



Trustees' Annual Report for the period

Period start date	1 August 2018	To	31 July 2019	Period end date
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Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1 Mrs J Hemmings	Chair	Resigned 14 January 2019	
2 Miss S Tai	President		
3 Mrs S Patel	Deputy Chair		
4 Mr A Butt	Treasurer		
5 Ms A Hardy	Vice Treasurer		
6 Ms J Hayden	Secretary		
7 Mrs A Roy	100 Club Secretary		
8 Mrs H Starling	Chair	Appointed 14 January 2019	

Description of the charity's trusts

Section B Structure, governance and management

RULES AND CONSTITUTION AS AMENDED 08 SEPTEMBER 1976	Unincorporated association	Elected annually from the members at the AGM
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Type of governing document
(eg trust deed constitution)

How the charity is constituted
(eg trust association company)

Trustee selection methods
(eg appointed by elected by)

Additional governance issues (Optional information)

- You may choose to include additional information, where relevant, about:
- policies and procedures adopted for the induction and training of trustees;
 - the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
 - trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's principal objective is to assist in the advancement of the education of pupils at Watford Grammar School for Girls by providing and assisting in the provision of facilities, equipment and services (not normally provided by the local education authority) for education at the school.

- You may choose to include further statements, where relevant, about:
- policy on grantmaking;
 - policy programme related investment;
 - contribution made by volunteers.

Additional details of objectives and activities (Optional information)

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Executive Committee has paid due regard to guidance issued by the Charity Commission in deciding which activities the Charity should undertake. Activities for September 2018 to July 2019 included a Christmas Fair, a Quiz Night, a Year 7 Social Evening, production of a school calendar, and providing refreshments at two music concerts. Funds were also raised through donations from easyfundraising.co.uk, fund matching and parental membership of the WGS 100 Club, which enables three participants to win a financial prize on a monthly basis.

Summary of the main achievements of the charity during the year

The funds raised by organising fundraising activities and receiving voluntary donations from August 2018 to July 2019 were as follows: a net amount after costs of £20,754 was raised during the year (2017/18 - £19,787) with a further £689 being received from donations (2017/18 - £968). The reserves at 31 July 2019 stood at £15,866 (2017/18 - £35,743) to be used for the benefit of the pupils at the school. During the 2018-19 academic year, funds donated to the school by WGS PA included the following:
School departmental grant - £2,519 (2018/19 - £2,008) - from 100 Club revenue. Multi use games area £38,800.

(Additional information to be provided to the charity)

Additional information to be provided to the charity

Section E Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

The Charity aims to ensure that it keeps a minimum of £5,000 in the WGS PA Accounts, which is approximately one year's cost of hosting the fundraising events, to ensure continuity of fundraising activities even in the case of future potential financial constraints	
N/A	

Further financial review details (Optional information)

The charity has raised money from the following events in the year:			
	Income	Expense	Profit
Bingo Y7 (2018)	£210	£89	£121
Calendar Sales (2019)	£351	£437	-£86
Donation	£689		£689
July Social Y7 (2019)	£2,950	£893	£2,057
PA Expense (2018)		£335	-£335
Quiz Night (2019)	£2,755	£834	£1,921
Spring Concert (2019)	£268	£36	£232
Xmas Concert (2018)	£258	£142	£116
Xmas Fair (2018)	£14,824	£1,817	£13,007
Comedy Night (2018)	£1,179		£1,179
100 club	£3,601	£1,008	£2,593

You **may choose** to include additional information, where relevant about:

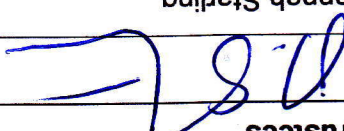
- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Risk Policy

The events run by WGS PA are hosted on the school premises. The school site team carry out a Risk Assessment of an event. The Committee also assesses the risk of an event, and reports back to the school at a PA meeting if there are any areas of concern that need to be investigated further, prior to the event taking place

Section G Declaration	
The trustees declare that they have approved the trustees' report above.	
Signed on behalf of the charity's trustees	
Signature(s)	
Full name(s)	Hannah Starling
Position (eg Secretary, Chair, etc)	Chair
	President
	Sylvia Tai
	
Date	12.1.2020



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of
Watford Grammar School for Girls Parents' Association (WGGSPA)
Charity Name

On accounts for the year
ended
31 July 2018
Charity no 272844
(if any)

Set out on pages
1-9
(remember to include the page numbers of additional sheets)

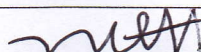
I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31 / 07 / 2018.

