

REGISTERED CHARITY NUMBER: 1154412

**Report of the trustees and
Unaudited Financial statements
for the year ended 31st March 2019
for
Gatehouse Caring in East Anglia**

Haines Watts
8 Hopper Way
Diss
Norfolk
IP22 4GT

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Chairman's report

For The Year Ended 31st March 2019

This year saw the Chair of our Trustees Julia Wakelam step down after some thirty years active involvement with the Charity. I assumed the role of Chair in October 2018 but I am delighted that Julia accepted the post of Honorary President: her expertise and enthusiasm is therefore not lost to Gatehouse. In addition, we have appointed three new Trustees who will bring fresh skills, knowledge and perspectives to our Board.

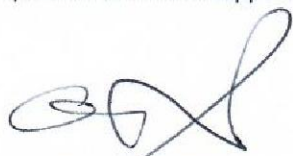
During the year covered by this Report, we raised sufficient funds to complete the extension and remodelling of our premises. This has enabled us to complete the 'Big Project', namely supporting more vulnerable people living with dementia and their family carers as well as providing separate access for users of our other services: We have also achieved some upgrades to our office accommodation for our hardworking CEO and her staff.

Special thanks needs to made to the Contractors who completed the work on time and in budget as well as the Suppliers many of whom and who have become genuine friends of the Charity and notably those people with dementia who use our services.

The work of Gatehouse is identified in the CEO's Report but mention should be made of our continuing close working relationships with other voluntary bodies and statutory organisations.

Gatehouse is about people and the demand for our help seemingly continues to rise. I am proud that the Charity has a significant and respected profile in and around Bury St Edmunds because of the quality and positive impact our services have had on the many vulnerable people who come to our attention. We take pride that nobody in need is turned away.

None of this could be achieved without the leadership of our CEO Amanda Bloomfield, her staff, our volunteers and the numerous people, organisations and businesses who continue to support our activities and without whom we would be unable to function. I and my fellow Trustees therefore thank each and every one of them for their hard work, commitment and support.

A handwritten signature in black ink, appearing to read 'AR', with a large, sweeping flourish extending from the end of the signature.

Alan Reynolds- Chairman

Gatehouse Caring in East Anglia

Managers report

For The Year Ended 31st March 2019

This year has been another fantastic year for us as always, the staff at Gatehouse and volunteers have pulled together as a fantastic team and continue to share good practice with other organisation and ensure that we provide an excellent service to those we serve. I would like to personal thank all those involved in making this a pleasant and innovative place to work. I look forward to further challenges in the next financial year.

Furniture Re-Use Recycling Project

This project continues to serve families and individuals in need. Our van collects items from Household Recycling Centres across west Suffolk and once checked for safety and cleanliness, it is displayed for families and individuals on benefits or other low income to choose their items before having them delivered to their homes. Since Oct 2016 we have allowed the general public to use our store as well, which has enabled us to stay sustainable, whilst raising funds and continuing to offer a good service to those in need. I would like to thank those local to the area who support us each week by using the service.

Bury Dementia Hub

This Centre has been part of the Gatehouse projects for many years. Open throughout the week, vulnerable elderly men and women are referred to us from various statutory and charitable organisations as needing support and a day of social contact, this service now provides respite and Carer support services all through the week, in addition we provide education to the wider community through our information sessions, and through volunteer opportunities. We also provide additional services such as hairdressing and Chiropody. At the end of this financial year, we completed the expansion plans, which include the lift and enhanced facilities for disabled toilets.

Gatehouse Christmas Project

Once again, the Christmas Day Lunch at St Benedict's provided a traditional Christmas Lunch and companionship for over 120 for people who would otherwise be alone or unable to manage for themselves on Christmas Day. A very happy atmosphere is provided with the usual decorations, carols and small gifts to take home. It would not be possible to do without the many volunteers who give their time so generously on Christmas Eve and Christmas Day. We also sent out 480 Christmas hampers to disadvantaged people and families.

We are extremely grateful to all the volunteers that make this day possible and also the local people and businesses that give food donations for the Hampers and the Lunch.

