



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	April	2018		31	March	2019

Section A Reference and administration details

Charity name

The Zephaniah Music Trust

Other names charity is known by

The Zephaniah Trust

Registered charity number (if any)

1036478

Charity's principal address

2a Norwood Road

ShIPLEY

West Yorkshire

Postcode

BD18 2AZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Colin Blake			Trustees
2	Mrs Sharon Bavington			Trustees
3	Rev Andrew Grieff			Trustees
4	Rev Keith Jones			Trustees
5	Mrs Pauline Grant			Trustees
6	Mrs Susan Edmondson			Trustees
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed by current trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian religion, in particular in the UK, particularly by means of the medium of music and song and through the assisting of Christian musicians promoting the said objects.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Through salaries and grants, the Trust supports Christian workers who visit schools, churches and community groups to lead assemblies, lessons, workshops and performances, running both one-off and ongoing art-based projects. Our workers also run a series of events throughout the year to which school groups and others are invited. Through this work, the Trust supports schools, churches, and community groups in exploring questions of faith and providing access to the arts regardless of their ability to pay a fee.

Our workers visit wherever they are invited regardless of social, economic or ethnic background, or the ability to pay, and our events are inclusive of those of all faiths and none. We make every effort to run events which are accessible to all, respecting individual needs.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

In addition to supporting our own staff and associates, the Trust makes occasional, small, one-off grants to individuals and organisations engaged in activities working towards our aims, based in the UK. The Trust has a written policy on grant making that is sent to all applicants.

We work regularly with other organisations, churches and individuals to meet our aims in a variety of contexts. We have a significant number of volunteers who support us and enable events to take place.

Summary of the main achievements of the charity during the year

In 2018/2019 the Trust has employed four keyworkers: a part-time singer/songwriter, a part time storyteller, and one full and one part-time keyworker. Our new full-time keyworker joined us in September 2018. The team make regular visits to around 50 schools in the Bradford area, and occasional visits to schools in other areas of the country. Their work is supported by a dedicated part-time administrator.

The **assemblies, lessons and workshops** provided throughout the school term support schools in meeting the requirements of the National Curriculum, build understanding of the Christian faith, assist with social cohesion, and allow students to experience the creative arts. Such enrichment of the school curriculum improves pupil enjoyment of school and can have a direct impact on attainment. The Trust's policy of making these available regardless of the ability to pay is of importance as schools face increasing budgetary pressures.

In addition to this work the team have been involved in the following ongoing and one-off projects during the year:

Re:wind and Fast Forward, a programme linked to the RE curriculum and transition, is well established in Shipley. These free sessions are attended by almost all the Year 5 and 6 students in the town. They increase their understanding of major Christian festivals, and are assisted with the transition to secondary school. During this year we have also provided staff support to CLiKs in Keighley to provide these events in their area while they were without a worker.

The Bible Times Exhibition plays a regular part in the life of both schools and churches as it makes annual visits across the city. This year it visited seven churches. This helps schools to build relationships with places of worship. The exhibition itself includes both Jewish and Christian exhibits, building understanding between faiths. Bibles in different languages encourage inclusivity.

Refugee Voices seeks to develop understanding and inclusivity of refugees and asylum seekers, especially in schools. Those directly involved have the opportunity to take part in a drama project and performance. For the wider school it increases understanding of the issues and can assist them in gaining School of Sanctuary status. This year the project ran in two schools. In one, a wider range of art workshops ran alongside the project.

Holiday Club was a programme called Team Builders, by Scripture Union. We were able to provide the programme free of charge, providing holiday activities that were open to all. Over 80 children attended during the week.

The Big Light Party provided an alternative to traditional Halloween activities. As with holiday club, the event was provided free and was open to all. The theme was fairy tales, and focused on the redemptive aspects of those stories.

The Rock Solid youth group project has expanded this year. The original group in Wilsden is continuing with funding from the local Methodist Church. A new group, funded by the Bradford North Methodist Circuit has started in Shipley.

Prayer Spaces are a way of engaging school-aged children with prayer

in a creative and fun way. As the activities don't conform to the 'normal' patterns of Christian prayer, they cross cultural and religious boundaries.

