City Mission (CIO)
Notes to the Accounts for the year ended 31 March 2019 (continued)

Statement of Public Benefit:

Because we are legally a “smaller charity” and below the audit threshold, we must include only a brief summary in our Annual Report of the main activities undertaken - you can find that in the main report.

As the Trustees of the charity we confirm that we have had regard to the Charity Commission’s public benefit guidance, where relevant.

The Objects of the Charity – as set out in its Constitution – are:

1. To advance the Christian faith for the benefit of the public in accordance with the basic tenets of historical Biblical Christianity.
2. To prevent and relieve poverty in the City of Southampton and its neighbouring area by providing: items and services to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.
3. To advance education for persons of any age by providing or assisting in the development of their mental, physical and moral capabilities through work in schools and other educational institutions and by supporting other charities in England, the UK or abroad.

We consider that the first object above passes the “public benefit test” because advancing the Christian faith in our community has a positive impact on the moral and ethical behaviour of those with whom we come in contact. Objects 2 and 3 are the outworking of this in the provision of emergency food and clothing via Basics Bank, to which referrals are made by public sector agencies and other charities, irrespective of ethnic origin, faith (or none) or other factors, and by the work done in schools at the invitation of Head Teachers.

Furthermore, our Christian faith and our relationship with God – as Father, Son and Holy Spirit - gives meaning to our lives and encourages us to live in such a way as to benefit the wider society by being good citizens and following the Bible’s teaching on how we should conduct ourselves in society.

Approved on behalf of the Board of Trustees:

Chairman Chris Ford

Trustee David Wagstaff

Date 11 November 2019

**Independent Examiner's Report to the trustees of Southampton City Mission (CIO)
(Registered Charity number 1162099) on the accounts for the year ended 31 March
2019 set out on pages 2 to 12.**

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Association of Accounting Technicians.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ken Stratton FMAAT
Brewery House, High Street
Twyford, Winchester
SO21 1RG

Date 25th November 2019