Responsibilities and
basis of report
As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement
I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:
• accounting records were not kept in accordance with section 130 of
the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

Signed:  Date: 12/01/2020

Name: V. WALL

Relevant professional
qualification(s) or body
(if any): FCA

Address: 42 CHIPPERS WOOD DRIVE

HERTS

WD3 5RS

Section A

CC17a	Period start date			01/08/2018	To	Period end date	31/07/2019
	Annual accounts for the period						

Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year
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Incoming resources (Note 3)					
generated funds	S01	-	-	-	F01
Voluntary income	S01	689	-	-	F01
Activities for generating funds	S02	26,396	-	-	F02
Investment income	S03	-	-	-	F03
Incoming resources from charitable activities	S04	-	-	-	F04
Other incoming resources	S05	-	-	-	F05
Total incoming resources	S06	27,085	-	-	F05

[illegible]

Other recognised gains/(losses)					
Gains and losses on revaluation of fixed assets	\$17	-	-	-	-
for the charity's own use					
Gains and losses on investment assets	\$18	-	-	-	-
Net movement in funds	\$19	-	-	-	-
Total funds brought forward	\$20	35,742	-	-	48,909
Total funds carried forward	\$21	15,866	-	-	35,742

Section B

Balance sheet

Restricted

Note	Unrestricted funds	Income funds	Endowment funds	Total this year	Total last year
B01	-	-	-	-	-
B02	-	-	-	-	-
B03	-	-	-	-	-
B04	-	-	-	-	-

Fixed assets
Tangible assets

Investments

Total fixed assets

Current assets
Stock and work in progress

Debtors (Note 6)

(Short term) investments

Cash at bank and in hand

Total current assets

Creditors: amounts falling due within one year (Note 12)

Net current assets/(liabilities)

Total assets less current liabilities

Creditors: amounts falling due after one year (Note 12)

Provisions for liabilities and charges

Net assets

Funds of the Charity
Unrestricted funds

Restricted income funds (Note 13)
Endowment funds (Note 13)

Total funds

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	H. STIRLING	12/1/20
	S. 171	12/1/20

Section C

Notes to the accounts

Note 1 Basis of preparation

This section should be completed by all charities.

1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with:

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005);
- and with*

--

 Accounting Standards;
- or

--

 Financial Reporting Standards for Smaller Enterprises (FRSSE);
- and with the Charities Act.

1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

\$ if no changes have been made to accounting policies then delete these words.

1.3 Changes to previous accounts

No changes have been made to accounts for previous years

Note 2

Accounting policies

This standard list of accounting policies has been applied by the charity except for those deleted. Where a different or additional policy has been adopted then this is detailed in the box below.

INCOMING RESOURCES

Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- the trustees are virtually certain they will receive the resources; and
- the monetary value can be measured with sufficient reliability.

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

Grants and donations are only included in the SoFA when the charity has unconditional

entitlement to the resources.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

EXPENDITURE AND LIABILITIES

Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

ASSETS

Stocks and work in progress These are valued at the lower of cost or market value.

Note 3 Analysis of incoming resources

Incoming resources may be further analysed if this would help the reader of the accounts.

