



Trustees' Annual Report for the period

Period start date				Period end date			
From	Day	Month	Year	To	Day	Month	Year
	1st	April	2018		31 st	March	2019

Section A Reference and administration details

Charity name

Swansea Community Workshop

Other names charity is known by

Registered charity number (if any) 1172508

Charity's principal address

208, High Street

Swansea

Postcode

SA1 1PE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John o'Brien			
2	Alan Laws	Workshop Manager		
3	Barry Jones			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

CIO Association, registered 10 April 2017

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Appointed by existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote social inclusion for the public benefit by preventing people {particularly but not exclusively men aged 18 or over/older men/older men and women}, within Swansea and the surrounding area, from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society through the provision of facilities in which they can meet jointly or individually to undertake creative, physical or recreational activities, learn or pass on skills and knowledge and support each other socially. For the purpose of this clause 'socially excluded' means being excluded from society, or parts of society, as a result of one of more of the following factors:

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

unemployment; financial hardship; youth or old age; ill health (physical or mental).

For the public benefit, the preservation and protection of good health among people /men in Swansea and the surrounding area, including those who are retired, unemployed or have health problems, through the provision of facilities for hobbies, recreation or other leisure time occupation including practical interests, skills sharing, the learning of new skills, and helping with community based projects

2018-19 Annual Trustee Report

This is the second year since Swansea Community Workshop was established as a registered charity. The last 12 months has continued to be a time of restructuring and further exploration of direction. In addition half of the past year has been spent in carrying out essential building alteration works to make the facilities more accessible.

Efforts to boost membership and craft activity have continued but have been affected by the building work and the continual task of clearing up and ridding our property of unwanted furniture donations. Notable progress, with the assistance of Sian Stanford, has and is continuing to be made setting up programmes of craft courses, e.g. stained glass, pottery and mosaics. More courses and activities are planned, encouraged in part by generous donations of equipment for the carpentry workshop and the pottery studio. The proposed computer courses have been abandoned due to lack of take-up.

On the publicity and commercial front our website has been completely re-designed by a professional webdesigner. We now have an e-bay shop and a news column. E-bay sales of goods made by our members are now boosting essential income to meet running costs. On the social media front, a Facebook group page has been set up and is attracting membership requests. This is a publicity platform for courses, commission advertisements, and goings-on but we need to find a manager for both the website and the Facebook page to post regular news feeds.

We are still looking for ways to increase the use and income potential of our interview rooms and the shop. In the meantime, the shop is providing a window for product display and advertisement. We regularly have visitors to the centre, and sometimes these visitors become members.

Unfortunately, the above changes and upheaval have lead to some notable trustee resignations including chairman. Hence, there is an urgent need for more trustees (up to 8 ideally). However, it is hoped that future new trustees will be more physically involved with the charity's activities and therefore more dedicated to its future fortune.

In all of our activities the Trustees have regard to the guidance issued by the Charity Commission on public benefit.

Summary of the main achievements of the charity during the year

The previous trustee report mentioned that a grant had been received to install an accessible toilet and that a tool store in the workshop was planned. Both these tasks have been completed. In addition, we have split the under-utilised computer room into a studio and a community hub with kitchen attached. The opportunity was also taken to redesign the main corridor giving better access to our multi-function room. The whole building is now fully functional, although needing a decorative facelift and furniture replacement. The redecoration has already started, and the dingy corridor is now light and airy. We have installed a shallow ramp for wheelchair users, and the whole of the ground floor is now accessibly. The carpentry workshop is laid out with benches made by the carpentry manager, Alan Laws, and the workshop is well equipped, although there is always room for more! The stained glass workshop functions well, and we are setting up pottery rooms using equipment which we have either bought second or been donated. We have links with agencies such as Swansea Social Services and Crisis, and some of our members have been recommended by them. We expect to develop these links further as we expand.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our reserves are grants from various charities, with specified purposes. They have to be used within a stated time period, so we spend the sums accordingly, while taking care to keep a positive balance in our accounts.

Details of any funds materially in deficit

We have no funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

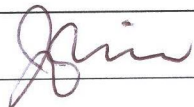
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Position (eg Secretary, Chair, etc)

TRUSTEE

Date

18-12-2019



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Swansea Community Workshop

No (if any)
1172508

Receipts and payments accounts

CC16a

For the period from	Period start date 1st April 2018	To	Period end date 31st March 2019
------------------------	-------------------------------------	----	------------------------------------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations, sales and fees	1,531	-	-	1,531	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	1,531	-	-	1,531	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	1,531	-	-	1,531	-
A3 Payments					
Equipment and utilities	2,327	-	-	2,327	-
Petty cash box theft	68	-	-	68	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,395	-	-	2,395	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,395	-	-	2,395	-
Net of receipts/(payments)	- 864	-	-	- 864	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 864	-	-	- 864	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		19	12,802	-
		-	-	-
		-	-	-
	Total cash funds	19	12,802	-
	(agree balances with receipts and payments account(s))	Agreement Entry	Agreement Entry	X

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		19	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Equipment purchases	restricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Q-Taylor</i>	A. C. TAYLOR	18 12 2019