



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2018		31	March	2019

## Section A Reference and administration details

**Charity name** Quarry Bank Community Association

**Other names charity is known by**

**Registered charity number (if any)** 222758

**Charity's principal address** Quarry Bank Community Centre

Sheffield Street, Quarry Bank,

Brierley Hill, West Midlands

**Postcode**

DY5 1EA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Lines	Chairman		
2	Lynne Roberts	Vice-Chair		
3	Jennifer Lines	Secretary		
4	Jennifer Lines	Treasurer		
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Official Custodian for Charities	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 1 <sup>st</sup> March 1961, amended 7 <sup>th</sup> December 2001, amended 15 <sup>th</sup> October 2013
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected from membership

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To maintain & manage a Community Centre with the object of promoting the benefit of the inhabitants of Quarry Bank & neighbourhood, without distinction, by associating with other organisations, to provide facilities for education, recreation & leisure-time occupation to improve conditions of life.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### Quarry Bank Community Centre

Activities currently include:

- Doggy Day Care Dog Training
- Quarry Bees Craft & Sewing Club
- Quarry Bank Music Club
- Quarry Bank Dolls House Club
- Pilates
- Reike
- Slimming World
- Kickboxing/Karate Fitness for Ladies
- West Midlands Amateur Computer Club
- West Midlands Coloured Canary Bird Association
- Black Country Psychic Group
- Bounce Back to Health & Happiness activities
- Quarry Bank Darby & Joan Club
- Weightwatchers
- Quarry Bank Cross Stitch & Needlecraft Club
- Dudley Falls Service
- GKR Karate
- Quarry Bank Mature Movers
- Stourbridge Wado Ryu Karate Club
- Kid's Karate
- Let's Dance
- Quarry Bank Library Link
- Quarry Bank in Bloom Gardening Club
- Weekly Coffee Morning
- Monthly indoor boot sales/fairs
- 1<sup>st</sup> Quarry Bank Rainbows, Brownies & Guides

The trustees have shown due regard to the guidance on public benefit issued by the Charity Commission as required by Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We are awaiting the go-ahead from Dudley MBC to proceed with the Kitchen Refurbishment and removal of asbestos, for which we have been awarded a Lottery grant, and funds from the Dudley MBC Community Forum.

The stage area is being refurbished to allow it to accommodate stage and music productions.

The side corridors have been carpeted and a stair lift has been ordered for the library side corridor.

The Centre gardens have continued to be improved and have played an important role in the group, Quarry Bank in Bloom, obtaining a Gold Award of the RHS Urban in Bloom competition

A memorial seat, donated in memory of a local businessman is in place on the front pathway.

A notice board has been ordered to be placed on the front lawn to advertise the centres activities.

We have continued to expand our list of users.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

There is currently no Reserves Policy in place.

**Details of any funds materially in deficit**

There are no funds in deficit.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	John Lines	Jennifer Lines
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Secretary
<b>Date</b>	28 November 2019	

**Quarry Bank Community Association**

**Income and Expenditure Account**

**For the Year Ended 31st March 2019**

		<u>2019</u>
	£	£
<b><u>Income</u></b>		
Regular Rents	23,274.25	
Casual Hire	1,378.75	
Gifts and Donations	275.00	
Interest Received	905.62	
Grant received - Awards for All	<u>10,000.00</u>	
		<b>35,833.62</b>
 <b><u>Expenditure</u></b>		
Wages	2,548.00	
Caretaking	217.50	
Out Of Pocket Expenses	550.00	
Grounds	292.82	
Gas	1,555.51	
Electricity	1,244.49	
Water and Sewerage	934.44	
Telephone/Broadband	635.31	
Alarm	514.28	
PPL/PRS Licence	522.12	
Insurance	825.15	
Repairs and Maintenance	771.02	
Small Equipment	157.07	
Office Expenses	320.94	
Refuse Collection	456.47	
Window Cleaning	126.00	
Christmas Bazaar	157.78	
Sundries	<u>239.04</u>	
		12,067.94
 <b><u>Capital Items</u></b>		
Defibrillator	<u>1,140.00</u>	
		<b>13,207.94</b>

**Quarry Bank Community Association**

**Income and Expenditure Account**

**For the Year Ended 31st March 2019**

2019

£

<b>Total Expenditure</b>	Brought forward	-13,207.94
Surplus for Year		22,625.68
Add: Balance brought forward from previous year		130,495.29
		<hr/>
<b>Balance at 31st March 2019 carried forward</b>		<b>153,120.97</b>
		<hr/>

**Represented By:**

Cambridge & Counties Bank	76,159.07
HSBC Current Account	74,285.67
Petty Cash	208.98
Sundry Debtors	2,840.25
	<hr/>

**Total Current Assets** **153,493.97**

**less: Current Liabilities**

Holding Bonds	-145.00
Sundry Creditors	-228.00
	<hr/>
	<b>-373.00</b>

**TOTAL NET ASSETS AT 31ST MARCH 2019** **153,120.97**

In accordance with instructions given to us, we have reviewed the accounting records of Quarry Bank Community Association for the year ended 31st March 2019. We certify that the accounts above are in accordance therewith and represent a true and fair view of the Receipts and Expenditure of the Association.

Howell, Dunn & Co Ltd  
Accountants  
60 Lyde Green  
Halesowen  
West Midlands  
B63 2PQ

**7th August 2019**

*Howell Dunn & Co*  
**APPROVED ON BEHALF OF  
QUARRY BANK COMMUNITY ASSOCIATION**

John Lines  
Chairman



Jennifer Lines  
Treasurer



28/11/2019

**Quarry Bank Community Association**

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**For the Year Ended 31st March 2019**

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**Quarry Bank Community Association**

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**For the Year Ended 31st March 2019**

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Chairman



Jennifer Lines  
Treasurer



28/11/2019