

Held at Meeting point

On 31/07 19 at 13.00

Present: Barbara D'Arts (chair), Jan Phillips (vice chair, David Overton (treasurer),

Shonnette Mooney (manager), Louise Iverson (dep. manager),

Colin Launchbury (trustee), Jenny Taylor (trustee), Jane Soper (trustee)

1. Apologies : Angela Bridge and Trudi Jordan.
2. Chairs opening remarks: She thanked everybody for attending and thanked all present for their continued support throughout the last year.
She asked for a minutes silence to remember all Meeting Point members who had passed away over the past year.
They were:
Derek Bingham
Grace Smith
Ellie Warmer
Bill Lothen
Jayce Sayer
Ian Thompson
Stephen Barley
Peter Willis
Malcom Mitchel
Stella Lloyd
John Weales
3. Minutes of last year's A.G.M. were read . Asked if they were a true record, Wally Ellis proposed and Colin Launchbury seconded . They were accepted and signed by the chair.
4. Presentation of audited accounts by the treasurer , David Ovenden.
5. Manager's report by Shonette Mooney.
6. Friend's report by Jan Phillips.
7. Questions from the floor.
Shonette Mooney was thanked for all her hard work in obtaining several grants to enable M.P. to buy a "magic Table."
There were several thanks for the way the centre was run and positive comments.

8. Election of Trustees.

Barbara D'Arts proposed by D. Peel seconded by J.Gibbs
Jan Phillips proposed by E. Vergerson seconded by B. Stegles
Jenny Taylor proposed by Ron Newstead seconded by E.Lowings
Colin Launchberry proposed by R.Neale seconded by N.Brown
Trudy Jordan proposed by J Letts seconded by R. Gravier
Jane Soper proposed by B.Stegles seconded by J.Letts

They were all duly elected.

9. A.O.B. and chair's closing remarks.

Thanks were given to staff, volunteers and members for all the support they had given to each other over the year.

Every month the centre had a table in the co-op to help raise the profile of M.P. this was manned by staff and members.

Shonnette had raised the money for the "Magic Table" in only six months, even though it was expected to take a year. She did this by applying for grants from many organisations .This is to be launched on September 13th. An invite will go out to local schools and care homes as we feel it will prove beneficial to both.

M.P. have started to offer half days to those on personal budgets , so to assist with this the members were asked if they objected to lunch being moved to 12.30.

There were no objections and a show of hands carried this, so from Monday 5th August lunch will be at 12.30.

It was proposed that annual membership be raised to £15 per person from April 2020.

There would be no reduction for couples. There were no objections and this was approved by a show of hands.

Everyone was thanked for their attendance and meeting as closed at 13.35.

MEETING POINT DEREHAM

(REGISTERED CHARITY NO. 1164258)

**ST WITHBURGA LANE
DEREHAM NR19 1ED**

**ANNUAL REPORT &
FINANCIAL STATEMENTS
YEAR ENDED
31ST MARCH 2019**

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MEETING POINT DEREHAM

I report on the Financial Statements of the Trust for the year ended 31st March 2019 which are set out on pages 4 to 6.

RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND EXAMINER

As Trustees you are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 ('the Act') and that an independent examination is required.

It is my responsibility to:

- a. examine the accounts under section 145 of the 2011 Act
- b. follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- c. state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

The examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records maintained by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination no matter has come to my attention:

- a. which gives me reasonable cause to believe that in any material respect the requirements
 - 1) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - 2) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- b. to which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Edwin J Howard
Independent Examiner

6th August 2019

Rose Cottage
83 Norwich Road
Dereham
Norfolk
NR20 3AL

DEREHAM MEETING POINT
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2019

2018			2019
RECEIPTS - UNRESTRICTED			
Operating Activities:			
2,067		Takings - Refreshments	2,305
15,401		Lunches	17,490
1,414		Bingo	1,930
361		Crib & Dominoes	388
4,642		Hiring Fees	6,295
2,977		Outings	4,363
-		Holidays	1,442
2,229		Fundraising	3,789
2,491		Memberships	3,021
<u>211</u>	31,793	Miscellaneous	<u>47</u> 41,070
Investment Income:			
31		Bank Interest	64
<u>332</u>	363	Dividends	<u>339</u> 403
	168	Unrealised Gain/(Loss) on Investment	730
Donations and Other Receipts:			
Donations:			
6,995		Sundry Donations	5,056
<u>-</u>	6,995	Other	<u>-</u> 5,056
	5,893	Dementia Care Private Funding	8,587
	30,255	Spot Contracts & Top Up: Norfolk County Council	26,687
	<u><u>75,467</u></u>	TOTAL RECEIPTS	<u><u>82,533</u></u>

DEREHAM MEETING POINT

RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2019

2018

2019

PAYMENTS - UNRESTRICTED

2018		2019
	Charitable Activities	
2,020	Light & Heat	3,341
56,866	Wages	55,330
1,132	Repairs & Maintenance	246
441	Cleaning Materials & Laundry	454
584	Telephone	662
8,540	Purchases of Food/Catering	8,274
199	Staff Training Costs	62
-	Staff Clothing	276
460	Postage, Stationery & Office Costs	868
-	Computer & Programme Costs	844
805	Insurances	944
-	Website Costs	729
620	Refuse Collections	685
957	Professional Fees	325
33	Bank Charges	-
-	Advertising	61
1,515	Miscellaneous	467
437	Health, Wellbeing & Welfare	785
606	Transport	666
3,896	Equipment Maintenance & Replacement	4,091
-	Equipment Leasing	620
1,819	Licenses & Entertainment	1,590
<u>3,734</u>	Outings	<u>4,184</u>
84,664		85,504
<u><u>84,664</u></u>	TOTAL PAYMENTS	<u><u>85,504</u></u>
(9,197)	NET RECEIPTS/(PAYMENTS) FOR THE YEAR	(2,971)
32,479	NET CURRENT ASSETS AT 31 MARCH 2018	23,282
<u><u>23,282</u></u>	NET CURRENT ASSETS AT 31 MARCH 2019	<u><u>20,311</u></u>

DEREHAM MEETING POINT

STATEMENT OF ASSETS AND LIABILITIES
AS AT 31 MARCH 2019

2018		2019	UNRESTRICTED FUNDS	RESTRICTED FUNDS
CASH FUNDS				
Bank Accounts				
954	HSBC: Current Accounts	3,704	3,704	
13,236	CCLA COIF Charities Deposit Fund	10,638	10,638	
Investment Account				
9,568	CCLA COIF Charities Investment Fund 672.88 Income Units @ 1530.52 pence	10,298	10,298	
50	Petty Cash	50	50	
<u>23,808</u>	TOTAL CASH FUNDS	<u>24,690</u>	<u>24,690</u>	
CURRENT LIABILITIES				
526	Creditors	324	324	
-	Loan Account	4,055	4055	
<u>526</u>		<u>4,379</u>	<u>4379</u>	
<u>23,282</u>	NET CURRENT ASSETS	<u>20,311</u>	<u>20,311</u>	
FIXED ASSETS				
		COST		
6,000	Tables & Chairs	6,000	5,100	900
1,114	Medical Bed	1,114	1,114	
2,109	Equipment	2,109	1,419	690
2,425	Computer Equipment	2,425	625	1,800
<u>11,648</u>		<u>11,648</u>	<u>8,258</u>	<u>3,390</u>

The financial statements set out on pages 4-6 were approved at the Annual General Meeting on 31st July 2019.

D A Ovenden

Treasurer

B E D'Arts

Chairman

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