

**ROYAL DOCKS LEARNING
& ACTIVITY CENTRE**
(A COMPANY LIMITED BY GUARANTEE)

**ANNUAL REPORT AND
FINANCIAL STATEMENTS
FOR
YEAR ENDED
31ST MARCH 2019**

COMPANY REGISTRATION No: 4061669

CHARITY REGISTRATION No: 1085818

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Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
Walberton
West Sussex
BN18 0AS

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**REPORT OF THE DIRECTORS
FOR THE YEAR ENDED 31ST MARCH 2019**

LEGAL AND ADMINISTRATIVE INFORMATION

PREVIOUS NAME	St John's Community Centre
COMPANY REGISTRATION NUMBER	4061669
CHARITY NUMBER	1085818
START OF FINANCIAL YEAR	1st April 2018
END OF FINANCIAL YEAR	31st March 2019
DIRECTORS (TRUSTEES) AT 31ST MARCH 2019	Sid Keys (Chair) Chris Abell (Vice Chair) Udani Eriyagolla (Treasurer) Mary Davies (Users Representative) Gertie Duffy (Users Representative) John Johnson (Co-optee) Rose Geaney Vincent Hayes Valery Alliez Patrick Murphy Aaron Uthman Joseph Crook (Co-optee from UEL) Vivek Gupta
REGISTERED ADDRESS	37 Rushey Green Catford LONDON SE6 4AS
DATE OF INCORPORATION	30th August 2000
GOVERNING DOCUMENT	Memorandum and Articles of Association incorporated 30th August 2000 as amended by certificate of incorporation on change of name dated 17th May 2010.
BANKERS	National Westminster Bank plc 15 Mary Rose Mall Frobisher Road Becton LONDON E6 5ZZ
ACCOUNTANTS & INDEPENDENT EXAMINER	P B Roblison MAAT FCIE Independent Examiners Ltd Sovereign Centre Poplars Yapton Lane Walberton West Sussex BN18 0AS

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

Charitable Objects

a) to promote the benefit of the inhabitants of the Silvertown and North Woolwich areas of the London Borough of Newham and adjoining areas without distinction of sex, sexual orientation, race, political, religious or other opinions by associating together the residents of the area of benefit, the local and other public authorities, voluntary and other organisations in a common effort to provide facilities in the interests of social welfare, the advantage of education, recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants. b) to operate a community centre in Albert Road, London E16 known as St John's Community Centre and to maintain and manage the same (whether alone or in co-operation with any local authority or other body or person) for activities promoted by the Company and its constituent bodies in furtherance of the above objects.

Principle Activities

RDLAC's Vision is to be at the heart of a vibrant & diverse Royal Docks Community, that is engaged with local issues, culture and learning, leading to the best quality of life.

Royal Docks Learning & Activity Centre aims to:

- 1). Ensure ongoing provision of high quality activities and services to all of the community
- 2). Strengthen and develop career skills and opportunities for our local community
- 3). Recognise and address arising issues that affect our local community
- 4). Collaborate with other support organisations to enhance community cohesion

This report reflects the range of activities provided by the charity during 2018-19

Community Activities

The RDLAC staff team has worked together to increase the number of events and activities provided to the community, whilst at the same time finding creative ways to lower expenditure.

RDLAC remains at the forefront of local community activities, with RDLAC taking a prominent role in various joint communal projects such as the Community Café initiative, now with three different venues, the Community Market, the Newham Food Bank, the Ferry Festival as well as Biodiversity and Community Christmas events.

We have continued our close working relationships with our local Councilor and the Newham, Beckton & Royal Docks Neighbourhood Team, which has enabled us to bring more resources to the Centre and helped us to take part in local events to promote the Centre to the wider public, as well as increasing the number of community events held at the Centre.

The Centre's active involvement with other local organizations has helped create a local hub to bring local people together and to strengthen the neighborhood with a sense of belonging amongst local residents, whilst also contributing to the regeneration of the area.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

Play Project for 4 - 13 years old

The After School Club and the regular Holiday Schemes are continuing to grow, due to increased marketing. The current number of children registered at the ASC is 52.

The feedback from parents has been that they are happy with the ASC's new procedures such as the daily service and second pick up. This has also helped increase the number of our daily bookings and therefore the income.

The ASC Project regularly recruits new volunteers to work with the children through various agencies including UEL and workplace, as well as work experience students on placements.