Analysis
£ This year
£ Last year

Voluntary income

Donations	689	968
	-	-
	-	-
	-	-
	-	-
Total	689	968

Activities for generating funds

Fundraising events	26,396	24,576
	-	-
	-	-
	-	-
	-	-
Total	26,396	24,576

Section C			Notes to the accounts			(cont)		
Note 4								
Analysis of resources expended								
Resources expended may be further analysed if this would help the reader of the accounts.								
			Analysis					
			£		£			
			This year		Last year			
Costs of generating voluntary income			Total		5,642	4,789		
					-	-		
					-	-		
					-	-		
					-	-		
					-	-		
					5,642	4,789		
Charitable activities			Total		41,319	33,922		
					-	-		
					-	-		
					-	-		
					-	-		
					-	-		
					41,319	33,922		

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Section C Notes to the accounts (cont)

Note 5 Details of certain items of expenditure

5.1 Trustee expenses

Please provide details of the amount of any payment or reimbursement of out-of-pocket expenses made to trustees or to third parties for expenses incurred by trustees. If no expenses were paid, please enter 'None' in the appropriate box(es).

This year	None
Last year	None

Number of trustees who were paid expenses

Nature of the expenses

This year	£
Last year	£

Total amount paid

5.2 Fees for examination or audit of the accounts

Please provide details of the amount paid for any statutory external scrutiny of accounts and other services provided by your independent examiner or auditor. If nothing was paid please enter NONE in the appropriate box(es).

Independent examiner's or auditors' fees for reporting on the accounts
Other fees (for example: advice, consultancy, accountancy services) paid to the independent examiner or auditor

This year	£
Last year	£

Note 6			
Debtors and prepayments			
Please complete this note if the charity has any debtors or prepayments.			
Analysis of debtors	Amounts falling due within one year		Total
	This year	Last year	
Trade debtors	£	£	
Prepayments and accrued income	This year	Last year	
	£	£	
Amounts falling due after more than one year	This year	Last year	
	£	£	

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Fund names	Fund balances brought forward £	incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Fund balances carried forward £
Unrestricted Funds	35,742	27,085	-	46,961	-	15,866
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total Funds	35,742	27,085	-	46,961	-	15,866

Please give details of the movements of the major funds summarised in the restricted and endowment columns of the Statement of Financial Activities.

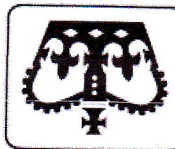
Note 7 Movements of major funds

Section C Notes to the accounts (cont)

Section B

Balance sheet

Fixed assets		Current assets		Total fixed assets		Total current assets		Creditors: amounts falling due within one year (Note 12)		Net current assets/(liabilities)		Total assets less current liabilities		Creditors: amounts falling due after one year (Note 12)		Provisions for liabilities and charges		Net assets		Funds of the Charity		Unrestricted funds		Restricted income funds (Note 13)		Endowment funds (Note 13)		Total funds		Signed by one or two trustees on behalf of all the trustees	
Note	Unrestricted funds	Restricted income funds	Endowment funds	Total this year	Total last year	B01	B02	B03	B04	B05	B06	B07	B08	B09	B10	B11	B12	B13	B14	B15	B16	B17	B18	B19	B20	Total funds		Signed by one or two trustees on behalf of all the trustees			
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,866	15,866	-	-	-	15,866	15,866	-	-	15,866	15,866
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,866	15,866	-	-	-	15,866	15,866	-	-	15,866	15,866
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	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,866	15,866	-	-	-	15,866	15,866	-	-	15,866	15,866
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	15,866	15,866	-	-	-	15,866	15,866	-	-	15,866	15,866
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Wattford Grammar School for Girls Parents' Association (WGGSPA)

On accounts for the year
ended

31 July 2018

Charity no
(if any)

272844

Set out on pages

1-9

(remember to include the page numbers of additional sheets)

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended 31 / 07 / 2018.
As the charity trustees of the Trust, you are responsible for the preparation
of the accounts in accordance with the requirements of the Charities Act
2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.
I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination which gives me
cause to believe that in, any material respect:
• accounting records were not kept in accordance with section 130 of
the Act or
• the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in order to enable a
proper understanding of the accounts to be reached.

Signed:

V. Wall

Date:

12 / 01 / 2020

Name:

V. WALL

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

42 CHIPPERS WOOD DRIVE
HERTS
WD3 5RS

IER