

REGISTERED CHARITY NUMBER: 1163181

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2019
FOR
ST JOHN'S NURSERY GROUP CIO**

Hartley Fowler LLP
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

ST JOHN'S NURSERY GROUP CIO

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FOR THE YEAR ENDED 31 AUGUST 2019**

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ST JOHN'S NURSERY GROUP CIO

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2019

The trustees present their report with the financial statements of the charity for the year ended 31 August 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity exists to advance the education of children below compulsory school age by providing satisfactory group play in a safe and secure environment. It aims to ensure to the best of its ability that excellent facilities and pre-school education are provided to each child who attends the nursery.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Our focus for the last academic year has been the opening of our new site, in the Church Hall of St. John the Evangelist, Redhill. Issues with planning consent unfortunately delayed the opening of the site, and created some local confusion, and a lot of work was done during the year in support of the church so that we could launch in this great new space. The nursery is now up and running, giving us the opportunity to serve more families in Redhill, Reigate and the surrounding area.

Our nursery staff continue to spend their time gaining new qualifications. Many have progressed further through the EYFS levels this year; the recognised industry qualification scheme. The nursery, and the children in our care, benefits hugely from the talented pool of nursery staff.

Linda continues to work tirelessly supporting the work of the nursery. Our SEN provision is highly regarded in the wider area, and in recognition of her expertise Linda now contributes to a number of industry committees looking more closely at Early Years settings and the provision of SEN care. This reflects the best practice in place at our nursery and helps keep us at the forefront of educational quality.

Our community and charitable activities have been successful again this year, with many craft mornings organised, local fetes attended and other activities supported. Our nursery barbecue was another success, with great attendance from all. These activities help bring our families together and keep our name in the community, and wouldn't have been possible without support from the nursery committee.

We look forward to another great year ahead, and welcome the families who are new to our nursery, as well as those returning back after the summer break or perhaps with a new sibling. And I would also personally like to extend my gratitude to all the staff and volunteers who continue to make St John's such a fantastic nursery for all the children in our care.

FINANCIAL REVIEW

Reserves policy

Historically the Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ('the free reserves') held by the charity should be 3 months of the resources expended plus redundancy costs. Given the large costs involved relocating to the new site at Redstone the trustees agreed that future free reserves should be equal to the redundancy costs only, with the intention of rebuilding the free reserves once established at the new site. Given that this financial year was our first stable year at the new site the intention was to rebuild the free reserves to cover redundancy costs as well as one month's operating costs. Current redundancy costs are £13,800 and one month's operating costs are £16,300.

At present the free reserves, which amount to £26,623 are approaching this target level.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The Charity is controlled by its governing constitution, using the Charity commission CIO 'Association' model template.

ST JOHN'S NURSERY GROUP CIO

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 AUGUST 2019

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

The members of the Management Committee are as follows:

Chris Kelly	Chairman	
Jonathan Cottrell	Treasurer	
Claire Gribble	Secretary	Resigned October 2018
Ellie Willis	Secretary	Appointed October 2018
Paul Corcoran	General Member	
Helen Worgan	Social & Fundraising	Resigned October 2018
Katherine Murray	Social & Fundraising	
Clare Adamson	Social & Fundraising	Appointed January 2019

Trustees and Management Committee members self-nominate for roles and are voted in at the charity's Annual General Meeting.

Advice and information

The nursery is a member of the Pre-School Learning Alliance (PLA) and as such is able to benefit from PLA training sessions in addition to free advice, both legal and otherwise. The nursery is registered with social services and is inspected by OFSTED.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1163181

Principal address

Redstone Lodge
Philanthropic Road
Redhill
Surrey
RH1 4DG

Trustees

J Cottrell	
Mrs C Gribble	- resigned 30/10/18
C Kelly	
Ms E Willis	- appointed 30/10/18

Independent examiner

Hartley Fowler LLP
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

Approved by order of the board of trustees on15/10/19..... and signed on its behalf by:



C Kelly - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ST JOHN'S NURSERY GROUP CIO

Independent examiner's report to the trustees of St John's Nursery Group CIO

I report to the charity trustees on my examination of the accounts of the St John's Nursery Group CIO (the Trust) for the year ended 31 August 2019.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P R Collins (Senior Statutory Auditor)
FCA
Hartley Fowler LLP
Chartered Accountants
44 Springfield Road
Horsham
West Sussex
RH12 2PD

Date: 20th October 2019

ST JOHN'S NURSERY GROUP CIO

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2019**

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
INCOME AND ENDOWMENTS FROM					
Charitable activities					
Grants Receivable		138,757	-	138,757	135,481
Charitable Activities		89,542	-	89,542	97,791
Other trading activities	2	1,060	-	1,060	985
Total		229,359	-	229,359	234,257
EXPENDITURE ON					
Charitable activities					
Charitable Activities		231,044	392	231,436	199,463
Support Costs		-	-	-	18,544
Total		231,044	392	231,436	218,007
NET INCOME/(EXPENDITURE)		(1,685)	(392)	(2,077)	16,250
RECONCILIATION OF FUNDS					
Total funds brought forward		28,244	456	28,700	12,450
TOTAL FUNDS CARRIED FORWARD		26,559	64	26,623	28,700