Through holding Holiday scheme activities and events in the local parks, Royal Victoria Gardens and St John's Green, as well as providing refreshments from the Kiosk in the park for children and members of public, we have been able to engage more people and gained new regular members.

The ASC regularly revises the snack food menu on a quarterly basis through child and parent consultation. ASC participants and their parents were also invited to be involved in Centre events, which they gave positive feedback on, including: A Summer BBQ, Christmas party and show, St George's Day, St Patrick's Day and conservation projects.

During the Christmas period, the ASC was involved in various different projects run by corporate volunteers, including ELBA's Toy Appeal providing over 70 Christmas presents for the children.

Recruitment for new staff members, all with Level 3 qualifications, has been ongoing. Staff attend regular training sessions; including fee based training courses provided by LBN such as Paediatric First Aid, Child Protection and Health & Safety. Recruitment for new volunteers has also been successful.

We are updating and revising our current Child Protection Policy and do so on a yearly basis.

Parents and Toddlers Project

The project has continued to be widely advertised with more parents and children invited to take part in activities with a focus on close working relationships with local schools, children services and other partner organizations in the Royal Docks area.

Regular feedback, support, consultation and discussion groups allowed parents to engage in the planning and delivery of the project, leading to further engagement with regular Centre events and requests for additional activities such as communal picnics and bug hunts in the local parks. Special Events have been more popular than the regular weekly meetings.

Career Progression Hub

The career progression hub was established with the aim to improve job progression opportunities for low-income workers in Newham by:

- Increasing knowledge of local job opportunities for local BAME low-income workers
- Improving access to opportunities available from employers
- To improve relevant job skills for local low-income workers
- To increase confidence in low-income workers

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

Activities have included:

Workshops and Classes, such as Confidence Building Workshops, Skills and Opportunities / Job fairs, Interview Support, 1-2-1 sessions, CV support, Job application support, Career progression advice & Coaching, Self-employment advice and a monthly newsletter.

Over the year the career progression hub has worked with other local organizations and employers to run several successful Job's and Volunteering Fairs at the Centre, Employability Skills Workshops and actively participated in external employment and job related events making useful links with local service providers and Employers.

Over 50's Project

Our partnership with the Stay Well Project and 150 Club (a Consortium of 11 local community projects in Newham) resulted in being able to offer wide range of support services and activities to older members of the community.

The focus of the activities has been to promote health, wellbeing, mobility as well as social Inclusion and community engagement. The wide range of services offered includes Line Dancing, Computer Classes, Bingo, Tai Chi, Yoga, Chair Exercises, Meditation, Short Mat Bowls, Darts, a Friendship Group and Gardening as well as a Lunch Club, Afternoon Teas, Evening Socials, Outings and Trips.

This Project also offered services such as social gatherings, games, discussions, Health events, information sharing, active participation in local events and better access to targeted services for older people. The ideas for these activities were all very much community led, through the over 50's focus group.

Work with Local Businesses and Other Supporting Organizations:

We have continued building on relationships with other local agencies and organisations that have been fruitful and led to volunteers provided through UEL, for the ASC, reception and computer classes as well as several projects with Students including Marketing & Advertising. In addition, through ELBA, Lloyds Banking Group and the FCA we have had corporate team Challenges and sponsorship, to help run and fund events such as Tea Dances, Health Workshops and trips for the Children's Holiday Scheme. We also ran several successful Biodiversity projects involving over 500 children and adults from local community organisations working together to improve the local environment, funded by London City Airport and Greener Cities.

We have been working with a large number of private, public and voluntary organizations to bring more services to the Centre and to raise awareness around the issues faced by local people. Examples of those we have been working with include; LBN Beckton and Royal Docks Neighbourhood Team, the local library, ELBA, The FCA, UEL, London City Airport, Tate & Lyle, Brick Lane Music Hall, Cross Rail & Up Projects, The 150 Club, Staywell, activeNewham, The West Ham United Foundation, Aston Mansfield, The Refugee Council, The Children's Centre, Keolis Amey (DLR), Community Links and local Schools and Community Centres.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

Summary and Short term plans

We will continue to build on relationships with other local agencies and organisations with a view to working in partnership as widely as possible, with an emphasis on volunteering to be able to continue to provide more activities and services at low cost or free to all ranges of the local community.

