

# **Hussainia Welfare Trust**

## **Trustees Annual Report and Financial Statements**

**for the year ended 31 March 2019**

**Charity Registration No 1152408**

The trustees present their report with the financial statements of the charity for the year ended 31 March 2019.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Name of Charity:** Hussainia Welfare Trust

**Alternative Name:** HW Trust

**Registered Charity number:** 1152408

#### **Contact address**

73 Tolworth Rise North  
Surbiton  
KT5 9EN

#### **Trustees**

Mohamed Rafiq  
Mohamed Javed Rafiq  
Muhammad Anwar

#### **Independent Examiner**

Robert Markless  
T/a Charity Advisory Services  
88, Deacon Road,  
Kingston KT2 6LU

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

Hussainia Welfare Trust is constituted as a charitable trust with the Charity Commission on 13 June 2013 under the charity number 1152408. It is governed by a deed of trust dated 10 June 2013.

##### **Recruitment and appointment of new trustees**

Trustees are appointed by resolution of the existing trustees. When a new trustee is so appointed, a memorandum of his appointment shall be prepared.

##### **Induction and training of new trustees**

Following appointment, new trustees are introduced to their new role and given copies of the trust deed and a guide to the policies and procedures adopted by our charity. A number of publications from the Charity Commission are also provided including the guidance on charities and public benefit. This ensures that new trustees are aware of the scope of their responsibilities under the Charities Act.

Initially, new trustees work with an existing trustee assisting on particular activities and projects run by the Charity. After satisfactory feedback from existing trustees they are then given the task of leading a particular activity or project, reporting progress at trustees' meetings.

## **Organisational structure**

The charity trustees are responsible for the general control and management of the charity. The trustees give their time freely & receive no remuneration or other financial benefits. The trustees meet together as a body and are responsible for all decisions taken in relation to the affairs of Hussainia Welfare Trust. Meetings of the trustees have been held throughout the year. They receive reports on the work of the charity and progress made. Decisions are made by the trustees who also seek to ensure that the legal requirements of the Charity Commission and other regulatory bodies are carried out.

The charity distributes its donations through local partners overseas.

## **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate our exposure to major risks.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The objects of the charity are set out in the charity's trust deed as follows:

- (a) The prevention or relief of poverty or financial hardship in the Indian sub-continent, East Africa and other parts of the world by the provision of financial or other assistance in the provision of education, training, healthcare projects and all the necessary support designed to prevent or relieve poverty.
- (b) The relief of financial need and suffering among victims of natural or other kinds of disaster in the form of money or other means deemed suitable for persons, bodies, organisations and/or countries affected, including the provision of medical aid.
- (c) Such other charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

Each year our trustees review our objectives and activities to ensure they continue to reflect our aims. In carrying out this review the trustees have considered the Charity Commission's general guidance on public benefit.

### **Strategies and Significant Activities**

The Charity in pursuance of its charitable aims and objectives carries out a wide range of activities in the following sectors:

- a) Education and training
- b) The prevention or relief of poverty
- c) Overseas aid / disaster relief
- d) Support for the construction of a mosque in the Muzaffargarh district



### **Grant making**

The charity collects general donations and these are distributed in pursuance of the Charity's objectives to support education and training, relief of poverty and supporting communities. We work with partner organisations in the countries of benefit to identify who we can help.

### **Volunteers**

We encourage all volunteers in our charity to be involved in voluntary activities and to share their skills with others. Volunteers are not paid any salaries but can receive reasonable out of pocket expenses such as travel cost. All our trustees also give their time freely.

## **ACHIEVEMENT AND PERFORMANCE**

### **Charitable Activities**

Throughout the year, the Trust provided aid through food rations and monetary aid to the poor and needy, including orphans and widows, in mainly the eastern area in Pakistan. Education facilities were also given to the orphans. We sponsored more than 100 orphans. During the year, the charity continued to help more flood affected people who had been displaced. More than 350 people were given aid to help reconstruct their lives after the disaster. At least 15 people were assisted with equipment which facilitated the aim of helping people to be self-sufficient and generate income from their work. A further 80 people were given access to clean water using tube wells. More than 50 people benefited from sanitisation projects. A simple small house was constructed for a widow who has blind children. The construction of the second floor roof of the Mosque project was also completed this year. Internal work has started with the installation of marble tiles on the ground floor of the Mosque. The success of HW Trust is down to its committed and passionate trustees. The donations have increased this year partly due to increased awareness of the projects and extensive fund raising. This has enabled us to deliver more humanitarian aid and an increase in welfare projects this year.

