REGISTERED CHARITY NUMBER: 210687

CHARITY OF LIONEL ANNESLEY DORANT FOR ALMSHOUSES

TRUSTEES' ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 5TH APRIL 2019

ANDREW WIGGETT
Chartered Accountants

CHARITY INFORMATION

TRUSTEES Mrs E. Hayward (Chairman)

Miss J. Hancock (Vice Chairman)

Mr S Boffey Mrs B. Brennan Mrs E. Briggs Mrs S. O' Donnell Mr R. Peck Mrs J. Singleton

ADMINISTRATOR Ms J Hayward (Mr B.E. Chapman to 31st July

2019)

OFFICE ADDRESS 73, Pondfield Crescent,

St. Albans, Hertfordshire, AL4 9PA

ALMSHOUSE ADDRESS Dorant House,

New Greens Avenue,

St Albans,

Hertfordshire AL3 6HT

REGISTERED CHARITY NUMBER 210687

INDEPENDENT ACCOUNTANTSAndrew Wiggett Chartered Accountants

Gainsborough House 15, High Street, Harpenden,

Hertfordshire, AL5 2RT

PRINCIPAL BANKERS Barclays Bank PLC.,

16-18 St Peters Street,

St Albans,

Hertfordshire, AL3 4DZ

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TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5TH APRIL 2019

The Trustees, present their annual report and financial statements for the year ended 5th April 2019.

ORGANISATION AND MANAGEMENT

The Charity operates under the name Dorant House and provides sheltered accommodation for the elderly from its property, of the same name, at New Greens Avenue, St Albans AL3 6HT.

The Charity is constituted under a Trust Deed dated 10th March 1976. It is a registered charity and a member of The National Almshouse Association.

The Trustees meet regularly to manage the Charity's affairs. There is a paid administrator who is responsible for day to day management and a resident warden who looks after the house and its residents.

POLICIES AND PROCEDURES TO APPOINT NEW TRUSTEES

Trustees are appointed in accordance with the Charity Commission document dated 14th April 1982 and shall consist, when complete, of not less than seven and not more than nine competent persons being three Nominative Trustees (appointed by St Albans District Council) and not less than four and not more than six Co-optative Trustees recruited for their interest and expertise.

REVIEW OF CHARITY PERFORMANCE AGAINST OBJECTIVES FOR THE PUBLIC BENEFIT

The Charity has continued to provide nineteen units of reasonable rate accommodation to its residents throughout the year, with an occupancy rate of 99%.

The Trustees have complied with their duty in section 4 of the Charity Act 2006 to have regard to the public benefit guidance when reviewing the Trust's aims, objectives and future activities.

REVIEW OF FINANCIAL INCLUDING INVESTMENT PERFORMANCE AGAINST OBJECTIVES

The Charity's investment in the National Association of Almhouses Common Investment Fund increased by £10,043. During the year further shares were purchased to the value of £5,000 (2018 - £5,000) and the fund received dividends of £15,947 (2018 - £15,136) which were reinvested. Valuation at the year end exceeds accumulated cost by £114,155 (2018 - £104,112).

The house at 49 Partridge Road, St Albans, formerly the warden's house, continued to be let commercially under an assured shorthold tenancy. The net income from this letting contributed to the surplus an amount of £12,414 (2018- £8,889). The investment property has been valued by Leaders, Estate Agents, for the purpose of inclusion in these accounts and subject to the tenancy, is valued at £475,000.

The transfer to the Extraordinary Repair Reserve was £5,000 (2018 - £5,000), which is in excess of the £900 minimum required by the Charity Commission.

The balance sheet shows net current assets of £464,893 (2018 · £387,717) including cash balances of £435,733 (2018 · £382,484). The Charity's financial position has continued to improve over the year 2018-19 and it has sufficient resources at the balance sheet date to maintain its activities for the forseeable future.

TRUSTEES' ANNUAL REPORT FOR THE YEAR ENDED 5TH APRIL 2019 (continued)

REVIEW OF MAJOR RISKS

The Trustees have reviewed the major risks to the Charity and consider these to be potential damage to the building. To mitigate this risk to the Charity, the Extraordinary Repair Fund is being built up to fund any major work that may be required to the building. The Charity also ensures that there are contracts to maintain fire alarms and extinguishers.

RESERVES POLICY

The Charity is required to maintain an Extraordinary Repair Fund by Supplemental Order of the Charity Commission, dated 19th November 1980. General reserves are kept at a suitable level to fund the day to day expenses of the Charity.