Acknowledgements

We gratefully acknowledge support from:

Armstrongs
Burnett & Barker
Bury Abbey Rotaty
Bury in Bloom
Catholic Clothing Guild
Church Walks
DAA
Dizzy Ducks
EA Beer Festival
Essex Trust
Fitton Trust
Music Sales
Ganzoni Trust
Geoffrey Burton Charitable Trust
Gt. Barton Church
Gt. Saxham PCC

Gatehouse Caring in East Anglia

Managers report

For The Year Ended 31st March 2019

H.G. Frost
Horringer PCC
Ingham PCC
LD Rope
Masonic Charitable Trust
Old Canon Brewery
Pakenham PCC
Rotaract
Round Table
Screwfix
Sir Frederick Hiam
Southgate Church
St Edmunds BC
St Edmunds School
St Edmunds Trust
St Edmundsbury Cathedral
St. Benedicts School
Suffolk Community Foundation
Suffolk County Council
Suffolk Foodie
Waitrose
West Suffolk College
White Stuff

Gatehouse Caring in East Anglia

Report of the trustees

For The Year Ended 31st March 2019

The trustees present their report with the financial statements of the charity for the year ended 31st March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Formation

The Charitable Incorporated Organisation was registered on 31 October 2013 and commenced activities on 01 April 2016.

Objectives and activities

Objectives and aims

The objectives of the CIO are as follows:-

- To promote social inclusion for the public benefit by helping socially disadvantaged people in East Anglia, particularly but not exclusively, those who are elderly or suffering from disability of mind or body, and their carers to avoid social exclusion by providing facilities and opportunities for social interaction, leisure activities and general support.
- To relieve financial hardship in East Anglia by:-
 - a) The recycling and re-use and provision of furniture, clothing and other household items;
 - b) The provision of food aid.
- To protect and preserve the environment for the public benefit by promoting the re-use and recycling of furniture, clothing and other household items.
- To relieve those in need of charitable assistance in East Anglia by identifying and responding to those needs where unmet by other organisations, developing self-help groups and providing individual and family support.
- Nothing in the CIO's constitution shall authorise an application of the property of the CIO for purposes which are not charitable.

Public benefit

In all its activities and decision making by the trustees of the CIO, they have taken into consideration the Charity Commissions guidance in respect of Public Benefit.

Volunteers

There are considerable number of volunteers who give up their time to assist Gatehouse and enables the charity to provide a wide range of services.

Achievement and performance

Review of developments, activities and achievements

The Statement of Financial Activities on page 8 shows that at 31 March 2019 the charity had total funds of £418,290 of which £15,496 was unrestricted funds and £402,794 was restricted funds.

The trustees believe that the charity's assets as noted in the Balance Sheet on page 9 are adequate but not excessive to fulfill the obligations of the charity.

Structure, governance and management

Governing document

The charity is a Charitable Incorporated Organisation (CIO) that was registered with the Charity Commissioners on 31 October 2013 as a Foundation CIO and is governed by its constitution.

Gatehouse Caring in East Anglia

Report of the trustees

For The Year Ended 31st March 2019

Structure, governance and management

Recruitment and appointment of new trustees

Trustees are appointed by a resolution passed at a properly convened meeting of the charity trustees.

Organisational structure

The Charity's Trustees have control of the CIO and its property and funds.

Day to day operations of the charity is delegated to the C.E.O Amanda Bloomfield.

Risk management

The Trustees have a duty to identify and review the risks to which the Charitable Incorporated Organisation is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Reference and administrative details

Registered Company number

1154412 (England and Wales)