We have reviewed and are continuing our close relationship with Elba (The East London Business Alliance) supporting us with corporate volunteers as well as direct relationships with the FCA and Lloyds, leading to additional small funding.

RDLAC sits on various local community forums and steering committees, including the LCY community committee, The UP Crossrail wall art project panel, the local Ferry Festival organisers committee and Staywell, as well as Co-chairing the 150 Club.

We have supported a regular monthly History Club, Film nights, evening socials, afternoon teas and Disco events, talks and biodiversity projects. Last Christmas we also handed out 100s of food parcels and hampers to local community members and the homeless.

We have worked towards sustainably resourcing the Community Cafe, with regular donations from the Nisa Local, City Harvest, Community Food Enterprise (such as fruit and vegetables), Neighbourly (Lidl) and Food Share (Tesco) on a weekly basis.

We have also been running a food bank project for local community members in crisis and in immediate need. Additionally, through donations from food surplus we have been able to offer local residents various food items such as bread, pastries, vegetables and fruit for a donation. This has greatly benefited the local community reducing their weekly shopping costs whilst helping the Centre with a small additional income towards costs.

The goals for the next few months are to continue supporting community activities and events, apply for additional funding (specifically for the older people's project) and to work on community heritage and environment projects and other communal events such as Christmas parties and the Ferry Festival.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**REPORT OF THE DIRECTORS (Continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

Statement of Director's responsibilities:

Company law requires the directors to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the company and of the profit or loss of the company during that period. In preparing those financial statements the directors are required to:

- (i) select suitable accounting policies and then apply them consistently,
- (ii) make judgements and estimates that are reasonable and prudent,
- (iii) prepare financial statements on a going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report the directors have taken advantage of special provisions of the Companies Act 2006 relating to small I approve the attached statement of financial activities and balance sheet for the year ended 31st March 2019, and confirm that I have made available all information necessary for its preparation.

Dated 12-12-19.....

Signed by Aaron Ukhuon.....

Print Name Aaron.....

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2019**

Incorporating income and expenditure account

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2019/18 £	TOTAL 2018/17 £
INCOME & ENDOWMENTS FROM:					
Donations and Grants	3a	40,255	42,190	82,445	107,272
Trading Activities	3b	51,190	0	51,190	49,102
Investments	3c	165	0	165	40
Charitable Activities	3d	118,867	0	118,867	112,579
TOTAL INCOME		210,477	42,190	252,667	268,993
EXPENDITURE ON:					
Charitable Activities	4	239,506	42,190	281,696	255,333
TOTAL RESOURCES EXPENDED		239,506	42,190	281,696	255,333
NET INCOMING/ (OUTGOING) RESOURCES		-29,029	0	-29,029	13,660
Transfer	10	0	0	0	0
Total Funds Brought Forward		145,523	2,934	148,457	134,797
TOTAL FUNDS CARRIED FORWARD		116,494	2,934	119,428	148,457

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.
The notes on pages 10 to 18 form part of these financial statements.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**BALANCE SHEET
AS AT 31ST MARCH 2019**

		Unrestricted Funds	Restricted Funds	31-Mar 2019 Total	31-Mar 2018 Total
	Note	£	£	£	£
Fixed Assets					
Tangible assets	2	1	0	1	1
Current Assets					
Debtors	6	8,865	0	8,865	1,716
Cash at bank and in hand	5	122,486	7,934	130,420	162,500
Total Current Assets		131,351	7,934	139,285	164,216
Creditors: amounts falling due within one year	8	14,858	5,000	19,858	15,760
NET CURRENT ASSETS		116,493	2,934	119,427	148,456
TOTAL ASSETS less current liabilities		116,494	2,934	119,428	148,457
NET ASSETS		116,494	2,934	119,428	148,457
Funds of the Charity					
Unrestricted Funds	13	116,494	0	116,494	145,523
Restricted Funds		0	2,934	2,934	2,934
Total Funds		116,494	2,934	119,428	148,457

For the year ended 31st March 2019 the company was entitled to exemption from audit under section 477(2) of the Companies Act 2006 relating to small companies.

Directors' Responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476, of the Companies Act 2006.
- acknowledged their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of Accounts.
- The directors acknowledge their responsibility for ensuring that the company keeps proper accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and if its profit and loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Directors on 28-11-2019 and

Signed on behalf of the Board by Aaron

Print Name Aaron Utman

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2019**

1. ACCOUNTING POLICIES

Incoming Resources

Recognition of Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when:

- the charity becomes entitled to the resources;
- the Directors are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability

Incoming Resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resource and related expenditure are reported gross in the SOFA.