FUTURE PLANS

The future aims of the Charity are to continue to offer a high quality sheltered environment for the alms people.

TRUSTEES

The Trustees who held office during the year were as follows:

Mrs E. Hayward - Chairman Mr S Boffey Mr R. Peck Mrs B. Brennan Miss J. Hancock - Vice Chairman

Mrs E. Briggs Mrs S. O' Donnell Mrs J. Singleton

This report was approved by the Trustees on 2nd December 2019 and signed on its behalf.

E Hayward

Chairman of Trustees

INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF

CHARITY OF LIONEL ANNESLEY DORANT FOR ALMSHOUSES

I report to the trustees on my examination of the accounts of the Charity for the year ended 5th April 2019, which are set out on pages 4 - 12.

RESPONSIBILITIES AND BASIS OF REPORT

As trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trustee's accounts carried out under s.145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the 2011 act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- [1] accounting records were not kept in respect of the Charity as required by s. 130 of the Act:
- [2] the accounts do not accord with those records; or
- [3] the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Wiggett

Andrew Wiggett Chartered Accountants Gainsborough House, 15, High Street, Harpenden, Hertfordshire, AL5 2RT

2nd December 2019

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 5TH APRIL 2019

			Jnrestricted Fun	ıds	
	<u>Notes</u>	<u>General</u>	Designated	<u>Total</u>	<u>Total</u>
		Fund	Funds	2019	2018
		£	£	£	£
INCOME FROM					
Charitable Activity:					
Contributions by Almspeople		140,812		140,812	141,207
Investments	2	19,681	15,947	35,628	30,263
	_				
Total income		160,493	15,947	176,440	171,470
			** * *		
EXPENDITURE ON					
Raising funds:					
Investment property expenses	3	4,221	•	4,221	4,488
Charitable Activity:					
Residential charges collection feet		2,245	•	2,245	2,183
Property repairs and maintentand	e 4	16,023	•	16,023	18,635
Lift maintenance		1,743	-	1,743	1,481
Light and heat		8,261	-	8,261	8,466
Insurance		2,342	•	2,342	2,278
Water charges		2,886	•	2,886	2,891
Garden maintenance		2,508	•	2,508	1,330
Council Tax		391	•	391	•
Warden's salary	5	14,085	-	14,085	13,568
Warden Call		1,158		1,158	1,146
Telephone		678	•	678	678
Administrator's fee	6	6,897		6,897	6,695
Governance costs	7	10,395		10,395	10,381
Depreciation		6,100	•	6,100	6,420
Sundry expenses		721		721	696
Mortgage interest		59	•	59	236
Total expenditure		80,713		80,713	81,572
				=	
Net income before gains/(losses)					
on investment assets		79,780	15,947	95,727	89,898
Gain/(loss) on investment assets:					
Unrealised - Investments	12		10,069	10.000	(11.610)
Unrealised - Investment propertie		-	10,069	10,069	(11,610)
Omeansed investment propertie	5	•	•	•	124,000
			10.060	10.060	112 200
			10,069	10,069	112,390
		_, .	_		
Net income for year before transfer		79,780	26,016	105,796	202,288
Transfers between funds	10	(5,155)	5,155	•	÷
Net movement in funds		74,625	31,171	105,796	202,288
Fund balance brought forward		, -T, ULU	J1,1/1	103,730	202,200
at 6th April 2018		400,221	1,329,890	1,730,111	1,527,824
•			_,,	-,,.	1,027,024
Fund balance carried forward					
at 5th April 2019		£ 474,846	£ 1,361,061	£ 1,835,907	£ 1,730,112
					an ising soften

BALANCE SHEET AS AT 5TH APRIL 2019

	<u>Notes</u>	2019	2018
FIXED ASSETS		££	£
Tangible assets Investments	11 12	486,298 884,716	492,398 853,700
		1,371,014	1,346,098
CURRENT ASSETS		1,3/1,014	1,540,050
Debtors	13	32,583	12,686
Cash with deposit takers		421,802	363,764
Cash at bank and in hand		13,931	18,720
		468,316	395,170
CREDITORS: amounts falling due			
within one year	14	(3,423)	(7,453)
NET CURRENT ASSETS		464,893	387,717
		1,835,907	1,733,815
CREDITORS: amounts falling due			
after more than one year: Mortgage Ioan	15		(3,703)
mortgago roun	10		(0,700)
NET ASSETS	16	£ 1,835,907	£ 1,730,112
UNRESTRICTED FUNDS			
Designated - Capital	17	951,605	951,424
Designated - ERF	17	409,456	378,466
		1,361,061	1,205,890
General		474,846	400,222
TOTAL CHARITY FUNDS		£1,835,907	£1,730,112

Approved by the Board of Trustees on 2nd December 2019 and signed on its behalf.