Registered Charity number

1154412

Registered office

Dettinger Way
Bury St Edmunds
Suffolk
IP33 3TU

Trustees

J Wakelam

Chair to 17/10/2018 - resigned 17/10/18

M Woodhouse

R P Shepperson

C M Green

M G Cockerton

A L Reynolds

Chair from
17/10/2018

M Pilner

- appointed 1/4/19

T Clements

- appointed 1/4/19

G Merriman

- appointed 1/4/19

Honorary President

Julie Wakelam

Independent examiner

Haines Watts

8 Hopper Way

Diss

Norfolk

IP22 4GT

Gatehouse Caring in East Anglia

**Report of the trustees
For The Year Ended 31st March 2019**

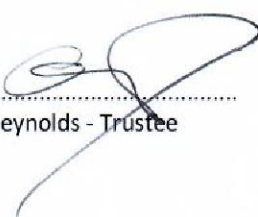
Reference and administrative details

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

C.E.O - Amanda Bloomfield
Secretary - Toni Hunter

Approved by order of the board of trustees on 15TH November 2019 and signed on its behalf by:


.....
A L Reynolds - Trustee

**Independent examiner's report to the Trustees of
Gatehouse Caring in East Anglia**

Independent examiner's report to the trustees of Gatehouse Caring in East Anglia

I report to the charity trustees on my examination of the accounts of the Community Interest Company for the year ended 31st March 2019.

Responsibilities and basis of report

As the charity's trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and contents of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached



Simonetta Castellano
FCA
Haines Watts
8 Hopper Way
Diss
Norfolk
IP22 4GT

Date: 15.11.19

Gatehouse Caring in East Anglia

Statement of financial activities
For The Year Ended 31st March 2019

		Unrestricted funds £	Restricted funds £	Total 2019 funds £	Total 2018 funds £
	Notes				
Income and endowments from					
Donations and legacies		1	173,133	173,134	204,604
Charitable activities					
Grants receivable		-	148,082	148,082	93,014
Direct charitable activities		-	-	-	802
Other trading activities	2	4,215	495	4,710	1,070
Investment income	3	-	50	50	102
Total		4,216	321,760	325,976	299,592
Expenditure on					
Raising funds		3,695	-	3,695	-
Charitable activities					
Management and administration		25	44,933	44,958	44,493
Direct charitable activities		-	182,470	182,470	184,557
Total		3,720	227,403	231,123	229,050
Net income		496	94,357	94,853	70,542
Reconciliation of funds					
Total funds brought forward		15,000	308,437	323,437	252,895
Total funds carried forward		15,496	402,794	418,290	323,437

The notes form part of these financial statements

Gatehouse Caring in East Anglia

Balance sheet
At 31st March 2019

		Unrestricted funds £	Restricted funds £	Total 2019 funds £	Total 2018 funds £
	Notes				
Fixed assets					
Tangible assets	7	-	355,737	355,737	257,700
Current assets					
Debtors	8	-	448	448	6,355
Cash at bank		<u>15,496</u>	<u>48,105</u>	<u>63,601</u>	<u>60,702</u>
		15,496	48,553	64,049	67,057
Creditors					
Amounts falling due within one year	9	-	(1,496)	(1,496)	(1,320)
Net current assets		<u>15,496</u>	<u>47,057</u>	<u>62,553</u>	<u>65,737</u>
Total assets less current liabilities		<u>15,496</u>	<u>402,794</u>	<u>418,290</u>	<u>323,437</u>
Net assets		<u>15,496</u>	<u>402,794</u>	<u>418,290</u>	<u>323,437</u>
Funds	10				
Unrestricted funds				15,496	15,000
Restricted funds				<u>402,794</u>	<u>308,437</u>
Total funds				<u>418,290</u>	<u>323,437</u>

The notes form part of these financial statements

Gatehouse Caring in East Anglia

Balance sheet - continued
At 31st March 2019

The financial statements were approved by the Board of Trustees on 15TH NOVEMBER 2019 and were signed on its behalf by:



.....

A L Reynolds -Trustee

The notes form part of these financial statements

1. Accounting policies

Basis of preparing the financial statements

The financial statements of the Charitable Incorporated Organisation, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 4% on cost
Fixtures and fittings	- 20% on cost
Motor vehicles	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. Other trading activities

	2019	2018
	£	£
Fundraising events	<u>4,710</u>	<u>1,070</u>

Notes to the financial statements - continued
For The Year Ended 31st March 2019

3. Investment income

	2019	2018
	£	£
Rents received	-	70
Deposit account interest	<u>50</u>	<u>32</u>
	<u>50</u>	<u>102</u>

4. Net income/(expenditure)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Depreciation - owned assets	<u>8,314</u>	<u>7,956</u>

5. Trustees' remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31st March 2019 nor for the year ended 31st March 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2019 nor for the year ended 31st March 2018.