Open the Book is a national project through which small teams of storytellers take Bible stories into school assemblies, bringing them to life with props and costumes. The Trust is responsible for the coordination of the six local storytelling teams, visiting eight schools.

Church youth work is an aspect of our new keyworker's role. Funded by Shipley Baptist Church, he works with the 9-15 year-old's in the church, providing a Sunday youth group, Sunday school classes, and linking work with their schools. The activities have also included meeting with young people from other local churches on a regular basis.

Zephachoir was launched in September 2018, with the aim of providing a space for children to sing and have fun, to build confidence and community. Following a review, taking into account what the children enjoyed in the sessions, this has now been rebranded as Cake Club, and includes a wider range of activities.

Other events during the year included an evening of storytelling and music, aimed at adults, called Kintsugi Tales, and a training day for church workers working with children who have been in care, or have attachment issues. In February we celebrated our 25th Birthday with a week of events linking with the different groups that we work with, showcasing the work that we do and finishing with a Celebration service at Bradford Cathedral.

Section E

Financial review

Brief statement of the charity's policy on reserves

We continue to work towards the Charity Commission's recommendation of having six month's salary in reserve. If we reach that stage, we will review the current policy.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principle source of funds are donations (both regular and one-off) from individual supporters, and the resulting Gift Aid, and from churches and schools who support our aims. This is augmented by small grants and small fundraising activities. The appointment of a new staff member has been enabled by significant 'buy-in' funding from local churches paying for specific services from the Trust.

All fundraising activity is managed within the Trust, with no part being contracted out to a third party. The majority of fundraising communications are made through our termly newsletter or social media. Both of these are 'opt-in'. We do not send unsolicited mail or carry out telephone fundraising. Our mailing lists and contact details of supporters are never sold or divulged to third parties.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SHARON LOUISE BAVINGTON	PAULINE GRANT
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	12/11/19.	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Zephaniah Music Trust

No (if any)
1036478

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2018

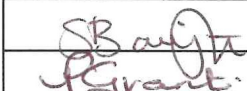
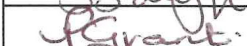
To

Period end date
31/03/2019

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	52,628	6,326	-	58,954	45,259
Gift Aid	8,746	341	-	9,087	5,274
Fundraising & Sponsorship	1,546	-	-	1,546	1,592
Grants	-	4,800	-	4,800	3,000
Other income	4,764	12,327	-	17,090	8,425
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	67,683	23,794	-	91,477	63,550
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,683	23,794	-	91,477	63,550
A3 Payments					
Grants	50	950	-	1,000	50
Salaries	38,331	18,250	-	56,581	47,416
Admin & Plant	8,164	4,844	-	13,008	11,598
Inland Revenue	5,873	-	-	5,873	5,411
Pension Contributions	1,526	-	-	1,526	484
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	53,944	24,044	-	77,988	64,959
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	53,944	24,044	-	77,988	64,959
Net of receipts/(payments)	13,739	- 250	-	13,489	- 1,409
A5 Transfers between funds	- 1,050	1,050	-	-	-
A6 Cash funds last year end	514	4,295	-	4,809	-
Cash funds this year end	13,203	5,095	-	18,298	- 1,409

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	At Bank	13,193	5,095	-
	Petty Cash	10	-	-
		-	-	-
	Total cash funds	13,203	5,095	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Unclaimed gift aid	2,446	273	-
	Unpaid invoices	375	629	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	CD's	Unrestricted	-	-
	Drums	Unrestricted	-	-
	Computers	Unrestricted	-	-
	Camera	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		SHARON RAVINGTON	12/11/19	
		PAULINE GRANT	12/11/19	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

2EPHANIAH MUSIC TRUST

On accounts for the year
ended

31-03-19

Charity no
(if any)

1030478

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Geoffrey Pollard

Date:

27/09/2019

Name:

GEOFFREY POLLARD

Relevant professional
qualification(s) or body
(if any):

Address:

6 SPRINGSWOOD ROAD

SHIPLEY

BD18 3DG