E Hayward Chairman and Trustee

S Boffey Trustee

S. A. Boffy

Awaypoll3

STATEMENT OF CASH FLOWS FOR THE YEAR ENDING 5TH APRIL 2019

	2019 £	2018 £
RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES		
Net income for the year (page 4)	105,796	202,288
Adjustments for: Net (gains)/losses on investments Depreciation charge Investment income (Increase)/Decrease in debtors Increase/(Decrease) in creditors	(10,069) 6,100 (35,628) (19,897) (3,234)	(112,390) 6,420 (30,263) 2,651 2,526
Net cash generated by operations	43,068	71,232
CASH FLOWS FROM INVESTING ACTIVITIES		
Investment income Purchases of investments	35,628 (20,947)	30,263 (20,136)
Net cash generated from investing activities	14,681	10,127
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment of mortgage Ioan	(4,500)	(5,695)
Net cash used in financing activities	(4,500)	(5,695)
Change in cash and cash equivalents in the reporting period	53,249	75,664
Cash and cash equivalents at 5th April 2018	382,484	306,820
Cash and cash equivalents at 5th April 2019 Cash with deposit takers and at bank	£ 435,733	£ 382,484
Comprising: Cash with deposit takers (page 5) Cash at bank (page 5)	421,802 13,931	363,764 18,720
	£ 435,733	£ 382,484

CHARITY OF LIONEL ANNESLEY DORANT FOR ALMSHOUSES NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 5TH APRIL 2019

ACCOUNTING POLICIES [1]

(a) Basis of preparation of statements

The accounts have been prepared under the historical cost convention with the exception that fixed asset investments and the investment property are included at fair value.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (effective 1st January 2015) - (Charities SORP (FRS 102)). The charity is a public benefit entity under FRS 102.

(b) Tangible fixed assets and depreciation

Tangible fixed assets are included at cost, where that is greater than £1,000. Cost includes the original purchase price of the asset and cost attributable to bringing the asset to its working condition for its intended use.

Depreciation is provided so as to write off the cost of fixed assets over their expected useful economic lives as follows:

Freehold land

Freehold Building

Subsequent Expenditure - Replacement windows

Furniture, Fittings & Equipment

- Not depreciated

- 0.5% on reducing balance

- Over 20 years from 2013

- 15% on reducing balance

(c) Fixed asset investments

Investments, including the investment property, are included within the Balance Sheet at their market value at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on revaluation and disposals during the year.

(d) Income

All incoming resources are included in the Statement of Financial Activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specified policies are applicable to particular categories of income:

- [i] Investment income is included gross for amounts receivable at the Balance Sheet date.
- [ii] Contributions from Almspeople are included in the period in which they are receivable.

(e) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes irrecoverable VAT and is reported as part of the expenditure to which it relates:

- [i] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature, necessary to support them.
- [ii] Governance costs include those costs associated with meeting constitutional and statutory requirements of the charity and include independent examination fees and costs linked to the strategic management of the charity.
- [iii] Costs that are directly attributable are allocated on a charitable activity basis and support costs are then added. Support costs are apportioned to the charitable activities on a reasonable and consistent basis such as on the basis of time spent.

(f) Fund Accounting

[i] Unrestricted Funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objective as they see fit.

[ii] Designated Funds

Designated funds are unrestricted funds earmarked by the Trustees for a particular purpose.

[iii] Revaluation Reserves

Revaluation reserves consist of the part of the charity's designated funds which comprise the difference between the market value of the investments and investment property, respectively, at the balance sheet date and the original cost of the investment asset together with additions and reinvested dividends.