6. Staff costs

The average monthly number of employees during the year was as follows:

	2019	2018
Full time	4	4
Part time	4	5
Apprentices	<u>1</u>	<u>1</u>
	<u>9</u>	<u>10</u>

No employees received emoluments in excess of £60,000.

During the year £34,874 (2018: £25,917) was paid to Key Management for services to the charity.

Notes to the financial statements - continued
For The Year Ended 31st March 2019

7. Tangible fixed assets

	Freehold property £	Improvement to property £	Fixtures and fittings £	Motor vehicles £	Totals £
Cost					
At 1st April 2018	194,993	57,451	-	21,168	273,612
Additions	-	103,070	3,281	-	106,351
At 31st March 2019	194,993	160,521	3,281	21,168	379,963
Depreciation					
At 1st April 2018	1,800	-	-	14,112	15,912
Charge for year	900	-	358	7,056	8,314
At 31st March 2019	2,700	-	358	21,168	24,226
Net book value					
At 31st March 2019	192,293	160,521	2,923	-	355,737
At 31st March 2018	193,193	57,451	-	7,056	257,700

Included in cost or valuation of land and buildings is freehold land of £172,493 (2018 - £172,493) which is not depreciated.

8. Debtors: amounts falling due within one year

	2019 £	2018 £
Trade debtors	-	6,355
Prepayments	448	-
	<u>658</u>	<u>6,355</u>

9. Creditors: amounts falling due within one year

	2019 £	2018 £
Trade creditors	176	60
Accrued expenses	1,320	1,260
	<u>1,496</u>	<u>1,320</u>

10. Movement in funds

	At 1/4/18 £	Net movement in funds £	At 31/3/19 £
Unrestricted funds			
General fund	15,000	(24)	14,976
Casino Night	-	520	520
	<u>15,000</u>	<u>496</u>	<u>15,496</u>
Restricted funds			
Bury Day Centre	(43,239)	(18,018)	(61,257)
Furniture	78,067	(839)	77,228
Foodbank and Christmas project	(10,090)	1,495	(8,595)
Land & Buildings	<u>283,699</u>	<u>111,719</u>	<u>395,418</u>
	<u>308,437</u>	<u>94,357</u>	<u>402,794</u>
TOTAL FUNDS	<u><u>323,437</u></u>	<u><u>94,853</u></u>	<u><u>418,290</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1	(25)	(24)
Casino Night	<u>4,215</u>	<u>(3,695)</u>	<u>520</u>
	<u>4,216</u>	<u>(3,720)</u>	<u>496</u>
Restricted funds			
Bury Day Centre	81,293	(99,941)	(18,018)
Furniture	101,233	(102,072)	(839)
Foodbank and Christmas project	24,613	(23,118)	1,495
Land & Buildings	<u>113,991</u>	<u>(2,272)</u>	<u>111,719</u>
	<u>321,760</u>	<u>(227,403)</u>	<u>94,357</u>
TOTAL FUNDS	<u><u>325,976</u></u>	<u><u>(231,123)</u></u>	<u><u>94,853</u></u>