Grants and Donations

Grants and Donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Tax reclaims on Donations and Gifts

Incoming resources from tax reclaims are included in the SOFA in the same financial period as the gift to which they relate.

Contractual Income and Performance Related Grants

This is only included in the SOFA once the related goods or services have been delivered.

Gifts in Kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SOFA as incoming resources when receivable.

Donated Services and Facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

Volunteer Help

The costs resulting from any voluntary help received is included in the accounts.

Investment Income

This is included in the accounts when receivable.

Investment gains and losses

This includes any gain or loss on the sale of investments and any gain or loss resulting from revaluing investments to market value at the end of the year.

Expenditure and liabilities

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance Costs

Include costs of the preparation and examination of statutory accounts, the costs of the Directors' meetings and cost of any legal advice to Directors on governance or constitutional matters.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2019**

Grants with performance conditions

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

Changes in Accounting policies and previous accounts

There has been no change to the accounting policies (variation rules and methods of accounting) since last year, and no changes to the previous accounts.

Grants payable without performance conditions

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in control of the charity.

Support Costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Assets

Tangible fixed assets for use by the charity:

These are capitalised if they can be used for more than one year, and cost at least £2,500. They are valued at cost or, if gifted, at the value to the charity on receipt.

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a reducing balance over their estimated useful lives. The rates applied per annum are as follows:

Motor Vehicles	25%
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Basis of preparation:

The financial statements are prepared on the historical cost basis convention (as modified to include the revaluation of investments) in accordance with the Charities Act 2011, "Accounting and Reporting by Charities" (SORP 2015), applicable accounting standards and the Companies Act 2006. The accounts have been prepared on a going concern basis. The charity meets the definition of a public benefit entity under FRS 102.

The Charity has claimed exemptions available in Section 1a of FRS 102 not to prepare a cash flow statement since it is a small charity.

2. TANGIBLE FIXED ASSETS

		Unrestricted £	Restricted £	Total £
Motor Vehicle				
Cost	01-Apr-18	27,000	0	27,000
Additions		0	0	0
Cost at	31-Mar-19	27,000	0	27,000
Depreciation	01-Apr-18	26,999	0	26,999
Charge		0	0	0
Depreciation at	31-Mar-19	26,999	0	26,999
Net Book Value	31-Mar-19	1	0	1
Net Book Value	31-Mar-18	1	0	1

The Motor Vehicle has been fully depreciated and is shown in the accounts valued at one pound to indicate its existence. There are no annual commitments under non-cancelling operating leases or capital commitments.

3. INCOME AND ENDOWMENTS FROM:

a) Donations and Grants

	LGPS	Ferry Festival	Total Community Café	Older People & Health	Employment Project	Total Full Care Play Project	Centre and Core	TOTAL 2019/18	TOTAL 2018/17
	£	£	£	£	£	£	£	£	£
Royal Docks Trust - RDT	-	-	-	10,000	-	-	14,500	24,500	33,122
City Bridge Trust	-	-	-	-	-	-	-	-	13,050
Trust For London	-	-	-	-	25,000	-	-	25,000	25,000
People's Health Trust	-	-	-	-	-	-	-	-	13,012
Awards for all	-	-	5,000	-	-	-	-	5,000	-
Go For It	-	990	-	1,000	-	-	-	1,990	10,160
Street Party	8,100	-	-	-	-	-	-	8,100	-
Other (Unrestricted)	-	485	-	-	-	-	1,871	2,356	1,759
Small Funds	-	-	-	-	-	-	-	-	-
Free Sports	-	-	-	-	-	-	-	-	2,374
City Air Port	-	3,000	-	-	-	-	5,000	8,000	2,673
Tate & Lyle Sugars Ltd	-	-	-	-	-	-	2,100	2,100	50
Cooperates	-	-	-	-	-	-	5,399	5,399	6,072
	8,100	-	5,000	11,000	25,000	-	28,870	82,445	107,272

b) Trading Activity

Centre Generated Income: Lettings	-	-	-	-	-	-	41,891	41,891	40,067
Centre Generated Income: Partnership	-	-	-	-	-	-	1,679	1,679	3,802
Activity Income	1,091	-	343	3,911	-	1,072	1,203	7,620	3,900
Community Café	-	-	-	-	-	-	-	-	1,333
	1,091	-	343	3,911	-	1,072	44,773	51,190	49,102

c) Investment Income

Bank Interest	-	-	-	-	-	-	165	165	40
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d) Charitable Activities