(g) Going concern

The financial statements have been prepared on a going concern basis as the Trustees believe that no material uncertainties exist. The Trustees have considered the level of funds held and the expected level of income and expenditure for the twelve months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5TH APRIL 2019 (continued)

[2]	INVESTMENT INCOME				
			<u>Unrestric</u>	ted Funds	
	Rents receivable	General Fund £ 16,635	Designated Fund £	<u>Total</u> <u>2019</u> £ 16,635	Total 2018 £ 13,377
	NAACIF Accumulation Units: Distributions Invested COIF Income Units:		15,947	15,947	15,136
	Distributions received Interest Receivable	8 3,038	-	8 3,038	8 1,742
		£ 19,681	£ 15,947	£ 35,628	£ 30,263
[3]	INVESTMENT PROPERTY EXPENS	ES			
				<u>2019</u>	<u>2018</u>
	Agents and professional fees Repairs and maintenance			£ 2,979 1,242	£ 2,371 2,117
				£ 4,221	£ 4,488
[4]	PROPERTY REPAIRS AND MAINTE	NANCE			
				<u>2019</u> £	<u>2018</u> £
	Roof repairs, renewal & maintenand Internal decoration Bathroom refurbishment Furnishings	ce		5,496 260 299	4,968 3,758 2,385 269
	Electrical works				546
	Consultant's fees Boiler service, hot water repairs and	d valve replacen	nent	2,767	420 1,868
	Laundry room · Tumble drier repair			1,323	•
	Fire equipment maintenance General repairs and maintenance			928 4,950	854 3,567
				£ 16,023	£ 18,635
	07457 00070				
[5]	STAFF COSTS			<u> 2019</u>	<u>2018</u>
	Wagos			£	£
	Wages Social Security · N.I Contributions			14,085	13,568
				£ 14,085	£ 13,568
	Average weekly number of persons House staff - Warden	employed durin	ng the year:	1	1

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5TH APRIL 2019 (continued)

[6]	CI	IDD	$\mathbf{\Omega}\mathbf{D}\mathbf{T}$	COSTS
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[6]	SUPPORT COSTS	Charitable activity <u>£</u>	Governance cost £		2019 £	2018 £
	Administrator's fee	6,897	6,897		13,794	13,389
		page 4	(note 7)			
[7]	GOVERNANCE COSTS				2019 <u>£</u>	2018 £
	Annual Accounts and Examiner's Fee Other fees Accountancy Services Subscription · NAA Support Costs (note 6)				2,640 468 390 6,897	2,640 648 399 6,694
				£	10,395 £	10,381

[8] PAYMENTS TO TRUSTEES

No trustee received any payment for renumeration or expenses for their work as trustees in either the current or preceeding period.

[9] TAXATION AND CHARITABLE STATUS

The charity is constituted under a Trust Deed dated 10th March 1976 and registered under the Charities Act 2011, charity number 210687 and as such is not liable to tax on its income and gains for charitable purposes.

[10] TRANSFER BETWEEN FUNDS

	<u>Ca</u> <u>Fı</u>	<u>pital</u> und		<u>Extra</u> Repa	<u>ordinar</u> iir Fund	У [<u>2019</u> <u>Total</u>	<u>2018</u> <u>Total</u>
		£		£		£		£	£
Amount of transfer		155	£	5,000	£	· .:	£	5,155 £	6,126

The transfer from general Fund to the Capital Fund comprises the release of resources required to fund the balance sheet carrying value of the fixed asset property investments.

The transfer from General Fund to the Extraordinary Repairs Fund of £5,000 is for the purpose of providing resources for major repairs to the charity's housing property.

Under a supplemental order of the Charity Commission dated 19th November 1980 the minimum annual payment to be made into the fund is £900.

CHARITY OF LIONEL ANNESLEY DORANT FOR ALMSHOUSES NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 5TH APRIL 2019

(continued)

[11] TANGIBLE FIXED ASSETS

	<u>Freehold</u> <u>property</u> <u>£</u>	Furniture fittings & equipment £	Total <u>£</u>
Cost At 6th April 2018 Additions	548,628	66,686	615,314
At 5th April 2019	548,628	66,686	615,314
Depreciation At 6th April 2018 Charge for year	67,939 4,344	54,977 1,756	122,916 6,100
At 5th April 2019	72,283	56,733	129,016
Net book value At 5th April 2019	£ 476,345	£ 9,953	£ 486,298
At 6th April 2018	£ 480,689	£ 11,709	£ 492,398

All tangible fixed assets were used for charitable purposes.

The charity's freehold property comprises the housing property known as Dorant House, New Greens Lane, St. Albans, Hertfordshire AL3 6HT. Cost includes the purchase cost of the site incurred in 1978 amounting to £30,000 and subsequent expenditure on building costs amounting to £518,628 and expenditure on replacement windows incurred in 2012-13 and 2014-15.

The site acquisition cost is not depreciated. The vacant possession market value of the property is estimated by the Trustees to be of the order of £1.5m at 5th April 2019.