10. Movement in funds - continued

Comparatives for movement in funds

	At 1/4/17 £	Net movement in funds £	Transfers between funds £	At 31/3/18 £
Unrestricted Funds				
General fund	15,000	-	-	15,000
Restricted Funds				
Bury Day Centre	(28,328)	(14,911)	-	(43,239)
Furniture	131,690	23,548	(77,171)	78,067
Local Welfare Assistance	(76,173)	(998)	77,171	-
Foodbank and Christmas project	(7,242)	(2,848)	-	(10,090)
Land & Buildings	<u>217,948</u>	<u>65,751</u>	<u>-</u>	<u>283,699</u>
	<u>237,895</u>	<u>70,542</u>	<u>-</u>	<u>308,437</u>
TOTAL FUNDS	<u><u>252,895</u></u>	<u><u>70,542</u></u>	<u><u>-</u></u>	<u><u>323,437</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Restricted funds			
Bury Day Centre	81,960	(96,871)	(14,911)
Furniture	133,847	(110,299)	23,548
Local Welfare Assistance	-	(998)	(998)
Foodbank and Christmas project	17,134	(19,982)	(2,848)
Land & Buildings	<u>66,651</u>	<u>(900)</u>	<u>65,751</u>
	<u>299,592</u>	<u>(229,050)</u>	<u>70,542</u>
TOTAL FUNDS	<u><u>299,592</u></u>	<u><u>(229,050)</u></u>	<u><u>70,542</u></u>

10. Movement in funds - continued

DESCRIPTION OF RESTRICTED FUNDS

Bury Day Centre

The Day Centre provides a day of Social Interaction and activities planned to suit individual ability and need. A full meal is provided on the day, we also provide a Memory Café, which is somewhere for people living with dementia or memory loss to meet and support each other in a relaxed, friendly and social atmosphere.

Furniture

Second hand furniture and other items are donated to the Charity and then given to its clients who are referred by Social Services, the furniture is not priced and the Charity regards payment for items as donations. Those donating items are also encouraged to give a monetary donation. The Charity owns a van, and employs staff to collect and deliver the furniture.

Foodbank and Christmas Project

Gatehouse is working in partnership with other organisations, Churches and individuals throughout Bury, supported by local County and Borough Councillors providing three days of emergency food to local peoples in crisis. The Charity organises a Christmas Day lunch to offer companionship to people who would otherwise be alone or unable to manage for themselves on Christmas Day, along with the distribution of Christmas hampers to disadvantaged people and families.

Land and property

This fund holds the purpose built store from which the Furniture Store project is run. This was transferred from Gatehouse Caring in West Suffolk on 1 April 2016 and was shown as an incoming resource in year ended 31 March 2017. The building was originally funded by a National Lotteries Charity Fund grant to Gatehouse Caring in West Suffolk.

11. Related party disclosures

There were no related party transactions for the year ended 31st March 2019.

Gatehouse Caring in East Anglia

**Detailed statement of financial activities
For The Year Ended 31st March 2019**

	2019 £	2018 £
Income and endowments		
Donations and legacies		
Donations	173,134	204,604
Other trading activities		
Fundraising events	4,710	1,070
Investment income		
Rents received	-	70
Deposit account interest	50	32
	50	102
Charitable activities		
Grants	148,082	93,816
Total incoming resources	325,976	299,592
Expenditure		
Raising donations and legacies		
Casino night costs	3,695	-
Charitable activities		
Wages	89,757	90,602
Social security	11,480	14,628
Pensions	2,854	523
Sundries	469	-
Equipment & maintenance	3,473	1,083
Outings	393	1,477
Publicity & functions	1,462	-
Courses & training	751	55
Provisions & household	25,487	44,798
Transport	64	254
Van expenses & insurance	4,064	3,172
Freehold property	900	900
Fixtures and fittings	358	-
Motor vehicles	7,056	7,056
	148,568	164,548
Support costs		

This page does not form part of the statutory financial statements

Gatehouse Caring in East Anglia

**Detailed statement of financial activities
For The Year Ended 31st March 2019**

	2019	2018
	£	£
Finance		
Bank charges	82	61
Governance costs		
Wages	49,030	43,172
Rates and water	5,947	1,931
Insurance	5,932	5,996
Light and heat	5,711	3,667
Telephone	1,016	1,025
Postage and stationery	9,822	6,790
Accountancy and legal fees	1,320	1,860
	<u>78,778</u>	<u>64,441</u>
Total resources expended	231,123	229,050
	<hr/>	<hr/>
Net income	<u>94,853</u>	<u>70,542</u>

This page does not form part of the statutory financial statements
