

## BOUGHTON UNDER BLEAN VILLAGE HALL MANAGEMENT COMMITTEE

### CHARITY TRUSTEES' ANNUAL REPORT FOR THE YEAR TO 31 MARCH 2019

Boughton Under Blean Village Hall Bull Lane Boughton Under Blean Faversham Kent ME13 9AH

Correspondence to the Treasurer: Mrs Melissa Martin Unit 218, Thunderhill Business Park, Hickman's Green,  
Boughton under Blean, Near Faversham, Kent ME13 9NT

The Village Hall Charity is registered with the Charity Commissioners (no: 257525) and constituted by a Deed of Trust, a copy of which is available on request.

Boughton Under Blean Parish Council is the Sole Trustee of the Village Hall.

The objective of the Charity is to maintain the Hall for the benefit of Boughton Under Blean and surrounding villages and towns etc. It aims to provide first class facilities at an affordable cost. The Charity has a lettings secretary, a part-time cleaner, a part-time maintenance worker and a keyholder. Regular cleaning, maintenance and decorating keep the Hall looking exceptionally well cared for and attractive to hirers.

We continue to hold a Premises Licence and pay annual royalties for PRS for Music and PPL. to the Performing Right Society.

Our current insurance covers us for building and contents, public liability and employer's liability. Regular health and safety checks are carried out along with fire risk assessments and records duly kept.

Our regular hirings cover a wide range of activities including Living Lively Singing Group, Modern Jive Club, Ladies Group, Parent and Toddler Group, Scrapbooking, Over 55's, Off-Road Model Car Racing, Parish Council and Village Hall meetings, Medau Movement for Life Classes, The Boughton Players Amateur Dramatics and monthly auctions.

The Hall provides a venue for wedding receptions, private family parties, dances, quizzes, conferences, charity events, concerts and various other social evenings. The library room is booked for regular meetings and other small groups.

Kent County Council provide the Public Library and computer facilities at the Hall for adults and children of the local community with four weekly sessions.

The new CCTV system is giving much improved security of the Hall and surrounding area.

The heating system was updated and a new kitchen fitted in 2018 with the help of a grant from Viridor. All of our hirers, particularly our regulars are now reaping the benefits of these improvements to the village hall. We are hoping to replace the ceiling and lights in the foyer during 2020.

We are very aware that it is necessary to run the Village Hall like a business concern and due to our hard working committee, we continue to provide this multi-functional amenity for the use by the community and surrounding areas.



David Clayson – Chairman ..... or any other member

Boughton Under Blean Village Hall Management Committee

RECONCILIATION OF BANK AND CASH BALANCES:

Total balances as at 31 March 2018	41,446.85
Receipts and Payments Account	
Deficits for year	- 3,867.87
Capital taken from savings	- 24,000.00
Money paid into Natwest a/c	- 279.25

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TOTAL BALANCES AT 31 March 2018	<b>£ 13,299.73</b>
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3 APPROVAL OF THE ACCOUNTS

Signed on behalf of the Management Committee:

Mrs M Martin (Treasurer)

9th December 2018



REGISTERED CHARITY NO 257525



1st Accounts (UK) Ltd

**Independent Examiners Report to the Trustees**  
**Of Boughton Under Blean Village Hall**

I report on the accounts of the Trust for the year ended 31 March 2019.

**Respective responsibilities of trustees and examiners**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

**Examine the accounts under section 145 of the Charities Act:**

to follow the procedures laid down in the General Direction given by the Charity Commission under section 145(5)(b) of The Charities Act: and to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

**Independent examiner's statement**

**In connection with my examination, no matter has come to my attention:**

1. which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of The Charities Act and to prepare accounts which accord with the accounting records and comply with the accounting requirements of The Charities Act and with the methods and principles of the Statement of Recommended Practice Accounting and Reporting by Charities:

**have not been met: or**

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kate Theobald (MIAB MAAT)  
1st Accounts (UK) Ltd

Date: 13<sup>th</sup> December 2019

**1st Accounts (UK) Ltd**  
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