The notes form part of these financial statements

ST JOHN'S NURSERY GROUP CIO

**STATEMENT OF FINANCIAL POSITION
AT 31 AUGUST 2019**

	Notes	Unrestricted fund £	Restricted fund £	2019 Total funds £	2018 Total funds £
FIXED ASSETS					
Tangible assets	5	12,175	64	12,239	4,864
CURRENT ASSETS					
Debtors	6	2,926	-	2,926	2,356
Cash in hand		16,535	-	16,535	28,744
		19,461	-	19,461	31,100
CREDITORS					
Amounts falling due within one year	7	(5,077)	-	(5,077)	(7,264)
NET CURRENT ASSETS		14,384	-	14,384	23,836
TOTAL ASSETS LESS CURRENT LIABILITIES		26,559	64	26,623	28,700
NET ASSETS		26,559	64	26,623	28,700
FUNDS	9				
Unrestricted funds				26,559	28,244
Restricted funds				64	456
TOTAL FUNDS				26,623	28,700

The financial statements were approved by the Board of Trustees on 15/10/19 and were signed on its behalf by:


.....
C Kelly -Trustee

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2019**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

The charity has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of Section 3 Financial Statement Presentation paragraph 3.17(d);
- the requirements of Section 11 Financial Instruments paragraphs 11.41(b), 11.41(c), 11.41(e), 11.41(f), 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of Section 12 Other Financial Instruments paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 25% on cost
Computer equipment	- 25% on cost

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 AUGUST 2019**2. OTHER TRADING ACTIVITIES**

	2019 £	2018 £
Other Income	<u>1,060</u>	<u>985</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 August 2019 nor for the year ended 31 August 2018.

Trustees' expenses

During the year, £41 (2018: £298) of expenses were reimbursed to the trustees in respect of items purchased on behalf of the charity.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2019 14	2018 13
Nursery Staff	<u>14</u>	<u>13</u>

No employees received emoluments in excess of £60,000.

5. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 September 2018	20,823	4,132	24,955
Additions	<u>12,916</u>	<u>-</u>	<u>12,916</u>
At 31 August 2019	<u>33,739</u>	<u>4,132</u>	<u>37,871</u>
DEPRECIATION			
At 1 September 2018	17,099	2,992	20,091
Charge for year	<u>5,086</u>	<u>455</u>	<u>5,541</u>
At 31 August 2019	<u>22,185</u>	<u>3,447</u>	<u>25,632</u>
NET BOOK VALUE			
At 31 August 2019	<u>11,554</u>	<u>685</u>	<u>12,239</u>
At 31 August 2018	<u>3,724</u>	<u>1,140</u>	<u>4,864</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other debtors	<u>2,926</u>	<u>2,356</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 AUGUST 2019**7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2019 £	2018 £
Taxation and social security	1,549	4,442
Other creditors	3,528	2,822
	<u>5,077</u>	<u>7,264</u>

8. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2019 £	2018 £
Within one year	18,000	18,000
Between one and five years	72,000	72,000
In more than five years	268,500	286,500
	<u>358,500</u>	<u>376,500</u>

9. MOVEMENT IN FUNDS

	At 1/9/18 £	Net movement in funds £	At 31/8/19 £
Unrestricted funds			
General fund	28,244	(1,685)	26,559
Restricted funds			
New Place Grant	456	(392)	64
TOTAL FUNDS	<u>28,700</u>	<u>(2,077)</u>	<u>26,623</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	229,359	(231,044)	(1,685)
Restricted funds			
New Place Grant	-	(392)	(392)
TOTAL FUNDS	<u>229,359</u>	<u>(231,436)</u>	<u>(2,077)</u>

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 AUGUST 2019

9. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/9/17 £	Net movement in funds £	At 31/8/18 £
Unrestricted Funds			
General fund	11,602	16,642	28,244
Restricted Funds			
New Place Grant	848	(392)	456
TOTAL FUNDS	<u>12,450</u>	<u>16,250</u>	<u>28,700</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	234,257	(217,615)	16,642
Restricted funds			
New Place Grant	-	(392)	(392)
TOTAL FUNDS	<u>234,257</u>	<u>(218,007)</u>	<u>16,250</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/9/17 £	Net movement in funds £	At 31/8/19 £
Unrestricted funds			
General fund	11,602	14,957	26,559
Restricted funds			
New Place Grant	848	(784)	64
TOTAL FUNDS	<u>12,450</u>	<u>14,173</u>	<u>26,623</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	463,616	(448,659)	14,957
Restricted funds			
New Place Grant	-	(784)	(784)
TOTAL FUNDS	<u>463,616</u>	<u>(449,443)</u>	<u>14,173</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 August 2019.

ST JOHN'S NURSERY GROUP CIO**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 AUGUST 2019**

	2019 £	2018 £
INCOME AND ENDOWMENTS		
Other trading activities		
Other Income	1,060	985
Charitable activities		
Fees	77,984	83,594
Hot Lunches	9,240	11,104
Fundraising	2,318	3,093
Grants	138,757	135,481
	<u>228,299</u>	<u>233,272</u>
Total incoming resources	229,359	234,257
EXPENDITURE		
Charitable activities		
Wages	163,056	147,137
Pensions	1,445	794
Session Expenses	5,889	6,562
Hot Lunches	8,646	8,346
Fundraising costs	923	961
Rent and Insurance	20,232	20,249
Training courses	1,339	3,340
Advertising	1,459	2,396
Sundries	182	175
Refurbishment of new premises	2,906	8,726
Uniform Costs	1,228	777
	<u>207,305</u>	<u>199,463</u>
Support costs		
Management		
Legal and Professional	1,813	585
Committee Administration	610	1,027
Nursery Utilities	8,492	8,538
Telephone	2,004	641
Accountancy	2,610	2,850
Website Maintenance	2,913	2,170
Bank Charges	148	157
Depreciation of tangible fixed assets	5,541	2,576
	<u>24,131</u>	<u>18,544</u>
Total resources expended	231,436	218,007
Net (expenditure)/income	<u>(2,077)</u>	<u>16,250</u>

This page does not form part of the statutory financial statements