Centre Income (Play Project)	-	-	-	-	-	118,867	-	118,867	112,579
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Total 2019/18

	9,191		5,343	14,911	25,000	119,939	73,808	252,667	268,993
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**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

3. INCOME & ENDOWMENTS FROM:	Notes 10 & Page 12	Unrestricted Funds £	Restricted Funds £	TOTAL 2019/18 £	TOTAL 2018/17 £
a) Donations and Grants					
Grants		40,255	42,190	82,445	107,272
		40,255	42,190	82,445	107,272
b) Trading Activity					
Centre Generated Income					
Lettings		41,891		41,891	40,067
Partnership		1,679		1,679	3,802
Activity Income		7,620		7,620	3,900
Community Café				0	1,333
		51,190	0	51,190	49,102
c) Investment Income					
Bank Interest		165		165	40
		165	0	165	40
d) Charitable Activities					
Play Project Generated Income		118,867		118,867	112,579
		118,867	0	118,867	112,579

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
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**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

4. EXPENDITURE ON:	Notes	Unrestricted Funds	Restricted Funds	TOTAL 2019/18	TOTAL 2018/17
Charitable Activities	7	£	£	£	£
Community Projects					
LGPS			9,191	9,191	9,160
Ferry Festival			5,888	5,888	0
Café			2,111	2,111	16,087
Parent Integration				0	22,383
Employment Project			25,000	25,000	23,603
Older People and Health		22,254		22,254	14,185
Centre and Core		112,760		112,760	80,669
Full Care Play Project		104,492		104,492	89,246
				239,506	42,190
				281,696	255,333

5. CASH AT BANK AND IN HAND	Unrestricted Fund	Restricted Fund	Total 31-Mar 2019	Total 31-Mar 2018
	£	£	£	£
RDLAC Current	4,990		4,990	3,509
Petty Cash	1,006		1,006	44
RDLAC Reserve	116,490	7,934	124,424	158,947
	122,486	7,934	130,420	162,500

6. DEBTORS AND PREPAYMENTS	Unrestricted Fund	Restricted Fund	Total 31-Mar 2019	Total 31-Mar 2018
	£	£	£	£
Debtors	7,985		7,985	0
Prepayments	880		880	1,716
	8,865	0	8,865	1,716

7. SUPPORT COSTS

Charitable Activities	notes	LGPS	Ferry	Total	Older	Employment	Total Full	Centre	TOTAL	TOTAL
		£	£	Community Café	People & Health	Project	Care Play Project	and Core	2019/18	2018/17
				£	£	£	£	£	£	£
Activities/ Events		5,885	5,403	34	550	-	1,265	5,120	18,257	12,945
Art/ Play Materials		-	-	-	-	-	268	-	268	980
Books, Membership and Subscriptions		-	-	-	-	-	220	297	517	598
Community Café - Ingredients		-	-	-	-	-	-	-	-	1,208
Cleaning Items/ Service Contra		-	-	-	235	235	680	1,365	2,515	2,387
Fax/ Internet/ IT Equipment		-	-	-	59	49	209	213	530	5,492
Finance and Audit	8	-	-	-	300	300	1,100	1,500	3,200	1,450
Fundraising		-	-	-	-	-	-	-	-	29
Gas and Electricity		-	-	-	967	767	2,002	3,741	7,477	8,543
Health & Safety		-	-	-	34	34	102	167	337	600
Insurance - Buildings & Content		-	-	-	388	388	1,164	1,944	3,884	4,135
Legal and Professional		-	-	-	101	161	645	955	1,862	1,795
Minibus Repairs/ Maintenance		-	-	-	-	-	2,385	-	2,385	1,350
Postage/ Printing/ Stationary		-	-	-	-	-	32	292	324	603
Publicity/ Promotions (Newsletter)		-	485	-	120	120	200	400	1,325	684
Recruitment		-	-	-	52	-	195	105	352	134
Refreshment		-	-	-	-	-	974	2,080	3,054	2,397
Rent/ Rates/ Refuse/Water		-	-	-	683	683	1,949	5,192	8,507	9,140
Repairs, Maintenance & Security		-	-	-	1,338	1,398	4,036	9,666	16,438	6,221
Staff Salaries and Wages	9	3,306	-	2,077	17,202	20,640	83,987	75,445	202,657	188,910
Telephones		-	-	-	225	225	701	1,168	2,319	2,236
Staff Travel/ Training		-	-	-	-	-	2,178	2,006	4,184	2,292
Volunteer Costs - Other		-	-	-	-	-	200	1,104	1,304	1,204
Total 2019/18		9,191	5,888	2,111	22,254	25,000	104,492	112,760	281,696	255,333