[12] FIXED ASSET INVESTMENTS

Designated Funds

			<u>Extraordinary</u>	
	<u>Capital</u>	<u>Capital</u>	Repair	
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	
	<u>Investment</u>	<u>Investment</u>	<u>Investments</u>	
	Property	COIFCIF	NAACIF	<u>Total</u>
	£	<u>£</u>	£	£
At 6th April 2018 at valuation	475,000	234	378,466	853,700
Additions at cost	-		5,000	5,000
Distributions reinvested	-		15,947	15,947
Unrealised gains/(losses)	•	26	10,043	10,069
AT 5th April 2019 at valuation	£ 475,000	£ 260	£ 409,456	£ 884,716
			**	

All investment assets are held within the UK and in order to provide an investment return for the charity.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 5TH APRIL 2019 (continued)

[12] FIXED ASSET INVESTMENT (Continued)

The charity's investment property held in the Capital Fund is the detached house at 49 Partridge Road, St. Albans AL3 6HT, formerly used to provide wardens accommodation, currently let on an assured shorthold tenancy. The original cost of the property was £49,403. The property has been valued for the purposes of inclusion in these accounts by Leaders, Estate Agents at £475,000.

The charity's investment held in CCLA Investment Management Limited COIF Charities Investment Fund Income Units is stated at market value at 5th April 2019. Historical cost is not identified.

The charity's investment held in the National Association of Almshouses Common Investment Fund Accumulation Shares are stated at market value at 5th April 2019 Historical cost, comprising the original investment, subsequent additions and accumulated dividends amounted to £295,301 at 5th April 2019 (2018-£274,354)

[13] DEBTORS

		2019 f		2018 £
Due within one year		<u>&</u>		ᇓ
Contributions receivable		10,909		11,286
Prepayments		21,674		1,400
	£	32,583	£	12,686

[14] CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

		<u> 2019</u>		<u> 2018</u>
		£		$\mathbf{\underline{t}}$
Residents in advance		114		114
Rent in advance		•		•
Social Security and other taxes		309		271
Accruals		3,000		6,272
Local Authority Loan		• 		796
	£	3,423	£	7,453

[15] CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

		2019	<u> 2018</u>
		£	£
Local Authority Loan	£	-	£ 3,703
	-		*1 *11 *

The loan from the St Albans District Council was repaid during the year.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDING 5TH APRIL 2019 (continued)

[16] ANALYSIS OF NET ASSETS BETWEEN FUNDS

			Extraordinary	<u>Total</u>
	<u>General</u>	<u>Capital</u>	<u>Repair</u>	<u>Net</u>
	<u>Fund</u>	<u>Fund</u>	<u>Fund</u>	<u>Assets</u>
	£	£	£	£
Tangible fixed assets	9,953	476,345	•	486,298
Fixed asset investments	•	475,260	409,456	884,716
Debtors	32,583	•	•	32,583
Cash with deposit takers	421,802	-	•	421,802
Cash at bank	13,931		•	13,931
Creditors < 1 year	(3,423)		-	(3,423)
Creditors > 1 year	•	-	-	-
	£ 474,846	£ 951,605	£ 409,456	£ 1,835,907

[17] FUNDS - ALL UNRESTRICTED

	Brought Forward at 06.04.18	Incoming Resouces Year £	Outgoing Resources Year £	Transfers £	Carried Forward at 05.04.19 £
GENERAL	<u>a.</u>	<u> </u>	<u></u>	يو	\$₹
Accumulated Surplus	400,221	160,493	(80,713)	(5,155)	474,846
DESIGNATED Capital Fund					
Accumulated resources Investments:	525,594		•	155	525,749
Revalution Reserve	425,830	26	•	•	425,856
	951,424	26	•	155	951,605
Extraordinary Repair Fu	nd				
Accumulated resources Investments:	274,354	15,947	-	5,000	295,301
Revaluation Reserve	104,112	10,043	· ·		114,155
	378,466	25,990	•	5,000	409,456
Total Designated Funds	1,329,890	26,016		5,155	1,361,061
Total Funds £	1,730,111	£ 186,509	£ (80,713)	£ -	£ 1,835,907

General Fund

The General Fund comprises the accumulated revenue surpluses available on the charity's general objectives as the Trustees see fit.

Capital Fund

The Capital Fund comprises the charity's own accumulated resources expended on the acquisition of the housing investment properties and in bringing those assets to their existing condition together with the associated investment and investment property revaluation reserves.

Extraordinary Repair Fund

The Extraordinary Repair Fund comprises the accumulated resources designated by the Trustees to be set aside to meet major buildings repairs, together with accumulative investment distributions and unrealised investment gains.