The Trustees consider that the activities undertaken provide benefit to the communities they support and confirm that in exercising their powers and duties, they have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission and have complied with their duties under Section 17 of the Charities Act 2011.

## **FINANCIAL REVIEW**

### **Reserves policy**

Hussainia Welfare Trust is a registered charity (1152408) and has been in operation since 2012. We generally operate a balanced budget. Unrestricted cash funds of £21,000 have been set aside for natural disaster emergencies such as flooding which is a regular occurrence in some parts of the world. We helped victims of the floods during the flooding in South Punjab region of Pakistan in 2015-16 with the surplus we had in that year. Whilst wishing to retain much of the surplus funds from 2018-19 to deal with unexpected disasters, some £7,000 will also be used for water aid and sanitisation projects planned for 2019-20.

### **Principal funding sources**

The Charity's main sources of income are collections of donations. They are collected from general public at events and from individuals, family and friends. During the year the charity received total donations of £42,435. Gift Aid has been applied for in this year and £5,369 was received in April 2019 and charged to the year 2019/20.

### **Plans for future periods**

We aim to continue our work, expanding our activities subject to availability of resources and means. We are looking to deliver solar panel projects to small communities in the coming years which will benefit those who have severe shortages of electricity. We also aim to create wedding packages to help poor families to wed their daughters. For future years, we also aim to create medical clinics offering free eye care and other medical provisions that are out of reach of the poor. We look forward to the year ahead and are well placed to manage any growth.

### **Related Party Transactions**

During the year no related party transactions were reported by the Trustees.

## **STATEMENT OF TRUSTEES RESPONSIBILITIES**

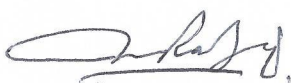
The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and are completed on a Receipts and Payments basis in accordance with the Charities Act 2011 that summarises the movement of cash into and out of the organisation during the financial year.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the board of trustees on 16<sup>th</sup> September 2019 and signed on its behalf by:



M Rafiq

Trustee (Chair)



**Independent Examiner's report to the Trustees of Hussainia Welfare Trust for the period ended 31 March 2019.**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2019, which are set out on the following pages.

**Responsibilities and Basis of Independent Examiner's Report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

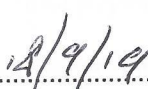
I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached

  
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**Robert Markless**

t/a Charity Advisory Services

88 Deacon Road

Kingston KT2 6LU

Date:.....

Charity Name Hussainia Welfare Trust	No (if any) 1152408
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## Receipts and payments accounts

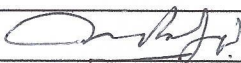

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For the period from	Period start date 01/04/2018	To	Period end date 31/03/2019
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations (zakat)	27,943	-	-	27,943	19,124
Mosque construction	-	8,045	-	8,045	3,750
Sponsor a hafiz	-	3,727	-	3,727	432
Other donations	120	-	-	120	140
Gift Aid recovery	-	-	-	-	7,527
Qurbani	-	2,600	-	2,600	2,570
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28,063</b>	<b>14,372</b>	<b>-</b>	<b>42,435</b>	<b>33,543</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,063</b>	<b>14,372</b>	<b>-</b>	<b>42,435</b>	<b>33,543</b>
<b>A3 Payments</b>					
Donations distributed	38,462	-	-	38,462	7,325
Mosque construction	-	5,000	-	5,000	15,000
Sponsor a hafiz	-	938	-	938	-
Bank charges	170	-	-	170	102
Qurbani	-	2,600	-	2,600	2,570
Independent Examination Fee	250	-	-	250	250
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>38,882</b>	<b>8,538</b>	<b>-</b>	<b>47,420</b>	<b>25,247</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>38,882</b>	<b>8,538</b>	<b>-</b>	<b>47,420</b>	<b>25,247</b>
<b>Net of receipts/(payments)</b>	<b>- 10,819</b>	<b>5,834</b>	<b>-</b>	<b>- 4,985</b>	<b>8,296</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>27,066</b>	<b>806</b>	<b>-</b>	<b>27,872</b>	<b>19,576</b>
<b>Cash funds this year end</b>	<b>16,247</b>	<b>6,640</b>	<b>-</b>	<b>22,887</b>	<b>27,872</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at bank	16,247	6,640	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>16,247</b>	<b>6,640</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details			
	None	-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	None		-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Independent Examination	Unrestricted	250	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mohamed Rafiq	16/09/2019	
		Javed Rafiq	16/09/2019	