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

**8. CREDITORS AND DEFERRED INCOME:
AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Fund £	Restricted Fund £	Total 31-Mar 2019 £	Total 31-Mar 2018 £
Reconciled RDLAC Current Account				
Deferred Income				
Awards for all	5,000		5,000	0
City Airport		5,000	5,000	5,000
Go For It Grant: Street Party			0	1,000
Tate & Lyle			0	2,000
Creditors and Accruals				
Gas & Electricity	3,478		3,478	1,862
Publicity/ Promotions (Newsletter)	0		0	390
Salary & Wages	0		0	2,700
Professional Fees	235		235	195
Repairs & Maintenance	95		95	1,213
Other Creditors	2,850		2,850	0
Independent Exam & Accounting	3,200		3,200	1,400
	14,858	5,000	19,858	15,760

9. STAFF COSTS AND NUMBERS

	2019/18 £	2018/17 £
Gross Wages and Salaries on Payroll	191,382	180,098
Employer's National Insurance Costs	7,890	7,507
Pension Contributions	3,385	1,350
	202,657	188,955

There are 8 staff paid on an annual salary of which three are involved in management and administration and 5 in the various support programmes. On average 6 (6 - 2018/17) part time staff are also employed who are also involved in support activities.

Employees who were engaged in each of the following activities:

	2019/18 TOTAL	2018/17 TOTAL
Management and administration	3	3
Supporting programmes	6	6
	9	9

No employees received emoluments in excess of £60,000. Staff are paid through the PAYE system.

**ROYAL DOCKS LEARNING & ACTIVITY CENTRE
(A COMPANY LIMITED BY GUARANTEE)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)
FOR THE YEAR ENDED 31ST MARCH 2019**

10. RESTRICTED FUNDS

	Balance 01-Apr 2018 £	Income £	Expend- iture £	Transfer £	Balance 31-Mar 2019 £
Community Centre and Projects	2,934	42,190	-42,190	0	2,934
	2,934	42,190	-42,190	0	2,934

Past financial statements have shown all income and expenditure as restricted but in reality only the grants provided for the charity are restricted funds, with Centre generated income being considered unrestricted and used to cover any shortfall if required.

A description of each of the activities provided by the Charity is contained in the Directors' report. The restricted funds are wholly represented by cash reserves of the charity.

11. DIRECTORS AND OTHER RELATED PARTIES

No payments were made to directors or any persons connected with them during this financial period. No material transaction took place between the organisation and a trustee or any person connected with them.

12. RISK ASSESSMENT

The directors actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Directors have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

13. RESERVES POLICY

Due to the financial situation and in line with our reserve policy the Centre keeps almost all reserves as unrestricted and classified as follows:

Designated fund	£100,000	This is a contingency fund to cover 6 months running costs. Redundancies and 6 months core staff and 3 months project staff salary
Free Reserve	£16,494	Free reserve to cover any shortfall in a year or any major unfunded expenses
Total Reserve as at 31.03.19	£116,494	

14. PUBLIC BENEFIT

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

I report on the accounts of the company the Royal Docks Learning & Activity Centre for the year ended 31st March 2019 set out on pages 8 to 18.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 2011 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for an independent examination, It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the organisation and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

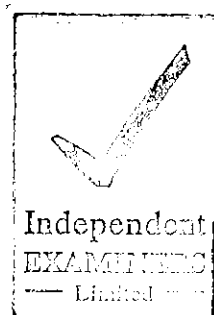
In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P B Robinson MAAT FCIE
Independent Examiners Ltd
Sovereign Centre
Poplars
Yapton Lane
W. Sussex
BN18 0AS



A handwritten signature in black ink, appearing to read "P B Robinson".

Date: 16th December 2019